

*Santa Ana Unified School District
Board of Education*

Board Meeting Agenda

**Tuesday, May 10, 2016
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**Rob Richardson
Vice President**

**John Palacio
President**

**Rick Miller, Ph.D.
Secretary /
Superintendent**

**José Alfredo Hernández, J.D.
Member**

**Valerie Amezcua
Clerk**

**Cecilia "Ceci" Iglesias
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

***We assure well-rounded learning experiences, which prepare our students for success in college and career.
We engage, inspire, and challenge all of our students to become productive citizens, ethical leaders, and positive contributors to our community, country and a global society.***

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

TUESDAY
MAY 10, 2016

Teleconference – Valerie Amezcua
San Diego Marriott Mission Valley
8757 Rio San Diego Drive
San Diego, CA 92108

Ms. Amezcua will participate in the call to order and in the closed session portion of meeting by phone.

AGENDA

CALL TO ORDER

5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Sections 35146 and 48918

STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION One potential case

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- D. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR:

SAEA, CSEA, SASPOA,
CWA Bargaining Units
Mark A. McKinney,
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

- Liz Peña, 8th Grade Student, Villa Fundamental Intermediate School

HIGH SCHOOL STUDENT AMBASSADORS

Individual High School Ambassadors are allowed three-minutes to address the Board on school reports.

- Century – Hector Guerrero; Godinez Fundamental – Melissa Ambario; Griset Academy – Nancy Resendiz; Middle College – Marlene Vasquez; Santa Ana – Cesar Baranda

SUPERINTENDENT'S REPORT

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Regular Board Meeting Minutes - April 26, 2016 and Special Board Meeting Minutes - April 27, 2016
- 1.2 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.4 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.5 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2015-16 School Year
- 1.6 Approval of Agreement with Orange County Superintendent of Schools for 2016-17 School Year
- 1.7 Approval of Transition Partnership Program Agreement with State of California Department of Rehabilitation for 2016-19 School Years

- 1.8 Approval of Agreement with Stanford Center for Assessment, Learning, and Equity/Understanding Language for Period of June 1, 2016 through May 31, 2017
- 1.9 Ratification of Agreement between Playworks and Santiago Elementary School for 2015-16 School Year
- 1.10 Ratification of Memorandum of Understanding No. 42786 with Orange County Quality Starts Quality Rating and Improvement System for Period of September 1, 2015 through June 30, 2016
- 1.11 Approval of Partnership Agreement between Santa Ana Unified School District and Santa Ana College for 2015-16 Graduations
- 1.12 Adoption of Resolution No. 15/16-3109 - Establish Education Protection Account for Santa Ana Unified School District
- 1.13 Adoption of Resolution No. 15/16-3110 - Establish Education Protection Account for Advanced Learning Academy
- 1.14 Adoption of Resolution No. 15/16-3113 – Order of Biennial Trustee Election and Specifications of the Election Order
- 1.15 Acknowledgement of Receipt of El Sol Science & Arts Academy Charter School Charter Renewal Petition
- 1.16 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of April 13, 2016 through April 26, 2016
- 1.17 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of April 13, 2016 through April 26, 2016
- 1.18 Approval of Four Deductive Change Orders for Projects at: Madison Elementary School – Roofing Replacement Project; Madison Elementary School – Proposition 39 Heating, Ventilation and Air Conditioning Project; Lathrop Intermediate School - Proposition 39 Heating, Ventilation, and Air Conditioning Project; Davis, Lowell, and Pio Pico Elementary Schools – New Playground Equipment and Resurfacing Projects; and Community Day School
- Fitness Equipment Project
 - 1.18.1 Approval of Deductive Change Order No. 1 for Bid Package No. 1 – Roof Replacement at Madison Elementary School
 - 1.18.2 Approval of Deductive Change Order No. 1 for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Madison Elementary School
 - 1.18.3 Approval of Deductive Change Order No. 1 for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Lathrop Intermediate School

- 1.18.4 Approval of Deductive Change Order No. 1 for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and New Fitness Equipment at Community Day School
- 1.19 Acceptance of Five Notices of Completion for Projects at: Madison Elementary School – Roofing Replacement Project; Madison Elementary School – Proposition 39 Heating, Ventilation and Air Conditioning Project; Lathrop Intermediate School - Proposition 39 Heating, Ventilation, and Air Conditioning Project; Davis, Lowell, and Pio Pico Elementary Schools – New Playground Equipment and Resurfacing Projects; Community Day School - Fitness Equipment Project; and Lighting and Artificial Turf for Soccer Fields at Santa Ana Public School Sports Complex
- 1.19.1 Acceptance of Completion of Contract for Bid Package No. 1 – Roof Replacement at Madison Elementary School
- 1.19.2 Acceptance of Completion of Contract for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Madison Elementary School
- 1.19.3 Acceptance of Completion of Contract for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Lathrop Intermediate School
- 1.19.4 Acceptance of Completion of Contract for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and New Fitness Equipment at Community Day School
- 1.19.5 Acceptance of Completion of Contract for Bid Package Increment 3 – Lighting and Artificial Turf for Soccer Fields at Santa Ana Public Schools Sports Complex
- 1.20 Approval of Board Member Attendance at California School Boards Association Delegate Assembly Meeting on May 14-15, 2016 in Sacramento, CA
- 1.21 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action

PUBLIC HEARING

- Sunshine Initial Bargaining Proposal from Santa Ana Unified School District (SAUSD) to Santa Ana Educators' Association (SAEA)

PRESENTATION

- 2016 Graduation Plan Update

REGULAR AGENDA - ACTION ITEMS

- 2.0 Approval of Professional Development Plan Use of Educator Effectiveness Funds for Period of July 1, 2016 through June 30, 2018
- 3.0 Approval of Agreement between Henry T. Nicholas Education Foundation dba Nicholas Academic Center and Santa Ana Unified School District for 2016-19 School Years
- 4.0 Approval to Renew Agreements for District Legal Services for Various Departments for 2016-17 Fiscal Year
 - 4.1 Approval to Renew Agreement with Atkinson, Andelson, Loya, Ruud & Romo for 2016-17 Fiscal Year
 - 4.2 Approval to Renew Agreement with Attar and Jamoo, Attorneys at Law for 2016-17 Fiscal Year
 - 4.3 Approval to Renew Agreement with Garcia, Hernandez, Sawhney, LLP for 2016-17 Fiscal Year
 - 4.4 Approval to Renew Agreement with Orbach, Huff, Suarez & Henderson for 2016-17 Fiscal Year
 - 4.5 Approval to Renew Agreement with Richard D. Jones a Professional Law Corporation dba Jones & Mayer for 2016-17 Fiscal Year
 - 4.6 Approval to Renew Agreement with S. Daniel Harbottle dba Harbottle Law Group for 2016- 17 Fiscal Year
- 5.0 Authorization to Reject All Bids for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at McFadden Intermediate School
- 6.0 Accept Santa Ana Educators’ Association’s (SAEA) Initial Bargaining Proposal to Santa Ana Unified School District (SAUSD) for 2016-17 School Year
- 7.0 Approval of Santa Ana Unified School District’s (SAUSD) Initial Bargaining Proposal to Santa Ana Educators’ Association (SAEA) for 2016-17 School Year

BOARD REPORTS

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, May 24, 2016, at 6:00 p.m.

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

April 26, 2016

CALL TO ORDER

The meeting was called to order at 5:29 p.m. by Board President Palacio. Other members in attendance were Mr. Richardson, Ms. Amezcua, Mr. Hernández, and Ms. Iglesias.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Dr. Rodriguez, Ms. Pueblos, Ms. Douglas, and Mr. Williams.

CLOSED SESSION PUBLIC PRESENTATIONS

Mr. Palacio asked those wishing to address the Board in matters pertaining to Closed Session to step to the podium.

There were no individuals wishing to address the Board on matters of Closed Session.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed to consider anticipated litigation, personnel matters, and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:28 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Francia Toribio, fifth-grade student at Walker Elementary School.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 5-0, the Board appointed Dawn Piatek to the position of Director of Accounting and Payroll.

Moved:	Palacio	_____	Richardson	_____	Amezcua	<u> X </u>	Hernández	_____	Iglesias	_____
Seconded:	Palacio	_____	Richardson	_____	Amezcua	_____	Hernández	_____	Iglesias	<u> X </u>
Ayes:	Palacio	<u> X </u>	Richardson	<u> X </u>	Amezcua	<u> X </u>	Hernández	<u> X </u>	Iglesias	<u> X </u>
Noes:	Palacio	_____	Richardson	_____	Amezcua	_____	Hernández	_____	Iglesias	_____
Final Vote:	Ayes	<u> 5 </u>	Noes	<u> 0 </u>	Abstain	_____	Absent	_____		

HIGH SCHOOL STUDENT AMBASSADORS

Jamie Espinoza, Chavez High; Neivy Lopez, Saddleback High; Hector Bustos, Segerstrom High, and Alexandra Lomeli, Santa Ana Valley High provided highlights of current events, information, and activities at their respective school sites.

RECOGNITION / ACKNOWLEDGMENT

CHANGE IN ORDER OF AGENDA

Certificated Employee of the Month for April 2016, Wendy Hammitt

Ms. Hammitt, Teacher, was selected as the Certificated Employee of the Month for April 2016, because she exemplifies dedication and passion for student's academic success. She consistently analyzes data and works hard to bring struggling students to mastery and gifted students to new heights.

Classified Employee of the Month for April 2016, Angel Cifuentes

Mr. Cifuentes, Muir Fundamental Elementary, Plant Custodian, was selected as the Classified Employee of the Month for April 2016, because he epitomizes his role and maintains focused on the safety and well-being of students, parents, and staff. He is highly regarded by students as he participates during his own lunch hour, in various field games with students.

CIF Boys Soccer Recognition

Dr. Haglund, on behalf of the Board of Education and Superintendent of Schools recognized Santa Ana High School and Godinez Fundamental High School student athletes who won the 2016 CIF Southern California Soccer Championships.

SUPERINTENDENT'S COMMENTS

Dr. Miller began his remarks by requesting the following Agenda items be removed from the agenda and returned to a future Board meeting: Item 6.0: Authorization to Award Contract for the Purchase of Fresh Produce Products and Services to Sunrise Produce Company; Public Hearing: Initial Bargaining Proposal from SAUSD to SAEA; and Board Policies: 5131 - Conduct and 5145.4 - Bullying.

In addition, the Superintendent announced that Valley High School took 1st place in the Orange County Regional Cooking Up Change competition on April 21 and will now participate in the Cooking Up Change national finals on June 6 in Washington, D.C. He then announced that graduations will not be taking place at the Eddie West Field this year as the City of Santa Ana is renovating the field. Discussions regarding the graduation location are currently taking place and said that there would not be restricted attendance tickets this year. He then referred to the Difference Makers Luncheon he attended recently. Students were recognized and scholarships were awarded. In addition, there was a Special Education Job Fair which was in cooperation with SAEA. The Special Olympics event recently was well attended and successful at the SAUSD Sports Complex. He said that there were no expulsions in April, which is a positive sign for SAUSD and closed in updating the community about the tragic accident of one of SAUSD drumline instructors. Superintendent received a report that he is not doing well.

PUBLIC PRESENTATIONS

Mr. Palacio asked those wishing to address the Board on matters related to agenda items to step to the podium as their names were read out.

Mia Gonzalez, Jovita Vega, Ana Cruz, Mayte Lopez, and Martha Lopez expressed concern about combo classes and reduction of teachers at Jackson Elementary School. Kenneth Williams addressed the Board regarding an item on the agenda regarding substitutes. Paul Zive addressed the Board regarding class size at Willard Intermediate School, Thomas Gordon addressed the Board regarding contract negotiations, and former Senator Lou Correa informed the Board about an event taking place at Santa Ana High School.

1.0 APPROVAL OF CONSENT CALENDAR

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 5-0, to approve the Consent Calendar as follows:

- 1.1 Approval of Regular Board Meeting Minutes - March 22, 2016, Special Board Meeting Minutes - March 29, 2016, and Special Board Workshop Minutes - April 12, 2016
- 1.2 2015-16 Summarized Data of Williams Settlement Third Quarterly Report
- 1.3 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests
- 1.4 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips
- 1.5 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2015-16 School Year
- 1.6 Approval of Head Start Period One Monitoring Corrective Action Plan for 2015-16 Program Year
- 1.7 Approval of Head Start Self-Assessment Corrective Action Plan for 2015-16 Program Year
- 1.8 Approval of Head Start Budget Adjustment No. 2 for 2015-16 Program Years
- 1.9 Approval of Five High School Courses
 - 1.9.1 Approval of Criminal Justice-UC "g" Course for 9th Grade High School Students
 - 1.9.2 Approval of Foundation of Law-UC "g" Course for 10th Grade High School Students
 - 1.9.3 Approval of Law and Order-UC "g" Course for 11th Grade High School Students
 - 1.9.4 Approval of Business Law-UC "g" Course for 12th Grade High School Students

- 1.9.5 Approval of Automotive and Transportation Technology-ASE-III Course for High School Students
- 1.10 Approval of Data Center Disaster Recovery Site Services Agreement with Orange County Superintendent of Schools for 2015-16 Fiscal Year and Renewable Annually Up to Five Year Period Terminate By Its Own Terms June 30, 2020
- 1.11 Approval of Increase for Braille Services by Matthew Williams for 2015-16 School Year
- 1.12 Approval of Agreement between Meet the Masters Inc. and John Muir Fundamental Elementary School for Period of September 1, 2016 through June 10, 2017
- 1.13 Approval of Agreement with Blackboard, Inc. for Web Hosting Services Districtwide for Period of July 1, 2016 through June 30, 2017
- 1.14 Approval of Agreement with Consortium On Reaching Excellence in Education, Inc. for Elementary and Intermediate Schools for 2016-17 School Year
- 1.15 Approval of Agreement with Corporate Strategies by SkillPath for the period of May 6 through June 30, 2016
- 1.16 Approval of Agreement with Gabriel Barrientos for Exchange Online Migration Project for Period of April 27 through December 31, 2016
- 1.17 Approval of Agreement with Program Support Services for Period of April 27, 2016 through June 29, 2018
- 1.18 Ratification of Agreement between Community Matters and Segerstrom High School for November 12 through November 13, 2015
- 1.19 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of March 9, 2016 through April 12, 2016
- 1.20 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of March 9, 2016 through April 12, 2016
- 1.21 Approval of Rejection of Government Code §910 and §910.2 Claims Against Santa Ana Unified School District - File Numbers: LBI 1501160 RV and PER 1502087
- 1.22 Authorization to Utilize California Multiple Award Schedule Agreement with IDSC Holdings, Inc., Snap-On Industries for Purchase of Auto Shop Tools and Supplies
- 1.23 Approval of Four Deductive Change Orders for Projects at Alternative Education Facilities, Heninger, King, and Wilson Elementary Schools
- 1.23.1 Approval of Deductive Change Order No. 1 for Two-Story Building at Alternative Education Facilities Under Overcrowding Relief Grant Program Utilizing an Alternative Delivery Method
- 1.23.2 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - Roof Replacement at Heninger Elementary School

- 1.23.3 Approval of Deductive Change Order No. 1 for Bid Package No. 2 - New Kindergarten Building and Sitework at King Elementary School Under Overcrowding Relief Grant Program
- 1.23.4 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - Heating, Ventilation, and Air Conditioning Replacement for the Proposition 39 Project at Wilson Elementary School
- 1.24 Acceptance of Five Notices of Completion for Projects at Alternative Education Facilities, Heninger, King, Wilson Elementary Schools, and Saddleback High School
 - 1.24.1 Acceptance of Completion of Contract for Two-Story Building at Alternative Education Facilities Under Overcrowding Relief Grant Program Utilizing an Alternative Delivery Method
 - 1.24.2 Acceptance of Completion of Contract for Bid Package No. 1 - Roof Replacement at Heninger Elementary School
 - 1.24.3 Acceptance of Completion of Contract for Bid Package No. 2 - New Kindergarten Building and Sitework at King Elementary School Under Overcrowding Relief Grant Program
 - 1.24.4 Acceptance of Completion of Contract for Bid Package No. 1 - Heating, Ventilation, and Air Conditioning Replacement for the Proposition 39 Project at Wilson Elementary School
 - 1.24.5 Acceptance of Completion of Contract for Bid Package No. 504 - New Construction of Two-Story Classroom Building at Saddleback High School Under Emergency Repair Program
- 1.25 Adoption of Resolution No. 15/16-3092 - Proclaiming May 2-6, 2016, as National Teacher/Support Staff Appreciation Week and May 15-21, 2016, as Classified School Employee Week
- 1.26 Adoption of Resolution No. 15/16-3093 - Proclaiming May 6-12, 2016, as National School Nurses' Week
- 1.27 Adoption of Resolution No. 15/16-3094 - Proclaiming May 15-21, 2016 as National Police Week
- 1.28 Adoption of Resolution No. 15/16-3103 - Authorization of Board Member's Absence from Board Meeting
- 1.29 Adoption of Resolution No.15/16-3104 - Authorization of Amendment No. 04 to California State Preschool Contract CSPP-5322 for 2015-16 Program Year
- 1.30 Approval of Update to Designated Positions and Disclosure Categories for Statement of Economic Interest Filing
- 1.31 Approval of Annual Dues for California Office of Reform Districts for the 2016-17 School Year
- 1.32 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

PUBLIC HEARINGS

Charter Petition for the Renaming of Community Day School

President Palacio opened the Public Hearing and asked if anyone was present to address the Board in reference to the renaming of Community Day School.

Hearing no comments, the Public Hearing was closed.

Sunshine Initial Bargaining Proposal from Santa Ana Educators' Association (SAEA)

President Palacio opened the Public Hearing and asked if anyone was present to address the Board in reference to sunshining the initial bargaining proposal from Santa Ana Educators' Association (SAEA)

Hearing no comments, the Public Hearing was closed.

Sunshine Initial Bargaining Proposal from Santa Ana Unified School District (SAUSD) to Santa Ana Educators' Association (SAEA)

This item was removed from the Agenda and will return to a future Board meeting.

PRESENTATIONS

Jose Hernandez Mariachi Academy Update

Mr. Hernandez provided an update on the Mariachi Academy, which is provided to students in the intermediate Engage 360° program. A video of student performances was shown. Mr. Hernandez updated the Board regarding the program and the proven academic successes attributed to music instruction.

Change in Order of Agenda

Building Services: State of the District Maintenance

REGULAR AGENDA - ACTION ITEMS

2.0 APPROVAL TO RENAME COMMUNITY DAY SCHOOL TO REACH ACADEMY

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 4-0, Mr. Hernández not present, to approve the renaming of Community Day School to REACH Academy.

3.0 AUTHORIZATION TO REJECT ALL BIDS FOR PACKAGE NO. 1 - NEW CONSTRUCTION OF JOINT-USE COMMUNITY CENTER AT ROOSEVELT/WALKER ELEMENTARY SCHOOL

It was moved by Ms. Richardson, seconded by Ms. Iglesias, and carried 5-0, to reject all bids for Package No. 1 - New construction of Joint-Use Community Center at Roosevelt/Walker elementary schools.

4.0 AUTHORIZATION TO AWARD A CONTRACT FOR BID PACKAGE NO. 1 - HEATING, VENTILATION, AND AIR CONDITIONING PROJECT AT KING AND PIO PICO ELEMENTARY SCHOOLS

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 5-0, award contracts to Pardess Air, Inc. for Bid Packages No. 1 - Heating, Ventilation, and Air Conditioning projects at King and Pio Pico elementary schools.

5.0 AUTHORIZATION TO AWARD A CONTRACT FOR BID PACKAGE NO. 1 - BAND PRACTICE LIGHTING AT SANTA ANA HIGH SCHOOL

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 5-0, to award a contract to Far Electric, Inc. for Bid Package No. 1 - Band Practice Lighting Project at Santa Ana High School.

6.0 AUTHORIZATION TO AWARD CONTRACT FOR THE PURCHASE OF FRESH PRODUCE PRODUCTS AND SERVICES TO SUNRISE PRODUCE COMPANY

This item was removed from the Agenda and will return to a future Board meeting.

7.0 AUTHORIZATION TO AWARD CONTRACTS FOR HOME-TO-SCHOOL STUDENT TRANSPORTATION SERVICES DISTRICTWIDE

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 5-0, to award contracts pursuant to Bid No. 05-16 to Durham School Services, LP, JFK Transportation Company, Inc., and OC Transit, Inc., in the amount not to exceed \$14,000,000 annually for the period of 1-year with four optional 1-year renewals.

8.0 RATIFICATION OF TENTATIVE AGREEMENT WITH COMMUNICATIONS WORKERS OF AMERICA (CWA)

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 5-0, to ratify the Tentative Agreement reached with the Communications Workers of America (CWA).

Change in Order of Agenda

PRESENTATION

Building Services: State of the District Maintenance

Mr. Williams presented the current state of maintenance for District facilities. A PowerPoint presentation highlighted successes and addressed needs within the Building Services department. Topics discussed were goals, budget and State cutbacks in deferred maintenance.

NEW AND REVISION OF EXISTING BOARD POLICIES

- Board Policy (BP) 5131 - Conduct (For Adoption)

This item was removed from the Agenda and will return to a future Board meeting.

- Board Policy (BP) 5145.4 - Bullying (For Adoption)

This item was removed from the Agenda and will return to a future Board meeting.

BOARD REMARKS

Ms. Iglesias:

- Attended the Making a Difference luncheon where students were recognized by business partners. She commented on the continued business partner collaboration with High School Inc. She added that Dr. Miller was recognized at the event and was presented a certificate for his retirement as well as Ms. Erlinda Martinez, from Santa Ana College.
- Attended the Cooking Up Change event and tasted the delicious food and happy of their winning the competition.
- Participated in the Principal for a Day at Valley High School and enjoyed visiting the various academies. Noted, students are gaining life skills and Mr. Richey is doing a great job!
- Looking forward to the National Day of Prayer breakfast on Thursday, May 5; invited all to attend.

Mr. Richardson:

- Participated in the Principal for a Day at Wilson Elementary and thanked Principal Ligia Hallstrom, said it was fun talking to the students!
- Looks forward to next week's events: Educators of the Year and Classified School Employees of the Year receptions.
- Appreciates Dr. Miller and Mr. Winchester's leadership on graduations as SAUSD and SAC will work together for students to have outstanding graduations.

Ms. Amezcua:

- Thankful for Parent Leadership class graduations. Thanked the Orange County Labor Federation, Parent Centers, and other groups for their support.
- Thanked Dr. Susie Lopez-Guerra and Michelle Dominguez for their efforts at the Dia de los Niños and other events where they are with iamSAUSD booths
- Attended the Indigo Ball; a great event in support of the LGBT community.
- Announced that on Saturday, May 21 the City of Santa Ana and SAUSD will collaborate efforts to host a Concert in the Park at Memorial Park from 2:00 p.m. - 6:00 p.m., 14 school bands will be participating and is a free event
- Secretary of State Alex Padilla will be visiting nine schools across the state during High School Voter Education Month, April 18-29. Mr. Padilla and Ms. Michelle Martinez, Santa Ana City Councilwoman and President of NALEO will visit Santa Ana High School tomorrow. They will educate students on civic duties.

Mr. Palacio:

- Participated in the 2016 Special Olympics at the SAUSD Sports Complex where 300 students were engaged in the various games; parent turnout was great!
- Congratulated Godinez Fundamental High School and Santa Ana High School for their CIF victories.
- Thanked the Culinary Arts program on their win at the Cooking Up Change event and their participation in Washington, D.C.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:57 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Tuesday, May 10, 2016 at 6:00 p.m.

ATTEST:

Richard L. Miller, Ph.D.
Secretary
Santa Ana Board of Education

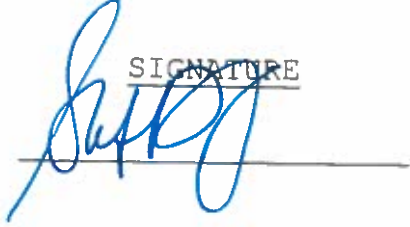
**15/16 – 3104
RESOLUTION**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services by adoption of Resolution No. 15/16-3104 – Authorization of Amendment No. 04 to California State Preschool Program Contract CSPP-5322 for the 2015-16 program year.

RESOLUTION

BE IT RESOLVED that the Governing Board of Santa Ana Unified School District

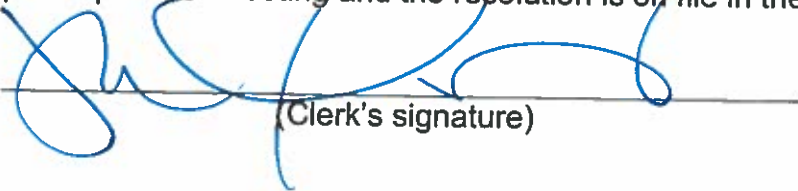
authorizes entering into local agreement number/s 15/16-3104 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Stefanie P. Phillips, Ed.D.	Deputy Superintendent, Operations, CBO	

PASSED AND ADOPTED THIS 26th day of April 2016, by the Governing Board of Santa Ana Unified School District of Orange County, California.

I, Valerie Amezcua, Clerk of the Governing Board of Santa Ana Unified School District, of Orange, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said board at regular meeting thereof held at a regular a public place of meeting and the resolution is on file in the office of said Board.


(Clerk's signature) 04/26/16
(Date)

1 RESOLUTION NO. 15/16-3093

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5
6 Proclamation Declaring National School Nurses' Week

7
8 WHEREAS, our children are our most valuable resource, and educational
9 achievement is directly affected by their health and well-being; and,

10 WHEREAS, our school district continues to enroll students and provide
11 education to those with multiple-and-severe health conditions; and,

12 WHEREAS, the number of students with unmet health needs is increasing,
13 thereby potentially interfering with normal developmental milestones and academic
14 success; and,

15 WHEREAS, school nurses are charged with the responsibility of addressing
16 these critical issues and providing diligent care for the health, development, and
17 disease control of all students through implementation of the health services
18 program; and,

19 WHEREAS, school nursing services include health assessments, interventions,
20 education, referrals, development and supervision of specialized health care plans
21 for medically involved students, and networking with community agencies.

22 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's
23 Board of Education declares May 6-12, 2016, as "National School Nurses' Week" and
24 commemorates the unique contribution of school nurses to the total educational
25 program.

26 Upon motion of Member Richardson and duly seconded, the foregoing
27 Resolution was adopted by the following vote:

28 AYES: John Palacio, Rob Richardson, Valerie Amezcua, Jose Hernandez, and
Cecilia Iglesias

1 NOES: none

2 ABSENT: none

3 STATE OF CALIFORNIA)

4) ss.

5 COUNTY OF ORANGE)

6

7 I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified
8 School District of Orange County, California, hereby certify that the above and
9 foregoing Resolution was duly adopted by the said Board at a regular meeting
10 thereof held on the 26 day of April, 2016, and passed by a vote of 5-0 of
11 said Board.

12 IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of April, 2016.

13

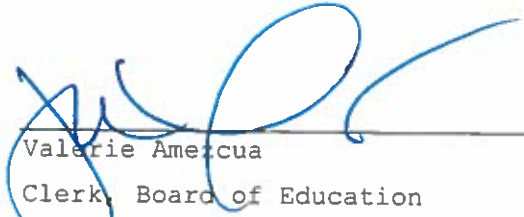
14

15

16

17

18



Valerie Amezcua
Clerk, Board of Education
Santa Ana Unified School District

1 RESOLUTION NO. 15/16-3094

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5
6 NATIONAL POLICE WEEK

7
8 WHEREAS, Santa Ana Unified School District Police Department plays an
9 essential role in safeguarding the rights and freedoms of the students, staff and
10 school community; and,

11 WHEREAS, it is important for the school community to know and understand the
12 duties, responsibilities, hazards, and sacrifices of their law enforcement agency
13 and its members; and,

14 WHEREAS, in 1962, President John F. Kennedy signed Public Law 87-726
15 designating May 15 as Peace Officers' Memorial Day, and the week in which May 15
16 falls as National Police Week. The law was amended by the Violent Crime Control
17 and Law Enforcement Act of 1994, Public Law 103-322, signed by President Bill
18 Clinton, directing that the flag of the United States be displayed at half-staff
19 on all government buildings on May 15 each year.

20 WHEREAS, 133 police officers lost their lives in the line of duty nationwide
21 during 2015; and,

22 WHEREAS, the Board of Education of the Santa Ana Unified School District
23 recognizes that members of the School Police Department play an essential role in
24 safeguarding the rights and freedoms of all stakeholders served by our school
25 district; and,

26 WHEREAS, it is appropriate for the Santa Ana Unified School District to
27 acknowledge its members of Santa Ana Unified School District Police Department
28 during National Police Week;

1 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's
2 Board of Education proclaims May 15-21, 2016, as National Police Appreciation
3 Week, and in addition, urges all citizens to participate in observances that
4 express their gratitude and appreciation for our police officers.

5 Upon motion of Member Richardson and duly seconded, the foregoing
6 Resolution was adopted by the following vote:

7 AYES: John Palacio, Rob Richardson, Valerie Amezcua, Jose Hernandez, and


8 NOES: ~~None~~ Cecilia Iglesias

9 ABSENT None

10 STATE OF CALIFORNIA)
11) ss.
12 COUNTY OF ORANGE)

13
14 I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified
15 School District of Orange County, California, hereby certify that the above and
16 foregoing Resolution was duly adopted by the said Board at a regular meeting
17 thereof held on the 26 day of April, 2016, and passed by a vote of 5-0 of
18 said Board.

19 IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of April, 2016.

20
21
22 
23 Valerie Amezcua
24 Clerk, Board of Education
Santa Ana Unified School District

1 RESOLUTION NO. 15/16-3092

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5
6 TEACHER/SUPPORT STAFF APPRECIATION WEEK

7 AND

8 CLASSIFIED SCHOOL EMPLOYEE WEEK

9
10 WHEREAS, education is the basis for attaining individual success and for
11 developing an informed, responsible society; and,

12 WHEREAS, the future of this school district, state and nation depends
13 largely on the tremendous contributions of our teachers, support staff, and
14 classified employees to the children of Santa Ana; and,

15 WHEREAS, teachers, support staff, and classified employees are partners
16 along with parents in producing an environment that supports and encourages
17 learning; and,

18 WHEREAS, the Board of Education of the Santa Ana Unified School District
19 recognizes that through the collective work of teachers, support staff and
20 classified employees, the children of Santa Ana will be provided a world-class
21 education to ensure that they are college and career ready; and,

22 WHEREAS, this school district is cognizant of the importance of this
23 collaboration for the benefit of all students; and,

24 WHEREAS, it is appropriate for the Santa Ana Unified School District to
25 acknowledge its teacher corps and support staff on Day of the Teacher and its
26 classified staff during Classified School Employee Week;

27 NOW, THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School District's
28 Board of Education proclaims May 2-6, 2016, as National Teacher/Support Staff
29 Appreciation Week in addition to proclaiming May 15-21, 2016, as Classified School

1 Employee Week and urges all citizens to participate in observances that express
2 their gratitude and appreciation for teachers and classified employees.


3 Upon motion of Member Richardson and duly seconded, the foregoing
4 Resolution was adopted by the following vote:

5 AYES: John Palacio, Rob Richardson, Valerie Amezcua, Jose Hernandez, and
6 Cecilia Iglesias
7 NOES: None
8 ABSENT: None

8 STATE OF CALIFORNIA)
9) ss.
10 COUNTY OF ORANGE)

11
12 I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified
13 School District of Orange County, California, hereby certify that the above and
14 foregoing Resolution was duly adopted by the said Board at a regular meeting
15 thereof held on the 26 day of April, 2016, and passed by a vote of _____ of
16 said Board.

17 IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of April, 2016.

18
19
20 
21 Valerie Amezcua
22 Clerk, Board of Education
Santa Ana Unified School District

RESOLUTION NO. 15/16-3103

BOARD OF EDUCATION

SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY, CALIFORNIA

Certification of a Board Member Absence from Board Meeting

Rob Richardson

WHEREAS, Education Code Section 35120(c) states that "a Board Member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she was absent as deemed acceptable by the Board;" and

WHEREAS, The Board of Education does find that Board Member Rob Richardson was absent from Board meeting held on March 22, 2016.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Education authorizes payment for Board Member Rob Richardson for the meeting of March 22 2016, from which he was absent.

Upon motion of member Richardson and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES: John Palacio, Rob Richardson, Valerie Amezcua, Jose Hernandez, and
Cecilia Iglesias

NOES: None

ABSENT: None

ABSTAIN:

STATE OF CALIFORNIA)

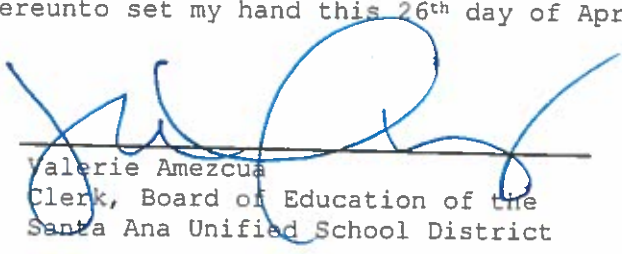
COUNTY OF ORANGE)SS:
)

/ / /

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27

I, Valerie Amezcua, Clerk to the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a Regular meeting properly noticed and held on the 26th day of April 2016 and passed by a vote of 5-0 of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of April, 2016.



Valerie Amezcua
Clerk, Board of Education of the
Santa Ana Unified School District

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Adams, Myra	Teacher	Remington	June 17, 2016		Retirement - 15 years
Ahmad, Rashida	Teacher	Lincoln	June 17, 2016		Retirement - 17 years
Allen, Patricia	Teacher	Lincoln	June 17, 2016		Retirement - 43 years
Anderson, Craig	Teacher	Martin	June 17, 2016		Retirement - 20 years
Arias, Otila	Teacher	Edison	June 17, 2016		Retirement - 37 years
Avdee, Stephanie	Teacher	Franklin	June 17, 2016		Retirement - 27 years
Bair, Dorothy	Teacher	Saddleback	June 17, 2016		Retirement - 12 years
Ballester, Manuel	Teacher	Romero-Cruz	June 17, 2016		Retirement - 24 years
Balma, Violette	Teacher	MacArthur	June 17, 2016		Retirement - 35 years
Barnes, Margaret	Librarian	K-12 Curriculum Instruction/Staff Development	June 30, 2016		Retirement - 16 years
Barrett, Dee	Teacher	Mendez	June 17, 2016		Retirement - 26 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Batiste, Cheryl	Teacher	Santa Ana	June 17, 2016		Retirement - 38 years
Bayley, Delia	Teacher	MacArthur	June 17, 2016		Retirement - 36 years
Blair, Julee	Teacher	MacArthur	June 17, 2016		Retirement - 39 years
Bogle, Barbara	Teacher	Diamond	June 17, 2016		Retirement - 17 years
Bonyadi, Latifeh	Teacher	Lathrop	June 17, 2016		Retirement - 14 years
Boyd, Victoria	Teacher	Franklin	June 17, 2016		Retirement - 29 years
Brandt, Kathy	Counselor	McFadden	June 30, 2016		Retirement - 16 years
Bravo, Anne	Teacher	Martin	June 17, 2016		Retirement - 22 years
Brower-Greek, Gail	Teacher	Fremont	June 17, 2016		Retirement - 41 years
Carta, Linda	Teacher	Harvey	June 17, 2016		Retirement - 32 years
Chakmak, Sandra	Teacher	Spurgeon	June 17, 2016		Retirement - 19 years
Chidley, Susan	Teacher	Villa	June 17, 2016		Retirement - 14 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Cohen, Rebecca	Teacher	Mcfadden	June 17, 2016		Retirement - 19 years
Conard, Laurence	Teacher	Santa Ana	June 17, 2016		Retirement - 20 years
Cords, Cathleen	Teacher	Alternative Education	June 17, 2016		Retirements - 24 years
Cretikos, Yolanda	Teacher	Lowell	June 17, 2016		Retirement - 19 years
Crosswhite, Marla	Teacher	Greenville	June 17, 2016		Retirement - 27 years
Daniele, Rita	Counselor	Santa Ana	June 20, 2016		Retirement - 15 years
Davenport, Patricia	Teacher	Saddleback	June 17, 2016		Retirement - 34 years
Davis, Deborah	Teacher	MacArthur	June 17, 2016		Retirement - 26 years
Dempsey, William	Teacher	Visual and Performing Arts	June 17, 2016		Retirement - 20 years
Dervis, Nancy	Teacher	Valley	June 17, 2016		Retirement - 35 years
Dixon, Bettylou	Teacher	Monte Vista	June 17, 2016		Retirement - 21 years
Edwards, Teri	Teacher	Mcfadden	June 17, 2016		Retirement - 13 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - April 26, 2016**

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Elstead, Maureen	Teacher	Martin	June 17, 2016		Retirement - 33 years
Fast, Juanita	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	June 16, 2016		Retirement - 36 years
Fisher, Teresa	Teacher	Heroes	June 17, 2016		Retirement - 20 years
Fleener, Cydra	Teacher	Wilson	June 17, 2016		Retirement - 27 years
Flink, Christine	Teacher	Monte Vista	June 17, 2016		Retirement - 36 years
Ford, Mary	Teacher	Edison	June 17, 2016		Retirement - 17 years
Foster, Debra	Speech and Language Pathologist	Speech Department	June 17, 2016		Retirement - 19 years
Foster, Steve	Teacher	Saddleback	June 17, 2016		Retirement - 22 years
Galbraith, Marcia	Teacher	Lincoln	June 17, 2016		Retirement - 17 years
Garcia, Cristina	Teacher	Pio Pico	June 17, 2016		Retirement - 29 years
Glenn, Thomas	Teacher	Saddleback	June 17, 2016		Retirement - 35 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Goldberg, Paula	Teacher	Muir	June 17, 2016		Retirement - 27 years
Herrera, Claudia	Teacher	Valley	June 17, 2016		Retirement - 27 years
Hill, Herbert Jr.	Teacher	Heninger	June 17, 2016		Retirement - 29 years
Hopkins-Young, Deborah	Teacher	Washington	June 17, 2016		Retirement - 28 years
Johnson, Sue	Teacher	Jackson	June 17, 2016		Retirement - 11 years
Kamp, Bonnie	Teacher	Madison	June 17, 2016		Retirement - 35 years
Kamp, Mark	Teacher	Visual and Performing Arts	June 17, 2016		Retirement - 30 years
Kearney, Robin	Teacher	Monte Vista	June 17, 2016		Retirement - 31 years
Kindgren, Nancy	Teacher	Sierra	June 17, 2016		Retirement - 35 years
Krylovetsky, Rosa	Teacher	Sepulveda	June 17, 2016		Retirement - 15 years
Landers, Linda	Teacher	Spurgeon	June 17, 2016		Retirement - 17 years
Lara, Ricardo	Teacher	Santa Ana	June 17, 2016		Retirement - 20 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Larson, Terry	Teacher	Greenville	June 17, 2016		Retirement - 17 years
Leal, Heather	Teacher	Lathrop	June 17, 2016		Retirement - 35 years
Levitin, Ganna	Teacher	Adams	June 17, 2016		Retirement - 40 years
Lockman, Sharon	Teacher	Jackson	June 17, 2016		Retirement - 39 years
Lopez, Molly	Teacher	Hoover	June 17, 2016		Retirement - 40 years
Lopez-Gaines, Lupe	Teacher	Lincoln	June 17, 2016		Retirement - 30 years
Lubetkin, Martie	Speech and Language Pathologist	Speech Department	June 17, 2016		Retirement - 35 years
Luzania, Elizabeth	Teacher	Walker	June 20, 2016		Retirement - 38 years
Mandolini, Gloria	Teacher	Lorin Griset	June 17, 2016		Retirement - 13 years
Maso, Louis	Teacher	Monte Vista	June 17, 2016		Retirement - 37 years
Mayer, Jeanette	Teacher	Adams	June 17, 2016		Retirement - 19 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Mayes, Margaret	Teacher	Alternative Education	June 17, 2016		Retirement - 18 years
McDevitt, Eileen	Teacher	Spurgeon	June 17, 2016		Retirement - 12 years
Mitchell, Jane	Principal	Edison	June 29, 2016		Retirement - 39 years
Mitchell, Melvin	Teacher	Carr	June 17, 2016		Retirement - 43 years
Mondragon, Patricia	Teacher	McFadden	June 17, 2016		Retirement - 27 years
Olzak, Karen	Teacher	McFadden	June 17, 2016		Retirement - 32 years
O'Meara, Holly	Teacher	Jefferson	June 17, 2016		Retirement - 19 years
O'Rourke, Leslie	Teacher	Esqueda	June 17, 2016		Retirement - 17 years
Ortega, Alfredo	Teacher	Valley	June 17, 2016		Retirement - 26 years
Parkin, Patti	Teacher	Muir	June 17, 2016		Retirement - 21 years
Perez, Catherine	Teacher	Muir	June 17, 2016		Retirement - 32 years
Pionessa, Carolyn	Teacher	Diamond	June 17, 2016		Retirement - 15 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Plumley, Steven	Teacher	Saddleback	June 17, 2016		Retirement - 25 years
Reiser, Victoria	Nurse	Pupil Support Services	June 17, 2016		Retirement - 15 years
Rhodes, Eva	Teacher	Esqueda	June 17, 2016		Retirement - 26 years
Rife, Robert	Teacher	Santa Ana	June 17, 2016		Retirement - 11 years
Robinson, Margaret	Teacher	Saddleback	June 17, 2016		Retirement - 25 years
Rodriguez, Raul S.	Teacher	Lathrop	June 17, 2016		Retirement - 27 years
Rojas-Mattson, Eustacia	Teacher	Fremont	June 17, 2016		Retirement - 30 years
Shapiro, Ilene	Speech and Language Pathologist	Speech Department	June 17, 2016		Retirement - 19 years
Shoemaker, Dora	Teacher	Romero-Cruz	June 17, 2016		Retirement - 14 years
Silva, Jo Ann	Teacher	Saddleback	June 17, 2016		Retirement - 26 years
Stephens, Linda	Speech and Language Pathologist	Speech Department	June 17, 2016		Retirement - 13 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Tanimoto, Patricia	Teacher	Fremont	June 17, 2016		Retirement - 29 years
Terrazzi, Rebecca	Teacher	Wilson	June 17, 2016		Retirement - 27 years
Thurman, Patricia	Teacher	Muir	June 17, 2016		Retirement - 28 years
Tobin-Buist, Susan	Teacher	Lincoln	June 17, 2016		Retirement - 17 years
Tomosada, Karen	Speech and Language Pathologist	Speech Department	June 17, 2016		Retirement - 16 years
Torre De Fuget, Martha	Teacher	Jackson	June 17, 2016		Retirement - 26 years
Tross, Helen	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	June 30, 2016		Retirement - 39 years
Umansky, Frank	Teacher	Chavez	June 17, 2016		Retirement - 29 years
Uribe, Esther	Teacher	Mitchell	June 17, 2016		Retirement - 14 years
Ward, Grace	Teacher	Visual and Performing Arts	June 17, 2016		Retirement - 34 years
Westergard, Pamela	Teacher	Martin	June 17, 2016		Retirement - 36 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - April 26, 2016**

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Woods, Debbi	Program Specialist Speech and Language Pathologist	Special Education	June 28, 2016		Retirement - 32 years
Yastrov, Carol	Speech Department	Speech Department	June 17, 2016		Retirement - 24 years
Ziebarth, John	Teacher	Thorpe	June 17, 2016		Retirement - 17 years
RESIGNATIONS					
Duerner, Carla	Teacher	Lorin Griset K-12 School Performance and Culture	June 17, 2016		Accepted another position - 4 years
Howard, Nicol	Program Specialist Speech and Language Pathologist	Speech Department	May 31, 2016		Accepted another position - 4 years
Katnik, Lauren		Speech Department	March 3, 2016		Family Responsibilities - 1 year
Kensinger, Britney	Teacher	Valley	June 17, 2016		Family Responsibilities - 5 years
Kim, Jihoo	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	February 1, 2016		Family Responsibilities - 5 months

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATIONS (Continued)					
Parsons, Eric	Teacher	Spurgeon	June 17, 2016		Returning to school - 1 years
Schwartz, Elsie	Speech and Language Pathologist	Speech Department	April 20, 2016		Moving - 7 years
NEW HIRES/RE-HIRES 2015-16					
Bremmer, Ashley	Teacher	Sierra	April 12, 2016		New Hire - Temporary 44920
Ginther, Michelle	Teacher	Carr	April 12, 2016		New Hire - Temporary 44920
Gutiérrez, Diana	Teacher	Greenville	April 11, 2016		New Hire - Temporary 44920
Hermocillo, Dana	Teacher	Madison	April 11, 2016		New Hire - Probationary I
39-MONTH REEMPLOYMENT					
Ahmad, Rashida	Teacher	Lincoln	March 16, 2016	June 16, 2019	

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Larkins Silva, Karen	Teacher	Taft	August 1, 2016	June 30, 2017	Family Responsibilities
Quintana, Wendy	Teacher	Muir	August 1, 2016	June 30, 2017	Personal
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Sanchez, Mayra	Teacher	Valley	March 23, 2016	April 15, 2016	Personal
SPRING SPORTS 2015-16					
Caetta, James	Head Coach	Century	2015-16		Volleyball (Boys)
Cortes, Teodoro	Head Coach	Century	2015-16		Baseball
Dallas, Thomas	Head Coach	Century	2015-16		Track
Govier, Robert	Assistant Coach	Century	2015-16		Track
Lapic, Andrew	Assistant Coach, Head Coach	Century	2015-16		Track, Football
Marzilli, Gregory	Head Coach	Century	2015-16		Softball
Molina, Fausto Jr.	Assistant Coach	Century	2015-16		Baseball
Munoz, Liana	Assistant Coach	Century	2015-16		Volleyball (Boys)
Puebllos, Daniel	Assistant Coach	Century	2015-16		Football
Silverman, Steven	Assistant Coach	Century	2015-16		Track
West, Jeffrey	Assistant Coach	Century	2015-16		Baseball
Young, Jeffrey	Head Coach	Century	2015-16		Tennis (Boys)

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SPRING SPORTS 2015-16 (Continued)					
	Assistant Coach,				
Diulio, Nickolas	Assistant Coach	Saddleback	2015-16		Tennis (Boys), Football
Gonzalez, Samuel	Head Coach	Saddleback	2015-16		Swimming
Gregory, Susan	Head Coach	Saddleback	2015-16		Volleyball (Boys)
Griggs, Bishop	Head Coach	Saddleback	2015-16		Baseball
Silva, Meliton	Head Coach	Saddleback	2015-16		Track
Thompson, Robert	Head Coach	Saddleback	2015-16		Football
Young, John	Assistant Coach	Saddleback	2015-16		Baseball
Carrillo, Ricardo	Assistant Coach	Valley	2015-16		Track
Castaneda Alvarez, Paul	Assistant Coach	Valley	2015-16		Track (Boys)
Conover, Matthew	Head Coach	Valley	2015-16		Golf (Boys)
Cozens, Tara	Head Coach	Valley	2015-16		Track (Girls)
DeMent, Russell	Assistant Coach	Valley	2015-16		Baseball
Fausto, David	Assistant Coach	Valley	2015-16		Baseball
Guilkey, Rachel	Head Coach	Valley	2015-16		Swimming (Girls)
Kitagawa, Christine	Head Coach	Valley	2015-16		Softball
Martinez, Yobany	Assistant Coach	Valley	2015-16		Volleyball (Boys)
Morris, Matthew	Head Coach	Valley	2015-16		Baseball
Orabona, Eda	Head Coach	Valley	2015-16		Volleyball (Boys)
Ortiz, Brenda	Assistant Coach	Valley	2015-16		Softball
Sanchez, Jose	Head Coach	Valley	2015-16		Track
Terwilliger, Erik	Head Coach	Valley	2015-16		Swimming (Boys)

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Camberos, Guillermo	District Safety Officer	Lathrop	May 18, 2016			40 years
De La Torre, Maria	Attendance Tech.	Saddleback	June 30, 2016			16 years, 8 months
Sanchez, Ismael	Plant Custodian Elem.	Greenville	April 29, 2016			29 years, 6 months
Van Velzer, Carolyn	Accompanist	Visual & Performing Arts	June 16, 2016			13 years, 6 months
RESIGNATIONS						
Aboytes, Eduardo	Custodian	Muir	March 18, 2016			Personal - 2 years, 1 month
Arellano, Maria	Activity Supervisor	Washington	March 21, 2016			Personal - 19 years, 5 months
Chumpitaz, Nelly	Fd. Svc. Wkr.	Diamond	June 16, 2016			Personal - 11 years, 7 months
Cordova, Dulce	Activity Supervisor	Wilson	January 29, 2016			Personal - 1 month
Corona, Elizabeth	Activity Supervisor	Diamond	March 16, 2016			Personal - 1 year, 3 months
Flaherty, Ronald	Offset Printer II	Publications Dept.	March 18, 2016			Personal - 3 years, 11 months

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - April 26, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Fuentes, Edith	Activity Supervisor	Jackson	March 25, 2016			Personal - 5 years, 11 months
Garcia, Giovanny	Fd. Svc. Wkr.	Valley	March 15, 2016			Personal - 2 months
Leyva De La Riva, Gloria	SSP Sp. Ed.	Heroes	April 8, 2016			Personal - 1 year, 7 months
Madaris, Olga	Fd. Svc. Wkr.	Santa Ana	March 31, 2016			Personal - 1 year, 4 month
Martinez, Martin	Computer Technician	MacArthur	March 12, 2016			Personal - 2 months
Martinez, Ricardo	Electronic Equipment Technician	Bldg. Svcs.	April 1, 2016			Personal - 6 months
Pineda, Melida	Licensed Vocational Nurse	PSS	March 25, 2016			Personal - 5 months
Saldaña, Nancy	Preschool Teacher	ECE	March 18, 2016			Personal - 6 months
Sewell, Kristina	Instr. Asst. Sev. Dis. Program	Transition Program	April 11, 2016			Personal - 1 year, 3 months
Torres, Anastacia	Site Clerk	Wilson	April 8, 2016			Personal - 4 years, 10 months

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATIONS						
ID# 30230	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	March 31, 2016			
ID# 30042	Inst. Asst. Provider	Segerstrom	March 11, 2016			
ID# 29655	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	March 28, 2016			
ID# 29676	Fd. Svc. Wkr.	Martin	March 22, 2016			
ID# 25816	Athletic Specialist	Segerstrom	March 22, 2016			
39 MONTH REEMPLOYMENT (100 Day Differential Ended)						
Antolin, Elizabeth	Fd. Svc. Wkr.	Nutrition Svcs.	March 10, 2016			
Comparan, Leticia	Fd. Svc. Wkr.	Nutrition Svcs.	March 7, 2016			
NEW HIRES						
Alonzo, Mariela	Fd. Svc. Wkr.	McFadden	April 27, 2016		11/1	Probation
Baltazar, Ivan	Licensed Vocational Nurse	PSS	March 15, 2016		24/1	Probation
Barajas, Benjamin	Storekeeper	Fairview Warehouse	April 27, 2016		28/1	Probation
Calderon-Medrano, Vianney	SSP Sp. Ed.	Carr	April 13, 2016		19/1	Probation
Cardenas, Victor	SSP Sp. Ed.	Spurgeon	April 11, 2016		19/1	Probation

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Cervantes, Jesus	Department Specialist	Nutrition Svcs.	April 27, 2016		28/1	Probation
Faletoi, Michelle	Site Coordinator	Willard	April 11, 2016		\$25	Probation
Foe, Alvina	Fd. Svc. Wkr.	MacArthur	April 27, 2016		11/1	Probation
Garcia, Edilberto	Fd. Svc. Wkr.	Valley	April 26, 2016		11/1	Probation
Garcia, Marisol	SSP Sp. Ed.	Adams	March 28, 2016		19/1	Probation
Garcia, Rosa	Fd. Svc. Wkr.	Lincoln	April 27, 2016		11/1	Probation
Garza, Veronica	After School IP	After School Programs	April 11, 2016		16/1	Probation
Gonzalez, Carmen	Fd. Svc. Wkr.	Martin	April 27, 2016		11/1	Probation
Gracian Zamora, Refugio	Custodian	Head Start	March 16, 2016		23/1 + Diff.	Correction of start date
Gutierrez, Christian	After School IP	After School Programs	March 28, 2016		16/1	Probation
Hernandez, Jose	Storekeeper	Fairview Warehouse	April 27, 2016		28/1	Probation
Herrera-Gonzalez, Victor	Licensed Vocational Nurse	PSS	May 2, 2016		24/1	Probation
Hong, Tracy	Licensed Vocational Nurse	PSS	March 17, 2016		24/1	Probation
Irwin, Lubia	Fd. Svc. Wkr.	Valley	April 27, 2016		11/1	Probation
Lizarraga, Sylvia	Department Specialist	Transportation Dept.	April 27, 2016		28/1	Probation
Marici, Elena	Preschool Teacher	ECE	April 11, 2016		IIIC/1	Probation

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Martin, Risa	Licensed Vocational Nurse	PSS	March 21, 2016		24/1	Probation
Mendoza Valdez, Pablo	Activity Supervisor	Century	March 22, 2016		10/1	
Miller, Taylor	SSP Sp. Ed.	Villa	March 15, 2016		19/1	Probation
Nguyen, Kayla	Head Start Teacher	Child Development	April 11, 2016		IIIC/1	Probation
Nieto, Maria	Activity Supervisor	Wilson	March 22, 2016		10/1	
Palacios, Georgina	Activity Supervisor	Valley	March 16, 2016		10/1	
Payton, Wendy	Library Media Tech.	King	April 11, 2016		25/1	Probation
Perez, Jeanette	Licensed Vocational Nurse	PSS	March 14, 2016		24/1	Probation
Rico, Estefania	Site Coordinator	Diamond	April 18, 2016		\$25	Probation
Rodriguez, Maria	Activity Supervisor	Jackson	March 22, 2016		10/1	
Rubio, Lucila	Licensed Vocational Nurse	PSS	April 11, 2016		24/1	Probation
Sarabia Arellano, Paula	Activity Supervisor	Wilson	March 16, 2016		10/1	
Tavares, Chris	After School IP	After School Programs	April 11, 2016		16/1	Probation
Torres, Alejandro	Activity Supervisor	Advanced Learning Program	March 16, 2016		10/1	
Vega, Samuel	Rv. Ld. Custodian	Bldg. Svcs.	April 27, 2016		28/1	Probation

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Villegas, Emma	Licensed Vocational Nurse	PSS	April 11, 2016		24/1	Probation
Working, Austin	Vehicle Mechanic I	Transportation Dept.	April 27, 2016		30/1	Probation
ADDITIONAL ASSIGNMENTS						
Garcia, Jasmene	SSP Sp. Ed.	Sierra	March 14, 2016		19/1	Probation
Reyes, Mericela	After School IP	After School Programs	March 7, 2016		16/1	Probation
PROMOTIONAL APPOINTMENTS						
Anaya, Stephanie	Fd. Svc. Spvr. Elem. Department Specialist	Nutrition Svcs.	April 27, 2016		From 11/3 to 15/2	From Fd. Svc. Wkr.
Cervantes, Jesus		Nutrition Svcs.	April 27, 2016		From 20/2 to 28/1	From Job Coach Sp. Ed.
Cuevas, Alicia	Budget Clerk	Budget Dept.	April 27, 2016		From 35/2 Headstart to 35/1	From Fiscal Assistant II
Davis, John	Rv. Ld. Custodian	Bldg. Svcs.	April 27, 2016		From 23/6 + Diff. to 28/5 + Diff.	From Custodian
Fuentes Godinez, Jeannette	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	April 27, 2016		From 11/2 to 15/1	From Fd. Svc. Wkr.

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS (Continuation)						
Khan, Saima	Preschool Teacher	ECE	February 18, 2016		From 10/6 to IIB/1	From Teacher Aide
Mejia, Jose	Int. Ld. Custodian	Bldg. Svcs.	April 27, 2016		From 23/6 + Diff. to 25/6 + Diff.	From Custodian
Montano Silva, Gilberto	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	April 27, 2016		From 11/3 to 15/2	From Fd. Svc. Wkr.
Pulido, Daniel	Int. Ld. Custodian	Bldg. Svcs.	April 27, 2016		From 23/6 + Diff. to 25/6 + Diff.	From Custodian
Quezada, Xylon	Fd. Svc. Fld. Spvr.	Nutrition Svcs.	April 27, 2016		From 26/3 to 37/1	From Instr. Asst. Computers
Rodriguez, Karla	Instr. Asst. Sev. Dis.	Sp. Ed.	March 23, 2016		From 19/5 to 20/6	From SSP Sp. Ed.
Rojas, Adam	Int. Ld. Custodian	Bldg. Svcs.	April 27, 2016		From 23/6 + Diff. to 25/6 + Diff.	From Custodian
Rubio, Priscilla	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	April 27, 2016		From 11/3 to 15/2	From Fd. Svc. Wkr.
Visoso, Janet	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	April 27, 2016		From 11/2 to 15/1	From Fd. Svc. Wkr.
Zuniga Velasquez, Doris	Fd. Svc. Fld. Spvr.	Nutrition Svcs.	April 27, 2016		From 15/2 to 37/1	From Fd. Svc. Wkr.

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS						
Arroyos, Paul	Mgr. of Custodial Svcs.	Bldg. Svcs.	April 2, 2016		22/7	From Mgr. of Grounds Maint.
Azucena, Ana	Fd. Svc. Wkr.	Washington	March 25, 2016		11/6	From MacArthur
Carrasco, Alexandria	Site Clerk	Chavez	March 28, 2016		24/3	From Pio Pico
Fonseca, Mayra	Instr. Asst. Sev. Dis.	Valley	February 9, 2016		20/6	From
Gomez, Gladys	After School IP	Jefferson	March 7, 2016		16/1	From Itinerant
Han, David	Site Coordinator	King	March 23, 2016		\$25	From Willard
Lopez, Claudia	Site Clerk	Santa Ana High	March 28, 2016		24/4	From King
Ortiz, Jacquelyn	Sr. Admin. Clerk	Sp. Ed.	April 27, 2016		24/6	From Godinez
REASSIGNMENTS (Correction of Job Title)						
Menera, Fernando	Rv. Ld. Custodian	Nutrition Svcs.	September 21, 2015		28/6	From Lead Custodian High School
ADJUSTMENT OF WORKING ASSIGNMENTS						
Weathersby, Brandon	District Safety Officer	Spurgeon	February 15, 2016		31/3	From 10 months to 12 months

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Amezua, Jorge	Plant Custodian Elem.	Bldg. Svcs.	March 14, 2016	March 18, 2016	28/2	
Andrade, Santiago	Plant Custodian Int.	Bldg. Svcs.	February 23, 2016	February 26, 2016	32/3	
Benavidez, Jaime	Int. Ld. Custodian	Bldg. Svcs.	March 1, 2016	March 8, 2016	25/6	
Cariño, Myrna	Dept. Specialist	Bldg. Svcs.	May 2, 2016	May 9, 2016	28/5 + Bil.	
Cortez, Jim	Rv. Ld. Custodian	Bldg. Svcs.	March 1, 2016	April 26, 2016	28/3 + Diff.	
Diaz, Jose	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	February 26, 2016	March 4, 2016	13/4	
Gallegos, Cirilo	Rv. Ld. Custodian	Bldg. Svcs.	March 28, 2016	March 31, 2016	28/5 + Diff.	
Garcia, Veronica	Library Media Tech.	Carr	March 21, 2016	April 29, 2016	25/5	
Garcia, Victor	Site Coordinator	After School Program	March 23, 2016	March 31, 2016	\$25	
Guerrero, Elizabeth	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	March 3, 2016	March 7, 2016	13/6	
Gutierrez, Rodriguez, Alejandro	Rv. Ld. Custodian	Bldg. Svcs.	February 25, 2016	March 22, 2016	28/4 + Diff.	
Gutierrez, Rodriguez, Alejandro	Rv. Ld. Custodian	Bldg. Svcs.	April 1, 2016	April 26, 2016	28/4 + Diff.	
Hernandez, Alvaro	Int. Ld. Custodian	Bldg. Svcs.	February 1, 2016	April 26, 2016	25/6	
Hill, Donald	Rv. Ld. Custodian	Bldg. Svcs.	March 1, 2016	April 30, 2016	28/5 + Diff.	
Maon, Oseni	Site Coordinator	After School Programs	March 10, 2016	March 18, 2016	\$25	
Miranda, Matias	Rv. Ld. Custodian	Bldg. Svcs.	March 1, 2016	March 8, 2016	28/5 + Diff.	
Moreno Alba, Tomas	Mgr. I Bldg. Svcs.	Bldg. Svcs.	March 28, 2016	March 31, 2016	30/4 + \$10 a day	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Najera, Julia	Fd. Svc. Spvr. Int.	Nutrition Svcs.	March 28, 2016	March 31, 2016	27/1	
Nieto, Cesar	Rv. Ld. Custodian	Bldg. Svcs.	March 1, 2016	April 30, 2016	28/5 + Diff.	
Nuñez, Nadine	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	March 28, 2016	March 31, 2016	13/6	
Ortega, Silvia	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	April 11, 2016	April 29, 2016	13/6	
Peck, Timothy	Dir. of Accounting	Accounting Dept.	March 1, 2016	May 31, 2016	Level 47/1	
Peinado, Maria	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	April 11, 2016	May 31, 2016	13/6	
Perez, Juan	Plant Custodian HS	Bldg. Svcs.	March 1, 2016	April 30, 2016	35/2	
Perez, Samuel	Rv. Ld. Custodian	Bldg. Svcs.	March 1, 2016	March 8, 2016	28/3 + Diff.	
Pulido, Daniel	Int. Ld. Custodian	Bldg. Svcs.	March 1, 2016	April 26, 2016	25/6 + Diff.	
Rodriguez, Carlos	Int. Ld. Custodian	Bldg. Svcs.	March 1, 2016	April 26, 2016	25/6 + Diff.	
Rubio, Priscilla	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	March 28, 2016	April 26, 2016	15/3	
Sanchez, Angelica	Admin. Secretary	Nutrition Svcs.	March 14, 2016	April 15, 2016	30/4	
Silva, Susana	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	April 12, 2016	April 19, 2016	13/5	
Torres, Margarito	Lead Custodian	Bldg. Svcs.	February 16, 2016	February 26, 2016	28/5 + Diff.	
Trang, Meyly	Site Coordinator	After School Programs	February 24, 2016	February 26, 2016	\$25	
Ugalde, Victor	Plant Custodian HS	Bldg. Svcs.	January 15, 2016	January 31, 2016	35/2	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Valencia, Carina	Site Coordinator	After School Programs	March 28, 2016	March 31, 2016	\$25	
Vega, Emanuel	Plant Custodian Int.	Bldg. Svcs.	March 10, 2016	March 15, 2016	32/6	
Woolsey, David	Dir. of Construction	Bldg. Svcs.	March 1, 2016	April 29, 2016	Level 52/1	
HOURLY APPOINTMENTS						
Lopez, Mike	Instructional Provider/Assets	Valley	March 16, 2016		16/1	
Morales, Ashley	Instructional Provider	Muir	March 29, 2016		16/1	
Morones, Griselda	Instructional Provider/Assets	Santa Ana	April 11, 2016		16/1	
Vera Ocampo, Chelsea	Instructional Provider	MacArthur	March 15, 2016		16/1	
SUBSTITUTES						
Amaral, George	Custodian		March 14, 2016		23/1	
Amaro, David	Custodian		April 8, 2016		23/1	
Baber, LaToya	SSP Sp. Ed.		March 14, 2016		19/1	
Boggan, Devin	Custodian		March 14, 2016		23/1	
Chavez, Antonio	Custodian		April 8, 2016		23/1	
Dominguez						
Rodriguez, Omar	Custodian		February 23, 2016		23/1	
Gonzalez, John	Custodian		March 18, 2016		23/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - April 26, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES (Continuation)						
Gutierrez, Andy	Custodian		March 18, 2016		23/1	
Gutierrez, Francisco	Custodian		March 14, 2016		23/1	
Hernandez, Antonio	Custodian		April 8, 2016		23/1	
Hernandez, Mario	Custodian		March 18, 2016		23/1	
Linton, Bruce Jr.	Custodian		March 14, 2016		23/1	
Lopez, Gorge	Custodian		April 8, 2016		23/1	
Lopez, Joshua	Custodian		March 18, 2016		23/1	
Maciel, Jesus	Custodian		April 8, 2016		23/1	
Madrigal, Ricardo	Custodian		April 8, 2016		23/1	
Marroquin, Johnny	Custodian		March 14, 2016		23/1	
Mendoza Aguilar, Luis	Custodian		April 8, 2016		23/1	
Muro, Miguel	Custodian		April 8, 2016		23/1	
Navarrete, Anthony	Custodian		April 8, 2016		23/1	
Ochoa, Luis	Custodian		April 8, 2016		23/1	
Pantoja Marquez, Jimmy	Custodian		March 18, 2016		23/1	
Perez, Justin	Custodian		March 14, 2016		23/1	
Quiroz, Jose	Custodian		April 8, 2016		23/1	
Rivas, Frank	Custodian		April 8, 2016		23/1	
Rodriguez, Andrew	Custodian		April 8, 2016		23/1	
Rodriguez, Stephen	Custodian		March 14, 2016		23/1	
Salcedo, Eric	Custodian		March 18, 2016		23/1	
Salguero, Cynthia	Instructional Asst.		March 18, 2016		19/1	
Sintora, Cristina	Custodian		March 18, 2016		23/1	
Slemmer, Jacob	Custodian		March 18, 2016		23/1	

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

SPECIAL BOARD MEETING
SANTA ANA BOARD OF EDUCATION

April 27, 2016

CALL TO ORDER

The meeting was called to order at 5:44 p.m. by Board President Palacio. Other members in attendance were Mr. Richardson, Ms. Amezcua, Mr. Hernández, and Ms. Iglesias. Mr. Romo, District Legal Counsel was also present.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Mr. Hernandez.

PUBLIC PRESENTATIONS

There were no individuals wishing to address the Board.

PRESENTATION/DISCUSSION

Superintendent Search - Planning Session with Hazard, Young, Attea & Associates

Rudy Castruita, Ed.D., representing Hazard, Young, Attea & Associates (HYA) Executive Search held a formal presentation on the results of the stakeholder interviews held on April 12-13, 2016, and the 1,344 online surveys completed between April 6-19, 2016. Information gathered, presented findings to assist the Board of Education in determining the primary characteristics desired in the new superintendent.

Attached is the Executive Summary/Report of the Leadership Profile as a result of the Board Members and stakeholders input prepared by Hazard, Young, Attea & Associates.

ADJOURNMENT

There being no further business to come before the Board, the Board meeting was adjourned at 6:45 p.m. by Board President Palacio.

The next Regular Meeting will be held on Tuesday, May 10, 2016, at 6:00 p.m.

ATTEST:

Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

**Santa Ana Unified School District
Superintendent Search**

**Executive Leadership Profile
April 27, 2016**

INTRODUCTION OF FINDINGS

This report presents the finding of the Executive Leadership Profile Assessment conducted by Hazard, Young, Attea & Associates (HYA) and presented to the Board of Education on Wednesday, April 27, 2016. The data contained herein were obtained from input the HYA consultants received when they met with individuals and groups in either individual interviews or in a focus group setting, and from the results of the online survey completed by stakeholders. The survey, interviews, and focus group meetings were structured to gather input to assist the Santa Ana Unified School District Board in determining the primary characteristics desired in the new superintendent. Interviews and focus group meetings were conducted on April 11 and 12, as well as some additional data were received via conference calls. Additionally, the stakeholder interviews and focus group meetings collected information related to the strengths of the District, some of the challenges the District will face in the coming years, and characteristics that the community desires in the new superintendent.

The consultants commend the Board for setting a goal of being transparent in gaining stakeholder input while maintaining the commitment to a confidential search to maximize the ability to attract the most highly qualified individuals to be considered for superintendent of the Santa Ana Unified School District (SAUSD). The Board's efforts to cast a wide net to include individuals identified by stakeholders as possible candidates increases the potential pool of highly qualified individuals matched to the District's Leadership Profile.

In addition, the consultants commend the Board for the decision to survey the community. The 1,344 surveys completed online demonstrate the high level of stakeholder interest in providing input to the Board. The large number of open-ended comments included in the surveys gives voice to stakeholders interested in sharing individual perspectives with Board Members. Appreciation is extended to the public information office of the district in getting the word out about the survey and to principals for making communication about the survey a priority at their schools.

Participants in Focus Groups

Hazard, Young, Attea & Associates (HYA) met with Board Members, district administrators, teachers, parents, community partners/representatives on April 11 and 12, 2016 to gather information to assist the consultants in formulating a leadership profile desired of the new superintendent. Some additional data were received via conferences calls. The number of participants, by stakeholder group, is listed below:

Stakeholder Group*	Participants
Board Members	5
Business Owner/District Partner	3
Chamber of Commerce	1
City Police	1
Community Advocate	1
Community Members	12
Community Partners	6
Foundation	1
Heritage Museum	1
High School Inc.	1
LULAC	1
Parks and Rec/Public Library	1
Partner Agency	1
Parks and Rec/Public Library/Community Services	1
Santa Ana Public Library	1
Workforce Development and Advocacy	1
Total	38

(All five School Board Members participated in an individual interview. The individual and focus groups represented a cross section of stakeholders identified through the Board. It should be noted that it is likely some of those who were interviewed or participated in focus groups also completed the online survey.)

*Note that results from Stakeholder Surveys are presented in a separate document.

It should be emphasized that the data are not a scientific sampling, nor should they necessarily be viewed as representing the majority opinion of the respective groups to which they are attributed. Items are included if, in the consultants' judgment, they warranted the Board's attention.

Information obtained through the interviews, focus groups, and online survey reflects similar views from the various groups with respect to the strengths of the District. Consistent in the data was the theme that a superintendent who will make a long-term commitment to District is needed. Stakeholders often mentioned that the short tenure of



recent superintendents has undermined the sense of stability that is crucial to continued improvement efforts. Stakeholders also articulated the desire to have a superintendent who will work with students, parents, staff, and the broad spectrum of community partners through a shared vision, tapping the great potential within the larger community to continue the district's trajectory toward being one of the top urban districts in California.

The diversity and bilingual makeup of the District were consistently viewed as strengths of the District and the community as a whole. Stakeholders indicated broad commitment to support the District in producing graduates that will excel in their future educational or career goals.

Stakeholders consistently mentioned the importance of selecting a superintendent that will work collaboratively with the School Board to identify priorities and clearly communicate the District's goals, performance gaps, and progress to all segments of the staff and community. The size of the District was viewed as a significant factor in selecting an experienced superintendent. Communication was viewed as a top priority for the new superintendent and essential to build support for the long-term improvement goals needed for continued growth and success.

High quality, dedicated teachers and support staff were viewed as strengths, and the importance of providing stable leadership at school sites was identified as an important factor to continue many of the innovations that have been initiated during the last two years. Teachers were described as selecting to teach in SAUSD due to the diversity of the student population and the opportunity to make a difference in the lives of students. Once hired by SAUSD, the majority of teachers remain in the District until they retire.

The efforts of the community to support the modernization of facilities through bond measures and the commitment of the Board to provide state of the art facilities for students were commended and viewed as positive factors in promoting the District. Joint use of school grounds and facilities to provide recreational places for youth in the community was described as an important collaboration between the District and City that needs to continue with the new superintendent.

The theme of *telling the story of SAUSD* surfaced across groups as something that needs to be addressed. Stakeholders mentioned that there are misperceptions of the District and that, in fact, SAUSD is moving forward in positive ways. The importance of selecting a superintendent that understands what has been accomplished and is committed to building upon this work surfaced as an important theme when considering the professional and personal characteristics of a potential superintendent.

The work at the high school level around career academies was viewed as an innovation designed to engage students and improve outcomes. In addition, the increased access to technology for learning was viewed positively and identified as one of the strengths of the District. Business partnerships that support the academy focus at the high school level were identified as significant strengths for SAUSD.



The increased involvement of parents in the District, especially in the LCAP process, was described as an important indicator that the District values community involvement and continues to reach out to parents in meaningful ways.

Family-centric was a word that was used by stakeholders to describe parents and the community. This word was used to underscore the importance of family and community in Santa Ana.

The Board was identified as one of the District's strengths. Improved efforts to work with the City of Santa Ana in meaningful partnerships was viewed by many stakeholders as a positive asset that supports the potential to improve the overall community with education as the core. The positive relationship between the Board and City Council is also reflected in the partnerships with city departments and services. The relationship was viewed as collaborative.

Business is viewed as an important partner to the work of the District, and Santa Ana was described as a business-friendly environment. Business leaders look to the District for future employees, and there is a genuine interest in supporting the district's efforts to produce well-prepared graduates who are college and career ready.

District efforts to reduce suspensions and expulsions through restorative approaches to discipline were identified as strengths. Stakeholders consistently described the District as having a student-centered culture in which all students are important, and the success of all students is a shared-commitment among the Board, District staff, and the community. This was often called an assets-based way of viewing students that focuses on the whole child.

The population and housing density within the community and the lack of adequate and affordable housing were some of the consistent themes that related to challenges the community faces. The need for the District to work in partnership with the City was considered important to finding solutions, especially utilizing Joint Use Agreements to provide recreational spaces within the community.

Partnerships with higher education, especially Santa Ana College and Cal State University Fullerton, were described as assets that support increased academic success for students across the system. Collaboration was the term used to describe this relationship. The focus on helping students attain college acceptance and on identifying scholarships to support students who cannot afford the tuition was also identified as a strength of the District.

Stakeholders communicated the theme of pride in being part of Santa Ana across all groups. Leaders are viewed as having deep roots in the community; often leaders are graduates of SAUSD. The pride that comes from being a graduate of SAUSD was clearly communicated by leaders interviewed and individuals who have moved to Santa Ana and observed the importance of being from the community.

Many expressed a desire that the new superintendent know Santa Ana and have demonstrated knowledge of the school district. Being part of the culture of Santa Ana was viewed as a significant asset for a new leader. Acknowledging that the new superintendent



may come from outside the District, stakeholders encouraged the new leader to respect and value the assets of the District and community.

Success examples were shared by the stakeholders that were interviewed during the process of soliciting input for the Leadership Profile. The examples were extensive and communicated with pride. Santa Ana was described as a community on the move that has strong leadership at the Board and city levels, supported by partnerships with business, higher education, and community agencies and services. With leadership stability, the District can move to the next level was a common theme.

Respondents agreed upon many of the attributes that would assist a new superintendent in successfully addressing the issues that confront SAUSD. The leader must have demonstrated knowledge and skill in working in a large, complex school system. The new superintendent must value diversity and be comfortable in engaging the linguistic and cultural diversity of the schools and community. There is a strong expectation that the new superintendent will remain in the District for a significant time to provide stability and to build on all that has been accomplished in recent years.

The new superintendent should have a demonstrated history of being an effective communicator that builds trust and inspires the employees and community to work together on behalf of students. It is hoped that the new superintendent will see the strengths of the District and be willing to work collaboratively with all stakeholders to build positive relationships and to *tell the story of SAUSD* to the larger community.

Being able to work well with business partners within the community is essential, as well as having the ability to reach out to city agencies and departments on behalf of the District. These skills must be clearly evident in the new superintendent to ensure District partners see that their involvement is valued and will be nurtured and sustained by the new leader.

The new superintendent comes to a district that values stability and seeks to have someone who can make a long-term commitment to work with the Board and all other stakeholders. Someone who demonstrates that SAUSD will be his/her primary focus and who values the importance of relationships with all stakeholder groups will be well received by employees and district partners. SAUSD and the larger Santa Ana community demonstrate pride in their history, achievements, innovations, businesses, foundations, graduates, family-centric parents, and the potential for a successful future. The selected superintendent comes to a district with significant assets, ready to move forward to accomplish even greater successes.

The consultants thank all participants who attended focus group meetings or completed the online survey. We also thank the Santa Ana Unified School District staff members who assisted with our meetings and for facilitating our time in the District.

Respectfully submitted,

Rudy Castruita and Maria Ott



SUMMARY OF CONSISTENT THEMES

Strengths of the District

- Bilingualism of students and community
- Board is focused on students' needs
- Business partnerships and business support for school district
- Career academies at high school
- Collaboration with community partners
- Collaborative relationships with city leadership and partnerships to provide services to students and families
- Family-centric community
- Focus on graduates that are college and career ready
- Focus on the whole child
- Historical ties within community
- Inclusive community
- Joint use efforts between district and city
- Linguistic and ethnic diversity
- Parent engagement
- Parent support for education—believe in the potential of their children
- People care
- Pride in being part of Santa Ana and SAUSD
- Quality of leadership
- Restorative justice approaches to discipline
- Stable and committed district employees
- Technology innovations
- Welcoming environment

Issues/Concerns/Challenges of the District

- Academic performance/graduation rates
- Complexity of district
- Crime within larger community
- Density of district and housing costs
- Impact of poverty
- Need to improve communication
- Need for stability in leadership
- Need to expand outreach to community
- Need to expand student experiences beyond classroom
- Need to *tell Santa Ana story*
- Neighborhood issues and public safety
- Workforce preparation



Desired Characteristics of the New Superintendent

- Ability to work effectively with the Board and manage different points of view on Board
- Action oriented
- Approachable and accessible
- Avoids favoritism
- *Can tell Santa Ana story* and build support for the District
- Committed to SAUSD and the Santa Ana community
- Courageous in addressing district's needs and challenges
- Demonstrated success in running a large and complex organization
- Demonstrates humility and respect in leadership style
- Demonstrates vision for the district, reflecting the strengths and assets of SAUSD
- Effective communicator
- Effective team builder who instills trust
- Enthusiastic leader who will be committed to being involved in community
- Fiscal expertise
- Knows how to support staff while ensuring accountability
- Positive and high-energy leader
- Skilled educator
- Strong political skills
- Trust-worthy and honest
- Values diversity and has demonstrated success working with diverse ethnic and linguistic groups
- Works well with Board

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

ITEM SUMMARY:
<p>If the value of a gift exceeds \$500, the Superintendent shall bring the nature of the gift, with a specific recommendation, to the Board of Education for approval. The gifts under this item are all valued at more than \$500.</p>

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - May 10, 2016

School:	Gift:	Amount:	Donor:	Used for:
Carver Elementary		\$3,000	Carver PTO Mrs. Luz Avila President Santa Ana	Field trip expenses
Garfield Elementary		\$3,500	Garfield PTA Mrs. Delia Salazar President Santa Ana	Field trip expenses
Hoover Elementary		\$800	Santa Ana Rotary Club Mrs. Catherine Peppard Anaheim	Instructional supplies
Century High		\$600	SchoolsFirst Federal Credit Union Mr. Bill Cheney President/CEO Tustin	Scholarships
Century High		\$1,500	National Life Group Charitable Foundation Montpelier, Vermont	Scholarships
Godinez Fundamental High		\$1,000	Disneyland Resort Dreamers and Doers Program Anaheim	Instructional supplies
Santa Ana Unified School District	Unison Eb Alto Saxophone	\$500	Mr. Henry DiRocco Orange	Music program
Santa Ana Unified School District		\$5,000	SchoolsFirst Federal Credit Union Mr. Bill Cheney President/CEO Santa Ana	2016-17 SAUSD Educators of the Year Dinner and Recognition Ceremony
May 10. 2016 Donations		\$15,900		
2016 Total Donations	\$140,804	\$156,704		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips**

ITEM: **Consent**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

ITEM SUMMARY:

An extended school-sponsored trip requires the approval of the Board of Education. A trip is considered to be an extended school - sponsored trip when it takes students beyond neighboring counties or is over night.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - May 10, 2016

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone(s):
May 4-6, 2016 (Wednesday - Friday) Ratification	Carr Intermediate School Mountain and Sea Educational Adventures Catalina Island, CA	\$205.00 per student (s) (cost paid by Site Discretionary funds)	80	8
June 20-25, 2016 (Monday - Saturday)	Santa Ana High School NJROTC Leadership Academy The Irvine Outdoor Education Center Orange, CA	\$250.00 per student (s) (cost paid by NJROTC funds)	4	1
August 9-13, 2016 (Tuesday - Saturday)	Middle College High School ASB Leadership Conference UC Santa Barbara Santa Barbara, CA	\$330.00 per student (s) (cost paid by Site Discretionary funds)	25	3

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Carr Intermediate School students to participate in the Mountain and Sea Educational Adventures in Catalina Island, CA. The trip will be May 4-6, 2016
- OVERVIEW:** Carr Intermediate School is requesting authorization for their students to participate in the Mountain and Sea Educational Adventures trip in Catalina Island, CA.
- RATIONALE:** The students will be engaging in hands on science experiments and observations. The students will be observing native sea life while snorkeling and kayaking. At night the students will be observing the night sky with telescopes without the city's light pollution. The students will gain a working knowledge of air and water pressure, chemistry of the ocean and sea life, and lastly the size and scope of the solar system and its parts. The students will be completing journals of their experiences and their experiments.
- PARTICIPANTS:** 80 students and 8 chaperones (all certificated)
- COSTS:** \$205.00 per student – To include lodging, meals, and travel
- *FUNDING:** Cost paid by Site Discretionary funds
- RECOMMENDATION:** Approve the request of the extended field trip for Carr Intermediate School students to participate in the Mountain and Sea Educational Adventures in Catalina Island, CA on May 4-6, 2016.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Santa Ana High School NJROTC cadets to participate in the NJROTC Leadership Academy at the Irvine Ranch Outdoor Education Center in Orange, CA. The trip will be on June 20-25, 2016.
- OVERVIEW:** Santa Ana High School is requesting their NJROTC cadets to participate in the NJROTC Leadership Academy in Orange, CA.
- RATIONALE:** This is an annual Leadership Academy, sponsored by the Chief of Naval Education and Training. Participation is available to both male and female cadets who are selected by the Naval Science instructors based upon the cadet's sustained outstanding performance in the unit and in school. The purpose of Leadership Academy is to become leaders within the NJROTC program. Cadets will be tested on their ability to compete in a stringent physical and mental environment. This training will also help them in their future after high school.
- PARTICIPANTS:** 4 students and 1 chaperone (1 certificated and numerous Naval Science instructors).
- COSTS:** \$250.00 per student – To include lodging, meals, and travel
- *FUNDING:** Cost paid by NJROTC funds
- RECOMMENDATION:** Approve the request for Santa Ana High School NJROTC cadets to participate in the NJROTC Leadership Academy at the Irvine Ranch Outdoor Education Center in Orange, CA on June 20-25, 2016.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Sonia Rodarte-Llamas, Ed.D., Director, School Climate

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

ITEM SUMMARY:
<ul style="list-style-type: none">• Number of students: <u>2</u>• Eligible to reapply: <u>05/10/17</u>• Placement: <u>REACH Academy</u>

RATIONALE:

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

LCAP Goal 3.0: All students and staff will work in a healthy, safe, and secure environment that supports learning.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

Recommendations for Expulsions

Board Meeting: May 10, 2016

	<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm. Options</u>	<u>Placement</u>	<u>Date Eligible to Reapply</u>
1	349370	Carr/7	C	2A	REACH Academy	05/10/17
2	358636	Spurgeon/7	C	2A	REACH Academy	05/10/17

SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- | | |
|--|--|
| (A) Caused, attempted, or threatened to cause physical injury | (N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4 |
| (B) Possessed, sold, furnished a weapon, dangerous object, explosives | (O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purpose of either preventing that student by being a witness or retaliating against that student by being a witness |
| (C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants). | (P) Offering to sell or selling SOMA |
| (D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance | (Q) Hazing |
| (E) Committed or attempted to commit robbery or extortion | (R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel |
| (F) Caused or attempted to cause damage to school or private property | (T) Aids or abets in physical injury |
| (G) Stole or attempted to steal school or private property | (.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity |
| (H) Possessed or used tobacco or tobacco products | (.3) Engaged in hate crime (Grades 4-12 only) |
| (I) Committed an obscene act or engaged in habitual profanity or vulgarity | (.4) Harassment, threat, intimidation (Grades 4-12 only) |
| (J) Possessed, offered, or arranged to sell paraphernalia | (.7) Terrorist threats against school officials, school property or both |
| (K) Disrupted school activities or willfully defied valid authority | |
| (L) Knowingly received stolen school or private property | |
| (M) Possessed an imitation firearm | |

EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2015-16 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Darek Jaronczyk, Director, Special Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Individualized Education Programs (IEP) services for students with disabilities. These students require services that address academic, social-emotional, and other unique needs as identified in their IEPs. The IEP teams recommended placement at a nonpublic school and/or a nonpublic agency for services as necessary, pursuant to an IEP or settlement agreement.

ITEM SUMMARY:
<ul style="list-style-type: none"> • Agreement Starts: <u>Per student's IEPs/ 2015-16 school year</u> • Agreement Ends: <u>June 30, 2016</u> • Renewable according to student's IEP • <u>1</u> student will be served • Annual cost: <u>\$12,509</u> • Required to comply with student's IEP

RATIONALE:

The District is required to provide appropriate education, at no cost to parents, for all students with disabilities who reside within the District in accordance with their IEPs. If a program is not available, necessary contract services are required through a private provider.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

LCAP GOAL 1.14: In addition to services provided to low income students, students receiving special education services will receive services such as, but not limited to, services and supports as listed in Individualized Education Programs (IEPs) for additional students above 2013-14 baseline numbers.

FUNDING:

Special Education: Not to exceed \$12,509

RECOMMENDATION:

Approve the master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2015-16 school year.

DL:kq:cvl

Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2015-16 School Year

Board Meeting: May 10, 2016

Student ID#	Amount	Master Contract and Individual Service Agreement for Nonpublic School/Agency
360763	\$12,509	Approach Learning dba Olive Crest Academy

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval of Agreement with Orange County Superintendent of Schools for 2016-17 School Year

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Darek Jaronczyk, Director, Special Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of an Agreement with the Orange County Superintendent of Schools to continue the provision of orientation and mobility services for students who are visually impaired. These services provide specialized instruction so that students with visual impairment can learn techniques and strategies to navigate their environment. This agreement has been in place for the past ten years.

Approval of this agreement will allow continuation of services in accordance with students' Individualized Education Program (IEPs).

ITEM SUMMARY:

- Contract Starts: 7/1/16
- Contract Ends: 6/30/17
- All students with orientation and mobility services on their IEP will be served, approximately 13-20 students.
- Annual cost \$90,121
- Required to address the need for orientation and mobility services for students who are visually impaired in grades PreK-12+.

RATIONALE:

The District, in cooperation with the Orange County Superintendent of Schools, has developed interagency agreements. This cooperative effort provides coordination of services to special education students in highly specialized fields serving students who are deaf, blind, hearing impaired, or visually impaired.

Orientation and Mobility Specialists are in demand statewide as there are not an adequate number of appropriately credentialed individuals in this area of specialty. Renewal of this agreement for the Orientation and Mobility Specialist, whose services will be shared with Orange County Special Schools, will allow continuation of Individualized Education Program orientation and mobility services for District students with visual impairments.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

LCAP GOAL 1.14: In addition to services provided to low income students, students receiving special education services will receive services such as, but not limited to, services and supports

as listed in Individualized Education Programs (IEPs) for additional students above 2013-14 baseline numbers.

FUNDING:

Special Education: \$90,121

RECOMMENDATION:

Approve the Agreement with Orange County Superintendent of Schools for the 2016-17 school year.

DL:DJ:cvl

2 SANTA ANA UNIFIED SCHOOL DISTRICT
3 AGREEMENT

4 This AGREEMENT is entered into on this 25th day of May, 2016, by
5 and between the Orange County Superintendent of Schools, 200 Kalmus
6 Drive, Costa Mesa, California 92626, hereinafter referred to as
7 SUPERINTENDENT, and the Santa Ana Unified School District, 1601 East
8 Chestnut Street, Santa Ana, California 92701, hereinafter referred to
9 as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively
10 referred to as the Parties.

11 W I T N E S S E T H :

12 WHEREAS, DISTRICT is in need of the professional services of an
13 employee of the SUPERINTENDENT to work in the field of Orientation and
14 Mobility Instruction; and

15 WHEREAS, SUPERINTENDENT is agreeable to assigning Tom Rotunno,
16 hereinafter referred to as EMPLOYEE, to give his professional services
17 to DISTRICT in the above assignment.

18 NOW, THEREFORE, the Parties to this AGREEMENT do mutually agree
19 as follows:

20 1.0 SCOPE OF WORK. SUPERINTENDENT agrees during the term of this
21 AGREEMENT to assign EMPLOYEE to DISTRICT to perform those duties
22 assigned by DISTRICT and to require EMPLOYEE in the performance of
23 such services to DISTRICT to conform to the rules and regulations
24 applicable to certificated personnel of the DISTRICT including but not
25 limited to performance of work in the office of the DISTRICT. EMPLOYEE

1 will be assigned the following responsibilities for Special Education
2 Services:

3 1.1 Provide student assessments in the area of orientation and
4 mobility instruction.

5 1.2 Provide mandated orientation and mobility instruction for
6 students with orientation and mobility designated
7 Individualized Education Program (IEP).

8 2.0 TERM. The term of this AGREEMENT shall commence July 1, 2016,
9 and end on June 30, 2017, subject to termination as set forth in this
10 AGREEMENT.

11 3.0 PAYMENT. DISTRICT agrees to pay SUPERINTENDENT in consideration
12 of services performed by EMPLOYEE as herein specified, and
13 SUPERINTENDENT agrees to accept in full payment thereof a sum not to
14 exceed Ninety thousand one hundred twenty-one dollars (\$90,121.00)
15 computed as follows:

16	A.	\$ 60,590.00	Base salary
17		\$ 8,743.00	STRS
18		\$ 30.00	SUI
19		\$ 1,212.00	Workers' Compensation
20		\$ 9,790.00	Medical
21		\$ 796.00	Dental
22		\$ 41.00	Life Insurance
23		\$ 152.00	Vision Care
24		\$ 879.00	Medicare
25		\$ 1,600.00	Mileage (to be paid at the current IRS rate)
		<u>\$ 6,288.00</u>	7.5% Indirect
		\$ 90,121.00	For 102.5 days

1 B. This figure is based on year 2016 - 2017 preliminary
2 budget.

3 C. DISTRICT agrees to reimburse SUPERINTENDENT for indirect
4 costs at the rate of 7.5% for a total amount not to exceed Six
5 thousand two hundred eighty-eight dollars (\$6,288.00).

6 D. This AGREEMENT provides for 102.5 days service by EMPLOYEE.

7 E. DISTRICT agrees to reimburse SUPERINTENDENT for assigned
8 mileage and travel expenses incurred by EMPLOYEE in the performance of
9 duties assigned to EMPLOYEE by DISTRICT, pursuant to Section 1.0 of
10 this Agreement, to be reimbursed at the current IRS rate that applies
11 to the date(s) in which the miles are driven for a total amount not to
12 exceed One thousand six hundred dollars (\$1,600.00).

13 F. DISTRICT shall pay SUPERINTENDENT within thirty (30) days
14 after the last day upon which services are rendered by EMPLOYEE upon
15 submission of an itemized invoice from Superintendent.

16 G. This AGREEMENT shall be amended to provide complete
17 reimbursement to SUPERINTENDENT for any increases in salary or
18 benefits provided to EMPLOYEE for the fiscal year 2016 - 2017.

19 4.0 SUPERINTENDENT DUTIES. SUPERINTENDENT shall require EMPLOYEE to
20 report to both SUPERINTENDENT and DISTRICT when EMPLOYEE will not be
21 able to provide services to DISTRICT as scheduled.

22 5.0 HOLD HARMLESS/INDEMNIFICATION.

23 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold
24 harmless DISTRICT, its Governing Board, officers, agents, and
25 employees from liability and claims of liability for bodily injury,
personal injury, sickness, disease, or death of any person or persons,

1 or damage to any property, real personal, tangible or intangible,
2 arising out of the negligent acts or omissions of employees, agents or
3 officers of SUPERINTENDENT or the Orange County Board of Education
4 during the period of this AGREEMENT.

5 B. DISTRICT hereby agrees to indemnify, defend, and hold harmless
6 SUPERINTENDENT, the Orange County Board of Education, and its
7 officers, agents, and employees from liability and claims of liability
8 for bodily injury, personal injury, sickness, disease, or death of any
9 person or persons, or damage to any property, real, personal, tangible
10 or intangible, arising out of the negligent acts or omissions of
11 employees, agents or officers of DISTRICT during the period of this
12 AGREEMENT.

13 6.0 TOBACCO USE POLICY. In the interest of public health, the
14 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
15 use any tobacco products are prohibited in buildings and vehicles, and
16 on any property owned, leased or contracted for by the SUPERINTENDENT
17 pursuant to SUPERINTENDENT Policy 400.15. Failure to abide with
18 conditions of this policy could result in the termination of this
19 AGREEMENT.

20 7.0 NON-DISCRIMINATION. DISTRICT agrees that it will not engage in
21 unlawful discrimination of persons because of race, color, religious
22 creed, national origin, ancestry, physical handicap, medical
23 condition, marital status, or sex of such persons.

24 8.0 TERMINATION. This AGREEMENT may be terminated by either party
25 with the giving of thirty (30) days prior written notice to the other
party.

1 9.0 NOTICE. All notices or demands to be given under this AGREEMENT
2 by either party to the other shall be in writing and given either by:
3 i) Personal service, or ii) U.S. Mail, mailed either by registered or
4 certified mail, return receipt requested, with postage prepaid.
5 Service shall be considered given when received if personally served
6 or, if mailed, on the third (3rd) day after deposit in any U.S. Post
7 Office. The address to which notices or demands may be given by
8 either party may be changed by written notice given in accordance with
9 the notice provisions of this section. At the date of this AGREEMENT
10 the addresses of the parties are as follows:

11 DISTRICT: Santa Ana Unified School District
12 1601 East Chestnut Street
13 Santa Ana, California 92701
14 Attn: _____

15 SUPERINTENDENT: Orange County Superintendent of Schools
16 200 Kalmus Drive
17 Costa Mesa, California 92626
18 Attn: Patricia McCaughey

19 10.0 SEVERABILITY. If any term, covenant, condition or provision of
20 this AGREEMENT is held by a court of competent jurisdiction to be
21 invalid, void or unenforceable, the remainder of the provisions shall
22 remain in full force and effect and shall in no way be affected,
23 impaired or invalidated in any way.

24 11.0 GOVERNING LAW. SUPERINTENDENT and DISTRICT agree that this
25 AGREEMENT shall be construed and enforced in accordance with the laws
of the State of California, with venue in Orange County, California.

12.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
attached hereto constitute the entire agreement between SUPERINTENDENT
and DISTRICT regarding the personnel services and any agreement made

1 shall be ineffective to modify this AGREEMENT in whole or in part
2 unless such agreement is embodied in an amendment to this AGREEMENT
3 which has been signed by both Parties. This AGREEMENT supersedes all
4 prior negotiations, understandings, representations and agreements.

5 IN WITNESS WHEREOF, the Parties hereto have caused this
6 AGREEMENT to be executed.

7 DISTRICT: SANTA ANA UNIFIED
8 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

9 BY: _____
Authorized Signature

BY: _____
Authorized Signature

10 PRINT NAME: _____

PRINT NAME: Patricia McCaughey

11 TITLE: _____

TITLE: Coordinator

12 DATE: _____

DATE: April 7, 2016

13
14 SAUSD-Personnel-Rotunno Tom(42883)17
15 ZIP4
16
17
18
19
20
21
22
23
24
25

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval of Transition Partnership Program Agreement with State of California Department of Rehabilitation for 2016-19 School Years**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Ryan Murray, Coordinator, Special Education Transition Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of an ongoing agreement between the Santa Ana Unified School District (SAUSD) and the State of California Department of Rehabilitation (DOR). In general, this agreement provides funding for job skills training and job placement for 110 special education juniors, seniors, and Adult Transition students with disabilities ages 16-22 from July 1, 2016 through June 30, 2019. The grant amount is \$892,590.

ITEM SUMMARY:
<ul style="list-style-type: none"> • This agreement with the Department of Rehabilitation will authorize funding to the District of \$892,590 for job skills training and job placement.

Through the Transition Partnership Program (TPP), the District currently provides training for employment skills and linkages to employers post-graduation. The resolution is required to enter into a contract with the State of California Department of Rehabilitation (DOR) to provide the necessary funding.

RATIONALE:

This Cooperative Contract is designed to jointly serve the mutual TPP students/DOR clients receiving services from Santa Ana Unified School District (SAUSD) and the Department of Rehabilitation (DOR). SAUSD partnered with DOR in 1999 to create the TPP program supporting students in all of the SAUSD high schools. Individuals to be served are mutual SAUSD high school students, transitioning young adults and adult students/graduates who are DOR clients/TPP students who have a variety of disabilities. The work experience and employment services will be provided in the senior year and continue after graduation through this contractual agreement.

The TPP program staff will work closely with the case responsible DOR counselor and TPP students/DOR clients throughout the eligibility, planning, and employment services processes to ensure that coordinated service provision will lead to a successful employment outcome.

LCAP Goal 2.2: Support learning opportunities for current special education students as provided in their Individualized Education Programs (IEPs).

Service Goals for 2013-16:

Service Goals	To Serve	Total Served	Goal Met
Pre-Employment Transition Services (PETS) Vocational Evaluation services	55	82	Yes
Vocational Instruction/Employment Preparation	75	170	Yes
Job Development	112	352	Yes
Job Coaching	22	193	Yes
Work Experience	44	54	Yes
Employment consistent with Individual Plan of Employment (IPE) goal	40	53	Yes

New 2016-19 service goals set by DOR increase the delivery of services by 2-5 in each of the above categories.

FUNDING:

The District is not providing any funding, but this agreement with the Department of Rehabilitation will provide funding to the District of \$892,590.

The \$892,590 is allocated over 3 years, in the annual amount of \$297,530 within these expenditure categories:

	2016-19 School Years
Administrative Personnel	121,908
Direct Service Personnel	137,524
Operating Expenses	19,964.00
Indirect Costs (6.49%)	18,134.00
	297,530
Grand Total	\$892,590

RECOMMENDATION:

Approve the Transition Partnership Program Agreement with the State of California Department of Rehabilitation for the 2016-19 school years.

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER
29830
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Department of Rehabilitation

CONTRACTOR'S NAME

Santa Ana Unified School District

2. The term of this Agreement is: July 1, 2016 through June 30, 2019

3. The maximum amount of this Agreement is: **\$892,590.00** Certified Expenditure: **\$537,945.00**

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

CFDA #84.126A State Vocational Rehabilitation Services Program

Exhibit A - Scope of Work	1 page
Exhibit A.1 - Contractor's Program Scope of Work	8 pages
Exhibit B - Budget Detail and Payment Provisions	4 pages
Contractor's Program Budget and Narrative	12 pages
Exhibit C* - General Terms and Conditions	GTC 610 (Dated 06/09/10) 1 page
Exhibit D - Special Terms and Conditions (Attached hereto as part of this agreement)	7 pages
Exhibit E - Additional Provisions - Federally Funded Agreements	3 pages
Exhibit F - Additional Provisions - Cooperative/Case Service Agreements	3 pages
Exhibit G - Additional Provisions - Contractor's Monitoring & Transportation	1 page

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc)		
Santa Ana Unified School District		
BY (Authorized Signature)	DATE SIGNED(Do not type)	
		
PRINTED NAME AND TITLE OF PERSON SIGNING		
Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations		
ADDRESS		
1951 N. Mabury Street, Santa Ana, CA 92701 1601 E. Chestnut Avenue, Santa Ana, CA 92701- BILLING		
STATE OF CALIFORNIA		
AGENCY NAME		
Department of Rehabilitation		
BY (Authorized Signature)	DATE SIGNED(Do not type)	
		
PRINTED NAME AND TITLE OF PERSON SIGNING		
Simone Dumas, Chief, Contracts and Procurement Section		
ADDRESS		
721 Capitol Mall, 6th Floor, Sacramento, CA 95814		

Exempt per:

**EXHIBIT A
(Standard Agreement - Subvention)**

1. PURPOSE

Subvention: VR Third Party Cooperative/Case Service Agreements:

2. AUTHORITY

Legislation: Rehabilitation Act of 1973, as amended, Title I, Parts A and B, Sec. 100-111; 29 U.S.C. 720-731.

Regulations: 34 CFR 369.2 (b)

Catalog of Federal Domestic Assistance Number (CFDA) 84.126A

3. CONTRACT REPRESENTATIVES

The Contractor shall direct all inquiries during the term of this Agreement to the DOR Contract Administrator listed herein:

<p><u>Department of Rehabilitation</u> Casey Sousa Rehabilitation Specialist Department of Rehabilitation 222 South Harbor Blvd., Suite 300 Anaheim, CA 92805 (714) 518-2494 (714) 991-0844 fax dcsousa@dor.ca.gov</p>	<p><u>Santa Ana USD</u> <u>Agency Program Coordinator</u> Jacqueline Russell-Garcia Career Community Educational Specialist Santa Ana Unified School District 1951 North Mabury St. Santa Ana, CA 92706 (714) 972-6779 (714) 972-6780 fax jacqueline.russellgarcia@sausd.us</p>
---	--

4. DESCRIPTION OF SERVICES/DELIVERABLES

See attached program description - EXHIBIT A.1

EXHIBIT A.1
(Standard Agreement - Subvention)

COOPERATIVE CONTRACT
Santa Ana Unified School District
Transition Partnership Program

SCOPE OF WORK

I Introduction

This Cooperative Contract is designed to jointly serve the mutual TPP students/DOR clients receiving services from Santa Ana Unified School District (SAUSD), and the Department of Rehabilitation (DOR) (administered through the Santa Ana DOR Office in the Orange/San Gabriel District). SAUSD has partnered with DOR to create the TPP program supporting students in our community. All high school services delivered through the TPP cooperative contract are provided on site at SAUSD's High Schools in Santa Ana, California: High Schools: Santa Ana, Saddleback, Century and Valley, Fundamental High Schools Godinez, Segerstrom and the Academy High School at Lorin Griset. Individuals to be served are mutual SAUSD high school students, transitioning young adults and adult students/graduates who are DOR clients (TPP students/DOR clients) who have a variety of disabilities. The work experience and employment services will be provided in the senior year and continue after graduation through this contractual agreement.

The TPP program provides services to DOR clients only; including high school students, transitioning young adults, and adults. High school students with the most significant disabilities, who are interested in the program from 6 comprehensive and one alternative high school, will be referred to DOR in the Spring of their junior year with an expectation that TPP services will be provided in the senior year and three years after graduation or until closure, through this contractual agreement. A school administrator, counselor or special education teacher can refer students to the program. The DOR counselor will determine the appropriateness of the referral, and open a DOR case for students who are accepted into the TPP program.

TPP program staff will work closely with the case responsible DOR counselor and TPP students/DOR clients throughout the eligibility, planning, and employment services processes to ensure that coordinated service provision will lead to a successful employment outcome. The program consists of an Employment Service package that includes, but is not limited to: PETS Vocational Evaluation - PETS/VE, Vocational Instruction/Employment Preparation PETS Workplace readiness training, Work Experience/PETS work-based learning experience, and Job Development, Placement and Follow-up/PETS Workplace readiness training. These services include, but are not limited to: preparing the TPP students/DOR clients in developing their vocational direction; appropriate work attitudes; ethics; interpersonal skills; and other occupational skills. TPP students/DOR clients may also participate in one or more work experience opportunities.

The TPP program provides coordination and linkage of available services and support in the community for TPP students/DOR clients as they prepare to seek employment. The goal of the services is to prepare TPP students/DOR clients to obtain and retain competitive employment.

All services, funded directly or through certified expenditures, provided through this agreement shall only be for TPP students/DOR clients. These are unique services and are not mandated or otherwise provided by the contracting agency.

During the Fiscal Year 2016/17, there shall be a total of 130 unduplicated TPP students/DOR clients who shall receive services through this cooperative program. As a result of the services provided under this contract, it is expected that DOR will:

- Open 75 new applicants (status 02)
- Develop 70 new Individual Plans for Employment (IPE)
- Close 38 cases successfully rehabilitated (status 26)

During the Fiscal Year 2017/18, there shall be a total of 130 unduplicated TPP students/DOR clients who shall receive services through this cooperative program. As a result of the services provided under this contract, it is expected that DOR will:

- Open 75 new applicants (status 02)
- Develop 70 new Individual Plans for Employment (IPE)
- Close 38 cases successfully rehabilitated (status 26)

During the Fiscal Year 2018/19, there shall be a total of 130 unduplicated DOR students/DOR clients who shall receive services through this cooperative contract. As a result of the services provided under this contract, it is expected that DOR will:

- Open 75 new cases (status 02)
- Develop 70 new Individual Plans for Employment (IPE)
- Close 38 cases successfully rehabilitated (status 26)

II. Services to be Provided

Transition Partnership Program (TPP) COOP Pre-Employment TRANSITION SERVICES (PETS)

The term "TPP COOP Pre-employment Transition Services (PETS)" means a coordinated set of activities for a student/DOR client, designed within an outcome-oriented process that promotes movement from school to post school activities. This will include a variety of services in classroom, community, and work settings provided to students with a disability and focus on the following core services:

- Job exploration counseling
- Work based learning experiences
- Counseling on post-secondary opportunities
- Workplace readiness training

- Instruction in self advocacy.

These services, in addition to others provided on an individual basis are intended to ultimately result in competitive integrated employment.

The coordinated PETS activities shall include DOR, the school, and other appropriate agencies that may provide services to the Student/DOR client including Regional Centers, the One Stop system, and Social Security administration. PETS services are based upon the individual student/DOR client needs, taking into account the student's preferences and interests as well as DOR IPE goals and objectives, and shall include instruction, community experiences, the development of employment and other post school adult living objectives, and, when appropriate, acquisition of daily living skills and functional vocational evaluation.

The following vocational rehabilitation services are designed to be provided under the auspices of a DOR third-party cooperative agreement, and individualized to each student/DOR client needs and IPE. These services are not services that are certified by DOR or otherwise CARF accredited.

Pre-plan activity to include:

a. PETS Vocational Evaluation (PETS/VE)

1. DESCRIPTION OF SERVICE

PETS Vocational Evaluation services provide an individualized, timely, and systematic process by which a student/DOR client seeking employment learns to identify strengths, barriers to employment, as well as viable vocational options and develop employment goals and objectives. PETS/TVE includes an analysis of the student/DOR client's prior work experience and transferable skills as well as interest in post secondary training or education, need for and type of work-based learning experiences, need for further job exploration counseling, need for training in workplace readiness, and need for training in self-advocacy skills. Published assessments may include career aptitude, career interest, career skills and interest inventory assessments. Actual work sites may also be used to conduct the evaluation and may include simulated work trials, the opportunity to conduct work activity with paid wages, job exploration, job shadowing, and volunteer activities. Job exploration counseling will be provided in conjunction with the counseling provided by the DOR counselor. Reporting of assessments completed, findings, and recommendations will be provided to the referring DOR Counselor. The Transition Teachers and Vocational Assistant will provide PETS Vocational Evaluation.

2. Service Goals/Number to be served

During fiscal year 2016/2017, it is expected that:

- There shall be 57 student/DOR clients will receive PETS Vocational Evaluation services.

During fiscal year 2017/2018, it is expected that:

- There shall be 57 student/DOR clients will receive PETS Vocational Evaluation services.

During fiscal year 2018/2019, it is expected that:

- There shall be 57 student/DOR clients who receive PETS Vocational Evaluation services.

Pre-plan or Plan activities to include:

b. Vocational Instruction/Employment Preparation PETS Workplace readiness training:

1. DESCRIPTION OF SERVICES

Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services consist of vocational rehabilitation instruction with curricular supports which can be provided as a class, in a group, or individually. This secondary school instruction is intended to support both pre-plan and plan activities, goals and objectives and will typically be provided until the student exits the secondary school system. Services will be in concert with the DOR IPE, once it is developed.

Activities may include instruction regarding techniques for obtaining and maintaining employment, such as:

- Job exploration counseling
- Instruction in self-advocacy
- Workplace readiness training including :
 - soft skills needed for successful employment
 - Interviewing techniques
 - Resume development
 - Application preparation
 - Appropriate work behaviors
 - Relevant work practices
 - Appropriate grooming and hygiene
 - Assistance in becoming knowledgeable regarding the impact of employment on a student/DOR client's disability and benefits

Reporting on employment preparation activities will be provided to the referring DOR counselor. The program coordinator, transition teacher, and Vocational Assistant will provide Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services.

2. Service Goals/Number to be served

During fiscal year 2016-2017, it is expected that:

There shall be 80 student/DOR clients who receive Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services.

During fiscal year 2017/2018, it is expected that:

There shall be 80 student/DOR clients who receive Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services.

During fiscal year 2018/2019, it is expected that:

There shall be 80 student/DOR clients who receive Vocational Instruction/Employment Preparation PETS Work Based Readiness Training services.

Plan Activities to include:

c. Work Experience/ PETS work-based learning experience/

DESCRIPTION OF SERVICES

PETS Work based learning experience includes work experience services consisting of short term placements both on and off campus and monitoring the student/DOR client's performance in the work environment. Work experience may include paid/unpaid internships, paid/unpaid employment, summer work experience, work exploration and job shadowing. Student/DOR clients may participate in more than one work experience situation. Work experiences are intended to be temporary placements to gain experience in the workplace. They may include instruction in self advocacy, if appropriate. They may also result in the development of any of the following: vocational direction, appropriate work attitudes, ethics, interpersonal skills, speed, and accuracy as well as some limited occupational skills. The Vocational Assistant will provide the PETS Work based Learning Experience.

Any paid or non-paid work experience activities will be in compliance with the Department of Labor regulations. Work Experience supervisors will evaluate students/DOR clients and submit written reports to the DOR counselor on a monthly basis.

Service Goals/Number to be served

During fiscal year 2016/2017, it is expected that:

There shall be 46 student/DOR clients who receive Work Experience/ PETS work-based learning experience services.

During fiscal year 2017/2018, it is expected that:

There shall be 46 student/DOR clients who receive Work Experience/ PETS work-based learning experience services

During fiscal year 2018/2019, it is expected that:

There shall be 46 student/DOR clients who receive Work Experience/ PETS work-based learning experience services

d. Job Development, Placement and Follow-up/. PETS Workplace readiness training

DESCRIPTION OF SERVICES

Assist job ready student/DOR clients, both in school and out-of-school to obtain employment in the community by identifying specific job openings that are appropriate for each student/DOR client, assisting in placing the student/DOR client in the job, orient the student/DOR client to the job, and identify specific ongoing support and resource needs.

Activities include:

Contact employers and build networks to develop and/or identify job opportunities

Work site analysis, as needed

Job site consultation to identify or modify barriers

Negotiate customized employment placement or other job accommodations

Maintain an organized system of current job openings

Assisting student/DOR clients to find jobs which match their Individual Plan for Employment vocational goal providing instruction in self-advocacy

Assisting a student/DOR client become knowledgeable regarding the conditions of their employment, such as:

Job description

Name of immediate supervisor

Responsibilities of the employee

Wage payment practices

Benefits

Conflict resolution procedures

Health and safety practices

A limited amount of contact with the student/DOR client and/or their employer post-placement to ensure job satisfaction. The Vocational Assistant will provide the Job Development/PETS Workplace Readiness Training Services.

2. Service Goals/Number to be served

During fiscal year 2016/2017, it is expected that:

There shall be 110 student/DOR clients who receive Job Development/ PETS Workplace Readiness Training services.

There shall be 40 student/DOR clients placed in employment consistent with the IPE goal.

The placements shall result in 38 successful (26) DOR closures.

During fiscal year 2017/2018, it is expected that:

There shall be 110 student/DOR clients who receive Job Development/ PETS Workplace Readiness Training services.

There shall be 40 student/DOR clients placed in employment consistent with the IPE goal.

The placements shall result in 38 successful (26) DOR closures.

During fiscal year 2018/2019, it is expected that:

There shall be 110 student/DOR clients who receive Job Development/ PETS Workplace Readiness Training services.

There shall be 40 student/DOR clients placed in employment consistent with the IPE goal.

The placements shall result in 38 successful (26) DOR closures.

e. PETS Non-Supported Employment (NSE) Job Coaching

DESCRIPTION OF SERVICES

NSE Job Coaching includes individual client assistance and support on or off-the-job in activities that are employment-related and needed to promote job adjustment and retention. Services depend upon individual client need. Activities include:

Job orientation

Job destination/transportation training

Teaching job tasks

Supervision at the worksite

Coworker/supervisor consultation

Assistance with integrating into the work environment or with changes in the work environment
Provision of instruction in self-advocacy
Assistance with public support agencies
Family and residential provider consultation
Ongoing contact with the student/DOR client and/or employer to ensure continued job satisfaction

The Vocational Assistant will provide the PETS Non-Supported Employment Job Coaching Services.

2. Service Goals/Number to be served

During fiscal year 2016/2017, it is expected that:

There shall be 24 student/DOR clients who receive PETS Non-supported Employment Job Coaching services.

During fiscal year 2017/2018, it is expected that:

There shall be 24 student/DOR clients who receive PETS Non-supported Employment Job Coaching services

During fiscal year 2018/2019, it is expected that:

There shall be 24 student/DOR clients who receive PETS Non-supported Employment Job Coaching service

Contract Administrator/Program Coordinator

DOR Contract Administrator

Casey Sousa
Rehabilitation Specialist
Department of Rehabilitation
222 South Harbor Blvd., Suite 300
Anaheim, CA 92805
(714) 518-2494
(714) 991-0844 fax
E-mail: csousa@dor.ca.gov

Agency Program Coordinator

Jacqueline Russell-Garcia
Career Community Educational Specialist
Santa Ana Unified School District
1961 North Mabury St.
Santa Ana, CA 92706
(714) 972-6779
(714) 972-6780
E-mail: jacqueline.russellgarcia@sausd.us

Agency Program Coordinator Assistant

Ryan Murray
Coordinator of Special Services, Transition
Santa Ana Unified School District
520 West Walnut St.
Santa Ana, CA 92701
(714) 571-4401
(714) 550-4349
E-mail: ryan.murray@sausd.us

IV. Linkages to Other Community Agencies

The SAUSD TPP has regular contact and ongoing working relationships with the following agencies to increase opportunities for DOR student/clients and avoid duplication of services:

Orange County Regional Center
Santa Ana Youth Council
Santa Ana WORK Center/ Santa Ana One Stop Center
SAUSD Workability I Programs
Employment Development Department (EDD)
Orange County Autism Team
Santa Ana Community College
Orange County Adult Transition Task Force
Santa Ana Chamber of Commerce
Learning for Life/Rotary Club
GAN
DSPS
Orange Coast College
Community Advisory Committee
ROP
Vital Link
Orange County Task Force Team
Best Practices Committee
WIOA Youth Programs

V. In Service Training

SAUSD staff and DOR staff will be cross-trained in the other agency's mission, services, and professional approach. Twice a year or more frequently as needed, in-service trainings will be conducted to cross-train contract agency and DOR staff in each agency's mission, goals, services, policies, procedures, and professional approaches.

EXHIBIT B
(Standard Agreement - Subvention)

BUDGET DETAIL AND PAYMENT PROVISIONS

1. INVOICING AND PAYMENT

A. Service Budget Payment of Expenditure

1. This is a cost reimbursement Agreement for subvention services. For services satisfactorily completed, and upon receipt and approval of the invoices, the Department of Rehabilitation (DOR) agrees to reimburse the Contractor for actual expenditures incurred subject to the approved Scope of Work, Service Budget, Budget Narrative, and applicable regulations as attached or referenced hereto and made a part of this Agreement.
2. All expenses shall be reviewed and approved by the DOR Contract Administrator before payment can be made to the Contractor.
3. The Service Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The Contractor's Service Budget shall include items directly related to this Agreement to include a Budget Narrative that fully explains why and how the costs are necessary to the Agreement.

B. Submission of Invoice(s)

1. Monthly invoices must be completed using the DR 801B Service Invoice form (DR801B) and shall provide an actual line-item detail of expenditure(s) that supports the approved Service Budget and Budget Narrative. The DR801B shall include the Agreement Number, Registration Number, and be submitted in duplicate not more frequently than monthly in arrears to the DOR Contract Administrator or designee (listed in Exhibit A).
2. An original DR801B must be submitted and signed by authorized personnel as listed on the Signature Authorization (DR 325) form.
3. Supporting documentation must be available upon request at any time by DOR staff, or other State and Federal representatives.
4. Federal and State funds are time limited, therefore, invoices (service and certified match) must be submitted as soon as possible, but no later than 60 days after the service month. Final submission of all fiscal year-end invoices is due no later than November 1st, to allow for payment and draw down prior to the close out of Federal/State funds.
5. If budgetary funds revert due to failure to submit timely invoices or failure to submit a properly prepared invoice, related Federal and State funds will no longer be available for use which will require the contractor to submit a claim through the Victims Compensation and Government Claims Board, where approval to pay is not guaranteed.

6. The DOR is committed to issue payments as quickly as possible following the receipt of an accurate and complete invoice of allowable costs as approved by the DOR Contract Administrator.

C. Appropriate Expenditures

Budgets must not contain line items that are or will be reimbursed/paid by another source of funding during the period covered by this Agreement. Unexpended funds for a fiscal year shall not be carried over to another fiscal year. Agreement expenditures reimbursed by DOR must be reported as federal funds in the contractor's accounting records and on the Schedule of Federal Awards under the CFDA # listed for this Agreement and prepared for the Title 2 Code of Federal Regulations, Part 200 (2 CFR 200) Single Audit.

D. Invoice Claim Adjustments

1. Surplus funds from a given line item, within a fiscal year budget may be used to defray allowable costs under the approved budget line items contained **within the same fiscal year**. A claim adjustment is required on the Service Invoice (DOR 801B) with an attached brief narrative explaining each line item impacted and may not exceed up to a cumulative amount of ten percent (10%) of the total annual contract Service Budget for all budget years as long, as there is neither an increase nor decrease of the total annual contract Service Budget. A formal amendment is required if it does not meet the above criteria.
2. Staff line item salary ranges and percentage of time are projected estimates and are subject to change based on actual salary and chargeable time costs. Claim adjustments are allowable as long as the annualized total line item costs do not exceed what is allowed in Item 1 above.

E. Budget Contract Amendments

A contract amendment between both parties is required for any budget changes not covered in Section D above. This includes any major category or detailed line item description changes to the approved Service Budget and Budget Narrative as outlined below:

- Adding and deleting a major category budget or detailed line item.
- Line item adjustments that exceed a cumulative amount of 10%.
- Decrease/increase to the total annual budget award or the total Agreement award for all budget years.
- Any word for word changes to the written budget narrative or budget cost detail.
(Note: ALL changes must be made in **bold**.)

F. Travel Reimbursements

If travel is reimbursable, the Contractor agrees that all travel expenses and per diem rates paid to its employees under this Agreement shall be reimbursed at actual costs not to exceed the California Department of Human Resources (CalHR) designated rates for excluded employees. Go to CalHR website at <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>. No travel outside the State of California except for bordering California states shall be reimbursed without prior documented written authorization from DOR.

Upon request from the DOR, Contractor will provide sufficient documentation to support travel expenditures such as travel claims, mileage logs, and receipts for lodging, transportation, and meal costs.

2. BUDGET CONTINGENCY CLAUSE

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an Agreement amendment to Contractor to reflect the reduced amount.

3. BUDGET CONTINGENCY CLAUSE FOR FEDERALLY FUNDED AGREEMENTS

- A. It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.
- B. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the current year and/or any subsequent year for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by Congress or to any statute enacted by Congress that may affect the provisions, terms, or funding of this Agreement in any manner.
- C. The parties mutually agree that if Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.

4. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with section 927.

5. PRINCIPLES AND STANDARDS FOR DETERMINING ALLOWABLE COSTS, INCLUDING REQUIREMENTS FOR DOCUMENTING PERSONNEL ACTIVITY CHARGEABLE TO THE AGREEMENT

Agreements awarded by the Department shall be subject to actual costs for services rendered under this Agreement. Allowable costs under this Agreement must meet the following general criteria:

- Be generally recognized and necessary for the operation of the Contractor's organization.
- Be reasonable for the performance of the Agreement, including acceptable sound business practices.
- Be subject to the terms and conditions of the Agreement and approved DOR budgeted line items.
- Not be used for general expenses required to carry out other responsibilities of the Contractor.
- Be properly documented and supported.

Documenting and supporting the distribution of all costs, including the allocation of time chargeable to the Agreement, is required. The Contractor agrees to comply with the 2 CFR 200 cost principles regarding documentation for the support of personnel activity chargeable to the Agreement.

6. ACCOUNTING SYSTEM REQUIREMENTS

A. Contractor must maintain an appropriate fund accounting system that accurately accumulates and segregates reasonable, allocable, and allowable costs in compliance with state and federal regulations, and generally accepted accounting principles. The Contractor's financial management system shall provide:

- Accurate, current, and complete disclosure of the financial results of each federally sponsored project.
- Records that identify adequately the source and application of funds for federally sponsored activities.
- Written procedures for determining the reasonableness, allocable, and allowable costs in accordance with the provisions of the applicable federal cost principles and the terms and conditions of the Agreement.
- Accurate fund accounting records that track the revenues received from funders/sources and the expenditures paid to vendors for goods and services, and that are supported by adequate source documentation.

B. Contractor shall submit to State such reports, accounts, and records as deemed necessary by the State to discharge its obligation under State and Federal laws and regulations.

Santa Ana Unified School District

Program Budget and Match Summary
July 1, 2016 - June 30, 2019

	FY 7/1/2016 to 6/30/2017	FY 7/1/2017 to 6/30/2018	FY 7/1/2018 to 6/30/2019
	<u>TOTALS</u>	<u>TOTALS</u>	<u>TOTALS</u>
DOR PROGRAM COSTS (From DOR Program Budget)	\$188,309	\$188,309	\$188,309
TOTAL PAYMENT BY DOR TO CONTRACTOR (From Service Budget)	\$297,530	\$297,530	\$297,530
TOTAL FEDERAL COSTS	\$485,839	\$485,839	\$485,839
Certified Match (If applicable)	\$179,315 26.96%	\$179,315 26.96%	\$179,315 26.96%
Total Federal Share	\$485,839 73.04%	\$485,839 73.04%	\$485,839 73.04%
Cash Match (If applicable)	0%	0%	0%
Total Federal Share	\$0 0%	\$0 0%	\$0 0%
TOTAL STATE MATCH	\$179,315	\$179,315	\$179,315

Cooperative agency certified match expenditure and cash match expenditure must be from non-federal funds and cannot be used to draw down other federal funds. The cash match expenditure must equal at least 21.3% of the designated share and the certified match expenditure must equal at least 25% of the designated share.

Santa Ana Unified School District

DOR Program Budget July 1, 2016 - June 30, 2019

<u>ITEM</u>	<u>FTE EXPENDITURE</u>	<u>FY 7/1/2016 to 6/30/2017 TOTAL</u>	<u>FY 7/1/2017 to 6/30/2018 TOTAL</u>	<u>FY 7/1/2018 to 6/30/2019 TOTAL</u>
Rehabilitation Team Unit 1 FTE = \$110,377	Units	1.00	1.00	1.00
		\$110,377	\$110,377	\$110,377
Case Services (Individual Consumer Expenses)		77,932	77,932	77,932
	SUBTOTAL	\$188,309	\$188,309	\$188,309
Case Service Contract(s):				

	TOTAL DOR PROGRAM COST	\$188,309	\$188,309	\$188,309

STATE OF CALIFORNIA
 TPP PETS SERVICE BUDGET

DEPARTMENT OF REHABILITATION

Original

Amendment

Santa Ana Unified School District
 1801 E. Chastnut Ave.
 Santa Ana, CA 92701

95-0002823

07/01/16-06/30/17

7/1/2017-06/30/2018

7/1/2018-06/30/2019

Line	Description	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price	Quantity	Unit Price	Total Price
1	Program Coordinator 30 hr/wk @10 mth, +10 extra duty days	0.4	\$56,678	\$141,694	0.4	\$56,678	\$141,694	0.4	\$56,678	\$141,694
2	Transition Assistant 40 hr/wk @10 mth, +10 extra duty days	1	\$62,713	\$62,713	1	\$62,713	\$62,713	1	\$62,713	\$62,713
	Vocational Assistant 30 hr/wk @9.5 mth, +10 extra duty days	0.02	\$790	\$39,519	0.02	\$790	\$39,519	0.02	\$790	\$39,519
	Vocational Assistant 30 hr/wk @9.5 mth, +10 extra duty days	0.02	\$1,018	\$50,916	0.02	\$1,018	\$50,916	0.02	\$1,018	\$50,916
	Vocational Assistant 19.5 hr/wk @9.5 mth, +10 extra duty days	0.02	\$363	\$18,162	0.02	\$363	\$18,162	0.02	\$363	\$18,162
	Vocational Assistant 19.5 hr/wk @9.5 mth, +10 extra duty days	0.02	\$346	\$17,275	0.02	\$346	\$17,275	0.02	\$346	\$17,275
3										
4	Admin Subtotal		\$121,908	\$121,908		\$121,908	\$121,908		\$121,908	\$121,908
5	Program Coordinator 30 hr/wk @10 mth, +10 extra duty days	0.1	\$14,169	\$141,694	0.1	\$14,169	\$141,694	0.1	\$14,169	\$141,694
6	Vocational Assistant 30 hr/wk @9.5 mth, +10 extra duty days	0.98	\$38,729	\$39,519	0.98	\$38,729	\$39,519	0.98	\$38,729	\$39,519
7	Vocational Assistant 30 hr/wk @9.5 mth, +10 extra duty days	0.98	\$48,898	\$50,916	0.98	\$48,898	\$50,916	0.98	\$48,898	\$50,916
8	Vocational Assistant 19.5 hr/wk @9.5 mth, +10 extra duty days	0.98	\$17,799	\$18,162	0.98	\$17,799	\$18,162	0.98	\$17,799	\$18,162
9	Vocational Assistant 19.5 hr/wk @9.5 mth, +10 extra duty days	0.98	\$16,930	\$17,275	0.98	\$16,930	\$17,275	0.98	\$16,930	\$17,275
10										
11										
12										
13										
14										
15										
16	PETS Subtotal		\$137,524	\$137,524		\$137,524	\$137,524		\$137,524	\$137,524
17	Personnel Subtotal		\$299,433	\$299,433		\$299,433	\$299,433		\$299,433	\$299,433
18	Instructional Supplies		\$5,080	\$5,080		\$5,080	\$5,080		\$5,080	\$5,080
19	Office Materials		\$1,000	\$1,000		\$1,000	\$1,000		\$1,000	\$1,000
20	Printing		\$1,000	\$1,000		\$1,000	\$1,000		\$1,000	\$1,000
21	Mileage		\$1,000	\$1,000		\$1,000	\$1,000		\$1,000	\$1,000
22	Training		\$2,204	\$2,204		\$2,204	\$2,204		\$2,204	\$2,204
23	Transportation		\$6,500	\$6,500		\$6,500	\$6,500		\$6,500	\$6,500
24	Release Time		\$19,964.31	\$19,964.31		\$19,964.31	\$19,964.31		\$19,964.31	\$19,964.31
25	Operating Subtotal		\$279,397.13	\$279,397.13		\$279,397.13	\$279,397.13		\$279,397.13	\$279,397.13
26	Personnel and Operating Subtotal		\$578,830.14	\$578,830.14		\$578,830.14	\$578,830.14		\$578,830.14	\$578,830.14
27	Indirect Rate Percentage		6.49%	\$18,132.87	6.49%	\$18,132.87	\$18,132.87	6.49%	\$18,132.87	\$18,132.87
28	Indirect Cost		\$297,530.00	\$297,530.00		\$297,530.00	\$297,530.00		\$297,530.00	\$297,530.00
29	TOTAL (rounded to nearest dollar)			\$894,492.01			\$894,492.01			\$894,492.01

**Santa Ana Unified School District TPP
SERVICE BUDGET NARRATIVE**

PERSONNEL

Benefits statement

Santa Ana Unified School District provides PERS or STRS depending on the classification, OASDI, Medicare, SUI, workers compensation, retiree, and health and welfare benefits. These benefits are calculated at a range of 28-40%.

All Full-time staff are entitled to benefits. Benefits are calculated using the following percentages:

<u>Type</u>	<u>Rates</u>
o STRS	10.73%
o PERS	12.60%
o OASDI	6.2%
o Medicare	1.45%
o SUI	.05%
o WC	1.46%
o Retiree	4.35%
o Health & Welfare	\$10,761
o Indirect	6.49%

Program Coordinator

Position dedicates 50% of administrative costs to the Transition Partnership Project. Position dedicates 40% of administrative costs to the Transition Partnership Project. 10% of time is devoted to PETS direct services through PETS Vocational Evaluation (PETS/VE) and Vocational Instruction/Employment Preparation PETS Workplace readiness training.

Cooperative Program Functions

Program Coordinator: Assist in coordinating TPP activities and personnel. The Program Coordinator will be the primary District contact with the assigned DOR counselor and facilitate inter-agency cooperation, trainings and monthly meetings. The Program Coordinator will meet regularly with Transition Teachers and TPP staff re: TPP activities and DOR client progress toward goals. This position will be extended 10 days to provide summer coordination for ongoing TPP activities.

Full-time entitled to benefits that include: OASDI, Medicare, STERS, WCI, Health & Welfare and Retiree Benefits.

Former/Concurrent Cooperative Agency Functions

Career Community Educational Specialist: Provide guidance and career development and planning to non-severely handicapped special education students. Assist in the development of goals, implementation of education and career plans, transition plans, job development, placement, monitoring and vocational training components.

Cooperative Program Functions

Vocational Assistant: Will provide the following services: PETS Vocational Evaluation (PETS/VE), Vocational Instruction/Employment Preparation PETS Workplace readiness training, Work Experience/ PETS work-based learning experience/Job Development, Placement and Follow-up/ PETS Workplace readiness training. Establishes linkages with employers to develop job opportunities, which may include assistance with job applications, interviews, job shadowing and internships, when available for DOR clients, prepare specific job analysis to facilitate job matching, and assist with expediting DOR paperwork. Provide simple destination training, as needed. The Vocational Assistant will develop and implement specific skill training plans at the work site, provide limited job tutoring/coaching, as needed, and the fading of that support as the DOR client skill level increases. The Vocational Assistant will provide individualized job development and job placement assistance to DOR as per Individualized Plan for Employment. These direct client services will be under the direction of the DOR counselor and TPP Program Coordinator to assure that DOR clients receive maximum benefits. In addition, the vocational assistants provide:

Vocational Assistant also provides - PETS Non-Supported Job Coaching - Provide necessary job training/coaching /preparation during regular hours of instruction, both on and off campus. In addition, job site duties are assumed to entail morning through early evening hours. Regardless of a client's scheduled work hours/days, reasonable efforts will be made to provide job coaching if the TPP Program Coordinator and DOR staff determines coaching would enhance job retention. Under the supervision of the TPP Program Coordinator the vocational assistant will be expected to assist DOR clients placed in paid jobs or work experience settings providing services that may include: destination training, skill training, job retention training, task analyses, task completion strategies, active supervised involvement with employers, developing client sensitivity to employer expectations, and assist with expediting DOR paperwork. In addition, the vocational assistant will help facilitate Work Experience: including paperwork, preparation and monitoring both on and off campus. Flexible hours are understood to be part of the requirements of the position. The vocational assistant will be expected to become familiar with the client's job description and the employer's expectations of the DOR client. The vocational assistant must be able to communicate with the client, the employer and TPP staff as to the client's progress. Written reports detailing the DOR client's progress in fulfilling charted employer's expectations will be expected. This position will be extended 10 days to provide summer coordination for ongoing TPP activities.

Full-time benefits include: OASDI, Medicare, PERS, WCI, SUI, Health & Welfare and Retiree Benefits

Part-time benefits include: WCI, SUI, Health & Welfare

Former/Concurrent Cooperative Agency Functions

Position created and dedicated 100% to the Transition Partnership Project.

Cooperative Program Functions

Transition Assistant: Provides office computerized files; assistance to Program Coordinator, Vocational Assistants and DOR counselor with basic word processing when needed at comprehensive high schools and alternative programs; assist DOR clients with resume typing and employment application preparation; monthly service invoice preparation; certified time reimbursements and other necessary paperwork. Prepares and keeps updates of client information, including but not limited to: current student lists, closures, time keeping, budget and purchasing. Assists in gathering information/ paperwork for DOR eligibility process. Plan, schedule and perform a wide variety of clerical functions. Perform duties involving knowledge of the program, policies, terminology and clerical procedures as well as perform duties involving frequent and responsible public contacts. This position will be extended 10 days to provide summer coordination for ongoing TPP activities.

full time positions: Full-time benefits include: OASDI, Medicare, PERS, WCI, SUI, Health & Welfare and Retiree Benefits

Former/Concurrent Cooperative Agency Functions

Position created and dedicated 100% to the Transition Partnership Project.

OPERATING EXPENSES

Instructional Supplies - Supplies that are required to provide Vocational Instruction to TPP/DOR students including: DOR client supplies, manuals, vocational-specific curriculum, job specific tutorial supplies.

Office Materials –Pens, paper, record-keeping materials, photocopier supplies, printer cartridges, and other office supplies needed to implement TPP program.

Printing – Postage for sending correspondence to DOR client, Duplication cost, (parent permission forms and all other forms which are necessary to complete application process and DOR client resumes). Print informational brochures for outreach to employers for DOR clients.

Mileage – Staff mileage expenses for local job development, job coaching and other TPP related activities. This reimbursement will only be given to TPP employees.

Training – Training, not to exceed \$500, on job development and transition activities for TPP Staff for the purpose of employment preparation and job development strategies. All trainings must have pre-approval by the DOR Contract Administrator

Transportation– Bus transportation for clients in order to provide coordination and linkages of available services and support in the community. These linkages includes a variety of services in the community including; job exploration counseling, counseling on post-secondary opportunities, interviewing techniques, and appropriate work behaviors. Assisting students/clients in finding jobs that match their Individual Plan for Employment vocational goal, Building networks and employer contacts to develop and /or Identify job opportunities and job knowledge of soft skills needed for successful employment.

Senior Transition Day 2 buses @ \$ 841.00 (\$420.50 ea.)

Career Exploration Event 2 buses @ \$ 841.00 (\$420.50 ea.)

Outdoor Career Building 2 buses @ \$ 841.00 (\$420.50 ea.)

Release Time – Classroom teacher release time needed for-contract certified time employees to participate in monthly coordination, planning and other TPP project related activities.

INDIRECT/ADMIN. OVERHEAD

Indirect Costs: Indirect costs are allowable costs calculated and approved annually by California Department of Education which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR Part, 215, 220, 230 Office of Management and Budget (OMB) circulars.

COOPERATIVE AGENCY-CERTIFIED EXPENDITURE BUDGET

July 1, 2016- June 30, 2019

Item Expenditure	Fiscal Year 2016/17		Fiscal Year 2017/18		Fiscal Year 2018/19	
	Amount	0.02	Amount	0.02	Amount	0.02
Transition Teacher FTE: 30 hs/wk @10 mth	\$140,000.07	0.2	\$28,000.07	0.2	\$28,000.07	0.2
Transition Teacher FTE: 30 hs/wk @10 mth	\$102,817.63	0.2	\$20,563.53	0.2	\$20,563.53	0.2
Transition Teacher FTE: 30 hs/wk @10 mth	\$110,664.31	0.2	\$22,132.86	0.2	\$22,132.86	0.2
Transition Teacher FTE: 30 hs/wk @10 mth	\$107,363.64	0.2	\$21,476.73	0.2	\$21,476.73	0.2
Transition Teacher FTE: 30 hs/wk @10 mth	\$108,611.86	0.2	\$21,722.37	0.2	\$21,722.37	0.2
Transition Teacher FTE: 30 hs/wk @10 mth	\$111,070.48	0.2	\$22,214.10	0.2	\$22,214.10	0.2
Transition Teacher alternative Program FTE: 30 hs/wk @10 mth	\$116,893.04	0.02	\$2,333.66	0.02	\$2,333.66	0.02
TPP High School Liaison FTE: 30 hs/wk @10 mth	\$128,559.63	0.02	\$2,571.19	0.02	\$2,571.19	0.02
TPP High School Liaison FTE: 40 hs/wk @11 mth	\$168,781.00	0.02	\$3,375.62	0.02	\$3,375.62	0.02
TPP High School Liaison FTE: 40 hs/wk @11 mth	\$172,732.60	0.02	\$3,454.65	0.02	\$3,454.65	0.02
TPP High School Liaison FTE: 40 hs/wk @11 mth	\$182,417.90	0.02	\$3,648.38	0.02	\$3,648.38	0.02
TPP High School Liaison FTE: 40 hs/wk @11 mth	\$182,541.40	0.02	\$3,250.83	0.02	\$3,250.83	0.02
TPP Coordinator Clark FTE: 40 hs/wk @10 mth	\$72,342.20	0.04	\$2,893.69	0.04	\$2,893.69	0.04
TPP Program Coordinator Assistant FTE: 40 hs/wk @12 mth	\$161,645.33	0.04	\$6,465.81	0.04	\$6,465.81	0.04
TPP District Liaison FTE: 40 hs/wk @12 mth	\$234,171.17	0.02	\$4,683.42	0.02	\$4,683.42	0.02
Personnel Subtotal	\$168,386.89		\$168,386.89		\$168,386.89	
Operating Subtotal	\$168,386.89		\$168,386.89		\$168,386.89	
Personnel and Operating Subtotal	\$168,386.89		\$168,386.89		\$168,386.89	
Indirect Cost Percentage	6.49%		6.49%		6.49%	
Indirect Cost Total	\$10,928.31		\$10,928.31		\$10,928.31	
TOTAL EXPENDITURES "CERTIFIED"	\$179,315		\$179,315		\$179,315	

Cooperative agency agrees it will make the following expenditures during the fiscal year, in conformity with the following narrative section titled "Cooperative Agency-Certified Expenditure Budget Narrative". These are not legally mandated services and are not services that the Cooperative agency otherwise provides. **NOTE** No portion of the below expenditures shall come from Federal Funds.

Santa Ana Unified School District
1601 E Chestnut Ave.
Santa Ana, CA 92701

Santa Ana Unified School District TPP
CERTIFIED EXPENDITURE BUDGET NARRATIVE

Benefits statement

Santa Ana Unified School District provides PERS or STRS depending on the classification, OASDI, Medicare, SUI, workers compensation, retiree, and health and welfare benefits. These benefits are calculated at a range of 28-40%.

All Full-time staff are entitled to benefits. Benefits are calculated using the following percentages:

	<u>Type</u>	<u>Rates</u>
o	STRS	10.73%
o	PERS	12.60%
o	OASDI	6.2%
o	Medicare	1.45%
o	SUI	.05%
o	WC	1.46%
o	Retiree	4.35%
o	Health & Welfare	\$10,761
o	Indirect	6.49%

PERSONNEL

Cooperative Program Functions

Transition Teacher: will provide Vocational Instruction/Employment Preparation PETS.

Assists in obtaining appropriate documentation and evaluation information to aid DOR staff with the determination of eligibility. Teach transition class for DOR clients using provided curriculum, including, but not limited to: Making Career Decisions, Using Labor Market Information, Preparing Resumes, Job Search Tools, Interviewing, Being Consistently Punctual, Maintaining Regular Attendance, Demonstrating Positive Attitudes Behaviors, Presenting Appropriate Appearance, Exhibiting Good Interpersonal Relations, Completing Tasks Effectively, Financial Information and Budgeting Work Preparedness.

Obtains and gathers information/ paperwork for DOR eligibility process.

Obtains reports for case records.

Coordinates each DOR client's transition activities and program with DOR staff and other community agencies. Monitors and administers a systematic process by which a prospective student/DOR client seeking involvement in the TPP classroom is linked during their junior year with the transition teacher. Linkage teachers, transition teachers and support staff will provide insight into the prospective TPP students/DOR clients.

Spends a minimum of an additional 1-hour per week (during prep period including before and after school) on TPP activities outside of 5 hrs of teaching TPP class for a total of 6 hrs/wk of certified time.

One full day per month is dedicated to TPP business, including TPP staff meeting with DOR counselor. Reporting on employment preparation activities will be provided to the DOR counselor.

Full-time benefits include: Medicare, STRS, SUI, WCI, Health & Welfare and Retiree Benefits

Former/Concurrent Cooperative Agency Functions

Teacher, Special Education: Teaches basic school subjects and provides an education program designed to encourage learning, achievement, and overall adjustment to the maximum of each individual student's capacity. Plans daily classroom activities.

Cooperative Program Functions

Transition Teacher, Alternative Program: will provide Vocational Instruction/Employment Preparation PETS.

Assists in obtaining necessary documentation and evaluation information to aid the DOR counselor in determining eligibility of applicants for DOR services. Coordinates evaluation of performance in skills classes, work experience and vocational training for DOR clients. Obtains reports for case records. Coordinates each DOR client's transition activities and program with DOR staff and other community agencies.

Full-time benefits include: Medicare, STRS, SUI; WCI, Health & Welfare and Retiree Benefits

Former/Concurrent Cooperative Agency Functions

Teacher, Special Education: Teaches basic school subjects and provides an education program designed to encourage learning, achievement, and overall adjustment to the maximum of each individual student's capacity.

Cooperative Program Functions

TPP High School Liaison: Acts as advisor to the transition teacher and staff helping facilitate the flow of DOR clients to the TPP class/program. Addresses and helps resolve contract compliance issues in consultation with TPP Program Coordinator, TPP Transition Teacher, site staff, TPP Coordinator Administrator, and others as necessary.

Full-time benefits include: Medicare, STRS, SUI, WCI, Health & Welfare and Retiree Benefits

Former/Concurrent Cooperative Agency Functions

Assistant Principal IV/Department Chair/Psychologist/Counselor: Under the direction of a Principal IV, directs and coordinates a major part of a high school education in instruction, supervision, or guidance.

Cooperative Program Functions

TPP Coordinator Clerk: Provide back-up clerical support to TPP specific projects and DOR clients at sites. Meet regularly with Transition Assistant (clerical) to coordinate workload. Make phone calls home in Spanish to DOR clients re: parent meetings, DOR appointments, and assists with translating at TPP meetings.

Full-time benefits include: OASDI, Medicare, PERS, WCI, SUI, Health & Welfare and Retiree Benefits

Former/Concurrent Cooperative Agency Functions

Senior Administrative Clerk: Provide office management including book keeping, word processing, and payroll. Perform duties involving knowledge of the program, policies, terminology and clerical procedures as well as perform duties involving frequent and responsible public contacts.

Cooperative Program Functions

TPP Program Coordinator Assistant: Assists the TPP Program Coordinator in the coordination of the TPP program with district transition goals. Monitors TPP and assists with TPP issues. Assists TPP liaison at the district level. Helps coordinate TPP/ school district in-services. Full-time benefits include: Medicare, STRS, SUI, WCI, Health & Welfare and Retiree Benefits

Former/Concurrent Cooperative Agency Functions

Coordinator of Special Education, Transition Services: Under direction of the Coordinator of Special Education implements, coordinates and facilitates District wide special education services. Plans and evaluates effectiveness of programs.

Cooperative Program Function

TPP District Liaison: Assists the TPP Program Coordinator in the coordination of the TPP program to insure compatibility with District transition mandates.

Full-time benefits include: Medicare, STRS, SUI, WCI, Health & Welfare and Retiree Benefits

Former/Concurrent Cooperative Agency Functions

Assistant Superintendent, Special Education: Under direction of the chief academic officer/designee, provides leadership for special education support services in collaboration with other District programs

INDIRECT/ADMIN. OVERHEAD

Indirect Costs: Indirect costs are allowable costs calculated and approved annually by California Department of Education which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR Part, 215, 220, 230 Office of Management and Budget (OMB) circulars.

EXHIBIT C

GENERAL TERMS AND CONDITIONS (GTC 610)

PLEASE NOTE: The General Terms and Conditions will be included in the Agreement by reference, you can view them at the Department of General Services, Office of Legal Services website at <http://www.ols.dgs.ca.gov/Standard+Language/default.htm>. Click on the Standard Contract Language section to expand, then click on GTC 610.

EXHIBIT D
(Standard Agreement - Subvention)

SPECIAL TERMS AND CONDITIONS

1. NOTIFICATION & COMPLIANCE

All notices required by either party shall be in writing and sent by email, mail, or personally delivered to the appropriate address. Mailing addresses may be changed by written notice.

Contractor agrees to comply with all laws, regulations, ordinances, and policies of any governmental unit having jurisdiction over the rehabilitation program with regards to construction, medicine, health, safety, wages, hours, working conditions, workers' compensation, licensing and all other activities requiring compliance. Contractor shall accept financial responsibilities in the event of non-compliance.

2. DISPUTES

If Contractor believes that there is a dispute or grievance between Contractor and the State arising out of or relating to this Agreement, Contractor shall first discuss and attempt to resolve the issue informally with the DOR Contract Administrator. If the issue cannot be resolved at this level, Contractor shall follow the following procedures:

- A. If the issue cannot be resolved informally with the DOR Contract Administrator, Contractor shall submit, in writing, a grievance report together with any evidence to the DOR Contract Administrator's Supervisor. The grievance report must state the issues in the dispute, the legal authority, or other basis for the Contractor's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Contractor the DOR Supervisor shall make a determination on the problem and shall respond in writing to the Contractor indicating the decision and reasons therefore. Should the Contractor disagree with the Supervisor's decision, Contractor may appeal to the next level following the procedure in "Disputes", paragraph B listed below.
- B. Contractor's letter of appeal must be submitted within ten (10) working days of the receipt of the Contract Administrator's Supervisor's written decision. Contractor must submit a letter of appeal to the Department's Contract Officer explaining the disagreement with the Contract Administrator's supervisor's decision. The letter must include, as an attachment, copies of the Contractor's original grievance report, evidence originally submitted, and response from Supervisor. The Contracting Officer shall, within twenty (20) working days of receipt of Contractor's letter of appeal, review the issues raised and shall render a written decision to the Contractor. The decision of the Director or designee shall be final.

3. RIGHT TO TERMINATE

- A. Either party reserves the right to terminate this Agreement subject to 30 days written notice.
- B. However, the Agreement can be immediately terminated for cause. The term "for cause" shall mean that the Contractor fails to meet the terms, conditions, and/or responsibilities of the Agreement. In this instance, the Agreement termination shall be effective as of the date indicated on the State's notification to the Contractor.

4. TRAINING SEMINARS, WORKSHOPS OR CONFERENCES

If said Contractor provides training seminars, workshops, or conferences, Contractor must obtain prior DOR approval for the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference pursuant to this Agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Contractor shall acknowledge the support of the State whenever publicizing the work under this Agreement in any media. The provision does not apply to necessary staff meetings or training sessions held for the staff of the Contractor to conduct routine business matters.

5. INSURANCE REQUIREMENTS

- A. Commercial General Liability – Contractor shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal & advertising injury, and liability assumed under an insured Agreement. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Contractor's limit of liability. The policy endorsement must include:

(Agency/Department Name), The State of California, its officers, agents, employees and servants as additional insured, but only with respect to work performed under the Agreement.

Endorsements must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance. The endorsement must be acceptable to the DGS Office of Risk and Insurance Management.

- B. Automobile Liability (If Applicable) – For DOR consumers being provided transportation under said Agreement, the Contractor shall maintain motor vehicle liability with limits not less than \$1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles to include the following additional insurance coverage below:

- **For public schools and for-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For **seating capacity up to 7 people** (includes driver), the Contractor's certificate of insurance shall state a limit of liability of not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined. For **seating capacity for 8 –15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than \$1,500,000 per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers or more** the certificate of insurance shall state a limit of liability of not less than \$5,000,000 per occurrence for bodily injury and property damage liability combined.

- **For non-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For **seating capacity of up to 15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.

The same additional insured designation and endorsement required for general liability is to be provided for this coverage.

- C. Workers Compensation and Employers Liability – Contractor shall maintain statutory worker's compensation and employer's liability coverage for all its employees who will be engaged in the performance of the Agreement. Employer's liability limits of \$1,000,000 are required.

The workers' compensation policy shall contain a waiver of subrogation in favor of the State. The waiver of subrogation endorsement shall be provided.

- D. Self-insurance - Contractor shall supply the consent letter of self-insurance or the Certificate of Consent to Self-Insure. The Waiver of Subrogation is not required.

6. CONFLICT OF INTEREST

- A. Contractor certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit which either directly or indirectly arises from this Agreement.
- B. Contractor shall establish safeguards to prohibit its employees or its officers from using their positions for a purpose which could result in private gain or which gives the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

7. CONFIDENTIALITY

- A. Contractor agrees to comply with the provisions applicable to consumer information as set forth in 34 Code of Federal Regulations, Section 361.38 and Title 9, California Code of Regulations, Section 7140 et seq., and personal information as set forth in the Information Practices Act of 1977 (California Civil Code Section 1798 et seq.).
- B. Contractor agrees that any personal information, as defined by the Information Practices Act of 1977 (California Civil Code Section 1798 et seq.) and this Agreement, obtained in the performance of this Agreement is classified as confidential and shall not be subject to disclosure to any source except as required by this contract or otherwise authorized by DOR.
- C. Contractor agrees to remove all confidential, sensitive, or personal information from any reports, publications, or other materials created during the performance of this contract prior to being released to the scientific and academic community, or other individuals or

entities. The removal method(s) must be reasonable and appropriate to ensure that any confidential, sensitive, or personal information cannot be recovered, accessed, used or disclosed, which would result in a security breach or an information security incident.

- D. Subject to the applicable requirements of the regulations cited above, Contractor agrees to report any security breach or information security incident involving confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract to the DOR's Contract Administrator and the DOR's Information Security Officer. The DOR's Information Security Officer can be contacted via e-mail at iso@dor.ca.gov.
- E. Security breaches or information security incidents that shall be reported include, but are not limited to:
1. Inappropriate use or unauthorized disclosure of confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract by the Contractor or the Contractor's assignees. Disclosure methods include, but are not limited to, electronic, paper, and verbal.
 2. Unauthorized access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. Information can be held in medium that includes, but is not limited to, electronic and paper.
 3. Loss or theft of information technology (IT) equipment, electronic devices/media, paper media, or data containing confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. IT equipment and electronic devices/media include, but are not limited to, computers (e.g., laptops, desktops, tablets), smartphones, cell phones, CDs, DVDs, USB flash drives, servers, printers, peripherals, assistive technology devices (e.g., notetakers, videophones), and copiers. Data can be held in medium that includes, but is not limited to, electronic and paper.
- F. Contractor agrees to provide annual security and privacy training for all individuals who have access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract.
- G. Contractor agrees to obtain and maintain acknowledgements from all individuals to evidence their understanding of the consequences of violating California privacy laws and the contractor's information privacy and security policies.
- H. For contractors that do not have a security program that includes annual security and privacy training, a self-training manual is available on the DOR website in the "Requirements for Becoming a Service Provider" section under "Annual Security and Privacy Training for VR Service Providers." The self-training manual is named "Protecting Privacy in State Government" and can be downloaded at the following link: <http://www.dor.ca.gov/VRED/Security-n-Privacy-Training.html>.
- I. Additional training and awareness tools are available at the California Information Security Office (CISO) website and the California Department of Justice – Privacy Enforcement and Protection website. These state entities created the self-training

manual, "Protecting Privacy in State Government" that DOR revised to meet its business needs.

8. AUDIT AND REVIEW REQUIREMENTS

A. General Audit and Review Requirements

1. The State shall have the right to conduct inspections, reviews, and/or audits of the Contractor to determine whether the services provided and the expenditures invoiced by the Contractor were in compliance with this Agreement and other applicable federal or state statutes and regulations.
2. Contractor agrees that Department of Rehabilitation, State Controller's Office, Department of General Services, Bureau of State Audits, Federal Department of Education Auditors, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Agreement, including but not limited to, accounting records, consumer service records, records and evaluations of individuals referred to the program, and other supporting documentation that may be relevant to the audit or investigation.
3. The Contractor shall submit to the State such reports, accounts, and records deemed necessary by the State to discharge its obligation under State and Federal laws and regulations, including the applicable OMB cost principles and administrative requirements.
4. Contractor agrees to allow the auditors access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.
5. Contractor agrees to maintain such records for possible audit for a minimum of five (5) years after final payment or until resolution of all issues which may arise as a result of any litigation, claim, negotiation, audit, or any other action involving the records prior to expiration of the five (5) year period, whichever is later.

B. Annual Federal Audit (For Agreements that received Federal Funds \$750,000 and above):

1. In addition to the General Audit and Review Requirements above, the Contractor agrees to provide an annual audit as required by the federal "Single Audit Act" of 1994, as amended. This audit shall be made in accordance with 2 CFR 200.

9. COMPETITIVE BIDDING AND PROCUREMENTS

- A. Contractor shall comply with applicable laws and regulations regarding securing competitive bids and undertaking negotiations in Contractor's Agreements with other entities for acquisition of goods and services with funds provided by the State or Federal under this Agreement. A minimum of two competitive quotations is required for any purchase order or subcontract for services over \$2,500, and should be submitted to the DOR contract administrator or adequate justification provided for the absence of bidding.
- B. Contractors must maintain a copy of the narrative description of the procurement systems guidelines, rules or regulations that will be used to make purchases under this Agreement. The State reserves the right to request a copy of these documents and to inspect the purchasing practices of the Contractor at any time.

- C. The Contractor should seek prior approval for any purchase or subcontract exceeding \$2,500 per unit or more for commodities, supplies, and services related to this Agreement. The Contractor must provide in its request for approval all particulars necessary, as specified by DOR, for evaluating the necessity or desirability of incurring such costs.
- D. For all purchases made, subject to this Agreement, the Contractor must maintain copies of all paid vendor invoices, documents, bids and other information used in vendor selection, for inspection or audit.

10. USE OF SUBCONTRACTOR(S)

If the Contractor desires to accomplish part of the services through the use of one (1) or more subcontractors, the following conditions must be met:

- A. The Contractor shall submit any subcontracts to the State for approval prior to starting any of the work;
- B. The Agreement between the primary Contractor and the subcontractor must be in writing;
- C. The subcontract must include specific language which establishes the rights of the auditors of the State to examine the records of the subcontractor relative to the services and materials provided under the Agreement; and
- D. Upon termination of any subcontract, the State shall be notified immediately, in writing.
- E. Contractor shall assure that all subcontractor administrative fees are reasonable considering the services being provided, and they may only pay overhead charges on the first \$25,000 for each subcontract.

Further, any subcontract in excess of \$100,000 entered into as a result of this Agreement shall contain all applicable provisions stipulated in this Agreement.

11. POTENTIAL SUBCONTRACTORS

Nothing contained in this Agreement or otherwise, shall create any contractual relation between the State and any subcontractors, and no subcontract shall relieve the Contractor of his responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to the State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the contractor. The Contractor's obligation to pay its subcontractors is an independent obligation from the State's obligation to make payments to the Contractor. As a result, the State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor. Contractor shall not subcontract any services under this Agreement without prior approval of the State.

12. CONTRACT AMENDMENTS

In the event that additional program services must be performed which was wholly unanticipated and is not specified in the written Scope of Work, but is, in the opinion of both

parties necessary to the successful accomplishment of the general scope of work outlined, an amendment to the Agreement is required.

13. SOFTWARE

Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.

14. THEFT SENSITIVE ITEMS

DOR is requiring nonexpendable items to be listed and purchased under a separate line item titled "Theft Sensitive Items". The contractor shall maintain an inventory record for each nonexpendable item purchased or built with funds provided under the terms of the contract. The inventory record of each item shall include the date acquired, total cost, serial number, model identification and any other information or description necessary to identify said item. A copy of the inventory record must be submitted annually to the State Contract Administrator.

The following items, regardless of cost must be inventoried:

1. Computers/printers
2. Laptops/tablets
3. Copiers/fax
4. Smart phones/cell phones
5. Other items required to provide contract services

15. ATTRIBUTION

The Contractor agrees to acknowledge the sponsorship of DOR with respect to any public statement, press release, news item, or publication related to a program funded all or in part with funds from DOR. Contractor further agrees to identify the role of DOR with respect to any individual highlighted or publicized by or through Contractor, when such individual is a DOR consumer.

EVIDENCE OF COVERAGE

DATE (MM/DD/YYYY)
3/11/2016

This Evidence of Coverage is used as a matter of information only and confers no rights upon the Certificate Holder. This Evidence of Coverage does not amend, extend, or alter the coverage afforded by the memoranda listed below.

MEMORANDUM NUMBER: 144

JOINT POWERS AUTHORITY (JPA)
Alliance of Schools for Cooperative Insurance Programs
16550 Bloomfield Avenue
Cerritos, CA 90703

www.ASCIP.org

CONTACT NAME: Mr. Fritz Heirich, Chief Executive Officer
PHONE: (562) 404-8029

JPA MEMBER
Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana CA 92701-6322

This is to certify that the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Memorandum of Coverages on insurance listed below have been issued to the Covered Party named above for the period indicated. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this Evidence of Coverage may be used or may pertain, the coverages afforded by the Memorandum of Coverages described herein are subject to all the terms, exclusions, and conditions of such Memorandum of Coverages.

TYPE OF COVERAGE	ADDL INSR	MEMORANDUM NUMBER (MOC)	POLICY EFF (MM/DD/YYYY)	POLICY EXP 12:01a.m.	LIMIT OF LIABILITY / COVERAGE	
GENERAL LIABILITY						
<input checked="" type="checkbox"/> OCCURRENCE	✓	MOC #144	7/1/2015	7/1/2016	COMBINED SINGLE LIMIT PER OCCURRENCE	\$ \$5,000,000
<input checked="" type="checkbox"/> Personal Injury					AGGREGATE	\$ N/A
<input checked="" type="checkbox"/> Errors & Omission						\$
<input checked="" type="checkbox"/> Employment Practices						\$
AUTOMOBILE LIABILITY						
<input checked="" type="checkbox"/> AUTOMOTIVE PHYSICAL DAMAGE		MOC #144	7/1/2015	7/1/2016	COMBINED SINGLE LIMIT PER OCCURRENCE	\$ \$5,000,000
<input checked="" type="checkbox"/> COMPREHENSIVE / COLLISION					ACTUAL CASH VALUE	\$
<input type="checkbox"/> ANY AUTO						\$
<input checked="" type="checkbox"/> Owned Auto						\$
<input checked="" type="checkbox"/> Hired Auto					\$	
PROPERTY						
<input type="checkbox"/> BUILDING / CONTENTS					REPLACEMENT COST SUBJECT TO POLICY LIMITS, TERMS, AND CONDITIONS	\$
<input type="checkbox"/> FIRE, THEFT, RENTAL INTERRUPTION						\$
						\$
						\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
<input type="checkbox"/> WC STATUTORY LIMITS	N/A				EACH ACCIDENT	\$
					PER EMPLOYEE	\$
					POLICY LIMIT	\$
OTHER						
<input type="checkbox"/> EMPLOYEE DISHONESTY (CRIME)					SUBJECT TO POLICY LIMITS, TERMS, AND CONDITIONS	\$
						\$
						\$
						\$

ADDITIONAL REMARKS:

As respects to the Transition Partnership Program (TPP) Agreement

CERTIFICATE HOLDER

The State of California
California Department of Rehabilitation
721 Capitol Mall
Sacramento CA 95814

CANCELLATION

Should any of the above coverages for the Covered Party be changed or withdrawn prior to the expiration date issued above, ASCIP will mail 30 days written notice to the Certificate Holder, but failure to mail such notice shall impose no obligation or liability of any kind upon ASCIP, its agents, or representatives.




AUTHORIZED REPRESENTATIVE: Fritz Heirich

*ASCIP is a joint powers authority pursuant to Article 1 (commencing with Section 6500) Chapter 5 of Division 7 of Title 1 of the Government Code and Sections 39603 and 81603 of the Education Code.

Additional Covered Party Endorsement

District: Santa Ana Unified School District		Endorsement No. 28938711			
Additional Covered Party:	Description of Operations, Vehicle, or Property:				
The State of California its officers, agents, employees and servants	As respects to the Transition Partnership Program (TPP) Agreement				
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Coverage Period:</td> <td style="width: 33%;">Effective: 7/1/2015</td> <td style="width: 33%;">Expires 12:01 a.m.: 7/1/2016</td> </tr> </table>			Coverage Period:	Effective: 7/1/2015	Expires 12:01 a.m.: 7/1/2016
Coverage Period:	Effective: 7/1/2015	Expires 12:01 a.m.: 7/1/2016			

The coverage provided to the Covered Party is hereby extended by this endorsement to the Additional Covered Party named above in accordance with the provisions contained in the Memorandum of Coverage (MOC). The coverage extended hereby applies only with respect to liability arising out of activities in the Description of Operations, Vehicle, or Property noted above. It is intended by ASCIP in issuing this endorsement to defend and/or indemnify the Additional Covered Party only if the District is solely negligent. In issuing this endorsement, ASCIP intends and agrees to extend coverage pursuant to the terms and conditions of the MOC to the Additional Covered Party named above only to the extent that the Additional Covered Party faces liability arising out of claims, demands, or lawsuits claiming money damages on account of bodily injury or property damage as defined and limited in the ASCIP MOC. The limits of liability extended to the Additional Covered Party listed above is \$5,000,000 per occurrence for liability.



Authorized Representative: _____
Date Issued: 3/11/2016

ASCIP is a joint powers authority pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 of the Government Code and Sections 39603 and 81603 of the Education Code.
 Rev 5/97

EXHIBIT E

(Standard Agreement - Subvention)

ADDITIONAL PROVISIONS – Federally Funded Agreements

1. FEDERAL REQUIREMENTS

The Federal Office of Management and Budget (OMB) has established uniform administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by the Title 2 Code of Federal Regulations, Part 200 (2 CFR 200), except where the Agreement is more restrictive. The federal regulations are available for review on the Internet at www.ecfr.gov under Title 2-Grants and Agreements.

2. FEDERAL FUNDING INTELLECTUAL PROPERTY

- A. In any Agreement funded in whole or in part by the federal government, DOR may acquire and maintain the Intellectual Property rights, title and ownership, which results directly and indirectly from the Agreement. However, the federal government shall have non-exclusive, non-transferable, irrevocable, paid-up license throughout the world to use, duplicate, or dispose of such Intellectual Property throughout the world in any manner for governmental purposes and to have and permit others to do so.
- B. Evaluation of Discovery or Invention: If any discovery or invention arises as a result of funded work, the Contractor must refer the discovery or invention to the DOR. The Rehabilitation Services Administration (RSA) and its representatives have the sole and exclusive power to determine whether or not and where a patent should be filed and the disposition of all rights, including title and license rights, which may result. RSA's determination of these issues shall be considered final. In addition, the DOR and RSA shall acquire at least an irrevocable, non-exclusive, and royalty-free license to utilize for government purposes of any of these inventions. By signing this Agreement, the Contractor agrees that determinations of rights to inventions made in the course of or under the Agreement shall be made by RSA or its authorized representative.
- C. Copyrights and Patents: The Federal awarding agency and/or the DOR reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
 1. The copyright in any work developed under a grant, subgrant, or Agreement under a grant or subgrant; and
 2. Any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.

3. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

Federal and State agencies shall not award assistance to applicants that are debarred or suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549. By signing this Agreement, Contractor certifies that neither it nor its principals or subcontractors are presently debarred, suspended, proposed for

debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department of agency.

4. PROHIBITION ON TAX DELINQUENCY

Any Agreement that a state agency enters into after July 1, 2012, is void if the contract is between a state agency and a contractor, or subcontractor, whose name appears on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code. In accordance with Public Contract Code Section 10295.4, agencies are required to cancel Agreements with entities that appear on either list.

(Franchise Tax Board) https://www.ftb.ca.gov/aboutFTB/Delinquent_Taxpayers.shtml,
(Board of Equalization) <http://www.boe.ca.gov/cgi-bin/deliq.cgi>

5. THE FOLLOWING PROVISIONS ARE SUBJECT TO THIS AGREEMENT

- A. Equal Employment Opportunity--All Agreements require compliance with E.O. 11246--Equal Employment Opportunity, as amended by E.O. 1137--Amending Executive Order 11246 Relating to Equal Employment Opportunity, and as supplemented by regulations at 41 CFR Part 6--Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.
- B. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended--Agreements of amounts in excess of \$100,000 shall require the Contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to ED and the Regional Office of the Environmental Protection Agency (EPA).
- C. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)--By signing this Agreement, the Contractor who is awarded an Agreement of \$100,000 or more certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Contractor shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
- D. All contractors shall comply with the following statutes and regulations:
 1. Subject: Discrimination on the basis of race, color, or national origin.
Statute: Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000 through 2000d-4).
Regulation: 34 CFR part 100.
 2. Subject: Discrimination on the basis of sex
Statute: Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683).
Regulations: 34 CFR part 106.
 3. Subject: Discrimination on the basis of handicap.
Statute: Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 794).

Regulation: 34 CFR part 104handicap.

4. Subject: Discrimination on the basis of age.
Statute: The Age Discrimination Act (42 U.S.C. 6101 et seq.).
Regulation: 34 CFR part 110

6. RETURN OF INAPPROPRIATE USE OF FUNDS

By signing this Agreement, Contractor shall certify that in the event of funds used inappropriately, funds must be returned to DOR.

7. AMERICANS WITH DISABILITIES ACT (ADA)

By signing this Agreement, Contractor/Grantee agrees to comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as, all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.). In compliance with the Rehabilitation Act of 1973, 29 U.S.C. §794 et seq. and Government Code, Section 11135 et seq.; Section 504 imposes affirmative disability-related responsibilities on recipients of federal financial assistance as well as federal programs and activities and prohibits disability-based discrimination; and Section 508, requires electronic and information technology be accessible to people with disabilities.

EXHIBIT F
(COOP/Case Services Agreements-Subvention)

ADDITIONAL PROVISIONS - COOPERATIVE/CASE SERVICES

1. MATCH REQUIREMENTS

For Agreements that include **CERTIFIED EXPENDITURE MATCH**:

- A. Contractor shall certify to the State, on a monthly basis as specified in Exhibit B & G, the Contractor's allowable costs to provide the cooperative program services identified in the Scope of Work, in accordance with the Cooperative Agency Certified Expenditure Budget Summary and Narrative, and applicable Federal regulations. All such expenditures shall be under the administrative supervision of the State and no portion of the certified expenditures shall come from Federal funds. The State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the Cooperative Agency Certified Expenditure Budget Summary.
- B. The total Cooperative Agency certified expenditure share will be matched to Federal funds at no less than 25%, as indicated on the DOR Program Budget Summary. If the value of the certified expenditures by the Contractor is below 25% of the actual total program cost, the Service Budget may be reduced after review by the DOR Contract Administrator. The State will not pay the Contractor for actual costs claimed on the Service Invoice (DOR 801B) until the certified expenditure summary for the same period has been submitted.
- C. Contractor contributions, including any excess of the amount specified in the "Cooperative Agency Certified Expenditure Budget Summary", will be used by the State to obtain Federal funds under Section 110 of the Rehabilitation Act of 1973, as amended. Federal funds obtained in excess of the "Total Program Cost" as identified on the "DOR Program Budget Summary" shall accrue to the State.

For Agreements that include **CASH MATCH**:

- A. Each fiscal year Contractor will pay to State, no less than quarterly and in advance, upon receipt of an invoice from the State, all those cash matching funds which are identified within the Program Budget Summary for that fiscal year. The State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the approved budget, it being understood that all matching funds obtained by the State from the Contractor shall be exclusive funds of the State and no portion of the cash match shall come from Federal funds.
- B. The total Cooperative Agency cash share will be matched to Federal funds at no less than 21.3% as indicated on the "DOR Program Budget Summary."

2. INDIRECT COSTS

Indirect costs are allowable expenses incurred by an organization which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR 200. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary fixed rate and there is a 15% cap on the service budget. There is no cap on the certified match, however, indirect costs over 40% require a copy of the rate approval document from the cognizant federal agency or state department designee (e.g. California Department of Education {CDE} or established through an independent audit).

3. CONTRACT HANDBOOK

Contractor acknowledges and agrees with the policies requirements and conditions of the Department of Rehabilitation's Contract Handbook and its additional policy requirements and conditions for Case Services/Cooperative Program Agreements as applicable for the Fiscal Year(s) covered under this Agreement. Match requirements are applicable to Cooperative Programs Agreements only. Contract Handbook can be downloaded from the DOR website at: <http://www.dor.ca.gov/Public/Grants.html>.

4. DOR'S CONTRACT MONITORING

The DOR Contract Administrator will monitor and document the contractor's performance to ensure compliance with all Agreement provisions. The DOR Contractor Administrator will:

- A. Maintain documentation on all Agreement activities, including the performance of the Agreement services, invoice reviews and approvals, monitoring activities, and other Agreement administration activities.
- B. Monitor the Agreement to ensure services were performed according to the quality, quantity, objectives, timeframes and manner specified in the Agreement, and that the Contractor prepares and maintains adequate documentation to support the services provided, expenditures reimbursements, and/or any applicable match requirements.
- C. Review and approve invoices for payment to substantiate expenditures for the work performed, including verification that costs invoiced for the provision of services to DOR applicants/consumers during the Agreement period are based on reasonable costs, and that the invoices are current, correct, and timely.
- D. Ensure that all Service Invoices (DR801B) and Certified Expenditure Summaries, if applicable, are received no later than November 1st, to allow for payment and draw down prior to the close out of Federal/State funds.
- E. Verify that the contractor has fulfilled all requirements of the Agreement before approving the final invoice.
- F. Ensure there are sufficient funds to pay for all services rendered as required by the Agreement.

- G. Ensure, by the end of the second quarter, that the projected certified expenditure match will be sufficient to support the budgets as outlined in this Agreement. If not, contact the appropriate Collaborative Services Program Specialist. (Cooperative Program Agreements only)
- H. Identify low usage levels and consider partial disencumbrance of Agreement funds.
- I. Periodically review personnel activity reports for staff funded by the Agreement to ensure that the Contractor is preparing and maintaining personnel activity reports in compliance with the applicable OMB cost principle.
- J. Verify that all Agreement staff are providing services in accordance to their duties specified in the Agreement, including ensuring that:
- Personnel duty statements or a copy of the Agreement Budget Narrative/Agreement Duty Statement has been provided to each staff person to communicate the specific duties to be performed under the Agreement.
 - Verify that job duties, as provided by the Agreement staff, match Agreement duty statements and service descriptions.
 - Ensure that the contractor has submitted to DOR appropriate documentation that supports the services provided to DOR applicants/consumers, including monthly (or otherwise specified) progress reports, consumer listings, utilization/service reports, and/or other agreed-upon documentation.
 - Verify that Contract staff provide services only to authorized DOR consumers.

EXHIBIT G
(COOP/Case Services Agreements-Subvention)

ADDITIONAL PROVISIONS-CONTRACTOR'S MONITORING & TRANSPORTATION

Santa Ana Unified School District
Transition Partnership Program

I. CONTRACT MONITORING AND REPORTING

The Contract Administrator/Program Manager shall monitor the contract by:

- Submitting Service Invoices (801B) and Certified Expenditure Summaries on a monthly basis, with a list of student/DOR clients served that month
- Ensuring Personnel Activity Reports or time reporting documents and a list of student/DOR clients served are prepared and maintained by Contract staff in accordance with 2CFR200 and reflect accurate reporting
- Submitting Personnel Activity Reports or time reporting documents, supporting documentation, and a list of student/DOR clients served as requested by DOR contract administrator
- Meeting with DOR Contract Administrator and program staff to discuss contract progress at Quarterly Meetings
- Reporting the current and cumulative achievement of contract service goals and outcomes as part of the Quarterly Meetings or more often as directed by the DOR Contract Administrator
- Preparing and submitting to the assigned vocational rehabilitation counselor monthly progress reports for student/DOR clients' receiving contract services. Progress reports should include student/DOR client's name and other necessary or required information to document the services provided and individual DOR client progress in those services

II. Transportation

The Contractor will provide transportation to 16 or more student/DOR clients including the driver.

CCC-307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> Santa Ana Unified School District		<i>Federal ID Number</i> 95-6002823
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i> Doreen Lohnes, Assistant Superintendent, Support Services		
<i>Date Executed</i>	<i>Executed in the County of</i> Orange	

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE**: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS**: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations,

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
SANTA ANA UNIFIED SCHOOL DISTRICT

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) > _____
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Other (see instructions) > **Public School District**

Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
1601 E. Chestnut Avenue

6 City, state, and ZIP code
Santa Ana, CA 92701

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Social security number

--	--	--	--	--	--	--	--	--	--

or

Employer identification number

9	5	-	6	0	0	2	8	2	3
---	---	---	---	---	---	---	---	---	---

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person >

Date > **April 15, 2015**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See **What is backup withholding?** on page 2.

- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
 - Certify that you are not subject to backup withholding, or
 - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See **What is FATCA reporting?** on page 2 for further information.

or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over \$100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

FULL Name of Corporation or Public Agency

Santa Ana Unified School District

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation (DOR), and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person/position

Name/Position of Person Authorized to Sign Agreement

Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute any and all documents required by DOR to effectuate the execution of said Agreement and all amendments. This authorization shall remain in effect until the expiration of the agreement and shall automatically expire at that time, unless earlier revoked or extended by the Board of Directors.

CERTIFICATION

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

Address Where Board Meeting Held

1601 E. Chestnut Avenue, Santa Ana, CA 92701

Date of Board Meeting	Signature of Recording Secretary	Date Signed
5-10-2016		

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval of Agreement with Stanford Center for Assessment, Learning, and Equity/Understanding Language for Period of June 1, 2016 through May 31, 2017

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of agreement with the Stanford Center for Assessment, Learning, and Equity/Understanding Language (SCALE/UL) for the Period of June 1, 2016 through May 31, 2017.

ITEM SUMMARY:

- Contract Starts: June 1, 2016
- Contract Ends: May 31, 2017
- SCALE/UL will support in developing and refining its project-based curriculum and performance-based assessment system

RATIONALE:

Since 2014, the District has been working in partnership with Summit Public Schools to build expertise with Project-Based Learning. SCALE/UL has supported Summit since 2013 in developing and refining its project-based curriculum and performance-based assessment system; this support has taken many forms, including the collaborative restructuring and revision of Summit's Cognitive Skills Rubric, the facilitation of scoring and calibration training for teachers, and the evaluation of Summit's teacher-designed projects and performance assessments. SAUSD's short-term goal is to customize key tools and processes from the Summit model, with SCALE/UL's support, to further the long-term goal of developing a coherent project-based curriculum and performance-based assessment system that provides learning opportunities for all students, including English Language Learners.

LCAP goal 2.6: Ensuring access for low income pupils to the core instructional program including, but not limited to implementing project-based learning, increasing Visual and Performing Arts, and other elective classes.

FUNDING:

Title II Funds: \$60,375

RECOMMENDATION:

Approve the agreement with the Stanford Center for Assessment, Learning, and Equity/Understanding Language (SCALE/UL) for the Period of June 1, 2016 through May 31, 2017.

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and (**SCALE/UL, Stanford University Graduate School of Education, Stanford, CA 94305**) hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Between June of 2016 and May of 2017, SCALE will focus on four primary areas of work to provide support and guidance for the ongoing development of ALA’s assessment system:
 - (1) Finalize revisions to the lower grades (3-5) ALA Cognitive Skills Rubric and support the development of a middle-grades (6-8) version of the ALA Cognitive Skills Rubric;
 - (2) Train Santa Ana USD teachers to calibrate their scoring of student work using the Cognitive Skills Rubric;
 - (3) Support a curriculum mapping process to determine when, how often, and with what assessment instruments the cognitive skills should be measured throughout the school year in each grade level;
 - (4) Provide other technical support for the ongoing development of a performance-based assessment system as needed.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **7/1/2016** and will diligently perform as required and complete performance by **5/31/2017**

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Sixty Thousand Three Hundred Seventy-Five Dollars (\$60,375)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows:

Travel/Lodging expenses associated with in-person workshops and meetings held in Santa Ana (Up to 6 events, 1-2 days each, 1 SCALE staff, approx. \$750 per event incl. air travel, hotel, and expenses)

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video

productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other

rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance:** Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually

acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance with Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment with Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave

Santa Ana, CA 92701**

CONTRACTOR:

**SCALE/UL
Stanford University Graduate School of
Education
Stanford, CA 94305**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will

nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

a. Stanford Service Agreement

THIS AGREEMENT IS ENTERED INTO THIS 11TH DAY OF MAY, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business

Services

Title

5/10/2016

Board Approval Date

By:

Signature

Printed Name

Title

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

SERVICES AGREEMENT 2016-17 School Year

This Services Agreement (“Agreement”) is made effective May 11, 2016 by and between **Summit Public Schools (SPS)**, 455 Fifth Ave., Redwood City, CA 94063 and the Board of Trustees of the Leland Stanford Junior University, an institution of higher education and trust having corporate powers under the laws of the State of California. The work will be conducted by the Stanford Center for Assessment, Learning, and Equity/Understanding Language (SCALE/UL), Stanford University Graduate School of Education, 1705 El Camino Real, Palo Alto, CA 94306 (“Contractor”), in accordance with the terms and provisions below:

1. Statement of Purpose

The purpose of this Scope of Work (SOW) is to define the services the Stanford Center for Assessment, Learning, and Equity/Understanding Language (SCALE/UL) agrees to provide the Santa Ana Unified School District (SAUSD) to support the development of a performance-based assessment system for Advanced Learning Academy.

2. Project Description

In September of 2015, Santa Ana Unified School District opened Advanced Learning Academy (ALA), a dependent charter school based on the Summit Public Schools model, to serve grades 4-6. SCALE has supported Summit since 2013 in developing and refining its project-based curriculum and performance-based assessment system; this support has taken many forms, including the collaborative restructuring and revision of Summit’s Cognitive Skills Rubric, the facilitation of scoring and calibration training for teachers, and the evaluation of Summit’s teacher-designed projects and performance assessments. SAUSD’s short-term goal is to customize key tools and processes from the Summit model, with SCALE/UL’s support, to further the long-term goal of developing a coherent project-based curriculum and performance-based assessment system that provides equitable learning opportunities for all students, including English Language Learners.

In the 2016-17 school year, Advanced Learning Academy will expand into 3rd, 7th, and 8th grades and will need to revisit its assessment and rubric design to meet the needs of those additional grade levels.

Between June of 2016 and May of 2017, SCALE will focus on four primary areas of work to provide support and guidance for the ongoing development of ALA’s assessment system:

- (1) Finalize revisions to the lower grades (3-5) ALA Cognitive Skills Rubric and support the development of a middle-grades (6-8) version of the ALA Cognitive Skills Rubric;
- (2) Train Santa Ana USD teachers to calibrate their scoring of student work using the Cognitive Skills Rubric;
- (3) Support a curriculum mapping process to determine when, how often, and with what assessment instruments the cognitive skills should be measured throughout the school year in

- each grade level;
- (4) Provide other technical support for the ongoing development of a performance-based assessment system as needed.

3. Services to be Performed by Consultant

**Santa Ana Unified School District / SCALE Scope of Work
June 2016 – May 2017**

Approx. Time frame	Part I: Cognitive Skills Rubric	Days of Work	Charge (\$1500/day)	Due By
August 2016	Finalize revisions to ALA Cognitive Skills Rubric, grades 4-6 <ul style="list-style-type: none"> • With teachers, synthesize and implement internal (teacher) and external (SCALE) feedback, including possible re-designation of rubric for grades 3-5 	4	\$6,000	
August – December 2016	Support development of a middle grades version of the Cognitive Skills Rubric (6-8) <ul style="list-style-type: none"> • Facilitate in-person design sessions and provide asynchronous feedback. 	10	\$15,000	
	Part 1 Subtotal	14	\$21,000	
	Part II: Curriculum mapping and support for data dashboard development	Days of Work	Charge (\$1500/day)	Due By
TBD	Support curriculum mapping and data dashboard development <ul style="list-style-type: none"> • Analyze the ALA curriculum and make recommendations regarding when, how often, and with what assessment instruments cognitive skills should be measured • Make recommendations regarding the relationship between cognitive skills and key content and skills when determining and representing student mastery. 	6	\$9,000	TBD
	Part II Subtotal	6	\$9,000	
	Part III: Calibration training	Days of Work	Charge (\$1500/day)	Due By
TBD	Prepare annotated anchor papers for calibration training sessions	3	\$4,500	
TBD	Facilitate two day-long calibration training sessions	2	\$3,000	

TBD	Customize calibration protocols and guidelines for selecting and annotating anchor papers to support future internal calibration	2	\$3,000	
	Part III Subtotal	7	\$10,500	
	Part IV: Miscellaneous Technical Support			
TBD	Provide technical support as needed for ongoing development of ALA's assessment system	5	\$7,500	
	Part IV Subtotal	5	\$7,500	

	Overarching Costs			
Ongoing	Travel/Lodging expenses associated with in-person workshops and meetings held in Santa Ana (Up to 6 events, 1-2 days each, 1 SCALE staff, approx. \$750 per event incl. air travel, hotel, and expenses)	N/A	\$4,500	
	Subtotal		\$52,500	
	Indirect Costs: Stanford University Overhead (8%)		\$4,200	
	Indirect Costs: UL/SCALE Overhead (7%)		\$3,675	
	Total		\$60,375	

PLEASE NOTE: This scope of work is based on the agreement that Santa Ana Unified School District will fully support SCALE's efforts to access 1) relevant school and district personnel for consultation; 2) student work samples to prepare annotated anchor papers; 3) SAUSD personnel participation in development meetings. SCALE's ability to fulfill deliverables in accordance with the designated timeframe is contingent upon being provided access to these personnel/materials in a timely fashion. Professional development events, design sessions, and other in-person meetings will be hosted by SAUSD, and all expenses associated with PD events with SAUSD staff will be the responsibility of SAUSD.

4. Term and Termination

- a. Subject to the following, this Agreement shall commence effective on the date first above set forth and shall continue through May 31, 2017.
- b. SAUSD may terminate this Agreement by written notice if SAUSD determines in its sole judgment that the project is being terminated.

5. Timely Performance

Consultant acknowledges that timely performance is an essential part of this Agreement. No schedules may be changed without prior written consent of SAUSD.

6. Statements

- a. Consultant shall submit an itemized invoice to SAUSD upon completion of deliverables (Part 1 / Part 2 / Part 3 / Part 4), and SAUSD shall make payment upon delivery and acceptance of all scheduled deliverables to in accordance with the Services Agreement.
- b. SAUSD shall pay Consultant all undisputed amounts within thirty (30) days following receipt of an itemized invoice from Consultant for the Services in this Agreement.

7. Status of Consultant as Independent Contractor

Consultant enters into this Agreement as, and intends to continue to be, an independent contractor. Under no circumstances shall Consultant look to SAUSD as Consultant's employer. Consultant shall not represent himself as an employee, agent or representative of SAUSD. SAUSD shall not be responsible for any payment of employment-related taxes or Worker's Compensation, nor for any other employee benefits for Consultant. Consultant shall defend, indemnify and hold SAUSD harmless from any claim related to the foregoing.

8. Ownership/Rights

- a. As used herein, "Consultant Property" means any work, ideas, inventions, discoveries, tools, methodology, computer programs and applications, processes and improvements, computer processes, specifications, operating instructions, notes, and any other documentation, including but not limited to sample performance tasks, created by Consultant prior to, or wholly independent of, its performance under this Agreement or any SOW. All Consultant Property shall remain property of Consultant notwithstanding the use of any such Consultant Property in performing the Services provided in this Agreement. To the extent Consultant Property is provided to SAUSD, Consultant hereby grants SAUSD a non-exclusive, royalty-free, worldwide and perpetual license to use, Consultant Property for internal business purposes. This license to use Consultant Property does not include Consultant's sample performance tasks or any Consultant owned software programs. Consultant shall identify in writing (i) any Consultant Property or (ii) any third party materials to be incorporated in any part of the deliverables prior to such incorporation.
- b. Either party's use of the other party's name, likeness, and professional credits for the purposes of advertising and trade shall be subject to that party's prior written approval.

9. Warranty

- a. Consultant warrants that: (1) it has the full right, power and authority to enter into this Agreement, to perform all of its obligations under this Agreement, and to assign or grant to SAUSD the rights assigned or granted to SAUSD under this Agreement; (2) the information provided by Consultant under this Agreement

will be original, except for deliverables in the public domain, those excerpts from other works as may be included with the written permission of the copyright holders, or materials provided to Consultant by SAUSD; and (3) Consultant's work product shall not contain any illegal, libelous or obscene material, and shall not contain any deliverables that infringes upon any trade name, trademark or copyright and/or that invades or violates any right of privacy, personal or proprietary right, or any common law or statutory right of any third party.

- b. Consultant understands and covenants that Consultant will not perform or engage in any activity that would constitute lobbying activities under applicable law in connection with this Agreement.

10. Confidential Information

- a. For purposes of this Agreement, "Confidential Information" shall mean information and data received by one party ("Disclosing Party") from the other party ("Receiving Party") that has either been marked "Proprietary and Confidential" or about which the Disclosing Party gave the Receiving Party notice of its proprietary and confidential nature or relating to any of the concepts and strategies regarding the Disclosing Party's projects or relating to Disclosing Party's past, present and/or future business activities, or resulting from Consultant's work under this Agreement. All Confidential Information shall be and remains the sole property of the Disclosing Party.
- b. Notwithstanding the foregoing, information and data disclosed by the Disclosing Party to the Receiving Party shall not be deemed to be Confidential Information, and Receiving Party shall have no obligation to treat such information and data as Confidential Information, if such information and data (i) was known by the Receiving Party at the time of such disclosure; or (ii) was known to the public at the time of such disclosure; or (iii) becomes known to the public (other than by act of the Receiving Party) subsequent to such disclosure; or (iv) to the best of Receiving Party's knowledge, is disclosed lawfully to the Receiving Party by a third party subsequent to such disclosure by the Disclosing Party; or (v) is approved in writing by Disclosing Party for disclosure by Receiving Party; or (vi) is required by law to be disclosed by Receiving Party provided that Receiving Party gives to Disclosing Party prior written notice of such required disclosure.
- c. Receiving Party shall not disclose, in whole or in part, to any third person, firm or corporation, any Confidential Information which it receives from DISCLOSING PARTY, except that Receiving Party may disclose any such Confidential Information to its employees, agents or advisors as necessary in connection with Receiving Party's business with DISCLOSING PARTY. Receiving Party shall not use the Confidential Information for its own benefit, or copy or reproduce the Confidential Information, except as provided in this paragraph. Receiving Party shall use the same degree of care in safeguarding the Confidential Information as Receiving Party uses for its own confidential and proprietary information. The provisions of this Section 9 shall survive the termination of this Agreement.
- d. Receiving Party shall notify DISCLOSING PARTY immediately upon discovery of any unauthorized use or disclosure of Confidential Information

and shall fully cooperate with DISCLOSING PARTY to help DISCLOSING PARTY regain possession of Confidential Information and prevent the further unauthorized use or disclosure of Confidential Information, including providing DISCLOSING PARTY with the results of Receiving Party's investigation of any breach of confidentiality's.

- e. Upon expiration or other termination of this Agreement or upon written request of DISCLOSING PARTY, Receiving Party shall turn-over to DISCLOSING PARTY all Confidential Information in Receiving Party's possession or control related to this Agreement, including all work in process, or, if so instructed by DISCLOSING PARTY, Receiving Party shall destroy all copies of such Confidential Information or materials in accordance with the written instructions of DISCLOSING PARTY.

11. Conflict of Interest

During the term hereof, Consultant shall at all times refrain from any act which might result in a conflict or the appearance of a conflict between self-interest, or the interests of another organization not affiliated with SAUSD, and the interests of SAUSD. Consultant acknowledges that Consultant is obligated under this Agreement to give Consultant's best efforts and undivided loyalty to the interests of SAUSD in the course of Consultant's activities, and acknowledges that any conflicting interest or influence would make it difficult to render such best efforts and undivided loyalty.

12. Force Majeure

Consultant shall not be liable to SAUSD for any failure or delay caused by events beyond Consultant's control, including, without limitation, SAUSD's failure to furnish necessary information, sabotage, failures or delays in transportation or communication, failures or substitutions of equipment, labor disputes, accidents, shortages of labor, fuel, raw materials or equipment, or technical failures.

13. Indemnification

Each party agrees to indemnify and hold harmless the other party, its officers, directors, trustees, employees and agents from all claims, liabilities and losses by whomever asserted arising out of the any breach of the indemnifying party's obligations under this Agreement or arising out of the negligent or intentional acts or omissions of the indemnifying party in the performance of this Agreement, except to the extent such claims, liabilities and losses are caused by the breach of obligation or negligent or intentional act or omission of the party seeking to be indemnified.

14. Severability

If any provision of this Agreement or part of such provision is or becomes invalid or unenforceable, then the remaining provisions hereof shall continue to be effective.

Consultant:

SCALE/UL
Stanford University
Graduate School of Education
Stanford, CA 94305, USA
pecheone@stanford.edu

SAUSD:

Santa Ana Unified School
District
1601 E Chestnut Ave
Santa Ana, CA 92701.

15. Assignment

SAUSD may assign this Agreement in its entirety upon written notice to Consultant. Consultant may not assign this Agreement or any other rights or delegate any obligations of this Agreement without the prior written agreement of SAUSD which may be withheld for any reason. Notwithstanding, Consultant may assign any net sums due or to become due under this Agreement.

16. Law to Govern

This Agreement will be governed by and construed in accordance with the substantive laws of the State of California.

17. Sole Agreement and Waiver

This Agreement contains the entire understanding between the parties concerning its subject matter and merges all related contemporary and prior memoranda, representations, understandings, requests for proposal, proposals and agreements, whether written or oral. This Agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. This Agreement may not be amended unless set forth in a written instrument signed by a duly authorized signatory of each party.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement effective on the date first written above.

SCALE/UL

SAUSD

Stephen Olson
Dean of Administration

Michelle Rodriguez, Ed.D.
Assistant Superintendent

Date:

Date:

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Ratification of Agreement between Playworks and Santiago Elementary School for 2015-16 School Year**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning**

PREPARED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the agreement between Playworks and Santiago Elementary School for the 2015-16 school year.

ITEM SUMMARY:

- Agreement Starts: October 20, 2015
- Agreement Ends: June 30, 2016
- Agreement will provide services to all K-8 students

RATIONALE:

The Playworks Team Up program provides on-site consultation by teaming up with school staff who support recess. Playworks staff works directly with a designated school recess team to model and teach the strategies, games, and systems to develop and sustain a positive recess culture.

Playworks will be providing services to all K-8 students at Santiago Elementary School. Playworks is providing services to 10,899 students from Adams, Carver, Diamond, Edison, Fremont, Heninger, Heroes, Hoover, Jefferson, Kennedy, Lincoln, Madison, Martin, Monte Vista, Muir, Washington, and Wilson elementary schools.

LCAP Goal 3: All students and staff will work in a healthy, safe, and secure environment that supports learning.

FUNDING:

Discretionary School Site Funds: \$17,500

RECOMMENDATION:

Ratify the agreement between Playworks and Santiago Elementary School for the 2015-16 school year.

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and **Playworks, 460 E. Carson Plaza Drive, Suite 106, Carson, CA 90746** hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Will provide The Playworks Team Up program provides on-site consultation by teaming up with school staff who support recess. Playworks staff works directly with a designated school recess team to model and teach the strategies, games, and systems to develop and sustain a positive recess culture at Santiago Elementary. Playworks currently provides services to Adams, Carver, Diamond, Edison, Fremont, Heninger, Heroes, Hoover, Jefferson, Kennedy, Lincoln, Madison, Martin, Monte Vista, Muir, Washington and Wilson elementary schools.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **10/20/2015** and will diligently perform as required and complete performance by **6/30/2016**

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Seventeen Thousand Five Hundred Dollars (\$17,500)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: N/A

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance:** Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No

later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Playworks
460 E. Carson Plaza Drive, Suite 106
Carson, CA 90746**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

a. Playworks MOU Dated 10/20/2015

THIS AGREEMENT IS ENTERED INTO THIS 11TH DAY OF MAY, 2016.

DISTRICT:

CONTRACTOR:

By:

By:

Signature

Signature

Tina Douglas

Printed Name

Printed Name

Assistant Superintendent, Business
Services

Title

Title

5/10/2016

Board Approval Date

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.



PLAYWORKS

EDUCATION ENERGIZED

2015-16 Memorandum of Understanding for TeamUp Programming

This memorandum of understanding is entered into between Playworks and -
Santiago Elementary School located in Santa Ana, CA (the "School").

Playworks is a non-profit, public benefit corporation organized and operated exclusively for charitable purposes within the meaning of section 501(c) (3) of the Internal Revenue Code. The mission of Playworks is to improve the health and well-being of children by increasing opportunities for physical activity and safe, meaningful play. Playworks contracts with schools to provide a high quality, multi-faceted program to accomplish this mission during the school day and after school. This memorandum of understanding is entered into for the purpose of establishing an effective partnership.

Playworks and the School understand that:

Logistics

1. The Playworks Site Coordinator will be an employee of Playworks.
2. The Playworks Site Coordinator is trained by Playworks and receives regular training and supervision throughout the school year. The site coordinator receives training in youth development, group management, safety and leading healthy play and physical activities for elementary age students. Site coordinators are CPR/first aid certified, are fingerprinted through the Department of Justice and are tested negative for tuberculosis. Site coordinators also attend a mandated reporting workshop and are required by law to report suspected child abuse.
3. A Playworks Program Manager is responsible for supervision of the site coordinator and should be contacted regarding any program problems or questions.
4. Playworks programming is not a substitute for physical education (PE). Playworks Site Coordinators may coordinate with an existing PE program, but are in no way a substitute for credentialed PE teachers or a PE program. Playworks staff may not support the process for grading students related to PE.
5. If the site coordinator is unable to deliver programming due to illness or emergency, the program manager will communicate to the School their availability to support implementation of the Junior Coach training, coaching sessions with the recess coach and additional observation visits as needed.
6. The School will identify two roles that will support implementation of this program, the **School Recess Coach** and **School Recess Manager**.
 - a. **School recess coach:** School will identify a recess coach who will co-facilitate program components and receive on-going coaching and professional development from the site coordinator and program manager. The school recess coach will be an employee of the School. The recess coach will deliver the Playworks program during the days that the Playworks Site Coordinator is off-site.
 - b. **School recess manager:** School will identify a recess manager who will serve as the direct supervisor for the recess coach and will serve as the School's liaison for the site coordinator and program manager.

TeamUp Implementation Weeks

7. Schedule:

- a. Playworks will provide the School with **one** site coordinator Monday through Friday for one week out of every 4 weeks during the course of the school year, four days a week for a total of 5 to 7 hours for in-school and out-of-school programming and one day a week for a total of 4 hours of in-school programming.
- b. Playworks will provide School with schedule for TeamUp implementation weeks.
- c. In some cases, due to the School Calendar, Playworks may utilize certain weeks to implement program components on a daily versus a weekly schedule.
- d. Final program schedules and preparation periods will be approved by both Playworks and School at the start of the school year.

8. **Program Components:** There are three components that the Playworks Site Coordinator will provide both consultation and facilitation during the TeamUp implementation weeks:

a. Recess (grade level: all grades)

Playworks will work with the school recess coach to use the recess times to coordinate the playing of core playground games and sports as well as to introduce skills building exercises and cooperative games. During this time the site coordinator will provide consultation and modeling for the school recess coach on strategies for recess facilitation. During recess, the site coordinators are focused on facilitating recess and consulting the recess coach and are not available for yard supervision. Playworks and the School will work together to create an indoor recess plan in case of inclement weather. The School agrees to provide adult yard supervision during all recess periods. Playworks does not support the removal of recess privileges for extended periods of time as a method of discipline.

b. Junior Coach Program (grade level: 4-6)

Playworks will provide a Junior Coach program to establish student leadership within the school and to build student ownership of some key school functions. Junior Coaches are selected through a process that includes student application, teacher recommendation and parent permission. These students serve as role models on the playground during recess. Playworks will work with the School and the school recess coach to implement this Junior Coach program.

- During the School Day: Junior Coaches are required to participate as leaders at recess 1-3 times a week. Junior Coaches are expected to make up missed work and maintain good grades to participate in the program. Junior Coaches will lead games and activities during the recess time as well as help students manage conflicts if they arise.
- Out of School Time: The site coordinator will provide 2-4 hours of engaging skill development trainings, team-building games and fun Playworks activities. The trainings may be held before school, after school or during enrichment or elective blocks during the school day. Trainings are based on Playworks JCLP curriculum that includes, but is not limited to, thematic units on *Junior Coach Job Training, Conflict Resolution Strategies, Leadership Development and Inclusion Practices*. Playworks Site Coordinators lead trainings and skill practice activities in order to prepare Junior Coaches for their leadership role on the playground. Junior Coach teams are limited to 15 students per training. Junior Coach attendance is required for all trainings in order for Junior Coaches to participate in their leadership role at recess.

c. Class Game Time (grade level: all grades)

Playworks Site Coordinators provide classroom teachers Class Game Time. The purpose is to teach students and teachers the rules, expectations and skills of the games and activities provided during recess in a safe and organized setting. The site coordinator will work with the School to create the best possible Class Game Time schedule. Depending on the number of classrooms being served, Class Game Times will range from 30 to 40 minutes on a rotating schedule. The School agrees to provide the presence of a credentialed adult, preferably the classroom teacher, during the Class Game Time session. Playworks requires the site coordinator's approval on all Class Game Time schedules before distribution to school and teachers. Site coordinators cannot schedule Class Game Times during any regularly scheduled recess period.

9. Professional Development:

- a. The Playworks Site Coordinator and Program Manager will provide the Recess Coach with eight hours of professional development throughout the course of the school year. Workshop content will include: Playworks Theory of Change, Playworks program implementation training and sustainable program model strategy.
- b. The school recess coach will be required to attend all professional development sessions.

10. Coaching Sessions:

- a. The site coordinator will provide a minimum of one hour of coaching sessions with the recess coach during their TeamUp week to support their skill development and capacity to facilitate recess and the Junior Coach program during the school implementation weeks.
- b. Coaching content will include: group management strategies, rapport building, game facilitation, curriculum delivery, program implementation management and program quality strategy.
- c. Playworks and the School will determine the schedule for the coaching sessions at the beginning of the school year.

11. Curriculum and Assessment Tools:

- a. The School will be provided with Playworks curriculum that supports program implementation. The curriculum includes: Playworks Playbook, Junior Coach Leadership Program lesson plans and Class Game Time lesson plans.
- b. The School will be provided with recess assessment tools to support the ongoing evaluation of program quality.

School Implementation Weeks

12. During these weeks the Playworks Site Coordinator will not be on-site directly facilitating program components or coaching sessions with the school recess coach.
13. The School agrees to support the school recess coach to be present to facilitate the following components:
 - a. Recess (grade level: all grades): school recess coach will implement the recess program model as defined by Playworks.
 - b. Junior Coach Leadership Program (grade level: 4-6): school recess coach will support the Jr Coach Program implementation through the supervision and management of Junior Coaches at recess.
14. The program manager will conduct observation visits at least once during school implementation weeks. During this time the program manager will observe and assess recess function and efficacy including the impact of the Junior Coach program during recess. The program manager will provide feedback to the recess coach manager to address a continuous program quality improvement strategy.
15. The program manager will conduct a minimum of 2 consultation visits, one in the fall and one in the spring. During this time the program manager will formally evaluate program implementation and provide school administration with a report with assessments and recommendations. The program manager will schedule at least one visit in the spring with the school administration to evaluate the ongoing Playworks programming services and product support for continued school climate improvement.

School Partnership

Playworks and the School understand the importance of the role of the School in the successful implementation of Playworks program at their site. As such the School agrees to:

16. Identify and manage the recess coach and recess manager role throughout the school year.
17. Commit to ensuring recess coach is present for all program implementation, professional development and coaching sessions. The total hours will include: all hours for recess periods, **one hour** per TeamUp week for Recess Coach to attend coaching session with Site Coordinator, and **eight hours** of professional development off site per year.
18. Attend all consultation and evaluation meetings scheduled with program manager.
19. **Program Implementation:**
 - a. Support implementation of each program component as described under TeamUp Implementation Weeks and School Implementation Weeks
 - b. Schedule date for staff training prior to program start date.
20. **Data Collection:**
 - a. The School will participate in data collection efforts at various times throughout the year necessary to support Playworks programming and reporting requirements including but not limited to surveys of teachers, principal and/or students, student attendance, limited disciplinary records and health and leadership assessments
 - b. The principal will be provided with a data collection schedule at the start of the school year. The principal agrees to manage school staff completion of data collection in a timely manner for Playworks.
 - c. Playworks maintains confidentiality of all student-level data and reports only in aggregate to funders.
21. Purchase and provide a basic set of playground equipment, based on a sample list provided, before the beginning of the school year. Playworks will support the recess coach with systems to maintain the equipment throughout the school year.
22. Provide a workspace for the site coordinator, classroom space for Junior Coach Leadership Program trainings as well as access to a computer and the Internet.
23. **Payment:** support implementation of all necessary steps to ensure timely payment of all invoices based on agreed upon payment installation.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Ratification of Memorandum of Understanding No. 42786 with Orange County Quality Starts Quality Rating and Improvement System for Period of September 1, 2015 through June 30, 2016**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning**

PREPARED BY: **Keely Orlando, Coordinator, Early Childhood Education Program**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Memorandum of Understanding No. 42786 with Orange County Quality Starts Quality Rating and Improvement System (QRIS) for the period of September 1, 2015 through June 30, 2016. The purpose of the QRIS is to design and implement a comprehensive quality rating system and to support defined elements of quality improvement in early childhood educational programs in Orange County.

ITEM SUMMARY:

The purpose of the QRIS is to design and implement a comprehensive quality rating system and to support defined elements of quality improvement in early childhood educational programs in Orange County.

RATIONALE:

The Quality Starts QRIS Memorandum of Understanding will provide funding for quality improvements and materials for Early Childhood Education classrooms at Carver, Davis, Diamond, Franklin, Fremont, Garfield, Heninger, Lincoln, Lowell, Madison, Martin, Mitchell, Pio Pico, Washington, Wilson, and Walker elementary schools, Lorin Grisette Academy, and Warwick Center.

LCAP Goal 3: All students and staff will work in a healthy, safe and secure environment that supports learning.

FUNDING:

California Department of Education: \$41,700

RECOMMENDATION:

Ratify the Memorandum of Understanding No. 42786 with Orange County Quality Starts Quality Rating and Improvement System (QRIS) for the period of September 1, 2015 through June 30, 2016.

Orange County Quality Stars QRIS September 1, 2015 to June 30, 2016

MEMORANDUM OF UNDERSTANDING

Santa Ana Unified School District

We are pleased that **Santa Ana Unified School District** (Agency) have chosen to participate in the 2015-16 Quality Stars Quality Rating and Improvement System (QRIS) developed by the Orange County Superintendent of Schools. The purpose of the QRIS is to design and implement a comprehensive quality rating system, and to support defined elements of quality improvement in early childhood educational programs in Orange County.

This Memorandum of Understanding (MOU) is entered into by and between the Orange County Superintendent of Schools (OCDE) and **Santa Ana Unified School District**, and defines the terms of your Agency's participation in the QUALITY STARS project and will become a binding agreement once signed by OCDE and Agency representatives. The spirit of this MOU is one of partnership and cooperation. It sets forth responsibilities of each party to the MOU.

Failure to meet the Agency responsibilities listed below may result in suspension from all project activities.

The term of this contract shall commence upon signature of this document by both parties and will conclude upon written notification from either party.

ORANGE COUNTY SUPERINTENDENT'S RESPONSIBILITIES:

- I. **Project Components:** – Comply with the *California Department of Education Race to the Top Early Learning Challenge (RTT ELC)* requirements
 1. Provide participating program with QUALITY STARS “Director’s Implementation Guide” documents attached as Exhibit “A” and incorporated by reference herein.
 2. Provide a QUALITY STARS orientation presentation for the participating program’s director(s). The orientation will include QRIS background information, a detailed description of the QRIS Matrix Elements and Tiers, and how a program earns points to achieve a star rating, and an overview of what QUALITY STARS offers for providers and for parents.
 3. Offer no-cost professional development trainings that will support programs in meeting the requirements of the QRIS Matrix.
 4. Provide CLASS and ERS assessments needed for site rating, conducted by reliable external assessors.
 5. Provide limited technical assistance (TA) and coaching to support the program in improving site scores on the QRIS Rating Matrix.
 6. Provide phone support and training to agency leads in using the WELS database.
 7. Utilize program-provided data in WELS database to establish a bi-annual site star rating.
 8. Provide program participant with a star rating report. Site star ratings will be published by OCDE, and shared with the California Department of education.
 9. Provide the program with a QUALITY STARS emblem to display at their site in order to further advertise their participation and level of quality.

10. OCDE will recruit new Agencies with priority given to disadvantaged areas in Orange County for participation in QUALITY STARS.
11. OCDE will provide QRIS participation incentives ranging from \$1,500-\$2,000 per site, as follows: Agencies that participated in 2014-15: \$2,000 per site. Agencies newly-enrolled in 2015-16: \$1,500 per site. Incentive funds will be awarded as a lump sum per Agency. Agencies must invoice for funds upon receipt of executed MOU. QRIS Incentive funds are intended to support high quality instruction and environments in the early childhood program. Incentive funds can be spent at the discretion of the receiving Agency, and can be rolled-over to the next fiscal year if desired.
12. Agencies with unspent quality improvement funds from 2014-15 will receive those funds in addition to the site incentives described above.
13. OCDE agrees to pay Agency QRIS Incentive funds for services satisfactorily rendered pursuant to this MOU a total sum not to exceed Forty-one thousand seven hundred dollars (\$41,700.00). The amount includes unspent funds from 2014-15 that total Five thousand seven hundred dollars (\$5,700.00), if applicable for your Agency. Payment shall be made upon completion and acceptance of receipt of an itemized invoice. Agency shall direct all invoices to: Orange County Superintendent of Schools, Attn: Accounting Manager, 200 Kalmus Drive, Post Office Box 9050, Costa Mesa, California 92628-9050.

II. Agency Autonomy: OCDE supports the right of the Agency to determine and administer its policies, programs, services, and budget, except those provisions voluntarily relinquished with the acceptance of this agreement.

III. Inclusiveness and Diversity: OCDE will fully comply with all applicable laws concerning unlawful discrimination. OCDE will encourage all Agencies, as a system, to be inclusive and serve individuals, regardless of their ethnicity and race, religion, ancestry, age, gender, sexual orientation, marital, health, or socio-economic status, physical or mental disability, or geographic location within Orange County. OCDE agrees to provide resources and referrals for training and technical assistance regarding inclusive and culturally sensitive practices.

IV. Cross-Promotion:

1. Privacy rules – OCDE will not release personal information regarding any Agency or its employees.
2. OCDE agrees to list Agency name on our QUALITY STARS and QUALITYSTART OC marketing materials including the website with the opportunity for a hyperlink to Agency's site.
3. Provide the program with a QUALITY STARS emblem to display at their site in order to further advertise their participation and level of quality.
4. OCDE agrees to raise parent and community awareness of Agencies participating in QUALITY STARS through marketing and promotional materials.
5. OCDE will provide sites with a QUALITY STARS certificate of participation to be displayed in the Agency.
6. Notices to OCDE shall be addressed to:

The Orange County Department of Education
200 Kalmus Drive
Costa Mesa, CA. 92628
Attention: Krista Murphy
kmurphy@ocde.us or 714-327-1085

AGENCY RESPONSIBILITIES:

Project Components - Expectations and Requirements of QUALITY STARS QRIS programs.

1. Remain licensed and in good standing with no administrative action being taken or in the process of being taken. If an Agency receives notice of action mentioned above, they are required to inform OCDE staff immediately. If a site's license is changed to anything other than "in good standing" the QRIS rating and services to the site will be suspended pending corrective action.
2. Agency Director or designee will update the WELS database with site, agency, and staff information needed for rating. Agency is responsible for uploading current, valid information to WELS.
3. Agency Director or designated representative agrees to attend a yearly Directors' Orientation.
4. If Agency elects to receive coaching services from OCDE, Directors will comply with requirements for teacher release time for coaching conversations.
5. Agency will continually work towards improving program quality as defined by the QRIS Matrix, in order to achieve desired star rating.
6. Agency must allow external reliable assessors to conduct ERS and CLASS assessments if necessary for site rating.

II. Inclusiveness and Diversity: Agency agrees to fully comply with and support all laws concerning non-discrimination. Nothing in this MOU shall be used to lessen the sectarian nature of the Agency. Similarly, nothing in this MOU shall be used to interfere with Agency's Board- or Owner-approved policies and staffing requirements.

III. Cross-Promotion:

1. Agency agrees to market and support OCDE trainings by attending and providing information to others who may want to attend.
2. Agency agrees to assist OCDE with QUALITY STARS media products, including press releases, marketing materials, photographs, hosting site visits, and any other information relevant to the program.

V. Notification of Changes to OCDE: Report any changes in program director and lead teacher to OCDE staff. A change in lead teacher may require a new ERS and CLASS assessment to be conducted. An amended CONTRACT must be signed if there is a change in Agency ED or Owner. Notices to Agency shall be addressed to:

Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, California 92701
Attention: _____

Agency agrees to comply with all applicable provisions of federal, state and local laws, statutes, ordinances, rules, regulations, and permits that now or may in the future become applicable to Agency, Agency's operations, equipment and personnel engaged in the operations covered by this MOU or accruing out of the performance of such operations.

Agency acknowledges and agrees that OCDE will retain sole copyright ownership of all educational curriculum and professional development materials developed for the QUALITY STARS and QUALITYSTART OC projects.

In the interest of public health, OCDE provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted by the Orange County Superintendent of Schools on behalf of OCDE, pursuant to Superintendent's Policy 400.7 adopted on June 18, 1996. Failure to abide with conditions of this policy could result in termination of this MOU.

OCDE and Agency agree to defend, indemnify, and hold each other, and their respective officers, employees, and agents harmless from any claims, demands or liabilities of any kind or nature, including

but not limited to personal injury and property damage arising from or related to this MOU, except for OCDE's or Agency's negligent performance pursuant to this MOU.

This MOU constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral, concerning the subject matter herein.

This MOU shall become effective upon execution by Agency.

This MOU may be modified, in writing, by mutual consent of the parties.

This MOU may be terminated by either party before the term expires by giving thirty (30) days written notice by either party.

This MOU is provided in duplicate. Please sign the original and copy and return to:

Orange County Superintendent of Schools
Kristin Lange, Contracts Analyst
200 Kalmus Drive
Costa Mesa, CA. 92626
714-966-4146

AGREED:

Santa Ana Unified School District

Executive Director or Owner, if applicable (Signature)

Date



Child Care Center Director (Signature)



Date

Board Chair, if applicable (Signature)

Date

Orange County Superintendent of Schools



Signature – Patricia McCaughey

March 30, 2016
Date

Coordinator
Title



Quality Stars QRIS

Quality Rating and Improvement System Pilot



2015-16 Director's Implementation Guide



CONTENTS

Introduction.....	1
QRIS Star Ratings and Rating Communication.....	1
WELS Data System.....	2
ERS and CLASS Assessments.....	3
Selecting Classrooms for Assessment.....	4
Assessment Windows and Block-out Days.....	5
Electronic Site Rating Portfolio.....	6
Continuous Quality Improvement.....	6
Quality Improvement Incentive.....	6
Coaching.....	7
Continuous Quality Improvement Plans.....	8
ERS Technical Assistance.....	8
Professional Development Opportunities.....	9
Quality Stars Contacts.....	9
QRIS Rating Matrix.....	10
Professional Development Pathways.....	12
QRIS Allowable Evidence Matrix.....	14
What to Expect on Your ERS/CLASS Visit.....	21

INTRODUCTION

Welcome to Quality Stars, the Quality Rating and Improvement System (QRIS) operated by QualityStart OC. A QRIS is a system for identifying, measuring, and supporting quality in early care and education. California developed a statewide system of regionally operated QRIS in 2012 under the Race to the Top Early Learning Challenge federal grant. This grant funds the Quality Stars QRIS pilot in Orange County through June 30, 2016.

The California Department of Education California Early Education and Support Services Division has created a CA QRIS Implementation Guide, which must be followed by all counties participating in the RTT ELC QRIS Pilot, the IMPACT grant, and the California Infant/Toddler and Preschool QRIS Block Grants. Changes to the Implementation Guide must be approved by vote of all participating counties.

The following guide contains information from the California guide, plus additional information wherever Orange County has adopted local policies or procedures. A copy of the full CA QRIS Implementation Guide may be downloaded

at: <http://www.cde.ca.gov/sp/cd/rt/documents/rttelcgrisimplementguide.doc>

QRIS STAR RATINGS AND RATING COMMUNICATION

Sites enrolled in the Quality Stars QRIS can earn from one to five stars, based on the total number of points earned. California has established that one star is emerging quality, two-three stars are basic quality, and four-five stars indicate a high quality program. QualityStart OC promotes sites that participate in the QRIS as demonstrating a commitment to quality exceeding sites that are just licensed. Site ratings are published on the QualityStart OC website, and Children's Home Society will also indicate to families seeking early care and education whether a site is a QRIS participant. QualityStart OC provides each participating site with a QRIS Communication Kit. This kit includes a window decal and certificate indicating QualityStar QRIS participation, as well as a press release, staff, and parent letter explaining QRIS and the importance of choosing a high quality early care and education program. All communication materials are available in English and Spanish.

A copy of the *Quality Stars QRIS Rating Matrix* can be found at the end of this Implementation Guide.

Participants in the Quality Stars QRIS pilot will be rated bi-annually on three core areas of quality, measured by 5-7 elements as shown below. A site star rating is valid for two years, unless there is a change in the program leadership or significant staff turnover at the site.

A rating may also be revoked if any of the following actions are taken by California Community Care licensing:

- Site is put into non-compliance conference status
- Administrative action taken or is in process
- Site license is made probationary

WELS DATA SYSTEM

QRIS data is managed through an online data system called WELS. Directors and/or their designees are responsible for entering site data and keeping the site information in WELS current. QualityStart OC conducts annual trainings on how to access WELS, and what information needs to be uploaded. It is the program's responsibility to ensure that all information is current and accurate. Should an ERS or CLASS assessor arrive at a site but be unable to conduct a valid assessment due to incorrect site information in WELS, the program may be asked to reimburse the cost of the assessor's time.

OCDE is required to submit demographic data about all QRIS participating sites annually to the California Department of Education. WELS will be used to collect all needed data. It is the program's responsibility to complete all program, site, and staff data fields in WELS with accurate information.

WELS can be accessed at <https://wels.qsoc.org>. A username and password will be provided to each authorized user.

QUALITY START OC

Our Kids, Our Community, Our Future

wels
Web-based Early Learning System
WELS Systems Foundation

ORANGE COUNTY DEPARTMENT OF EDUCATION

Username:

Password:

Log In

Participating Agencies
Orange County Department of Education

WELS Technical Assistance Contact
Roderic West rwest@ocde.us (714) 966-4419

ENVIRONMENT RATING SCALES (ERS) AND CLASS ASSESSMENTS

Every site will receive, at no charge, the ERS and the CLASS assessments needed to establish a site QRIS rating. The classrooms selected through random sampling to be assessed will receive both CLASS and the ERS assessments. QualityStart OC may offer additional CLASS or ERS assessments as a quality improvement support, if funds allow. If more than the required sample of classrooms are assessed, the appropriate sample size of classrooms will then be randomly selected from all those assessed to have their scores used towards the site's QRIS rating.

Cohorts 1-3 (programs continuing in QRIS from the 2014-15 school year) will receive ERS and CLASS assessments in all classrooms unless they have locked in their 2015 QRIS rating. If so, they will not receive ERS assessments, but will have the option to receive a CLASS assessment in each room for coaching purposes, if they choose. Locked-in sites who do NOT wish to receive a CLASS assessment should contact Jannell Jones, at jjones@ocde.us.

Cohort 4 (programs that joined the QRIS pilot during the 2015-16 school year) will receive an ERS and a CLASS assessments on a randomly selected 1/3 sample of their classrooms. Assessments are conducted ONLY if at least one lead teacher per classroom meets the CLASS/ERS familiarity requirement as described below Please see the CA QRIS Implementation Guide for details on how the 1/3 sample is selected and calculated into the overall QRIS rating score.

Familiarity with CLASS and ERS

Scoring for Elements 4 and 6 (ERS and CLASS) is cumulative, meaning a site may advance beyond the two point level for elements 4 and 6 only if the familiarity with the tool requirement is met.

For Element 4 (CLASS) at least one person per site has achieved familiarity with the CLASS by:

- Completing an Intro to CLASS or CLASS Observer training online or in person. Must be taught by Teachstone certified trainer.
- Completing a college course in which CLASS was covered as part of the course curriculum.

For Element 6 (ERS), both the director and the lead teaching staff in each classroom must have:

- Completed an Intro to ERS training online or in person. ERS training can be provided by an outside agency, or by a program lead as internal staff development.
- Completed a college course in which ERS was covered as part of the course curriculum

Familiarity with either tool is considered a "lifetime achievement", and does not need to be repeated annually. To verify this requirement, select "ERS Familiarity" and/or "CLASS Familiarity" in WELS, under teacher professional development. Please see *Allowable Evidence Matrix* for more details.

External Reliable Assessors

QualityStart OC has contracted with Progressive Early Assessments (PEA) to conduct all ERS and CLASS assessments and reports for the 2015-16 year. QualityStart OC works closely with PEA to ensure that the standards of ERS and CLASS and the CA QRIS Implementation Guide are met. All PEA assessors meet or exceed reliability requirements. However, as with any human work, errors may occur. Should you have a concern that an assessment score is in error, please contact Jannell Jones. In the event that a completed assessment is found to not meet validity requirements, those assessment results will be nullified, and QualityStart OC will provide a replacement assessment at no cost to the program.

QualityStart OC and PEA also work together to establish protocols for assessors, to ensure that they follow our guidelines for contacting the site, scheduling the assessments, signing in and out, etc. These protocols were designed to make the assessment process go smoothly and to create the least amount of disruption to your program. PEA assessors leave a feedback survey at each visit, and you are also welcome to contact Jannell Jones at any time should you have a concern.

Assessment Results

CLASS and ERS assessment reports go through a stringent review process to check for clarity and accuracy. Completed reports will be uploaded to your program's WELS account. There is a three week turnaround for ERS reports, and a two week turnaround for CLASS.

SELECTING CLASSROOMS FOR ASSESSMENT

While QRIS elements 1, 2, 3, 5, and 7 apply to the entire site, elements 4 and 6 (CLASS and ERS assessments) are calculated using a 1/3 classroom sample system to establish the points earned for the site. This means that QualityStart OC will assess at least one-third of the classrooms at a site, including at least one classroom in each age group. The tables below show how the number of classrooms to be assessed is determined. Your final QRIS Rating Report will include information about which classroom's scores were utilized for rating purposes.

Defining "Classrooms" for QRIS

For the purpose of the California QRIS, a classroom is defined as "one teaching team using the same physical classroom space and working with the same age group". A single classroom may have multiple sessions of children, as long as they are the same age group.

The teaching team consists of the same group of teachers over time. However, for the purpose of determining whether a new assessment and rating is required, if the lead teacher changes, then a new assessment is required. If other teachers change but the lead teacher remains the same, then a new assessment is not required. The table below demonstrates several scenarios to help determine number of classrooms.

- Sites with classrooms all serving the same age children (e.g., all infant/toddlers or all preschoolers)

Number of classrooms at site	1	2	3	4	5	6	7	8	9	10	11	12
Total number of classrooms to assess	1			2			3			4		

- **Sites with both infant/toddler and preschool age classrooms** (Must select at least one classroom from each age group.)

Number of classrooms at site	2	3	4	5	6	7	8	9	10	11	12	
Total number of classrooms to assess	2					3			4			

Classrooms with Substitutes or New Lead Teachers

For classroom selection and random selection process, exclude classrooms (use alternate) or postpone a scheduled assessment/visit when there is a: (1) substitute teacher; or (2) new lead teacher to the site (30 calendar days or fewer).

ASSESSMENT WINDOWS AND BLACKOUT CALENDAR

ERS is conducted in the fall/winter, and CLASS in winter/spring. Program directors will be assigned a one-month window in which their programs will be assessed. You will be notified by PEA mid-month if your assessment window is in the coming month. Teachers can expect to be assessed within that window, but specific dates are not announced until the day prior to the assessment. The PEA assessor will call the director or designee the afternoon prior to an assessment to alert you that he/she is coming. The purpose of this call is to confirm that the lead teacher is not going to be absent, or other emergency situation that would cause an assessment to be invalid. If this is the case, the assessor select a different date for your visit, but you will not be notified in advance what the new date is.

Certain days are not “typical” for the children in your program, so an assessment conducted would not be reflective of your typical program day. Examples of this are field trips, assemblies, picture day, or other once a year type occasions that completely disrupt your normal schedule. Once you are notified of your assessment window, please log onto WELS, go to your calendar, and tag any irregular days such as those described above as a “blackout day”. This will alert the PEA assessor to not visit your site on this date. Please limit black-out days to three days that meet the description above. If “disruptions” occur regularly, such as weekly Parent and Child Time, they are considered part of a child’s typical experience at school and shall not be considered black out days. Please mark dates that your school is closed, or not in session for students as “Closed” in your calendar.

Blackout Dates should be entered PRIOR to the start of your assessment window. Failure to do so may result in assessors arriving on dates when an assessment would not be valid. If this happens your program may be asked to reimburse OCDE for the cost of the assessment.

ELECTRONIC SITE RATING PORTFOLIO

Sites ratings are conducted each spring. QRIS site ratings are determined based upon assessment scores and self-reported evidence. Quality Stars uses the WELS data system as an electronic portfolio for collecting site evidence. The QRIS Allowable Evidence Guide details what documents need to be uploaded into WELS to support each point level for all seven QRIS elements.

The rating process begins with a training on using WELS and managing the electronic rating portfolio in February. Site leads are then responsible for identifying the highest level they are eligible for in each element, and uploading the required documentation in WELS. Once a site has uploaded all needed evidence, and both ERS and CLASS assessments (if indicated) are completed, the site will move into validation status. QualityStart OC will assign a Validator to review the electronic portfolio evidence. The site lead will be contacted if it is determined that evidence is missing or insufficient. Once the electronic portfolio has been approved, the site will receive its official rating. A complete rating report will then be available on the site's WELS page. The rating report indicates the site's star level, and also provides a breakdown showing how points were earned at each element of the QRIS.

Assessment and Electronic Portfolio/Site Ratings Lead
Jannell Jones jjones@ocde.us, (714) 966-8195

CONTINUOUS QUALITY IMPROVEMENT

Quality improvement support is an integral piece of the QRIS pilot. QualityStart OC is committed to supporting participating programs in developing and maintaining a growth mindset based on a commitment to continuous quality improvement. Coaching*, training, technical assistance, and materials support will be provided free of charge to all returning programs. Programs will be assigned a QualityStart OC Coach for each classroom teaching team. Large programs, programs with infant/toddler rooms, and programs also participating in Child Signature Program (CSP) may be assigned multiple coaches in order to meet workload and grant requirements.

*Programs joining Quality Stars QRIS during the 2015-16 year will be invited to attend free trainings, and to participate in the Leadership Academy, but will not receive coaching because grant coaching funds have been depleted.

QUALITY IMPROVEMENT STIPEND

Programs new to Quality Stars QRIS in 2015-16 will receive allocated \$1,500 per site towards the purchase of materials that support continuous quality improvement goals. Programs returning from the 2014-15 year will receive \$2,000 per site. Funding will be allocated as one lump sum of money per program. Program leadership will make the final decision on how funds are spent. Unspent funds may be rolled over to the next fiscal year, at the program's discretion.

COACHING

Coaching support is provided at the classroom level, with guidance from the program director. Classroom teaching teams (lead teacher(s) and assistants if available) will be eligible for one introductory visit, followed by FOUR Coaching visits. Each coaching visit will consist of a period of observation in the classroom, followed by a 45-60 minute coaching conversation. (See Coaching Visit Logic Model in appendix)

Directors have the option to choose from three coaching models. Please indicate your selection for each classroom in WELS:

- CLASS-based in person coaching
- CLASS-based My Teaching Partner (MTP) video-based coaching
- ERS technical assistance

Prior to contacting teachers and scheduling coaching visits, the assigned coach(es) will contact the program director to set up an introductory visit. At this visit, the coach will provide technical assistance to the program director in understanding the RTT QRIS Matrix. In addition, the coach will ask about program goals, and any additional information pertinent to best supporting continuous quality improvement for each classroom teaching team the coach is assigned to work with. Programs with multiple coaches will receive an introductory visit from each coach. These visits may be scheduling separately or as a group, at the Program Director's discretion.

Coaches will also offer a mid-year check in visit with directors, to share goals, highlights and successes. In order to preserve the coaching relationship, specifics of coaching conversations are confidential between the teacher(s) and coach, and will not be shared without express consent of both parties.

Scheduling protocol for the classroom coaching visits will be determined by the program director and communicated to the coach. Program directors have the option of setting coaching dates directly with the coach, or the coach may be asked to contact teachers directly to schedule visits. In order to support programs in planning coverage for coaching visits, the Coach will work with the program in the fall to schedule all four coaching visits for the 2015-16 school year. Coaching visits must be completed by June 2016.

In order to ensure an effective coaching conversation, please plan to have coverage for the teacher so s/he can be released from supervisory duties during the coaching conversation time. *It is the responsibility of the program director to ensure the teacher is available for an entire hour for the coaching conversation on the day of the scheduled coaching visit.* If a coach arrives for a scheduled visit, and the teacher is not available, that coach visit will be forfeited and deducted from the remaining coach visits.

CONTINUOUS QUALITY IMPROVEMENT PLAN

Site CQIP: A continuous Quality Improvement Plan (CQIP) focused on program-wide goals for the QRIS matrix has been developed for use by the Program Director (See appendix). This CQIP may be used as a self-study tool, and to guide site-level staffing, management, and professional development decisions. A companion piece, under development, will be the Professional Development Pathways. This tool will describe the learning trajectory for best practices in rated as well as non-rated elements of high quality, as well as a list of locally available trainings and resources.

Classroom CQIP: Current research on high quality early care and education programs indicates that the interactions and instructional methods employed by the teacher have a strong impact on learning outcomes and school readiness (Burchinal et al, 2006). QualityStart OC Coaches will work with classroom teaching teams to complete a CQIP based on high quality interactions and instruction. This plan serves to assist teachers in setting targeted and achievable goals. The Classroom CQIP will be updated in WELS and is downloadable by the site director.

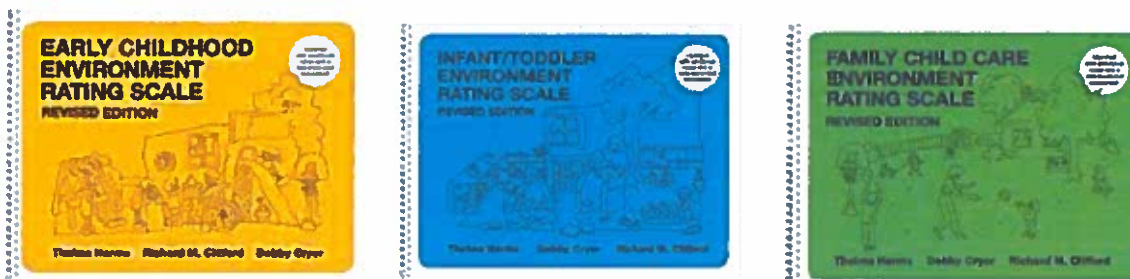
Coaching Lead

Krista Murphy kmurphy@ocde.us, (714) 327-1085

ENVIRONMENT RATING SCALES (ERS) TECHNICAL ASSISTANCE

Achieving assessor reliability on the ERS tools requires in-person dual coding for four consecutive assessments with a nationally recognized ERS lead. Assessors must score at least 80% reliability in order to pass. Those who score 90% or greater reliability are designated as Anchors, meaning they have advanced knowledge of the tool, and are allowed to train and certify other assessors.

QualityStart OC employs an Anchor level expert for all three ERS tools, to provide oversight to our assessments, and to provide technical assistance to program leads. Programs may request a technical assistance visit from an ERS Anchor once per year. This technical assistance visit is intended to enhance the overall understanding of the ERS tool, and to assist in interpretation of ERS score reports.



ECERS/ITERS Anchor

Toby Espley tespley@ocde.us, (714) 327-4288

FCCERS Anchor

Wanda Soekias, wsoekias@ocde.us (714) 966-4428

PROFESSIONAL DEVELOPMENT

As part of Element 5 and Element 7, lead teachers and directors are required to complete a minimum of 21 hours of professional development annually. QualityStart OC does not require professional growth certificates as proof for this requirement. Instead, directors mark themselves and lead teaching staff as having completed “21 hours of PD” in the WELS database. All types of professional development may be counted towards this requirement, including conferences, workshops, coaching sessions, and in-house staff development. To further support this requirement, QualityStart OC offers a rich variety of professional development opportunities. In addition to the elements covered in the QRIS Rating Matrix, trainings are offered on tools and resources from the *California Professional Development Pathways*. This document was developed to cover suggested areas of focus for continuous quality improvement on areas not directly rated through the QRIS.

Please see the **training calendar** on www.QualityStartOC.com for current offerings. Registration flyers will be sent out approximately 4 weeks prior to each scheduled training. Workshops are offered at the introductory, advanced, and trainer levels. Scheduled trainings may be cancelled due to low enrollment.

Leadership Academy: Early care and education leaders also have the opportunity to participate in the QualityStart OC Leadership Academy. This series of bi-monthly meetings will offer networking time, as well as a range of guest speakers on topics relating to effective leadership and best practices in the ECE field. Leadership teams from each participating program are strongly encouraged to attend. More information can be found in the Leadership Academy flyer found in the appendix.

Online Training: In addition to the in-person trainings offered by QualityStart OC, participating programs (directors and all teaching staff) may access free online training on ERS, CSEFEL, DRDP, Health and Activity, and the CA Preschool Learning Foundations at the following website: <http://www.caearlychildhoodonline.org>

Custom Training: OCDE offers a wide variety of training and technical assistance to meet your program needs. For more information about pricing, topics, how to request a custom training, please contact Toby Espley at tespley@ocde.us
Insert QRIS Rating Matrix side I

QUALITY STARS QRIS CONTACTS

Quality Stars QRIS Lead.....	Krista Murphy (714) 327-1085	kmurphy@ocde.us
WELS, Site Ratings, Assessments Lead..	Jannell Jones (714) 327-8195	jjones@ocde.us
WELS Technical Assistance.....	Rod West (714) 966-4419	rwest@ocde.us
Environment Rating Scales Lead.....	Toby Espley (714) 966-4288	tespley@ocde.us
CLASS Lead.....	Melissa Wheelahan (714) 327-8185	mwheelahan@ocde.us
Family Childcare Lead.....	Wanda Soekias (714) 966-4428	wsoekias@ocde.us

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
CORE I: CHILD DEVELOPMENT AND SCHOOL READINESS					
1. Child Observation	Not required	<p><input type="checkbox"/> Program uses evidence-based child assessment/ observation tool (that covers all five domains of development) annually for every student</p>	<p><input type="checkbox"/> Program uses valid reliable child assessment/ observation tool aligned with CA <i>Foundations & Frameworks</i>¹ twice a year for every student</p>	<p><input type="checkbox"/> Program uses DRDP 2010/15 (minimum twice a year) for every student AND results used to inform curriculum planning</p>	<p><input type="checkbox"/> Program uses DRDP 2010/15 (minimum twice a year) for every student AND uploads into DRDP Tech AND results used to inform curriculum planning</p>
2. Developmental and Health Screenings	<p><input type="checkbox"/> Meets Title 22 Regulations</p>	<p><input type="checkbox"/> Health Screening Form (<i>Licensing form LIC 701 or equivalent</i>) used at entry, then: 1. Repeat Annually OR 2. Vision and hearing screenings are conducted annually</p>	<p><input type="checkbox"/> Program works with families to ensure screening of all children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter</p>	<p><input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ at entry and as indicated by results thereafter</p>	<p><input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ, & ASQ-SE if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate</p>
CORE II: TEACHERS AND TEACHING					
3. Minimum Qualifications for Lead Teacher	<p><input type="checkbox"/> Meets Title 22 Regulations 12 units of Early Childhood Education (ECE)/Child Development (CD)</p>	<p><input type="checkbox"/> Center: 24 units of ECE/CD² OR Associate Teacher Permit</p>	<p><input type="checkbox"/> 24 units of ECE/CD + 16 units of General Education OR Teacher Permit AND <input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> Associate's degree (AA/AS) in ECE/CD (or closely related field) OR AA/AS in any field plus 24 units of ECE/CD OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> Bachelor's degree in ECE/CD (or closely related field) OR BA/BS in any field plus/with 24 units of ECE/CD (or Master's degree in ECE/CD) OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually</p>
4. Effective Teacher-Child Interactions	Not Required	<p><input type="checkbox"/> Familiarity with CLASS for appropriate age group as available by one representative from the site</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer to inform the program's professional development and improvement plan</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum scores: Pre-K ▪ Emotional Support - 5 ▪ Instructional Support - 3 ▪ Classroom Organization - 5 Toddler ▪ Emotional & Behavioral Support - 5 ▪ Engaged Support for Learning - 3-5 Infant Responsive Caregiving - 5-0</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum scores: Pre-K ▪ Emotional Support - 5.5 ▪ Instructional Support - 3-5 ▪ Classroom Organization - 5.5 Toddler ▪ Emotional & Behavioral Support - 5.5 ▪ Engaged Support for Learning - 4 Infant Responsive Caregiving - 5.5</p>

¹ As of 01/2014 approved assessments are: Creative Curriculum GOLD, Early Learning Scale by National Institute of Early Education Research (NIEER), and Brigance Inventory of Early Development III.

Quality Stars Rating Matrix for ECE Centers

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
---------	---------------	----------------	----------	----------	----------

CORE III: PROGRAM AND ENVIRONMENT - Administration and Leadership

5. Ratios and Group Size	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> Ratio, Max Group Size Infant/Toddler – 1:4, 16 Toddler – 1: 6, 18 Preschool – 1:12, 36	<input type="checkbox"/> Ratio, Max Group Size Infant/Toddler– 1:4, 12 Toddler – 1:6, 12 Preschool – 1:12, 24	<input type="checkbox"/> Ratio, Maximum Group Size Infant/Toddler – 1:4, 12 Toddler – 1: 5, 10 Preschool – 1:8, 24 OR 1:10, 20	<input type="checkbox"/> Ratio, Maximum Group Size Infant/Toddler – 1:3, 9 Toddler – 1:4, 12 Preschool – 1:8, 20
	Not Required	<input type="checkbox"/> Familiarity with ERS and every classroom uses ERS as a part of a Quality Improvement Plan	<input type="checkbox"/> Self-Assessment on the whole ERS tool. Results used to inform the program's professional development and improvement plan	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5 OR Current NAEYC Accreditation
	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> 24 units ECE/CD +16 units General Education, 3 units management/administration OR Master Teacher Permit	<input type="checkbox"/> Associate's degree with 24 units ECE/CD with 6 units management administration and 2 units supervision OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree with 24 units ECE/CD, 8 units administration supervision OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Master's degree with 30 units ECE/CD including specialized courses, 8 administration supervision OR Administrative Credential AND <input type="checkbox"/> 21 hours PD annually

CALCULATE STAR LEVEL BY ADDING HIGHEST POINTS EARNED FOR EACH ELEMENT					
STAR RATING Centers Maximum 35 points	★	★★	★★★	★★★★	★★★★★
	Blocked Must meet all 1 point Elements to advance beyond one star, regardless of point total	Blocked Must meet all 2 point Elements to advance beyond two stars, regardless of point total	Point Range 20 to 25	Point Range 26 to 31	Point Range 32 and above

**CALIFORNIA RACE TO THE TOP – EARLY LEARNING CHALLENGE (RTT-ELC)
CONTINUOUS QUALITY IMPROVEMENT PATHWAYS**

CORE TOOLS & RESOURCES¹

CORE I: CHILD DEVELOPMENT & SCHOOL READINESS	
School Readiness	
Goal (Pathway)	All children receive individualized instruction and support for optimal learning and development informed by child observation and assessment data.
Related Element(s)	CORE I.1 Child Observation and Assessment
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • CA Foundations and Frameworks • Preschool English Learner Guide • Desired Results Developmental Profile Assessment (DRDP) Tools • National Data Quality Campaign's Framework • Ages and Stages Questionnaire (ASQ)
Social-Emotional Development	
Goal (Pathway)	Children receive support to develop healthy social and emotional concepts, skills, and strategies.
Related Element(s)	CORE I.2 Developmental and Health Screenings
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • CA CSEFEL Teaching Pyramid Overview and Tiers 1-4 (Modules 1-3) • CA Foundations and Frameworks - Social-Emotional Development • Ages and Stages Questionnaire – Social Emotional (ASQ-SE)
Health, Nutrition, and Physical Activity	
Goal (Pathway)	Children receive support for optimal physical development, including health, nutrition, and physical activity.
Related Element(s)	<ul style="list-style-type: none"> • CORE I.1 Child Observation and Assessment and Core 1.2 Developmental and Health Screenings
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • CA Preschool Foundations and Frameworks– Health and Physical Development • Infant/Toddler Program Guidelines • CA Infant/Toddler Foundations and Frameworks-Perceptual/ Motor • USDA Child and Adult Care Food Program Guidelines
CORE II: Teachers and Teaching	
Effective Teacher-Child Interactions	
Goal (Pathway)	Teachers are prepared to implement effective interactions in the classroom.
Related Element(s)	CORE II.4 Effective Teacher-Child Interactions
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • Classroom Assessment and Scoring System (CLASS) for relevant age grouping • Program for Infant-Toddler Care (PITC) Program Assessment Rating Scale (PARS), as applicable and available * No current source Web page for PARS

¹ This document accompanies the Hybrid Matrix as part of the Quality Continuum Framework. These are the tools and resources listed in the Federal application that the Consortia are required to include in their Quality Improvement plan. Data will be gathered regarding how these tools and resources are used by the Consortia. Optional companion tools will also be developed, including the Enhanced Pathways Continuum, Pathways Implementation Guide, and Additional Pathways Tools and Resources.

**CALIFORNIA RACE TO THE TOP – EARLY LEARNING CHALLENGE (RTT-ELC)
CONTINUOUS QUALITY IMPROVEMENT PATHWAYS**

CORE TOOLS & RESOURCES

Professional Development	
Goal (Pathway)	Teachers are life-long learners.
Related Element(s)	Core II.3 Minimum Qualifications and Core II.4 Effective Teacher-Child Interactions
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • Common Core 8² • Early Childhood Educator (ECE) Competencies • ECE Competencies Self-Assessment Tool • Professional Growth Plan
CORE III: PROGRAM AND ENVIRONMENT	
Environment	
Goal (Pathway):	The program indoor and outdoor environments support children’s learning and development.
Related Element(s)	CORE III.6 Program Environment Rating Scale(s) (ERS)
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • Environment Rating Scales (Harms, Clifford, Cryer): <ul style="list-style-type: none"> ○ Infant-Toddler Environment Rating Scale (ITERS), ○ Early Childhood Environment Rating Scale (ECERS), ○ Family Child Care Environment Rating Scale (FCCERS)
Program Administration	
Goal (Pathway):	The program effectively supports children, teachers, and families.
Related Element(s)	All
RTT-ELC Core Tool(s) & Resources	<ul style="list-style-type: none"> • Business Administration Scale (Family Child Care) – (BAS) • Program Administration Scale (Centers) – (PAS) OR <ul style="list-style-type: none"> • Self-Assessment using the Office of Head Start (OHS) Monitoring Protocols and continuous improvement through a Program Improvement Plan (PIP)
Family Engagement	
Goal (Pathway)	Families receive family-centered, intentional supports framed by the Strengthening Families™ Protective Factors to promote family resilience and optimal development of their children.
Related Element(s)	All (III.6 ERS Provision for Parents Indicator)
RTT-ELC Core Tool(s) & Resources	Strengthening Families™ Five Protective Factors Framework

² Recommended

Quality Stars Rating Matrix for ECE Centers Allowable Evidence Chart



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
1. Allowable Evidence	Not required	<input type="checkbox"/> Program uses evidence-based child assessment/observation tool annually that covers all five domains of development	<input type="checkbox"/> Program uses valid and reliable child assessment/observation tool aligned with CA <i>Foundations & Frameworks</i> 1 twice a year	<input type="checkbox"/> DRDP 2015 (minimum twice a year) and results used to inform curriculum planning	<input type="checkbox"/> Program uses DRDP 2015 twice a year and uploads into DRDP Tech and results used to inform curriculum planning
		Documentation showing assessment results of entire roster of children (last names hidden) OR Copy of program policy from parent handbook, indicating that a child assessment tool (*refer to Page 25) AND Upload two completed assessments with last names hidden	The current CDE approved assessment tools for 3 points are: <i>Teaching Strategies GOLD, Early Learning Scale, and Brigance Inventory</i> Documentation showing assessment results of entire roster of children (last names hidden) OR Copy of program policy from parent handbook indicating that a child assessment tool from the list above is being used AND Upload two completed assessments with last names blocked out	Documentation showing (twice annual) DRDP 2015 assessment results for classroom or program (last names hidden) AND Upload two Rating Records (page 2 of DRDP form - last names hidden) AND Upload proof of current NAEYC Accreditation OR Upload Head Start School Readiness Goals OR Upload completed form CD 4001B OR Upload two of the following: - Written curriculum statements - Lesson Plans - Planning Webs - Notes from planning sessions with information on how a purchased curriculum (if used) considers assessment of child progress (such as PLC form)	Upload two (Fall & Spring) DRDP Tech Reports: Group DRDP Measures Assessed Report showing assessment results (last names hidden) AND Upload proof of current NAEYC Accreditation OR Upload Head Start School Readiness Goals OR Upload completed form CD 4001B OR Upload two of the following: - Written curriculum statements - Lesson Plans - Planning Webs - Notes from planning sessions with information on how a purchased curriculum (if used) considers assessment of child progress (such as PLC form)

*Orange County Race to the Top - Early Learning Challenge (RTT-ELC) Tiered Quality Rating and Improvement System (TQRIS) Consortia Implementation Guide. REV. 5/29/15

Quality Stars Rating Matrix for ECE Centers

Allowable Evidence Chart

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>To score 3 or higher on this element, program must meet 2 point requirements IN ADDITION TO 3, 4, or 5 point requirements</p>					
<p>2. Developmental and Health Screenings</p>	<p><input type="checkbox"/> Meets Title 22 Regulations</p>	<p><input type="checkbox"/> Health Screening Form (Licensing form LIC 701 or equivalent) used at entry, then: 1. Repeat Annually OR 2. Vision and hearing screenings are conducted annually</p>	<p><input type="checkbox"/> Program works with families to ensure screening of all children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter</p>	<p><input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ & ASQ-SE if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate</p>	<p><input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ & ASQ-SE if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate</p>
	<p>2. Allowable Evidence</p>	<p>Upload program policy from parent handbook requiring Annual health Licensing form LIC701 or equivalent at enrollment and annual registration OR Upload evidence of vision AND hearing screenings (such as flyers, contract with screening vendor, or school readiness milestone report)</p>	<p>Upload program policy from parent handbook indicating that a developmental screening tool is being used to screen 100% of children (Parent may choose to opt-out of screening. As long as screening is offered you will still meet this requirement) *Examples of Developmental Screening Tools can be found on pg. 28-29 OR Upload roster showing approved Developmental Screening completion for all children (last names hidden) AND Upload two completed screening tool scoresheets with last names hidden</p>	<p><input type="checkbox"/> Program works with families to ensure screening of all children using the ASQ at entry and as indicated by results thereafter AND Meeting criteria from point value two</p>	<p>Upload program policy of using ASQ from parent handbook indicating that ASQ is being used to screen 100% of all children (Parent may choose to opt-out of screening. As long as screening is offered you will still meet this requirement) OR Upload roster showing ASQ completion for all children (last names hidden) AND Upload two completed ASQ score sheets with last names hidden AND Upload one completed ASQ-SE score sheet with last name hidden OR Form stating that ASQ-SE was not indicated for any child.</p>

Quality Stars Rating Matrix for ECE Centers

Allowable Evidence Chart

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>3. Minimum Qualifications for Lead Teacher</p>	<p><input type="checkbox"/> Meets Title 22 Regulations 12 units of Early Childhood Education (ECE)/Child Development (CD)</p> <p>AND</p> <p><input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> Center: 24 units of ECE/CD²</p> <p>OR Associate Teacher Permit or higher</p> <p>AND</p> <p><input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> 24 units of ECE/CD + 16 units of General Education</p> <p>OR Teacher Permit or higher</p> <p>AND</p> <p><input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> Associate's degree (AA/AS) in ECE/CD (or closely related field)</p> <p>OR AA/AS in any field plus 24 units of ECE/CD</p> <p>OR Site Supervisor Permit or higher</p> <p>AND</p> <p><input type="checkbox"/> 21 hours PD annually</p>	<p><input type="checkbox"/> Bachelor's degree in ECE/CD (or closely related field)</p> <p>OR BA/BS in any field plus/with 24 units of ECE/CD (or Master's degree in ECE/CD)</p> <p>OR Program Director Permit</p> <p>AND</p> <p><input type="checkbox"/> 21 hours PD annually</p>
<p>3. Allowable Evidence</p>	<p>Any employee who meets the Lead Teacher definition (pg. 31 of Implementation Guide) may be designated as Lead Teacher for QRIS purposes, regardless of actual job title.</p> <p>Copy of Child Development Permit issued by the California Commission on Teacher Credentialing</p> <p>OR</p> <p>Diploma or final page of transcripts indicating degree completion of child development or equivalent degree</p> <p>OR</p> <p>Diploma or final page of transcripts indicating degree completion non child development degree PLUS transcripts proving 24 units of ECE/CD</p> <p>OR</p> <p>Transcripts proving child development units</p> <p>AND</p> <p>Make sure you selected 21 hours of PD in WELS for designated Lead Teachers. No further documentation is required for 21 hours of PD</p>				

Quality Stars Rating Matrix for ECE Centers

Allowable Evidence Chart



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>To score 3 or higher on this element, program must meet 2 point requirements IN ADDITION TO 3, 4, or 5 point requirements</p>					
<p>4. Effective Teacher-Child Interactions</p>	<p>Not Required</p>	<p><input type="checkbox"/> Familiarity with CLASS for appropriate age group as available by one representative from the site</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer to inform the program's professional development and improvement plan</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum scores: Pre-K <input type="checkbox"/> Emotional Support - 5 <input type="checkbox"/> Instructional Support - 3 <input type="checkbox"/> Classroom Organization - 5 Toddler <input type="checkbox"/> Emotional & Behavioral Support - 5 <input type="checkbox"/> Engaged Support for Learning - 3.5 Infant <input type="checkbox"/> Responsive Caregiving (RC) - 5.0</p>	<p><input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum scores: Pre-K <input type="checkbox"/> Emotional Support - 5.5 <input type="checkbox"/> Instructional Support - 3.5 <input type="checkbox"/> Classroom Organization - 5.5 Toddler <input type="checkbox"/> Emotional & Behavioral Support - 5.5 <input type="checkbox"/> Engaged Support for Learning - 4 Infant <input type="checkbox"/> Responsive Caregiving (RC) - 5.5</p>
<p>4. Allowable Evidence</p>		<p>Select "CLASS Familiarity" under Professional Development in WELS for Director OR One lead teacher</p>	<p>No further documentation is required. CLASS assessments are uploaded to WELS by QSOC team, and 1/3 of group/rooms will be randomly selected to have CLASS scores used in calculating program average, following formula on pg. 35 of Implementation Guide</p>		

Quality Stars Rating Matrix for ECE Centers Allowable Evidence Chart



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>5. Ratios and Group Size</p>	<p><input type="checkbox"/> Meets Title 22 Regulations</p>	<p><input type="checkbox"/> Ratio, Max Group Size Infant/Toddler - 1:4, 16 Toddler - 1: 6, 18 Preschool - 1:12, 36</p>	<p><input type="checkbox"/> Ratio, Max Group Size Infant/Toddler - 1:4, 12 Toddler - 1:6, 12 Preschool - 1:12, 24</p>	<p><input type="checkbox"/> Ratio, Maximum Group Size Infant/Toddler - 1:4, 12 Toddler - 1: 5, 10 Preschool - 1:8, 24 or 1:10, 20</p>	<p><input type="checkbox"/> Ratio, Maximum Group Size Infant/Toddler - 1:3, 9 Toddler - 1:4, 12 Preschool - 1:8, 20</p>
<p>5. Allowable Evidence</p>	<p>Upload evidence for entire site</p> <p>Upload a site staffing table that includes minimum ratios, maximum group size (maximum number of children allowed to attend a class at any one time), and staff names for each group/room. Group/room points are averaged following formula on pg. 38 of Implementation Guide</p> <p>Ratio and group size will be confirmed by ERS and CLASS score reports</p>				

Quality Stars Rating Matrix for ECE Centers

Allowable Evidence Chart



ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
<p>To score 3 or higher on this element, program must meet 2 point requirements IN ADDITION TO 3, 4, or 5 point requirements, OR have current NAEYC accreditation</p>					
6. Program and Environment	Not Required	<input type="checkbox"/> Familiarity with ERS and every classroom uses ERS as a part of a Quality Improvement Plan	<input type="checkbox"/> Self-Assessment on the whole ERS tool. Results used to inform the program's professional development and improvement plan	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5 OR Current NAEYC Accreditation
6. Allowable Evidence		<p>Director and each designated lead teacher must qualify. Select "ERS Familiarity" under Professional Development.</p> <p>Allowable Environment Rating Scale (ERS) training to meet "ERS Familiarity" includes webinars, trainings, college courses, or staff meetings in which the intent, purpose, and use of the tool was presented</p>	<p>No further documentation is required. ERS assessments are uploaded to WELS by QSOC team, and 1/3 of group/rooms will be randomly selected to have ERS scores used in calculating program average, following formula on pg. 39-40 of Implementation Guide</p>		

Quality Stars Rating Matrix for ECE Centers Allowable Evidence Chart

ELEMENT	1 POINT BLOCK	2 POINTS BLOCK	3 POINTS	4 POINTS	5 POINTS
7. Director Qualifications	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> 24 units ECE/CD + 16 units General Education, 3 units management / administration OR Master Teacher Permit or higher AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Associate's degree with 24 units ECE/CD with 6 units management administration and 2 units supervision OR Site Supervisor Permit or higher AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree with 24 units ECE/CD, 8 units administration supervision OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Master's degree with 30 units ECE/CD including specialized courses, 8 administration supervision OR Administrative Credential AND <input type="checkbox"/> 21 hours PD annually
	Upload evidence for highest level met for designated Director				
7. Allowable Evidence	Any employee who meets the Center Director definition (pg. 41-42 of implementation Guide) may be designated as Director for QRIS purposes, regardless of actual job title.				
	Copy of Child Development Permit issued by the California Commission on Teacher Credentialing OR Diploma or final page of transcripts indicating degree completion of child development or equivalent degree OR Diploma or final page of transcripts indicating degree completion non child development degree PLUS transcripts proving 24 units of ECE/CD OR Transcripts proving child development units AND Make sure you selected 21 hours of PD in WELS for designated Director. No further documentation is required for 21 hours of PD				

Quality Rating and Improvement System (QRIS) Pilot: Introduction for Teachers

About Your ERS Visit

As part of the QualityStart OC Rating process, each classroom will receive an annual Environment Rating Scales (ERS) assessment. These assessments are conducted by Progressive Early Assessments (PEA)- a team of education professionals who have been highly trained in the use of this tool.



What is the ERS tool?

The Environment Rating Scales are a valid and reliable tool used to assess the arrangement of space both indoors and outdoors, the materials and activities offered to the children, the supervision and interactions that occur in the classroom, and the schedule of the day, including routines and activities. Support offered to parents and staff is also assessed. There are separate tools for infant and toddler classrooms (ITERS), early childhood classrooms (ECERS), and family childcare homes (FCCERS). More information about the ERS can be found at <http://www.ersi.info/>

What Should I Do to Prepare?

The ERS tool is designed to observe and assess a typical day, so you don't need to do anything different than your normal routine. Please alert the PEA Assessor who scheduled your visit as soon as possible if your scheduled date will NOT be a typical day, due to field trip, assembly, teacher illness, etc.

ERS Teacher Interview Form: Your director has a copy of the ERS Teacher Interview Form. This form contains questions about your classroom and program. The PEA Assessor will use this information along with her observations to complete the ERS assessment of your classroom. The ERS Rater will collect the completed ERS Teacher Interview Form from you the day she visits your classroom, unless arrangements are made in advance to conduct this interview in-person.

What Will the PEA Assessor Do During the ERS Visit?

Because the ERS is an observation tool, the Assessor will be observing and taking notes throughout her visit. She will also be examining and counting the materials available to children indoors and out. While the observational nature of the ERS tool requires the rater to position herself near to teachers and children, she will try to be as unobtrusive as possible. You and your teaching team should carry out your day just like normal.

When will I get My ERS Score?

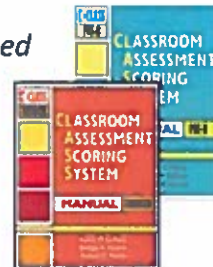
After your observation visit, the ERS Rater will complete a formal ERS report. The report will be uploaded to the WELS online database within three weeks of your assessment visit. Your Director will let you know when your report is available. In order to best understand your scores, we encourage you to complete training on the ERS tool. Your director can assist you in determining which training is most appropriate for you.



Quality Rating and Improvement System (QRIS) Pilot: Introduction for Teachers

About Your CLASS Visit

As part of the QualityStart OC Rating process, each classroom will receive an annual Classroom Assessment Scoring System (CLASS) assessment. These assessments are conducted by Progressive Early Assessments (PEA)- A team of education professionals who have been highly trained in the use of this tool and have passed the CLASS assessor reliability test.



What is the CLASS tool?

The CLASS tool is a research based, valid and reliable instrument that measures the interactions between teachers, students and amongst the children themselves. The tool is divided into three main domains: Emotional Support, Classroom Organization, and Instructional Support. The CLASS measure has been shown to predict children's academic and social development. It compliments and extends information provided by other measures, such as the ERS. More information can be found at: www.teachstone.org

What can I do to prepare?

The CLASS tool is designed to measure the level of interactions in the classroom. The observation is meant to measure a typical day and the average experience of the children in the program, so you don't need to do anything different than your normal routine. Please be mindful of your daily schedule when scheduling the time for your observation visit, as CLASS observations cannot be conducted during outdoor play.

What will the PEA CLASS Assessor do during the observation?

The CLASS assessment is an observational assessment performed in four cycles of 20 minute increments during indoor classroom time. The observer will be observing all staff to obtain a realistic measure of the children's average experience in the class. While the observational nature of the tool requires the rater to position herself near teachers and children, she will try to be as unobtrusive as possible. You and your teaching staff should carry out your day just like normal.

While the observation cycles are occurring, it is important that you do not talk to the rater. She is tracking your interactions with the children and staff in your classroom, and her full attention needs to be on this observation.

When will I get my CLASS score?

After your observation visit, the PEA Assessor will complete a formal CLASS report. The report will be uploaded to WELS online database within two weeks of your assessment visit. Your Director will let you know when your report is available. Your CLASS Score Report is a valuable tool in setting goals for continuous quality improvement. In order to best understand your score, we encourage you to complete training on the CLASS tool. Your coach can assist you in determining which training is most appropriate for you.



AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval of Partnership Agreement between Santa Ana Unified School District and Santa Ana College for 2015-16 Graduations**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Tina Douglas, Assistant Superintendent, Business Services**
Jonathan Geiszler, Director, Purchasing and Stores
Ed Winchester, Executive Director, Secondary Education

BACKGROUND INFORMATION:

Santa Ana Unified has traditionally held graduations at the Santa Ana Bowl/Eddie West Field. However, Santa Ana Unified and Santa Ana College were both notified by the City of Santa Ana on April 25th that the Santa Ana Bowl/Eddie West Field will not be available due to construction during the month of June for either schools graduation ceremonies. Santa Ana Unified and Santa Ana College have decided to partner and provide mutual support and coordination for the 2015-16 graduation ceremonies.

ITEM SUMMARY

- Approve Partnership Agreement for period of May 11, 2016 to June 30, 2016
- 2015-2016 Graduation Support
- Provides for shared venue and services

RATIONALE:

Santa Ana Unified and Santa Ana College have agreed to provide mutual support for the coordination and planning of graduation ceremonies for the 2015-2016 school year. This agreement provides the terms, conditions and agreed upon support that will be supplied by each District for period of May 11, 2016 to June 30, 2016 to successfully execute graduation ceremonies as planned.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

One-time funding: Not to exceed \$45,000

RECOMMENDATION:

Approve the Partnership Agreement between Santa Ana Unified School District and Santa Ana College for 2015-16 graduations.

Partnership Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, and **Santa Ana College, Rancho Santiago Community College District**, hereinafter referred to as “DISTRICT(S),”

WHEREAS, DISTRICTS have agreed to partner to provide mutual support and services for student graduation ceremonies due to recent required changes in venue for the 2015-2016 school year, the Santa Ana Unified School District has agreed to provide the Godinez Fundamental High School athletic fields, gym and auditorium herein referred to as “VENUE” to Santa Ana College for graduation ceremonies and in return, DISTRICTS will partner to provide the following:

- Santa Ana College will be given full access to the VENUE beginning on May 31, 2016 – June 3, 2106 for setup and preparation for graduation ceremonies.
- Santa Ana College will be given full access to the VENUE on June 2, 2016 and June 3, 2016 for graduation rehearsals and ceremony.
- Santa Ana USD will have full access to the VENUE from June 12, 2016 thru June 16, 2016 for setup, rehearsals and graduation ceremonies.
- Teardown of the VENUE will occur on June 17, 2016.
- VENUE setup will be arranged for Santa Ana College as shown in Exhibit A of the Agreement.
- VENUE setup will be arranged for Santa Ana USD as show in Exhibit B of this Agreement.
- Site Safety, before, during and after DISTRICTS graduation ceremonies will be performed through a plan mutually agreed upon by the Santa Ana Unified School Police Department Command Staff and the Command Staff of the District Safety Department of the Rancho Santiago Community College District and Santa Ana Police Department as needed.
- Agreed upon safety plans for traffic flow and personnel deployment will be as shown in Exhibit C of this Agreement.
- DISTRICTS will have exclusive access to parking during their stated event dates as provided in Exhibit D of this agreement, “Parking Plan.”

- DISTRICTS will be provided a Vendor/Concession Area on the day(s) of their ceremonies as shown on Exhibit E of this agreement.
- DISTRICTS will partner to provide community outreach to the following neighborhoods who will be impacted by the ceremonies occurring at the VENUE:
 - Windsor Park Village on 5/11/16 at Jackson Elementary School
 - Centennial Park on 5/12/216 at Adams Elementary

DISTRICTS have agreed to partner for the rental/lease/procurement of the following goods and services to support DISTRICTS graduation ceremonies.

Items to be procured by Santa Ana College:

- Bleachers to be provided by Mike Brown Grandstands, to be contracted through Santa Ana College, Cost \$70,000. Division of cost 1/3 Santa Ana College and 2/3 Santa Ana USD:

Items to be procured by Santa Ana USD:

- Temporary fencing to be provided by National Construction Rentals, Cost \$2,103.76. Division of cost 50% Santa Ana College and 50% Santa Ana USD.
- Bike racks for crowd control to be provided by Statewide Traffic and Safety, Cost \$300. Division of cost 50% Santa Ana College and 50% Santa Ana USD.

Staff Support:

- Santa Ana USD agrees to provide to Santa Ana College sound system operating staff, custodial support, and police support as needed and requested, if available. Santa Ana College will reimburse Santa Ana USD for any costs incurred for the payment of salaries or over time for Santa Ana USD personnel used during the 3-day period of Santa Ana College's ceremony, setup and teardown.

2. **Term:** DISTRICTS shall enter in to this PARTNERSHIP AGREEMENT on **5/11/2016**, agreement will terminate on **6/30/2016** and will be considered non-renewable.

3. **Compensation:** Santa Ana USD agrees to pay Santa Ana College for its portion of the grand stand rental fees less the deduction of costs for items to be procured by Santa Ana USD prior to June 30, 2106, costs are not to exceed **Forty-Five Thousand Dollars (\$45,000)**.

4. **Expenses:** Each DISTRICT shall be responsible for expenses incurred for their events that arise outside of the scope of this agreement.

5. **Termination:** This agreement will automatically terminate on June 30, 2016 and is non-renewable or extendable.

6. **Hold Harmless:** DISTRICTS agree to and does hereby indemnify, hold harmless and defend each other and their governing boards, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by any person, firm or corporation employed by the DISTRICTS, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICTS or their officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICTS officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the DISTRICTS, or any person, firm or corporation employed by the DISTRICTS, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICTS properties, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICTS or its officers, employees or agents.

7. **Insurance**: Pursuant to Section 10, DISTRICTS hereby certify that they are properly insured against any claim which may arise out of this agreement.

8. **Entire Agreement/Amendment**: This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

9. **Responsibility**: DISTRICTS agree that the responsibility to preserve and protect goods and equipment provided for each entities event at the VENUE will be that of the DISTRICT from the period of one day prior to, to one-day post event at VENUE.

10. **Attorney Fees/Costs**: Should litigation arise out of any part of this AGREEMENT it will be the responsibility of each DISTRICT to provide and assume the costs for the DSITRICTS counsel and any associated fees.

11. **Governing Law**: The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

12. **Exhibits**: This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

- a. Exhibit A.
- b. Exhibit B.
- c. Exhibit C.
- d. Exhibit D.
- e. Exhibit E.

THIS AGREEMENT IS ENTERED INTO THIS **11th** DAY OF **MAY, 2016**.

DISTRICT:

CONTRACTOR:

By:

Signature

By:

Signature

Tina Douglas

Printed Name

Printed Name

Assistant Superintendent, Business
Services

Title

Title

5/10/2016

Board Approval Date

Social Security or Taxpayer Identification

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Adoption of Resolution No. 15/16-3109 - Establish Education Protection Account for Santa Ana Unified School District

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
 Tina Douglas, Assistant Superintendent, Business Services

PREPARED BY: Swandayani Singgih, Director, Budget

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 15/16-3109 to establish the Education Protection Account (EPA).

RATIONALE:

Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the money received from the EPA are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs.

District staff is recommending that the funds from EPA be utilized to pay for teachers' compensation. The receipts and spending of the money will be annually posted on the District's website in January 2017 following the December 2016 presentation of the annual financial audit to the Board of Education.

EPA otherwise known as Proposition 30 revenues are funds that are already part of the monies allocated by the state annually. These funds are not in addition to LCFF, but are part of the basic allocation. This is a State accounting requirement to which all districts must adhere annually.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 15/16-3109 to establish the Education Protection Account for Santa Ana Unified School District.

SP:mm

1 WHEREAS, a community college district, county office of education, school
2 district, or charter school shall have the sole authority to determine how the
3 monies received from the Education Protection Account are spent in the school or
4 schools within its jurisdiction; and

5
6 WHEREAS, the governing board of the district shall make the spending
7 determinations with respect to monies received from the Education Protection
8 Account in open session of a public meeting of the governing board; and

9
10 WHEREAS, the monies received from the Education Protection Account shall not
11 be used for salaries or benefits for administrators or any other administrative
12 cost; and

13
14 WHEREAS, each community college district, county office of education, school
15 district and charter school shall annually publish on its Internet website an
16 accounting of how money was received from the Education Protection Account and how
17 that money was spent; and

18
19 WHEREAS, the annual independent financial and compliance audit required of
20 community college districts, county offices of education, school districts and
21 charter schools shall ascertain and verify whether the funds provided from the
22 Education Protection Account have been properly disbursed and expended as required
23 by Article XIII, Section 36 of the California Constitution; and

24
25 WHEREAS, expenses incurred by community college districts, county office of
26 education, school districts and charter schools to comply with additional audit
27 requirements of Article XIII, Section 36 may be paid with funding from the
28 Education Protection Act and shall not be considered administrative costs for
29 purposed of Article XIII, Section 36.

30
31 NOW, THEREFORE, BE IT RESOLVED:

- 32
33 1. The monies received from the Education Protection Account shall be spent
34 as required by Article XIII, Section 36 and the spending determinations
35 on how the money will spent shall be made in open session of public
36 meeting of the governing board of the Santa Ana Unified School District.
37
38

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Ana Unified School District has determined to spend the monies received from the Education Protection Act as attached.

Date: _____, 2016.

John Palacio, President

Rob Richardson, Vice President

Valerie Amezcua, Clerk

José Alfredo Hernández, J.D., Member

Cecilia Iglesias, Member



SANTA ANA UNIFIED SCHOOL DISTRICT

**2015-16 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail**

Expenditures through: June 30, 2016
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Projected Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
LCFF/Revenue Limit Sources	8010-8099	71,009,698.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		71,009,698.00
EXPENDITURES AND OTHER FINANCING USES		
(Functions 1000-9999)	Function Codes	
Instruction	1000-1999	71,009,698.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		71,009,698.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Adoption of Resolution No. 15/16-3110 - Establish Education Protection Account for Advanced Learning Academy

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
Tina Douglas, Assistant Superintendent, Business Services

PREPARED BY: Swandayani Singgih, Director, Budget

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 15/16-3110 to establish the Education Protection Account (EPA).

RATIONALE:

Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the money received from the EPA are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs.

District staff is recommending that the funds from EPA be utilized to pay for teachers' compensation. The receipts and spending of the money will be annually posted on the District's website in January 2017 following the December 2016 presentation of the annual financial audit to the Board of Education.

EPA otherwise known as Proposition 30 revenues are funds that are already part of the monies allocated by the state annually. These funds are not in addition to LCFF, but are part of the basic allocation. This is a State accounting requirement to which all districts must adhere annually.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 15/16-3110 to establish the Education Protection Account for Advanced Learning Academy.

SP:mm

1 WHEREAS, a community college district, county office of education, school
2 district, or charter school shall have the sole authority to determine how the
3 monies received from the Education Protection Account are spent in the school or
4 schools within its jurisdiction; and

5
6 WHEREAS, the governing board of the district shall make the spending
7 determinations with respect to monies received from the Education Protection
8 Account in open session of a public meeting of the governing board; and

9
10 WHEREAS, the monies received from the Education Protection Account shall not
11 be used for salaries or benefits for administrators or any other administrative
12 cost; and

13
14 WHEREAS, each community college district, county office of education, school
15 district and charter school shall annually publish on its Internet website an
16 accounting of how money was received from the Education Protection Account and how
17 that money was spent; and

18
19 WHEREAS, the annual independent financial and compliance audit required of
20 community college districts, county offices of education, school districts and
21 charter schools shall ascertain and verify whether the funds provided from the
22 Education Protection Account have been properly disbursed and expended as required
23 by Article XIII, Section 36 of the California Constitution; and

24
25 WHEREAS, expenses incurred by community college districts, county office of
26 education, school districts and charter schools to comply with additional audit
27 requirements of Article XIII, Section 36 may be paid with funding from the
28 Education Protection Act and shall not be considered administrative costs for
29 purposed of Article XIII, Section 36.

30
31 NOW, THEREFORE, BE IT RESOLVED:

- 32
33 1. The monies received from the Education Protection Account shall be spent
34 as required by Article XIII, Section 36 and the spending determinations
35 on how the money will spent shall be made in open session of public
36 meeting of the governing board of the Santa Ana Unified School District.
37
38

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Ana Unified School District has determined to spend the monies received from the Education Protection Act as attached.

Date: _____, 2016.

John Palacio, President

Rob Richardson, Vice President

Valerie Amezcua, Clerk

José Alfredo Hernández, J.D., Member

Cecilia Iglesias, Member



SANTA ANA UNIFIED SCHOOL DISTRICT

2015-16 Education Protection Account Program by Resource Report Expenditures by Function - Detail (Advanced Learning Academy)

Expenditures through: June 30, 2016
For Fund 09, Resource 1400 Education Protection Account

Description	Object Codes	Projected Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
LCFF/Revenue Limit Sources	8010-8099	24,346.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		24,346.00
EXPENDITURES AND OTHER FINANCING USES		
(Functions 1000-9999)	Function Codes	
Instruction	1000-1999	24,346.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		24,346.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Adoption of Resolution No. 15/16-3113 – Order of Biennial Trustee Election and Specifications of the Election Order**

ITEM: **Action**
SUBMITTED BY: **Richard L. Miller, Superintendent**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board's adoption of Resolution No. 15/16-3113 - Order of Biennial Trustee Election and Specifications of the Election Order. Education Code 5000 requires that a governing Board member election shall be held biennially on the first Tuesday after the first Monday in November to fill the office of members whose terms expire on December 2, 2016, next succeeding the election.

RATIONALE:

The Board of Education must adopt a resolution (Education Code 5322) to be delivered to the County Superintendent of Schools by June 17, 2016, calling for the forthcoming Biennial Governing Board Election. This resolution designates the date of the election and the purpose of the election.

The date of the general election this year is November 8, 2016, and the members whose terms of office will expire on December 2, 2016, next succeeding the election are:

Rob Richardson
José A. Hernández
Cecilia Iglesias

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 15/16-3113 - Order of Biennial Trustee Election and Specifications of the Election Order to be held November 8, 2016.

1 I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana
2 Unified School District of Orange County, California, hereby certify that the
3 above and foregoing Resolution was duly adopted by the said Board at a
4 regular meeting thereof held on the 10th day of May, 2016, and passed by a
5 vote of _____ of said Board.

6 IN WITNESS WHEREOF, I have hereunto set my hand this 11th day of May,
7 2016.

8
9
10
11 _____
12 Valerie Amezcua
13 Clerk
14 Board of Education
15 Santa Ana Unified School District
16
17
18
19
20
21
22
23
24
25
26
27
28

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Acknowledgement of Receipt of El Sol Science & Arts Academy Charter School Charter Renewal Petition

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed. D., Deputy Superintendent, Operations, CBO

PREPARED BY: Mavis Mitchell, Charter Schools Financial Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda item is to acknowledge formal receipt of the El Sol Science & Arts Academy Charter Renewal Petition delivered on Friday, April 29, 2016. The five year term of the current charter petition expires June 30, 2016.

ITEM SUMMARY:

- Acknowledge formal receipt of charter renewal petition.
- Current charter petition expires June 30, 2016.
- Establish parameters of renewal process statutory sixty day timeline.

RATIONALE:

The District is required to comply with California Education Code Section 47605(b) to hold a public hearing on the provisions of a submitted charter petition within 30 days of receipt of the petition. In order to facilitate the setting of the required public hearing and uniformly establish the parameters of the statutory timeline, submitted charter petitions are defined as and deemed received after action has been taken by the Board of Education to formally do so.

Recorded action taken at a regular meeting of the Board of Education effectively acknowledges and documents the date of receipt as the date of the action and thereby establishes the parameters of the statutory timeline and facilitates the setting of the required public hearing date.

FUNDING:

Not Applicable

RECOMMENDATION:

Acknowledge receipt of the El Sol Science & Arts Academy Charter School Charter Renewal Petition as of the date of the regular meeting of the Board of Education on May 10, 2016.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of April 13, 2016 through April 26, 2016**

ITEM: **Consent**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

Board Policy 3300 and Education Code 17604 specifically authorizes the Board to delegate signature authority on behalf of the District to the District Superintendent. Such delegation of signature authority serves to expedite the implementation of financial transactions or any other contract.

ITEM SUMMARY:

- Snapshot of purchase orders issued between April 13, 2016 through April 26, 2016
- Board Policy 3300
- Education Code 17604

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of April 13, 2016 through April 26, 2016. A detailed listing is also included. Purchase orders for contracts over \$5,000 have been previously approved by the Board through individual agenda items.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of all Purchase Orders for the period of April 13, 2016 through April 26, 2016.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: April 27, 2016
To: Richard L. Miller, Ph.D., Superintendent
From: Tina Douglas, Assistant Superintendent, Business Services
Subject: Purchase Order Summary: From 13-APR-2016 through 26-APR-2016

Fund 01	21st Century ASSETS (roll-up 4124)	\$ 105,748.50
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	\$ 4,666.06
Fund 01	AVID-OCDE Destination Graduation-Interm Schs	\$ 7,975.00
Fund 01	California Career Pathways Trust	\$ 78,812.99
Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	\$ 16,281.70
Fund 01	Donations (Miscellaneous)	\$ 28,849.71
Fund 01	Education Academy [0434] CHS	\$ 7,616.11
Fund 01	Fund 01 General Fund	\$ 29,027.27
Fund 01	Fundraiser (Non ASB-PTA Deposits)	\$ 14,400.00
Fund 01	Global Business Academy [0190] VHS	\$ 1,137.00
Fund 01	Head Start	\$ 2,300.55
Fund 01	IASA: Title I Basic Grants Low-Income and Neglected, Part A	\$ 376,134.80
Fund 01	IASA: Title I Migrant Ed Regular Program	\$ 977.16
Fund 01	Kinder Readiness Program II	\$ 1,974.83
Fund 01	LCFF-Supplemental/Concentration	\$ 46,014.98
Fund 01	Lottery: Instructional Materials	\$ 1,652.94
Fund 01	Medi-Cal Billing Option	\$ 2,500.73
Fund 01	MediCal Administrative Activities (MAA)	\$ 1,115.63
Fund 01	NCLB: Title I, School Improvement Grant QEIA	\$ 44,253.88
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	\$ 9,457.72
Fund 01	One-Time Discretionary Funds	\$ 227,197.48
Fund 01	Ongoing & Major Maintenance Account	\$ 85,564.53
Fund 01	PLTW (Project Lead The Way, Inc.)	\$ 3,750.00
Fund 01	Risk Management - Undesignated	\$ 2,850.00
Fund 01	S.D. Bechtel, Jr. Foundation	\$ 2,488.17
Fund 01	Saturday Attendance Recovery Program (WIN)	\$ 18.67
Fund 01	Special Ed: IDEA Preschool Local Entitlement, Part B, Sec 611	\$ 1,230.19
Fund 01	Special Ed: Workability I LEA	\$ 1,299.91
Fund 01	Special Education	\$ 14,510.81
Fund 01	The California Wellness Foundation	\$ 8,260.52
Fund 01	Two-Way Digital ITFS Licensee Revenue	\$ 13,086.44

BOARD OF EDUCATION

John Palacio, President • Rob Richardson, Vice President
Valerie Amezcua, Clerk • José Alfredo Hernández, J.D., Member • Cecilia "Ceci" Iglesias, Member

Fund 01	United Way	\$ 4,432.32
Fund 01	Unrestricted - CAHSEE Intensive (7055)	\$ 10,000.00
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	\$ 13,205.82
Fund 01	Unrestricted Discretionary Accounts	\$ 521,705.22
Fund 01	Unrestricted One-time Funds	\$ 3,102.47
Fund 01	Unrestricted-GATE (7140)	\$ 732.95
Grand Total:		\$ 1,694,333.06

Fund 09	Fund 09 LCFF-Supplemental/Concentration	\$ 288.97
Grand Total:		\$ 288.97

Fund 13	Child Nutrition: School Programs	\$ 115,781.91
Grand Total:		\$ 115,781.91

Fund 25	Fund 25 Walker/Roosevelt Joint Use	\$ 3,165.84
Fund 25	Fund 25 Capital Facilities Fund	\$ -
Grand Total:		\$ 3,165.84

Fund 40	Emergency Repair Program-Williams Case	\$ 1,367.00
Fund 40	Fund 40 Special Reserve Fund	\$ 4,513.80
Grand Total:		\$ 5,880.80

Fund 56	QZAB Solar Energy (eff 2014-15)	\$ 603,527.50
Grand Total:		\$ 603,527.50

Fund 68	Fund 68 Workers' Compensation	\$ 660.35
Grand Total:		\$ 660.35

Fund 81	Fund 81 Property & Liability	\$ 440.00
Grand Total:		\$ 440.00

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

PO Number: 340990		Supplier: S&S CONSTRUCTION SERVICES		Date PO 4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	13-Apr-2016	\$	106.89	
				Grand Total:	\$	106.89	
PO Number: 340991		Supplier: ULINE SHIPPING SUPPLIES		Date PO 4/13/2016			
Fund 01	Special Education	Health Supplies	SPECIAL EDUCATION	13-Apr-2016	\$	229.17	
				Grand Total:	\$	229.17	
PO Number: 340992		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	KENNEDY ELEMENTARY SCHOOL	13-Apr-2016	\$	545.48	
				Grand Total:	\$	545.48	
PO Number: 340993		Supplier: STAPLES BUSINESS ADVANTAGE		Date PO 4/13/2016			
Fund 01	Saturday Attendance Recovery Program (WIN)	Materials & Supplies/Software	WALKER ELEMENTARY SCHOOL	13-Apr-2016	\$	18.67	
				Grand Total:	\$	18.67	
PO Number: 340994		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 68	Fund 68 Workers' Compensation	Office Supplies	RISK MANAGEMENT	13-Apr-2016	\$	354.19	
				Grand Total:	\$	354.19	
PO Number: 340995		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 68	Fund 68 Workers' Compensation	Office Supplies	RISK MANAGEMENT	13-Apr-2016	\$	162.62	
				Grand Total:	\$	162.62	
PO Number: 340996		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	EDISON ELEMENTARY SCHOOL	13-Apr-2016	\$	440.18	
				Grand Total:	\$	440.18	
PO Number: 340997		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ESQUEDA ELEMENTARY SCHOOL	13-Apr-2016	\$	41.22	
				Grand Total:	\$	41.22	
PO Number: 340998		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEPULVEDA ELEMENTARY SCHOOL	13-Apr-2016	\$	994.06	
				Grand Total:	\$	994.06	
PO Number: 340999		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	EDISON ELEMENTARY SCHOOL	13-Apr-2016	\$	77.03	
				Grand Total:	\$	77.03	
PO Number: 341000		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	13-Apr-2016	\$	63.00	
				Grand Total:	\$	63.00	
PO Number: 341001		Supplier: OFFICE DEPOT		Date PO 4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	WILLARD INTERMEDIATE SCHOOL	13-Apr-2016	\$	137.65	
				Grand Total:	\$	137.65	

PO Number: 341002		Supplier: OFFICE DEPOT	Date PO	4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VALLEY HIGH SCHOOL	13-Apr-2016	\$ 82.59
						Grand Total:	\$ 82.59
PO Number: 341003		Supplier: OFFICE DEPOT	Date PO	4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MCFADDEN INTERMEDIATE SCHOOL	13-Apr-2016	\$ 320.14
						Grand Total:	\$ 320.14
PO Number: 341004		Supplier: OFFICE DEPOT	Date PO	4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	13-Apr-2016	\$ 213.22
						Grand Total:	\$ 213.22
PO Number: 341005		Supplier: ACTION SALES	Date PO	4/13/2016			
Fund 13	Child Nutrition: School Programs	Other Equipment			NUTRITION SERVICES	13-Apr-2016	\$ 6,565.32
						Grand Total:	\$ 6,565.32
PO Number: 341006		Supplier: OFFICE DEPOT	Date PO	4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			EMPLOYEE BENEFITS ADMINISTRATION	13-Apr-2016	\$ 220.89
						Grand Total:	\$ 220.89
PO Number: 341007		Supplier: SONIC SYSTEMS	Date PO	4/13/2016			
Fund 01	Kindergarten Readiness Program II	Maintenance Contracts Repairs			EARLY CHILDHOOD EDUCATION	13-Apr-2016	\$ 1,974.83
						Grand Total:	\$ 1,974.83
PO Number: 341008		Supplier: OFFICE DEPOT	Date PO	4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MUIR FUNDAMENTAL ELEMENTARY SCHOOL	13-Apr-2016	\$ 683.73
						Grand Total:	\$ 683.73
PO Number: 341009		Supplier: CDW GOVERNMENT, INC.	Date PO	4/13/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	13-Apr-2016	\$ 156.15
						Grand Total:	\$ 156.15
PO Number: 341010		Supplier: CDW GOVERNMENT, INC.	Date PO	4/13/2016			
Fund 01	MediCal Administrative Activities (MAA)	Office Supplies			PUPIL SUPPORT SERVICES	13-Apr-2016	\$ 60.72
						Grand Total:	\$ 60.72
PO Number: 341011		Supplier: OFFICE DEPOT	Date PO	4/13/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			K-12 TEACHING AND LEARNING	13-Apr-2016	\$ 4,285.46
						Grand Total:	\$ 4,285.46
PO Number: 341012		Supplier: OFFICE DEPOT	Date PO	4/13/2016			
Fund 01	Special Education	Office Supplies Food			SPECIAL EDUCATION	13-Apr-2016	\$ 15.10
						Grand Total:	\$ 15.10
PO Number: 341013		Supplier: OFFICE DEPOT	Date PO	4/13/2016			
Fund 01	Special Education	Materials & Supplies/Software			GODINEZ FUNDAMENTAL HIGH SCHOOL	13-Apr-2016	\$ 232.58
						Grand Total:	\$ 232.58

PO Number: 341014 Supplier: OFFICE DEPOT Date PO 4/13/2016

Fund 01	ASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	EARLY CHILDHOOD EDUCATION	13-Apr-2016	\$ 99.64
				Grand Total:	\$ 99.64

PO Number: 341015 Supplier: RUSH TRUCK CENTERS OF CALIFORNIA, INC. Date PO 4/13/2016

Fund 01	Ongoing & Major Maintenance Account	Capital Outlay Vehicle	BUILDING SERVICES	13-Apr-2016	\$ 44,198.18
				Grand Total:	\$ 44,198.18

PO Number: 341016 Supplier: ULINE SHIPPING SUPPLIES Date PO 4/13/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MADISON ELEMENTARY SCHOOL	13-Apr-2016	\$ 392.30
				Grand Total:	\$ 392.30

PO Number: 341017 Supplier: LIVING JUSTLY INDUSTRIES, INC. Date PO 4/13/2016

Fund 01	NCLB:Title I, School Improvement Grant QEIA	Other Contracts (F4T, Catering, Uniform Cleaning)	VALLEY HIGH SCHOOL	13-Apr-2016	\$ 34,232.00
				Grand Total:	\$ 34,232.00

PO Number: 341018 Supplier: CITY OF SANTA ANA Date PO 4/13/2016

Fund 01	Unrestricted Discretionary Accounts	Other Contracts (F4T, Catering, Uniform Cleaning)	SCHOOL POLICE SERVICES	13-Apr-2016	\$ 800.00
				Grand Total:	\$ 800.00

PO Number: 341019 Supplier: AMERICAN RED CROSS Date PO 4/13/2016

Fund 01	LCFF-Supplemental/Concentration	Consultants Instructional	PROFESSIONAL DEVELOPMENT	13-Apr-2016	\$ 4,900.00
				Grand Total:	\$ 4,900.00

PO Number: 341020 Supplier: INDUSTRIAL ELECTRIC SERVICE Date PO 4/13/2016

Fund 13	Child Nutrition: School Programs	Maintenance Contracts Repairs	NUTRITION SERVICES	13-Apr-2016	\$ 2,836.58
				Grand Total:	\$ 2,836.58

PO Number: 341021 Supplier: CIVIC CENTER LOCK AND SAFE Date PO 4/13/2016

Fund 13	Child Nutrition: School Programs	Maintenance Contracts Repairs	NUTRITION SERVICES	13-Apr-2016	\$ 2,500.00
				Grand Total:	\$ 2,500.00

PO Number: 341022 Supplier: IMAGE ONE CORPORATION Date PO 4/13/2016

Fund 13	Child Nutrition: School Programs	Other Contracts (Software Licensing, Physicals, etc)	NUTRITION SERVICES	13-Apr-2016	\$ 3,218.12
				Grand Total:	\$ 3,218.12

PO Number: 341023 Supplier: F & M PACKAGING MACHINERY CO., INC. Date PO 4/13/2016

Fund 13	Child Nutrition: School Programs	Other Equipment	NUTRITION SERVICES	13-Apr-2016	\$ -
				Grand Total:	\$ -

PO Number: 341024 Supplier: UNIVERSITY OF CALIFORNIA IRVINE Date PO 4/14/2016

Fund 01	ASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	SPURGEON INTERMEDIATE SCHOOL	14-Apr-2016	\$ 25,000.00
Fund 01	ASA:Title I Basic Grants Low-Income and Neglected, Part A	Sub-Agreements for Services	SPURGEON INTERMEDIATE SCHOOL	14-Apr-2016	\$ 35,800.00
				Grand Total:	\$ 60,800.00

PO Number: 341025 Supplier: UNIVERSITY OF CALIFORNIA IRVINE Date PO 4/14/2016

Fund 01	One-Time Discretionary Funds	Consultants Instructional	WASHINGTON ELEMENTARY SCHOOL	14-Apr-2016	\$ 14,000.00
				Grand Total:	\$ 14,000.00

PO Number: 341026 Supplier: OneOC Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	FREMONT ELEMENTARY SCHOOL	14-Apr-2016	\$ 2,750.00
				Grand Total:	\$ 2,750.00

PO Number: 341027 Supplier: COMMUNITY MATTERS Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	SEGERSTROM HIGH SCHOOL	14-Apr-2016	\$ 3,933.22
Fund 01	Unrestricted Discretionary Accounts	Travel Conference	SEGERSTROM HIGH SCHOOL	14-Apr-2016	\$ 1,311.07
				Grand Total:	\$ 5,244.29

PO Number: 341028 Supplier: ORANGE COUNTY HONDA Date PO 4/14/2016

Fund 01	Unrestricted Discretionary Accounts	Fleet Maintenance Contracts	SCHOOL POLICE SERVICES	14-Apr-2016	\$ 1,000.00
				Grand Total:	\$ 1,000.00

PO Number: 341029 Supplier: MCPEEK'S DODGE OF ANAHEIM Date PO 4/14/2016

Fund 01	Unrestricted Discretionary Accounts	Fleet Maintenance Contracts	SCHOOL POLICE SERVICES	14-Apr-2016	\$ 1,000.00
				Grand Total:	\$ 1,000.00

PO Number: 341030 Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION Date PO 4/14/2016
Created: 8:20:09 AM

Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	SANTIAGO ELEMENTARY SCHOOL	14-Apr-2016	\$ 1,300.00
				Grand Total:	\$ 1,300.00

PO Number: 341031 Supplier: SCHOLASTIC BOOK FAIRS Date PO 4/14/2016

Fund 01	Donations (Miscellaneous)	Materials & Supplies/Software	LATHROP INTERMEDIATE SCHOOL	14-Apr-2016	\$ 806.41
				Grand Total:	\$ 806.41

PO Number: 341032 Supplier: ORANGE COUNTY COUNCIL, INC. BSA Date PO 4/14/2016

Fund 01	Donations (Miscellaneous)	Other Contracts (Software Licensing, Physicals, etc)	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	14-Apr-2016	\$ 24,364.48
Fund 01	The California Wellness Foundation	Other Contracts (Software Licensing, Physicals, etc)	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	14-Apr-2016	\$ 8,260.52
				Grand Total:	\$ 32,625.00

PO Number: 341033 Supplier: VITAL LINK ORANGE COUNTY Date PO 4/14/2016

Fund 01	California Career Pathways Trust	Other Contracts (Software Licensing, Physicals, etc)	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 2,842.00
				Grand Total:	\$ 2,842.00

PO Number: 341034 Supplier: VITAL LINK ORANGE COUNTY Date PO 4/14/2016

Fund 01	California Career Pathways Trust	Other Contracts (Software Licensing, Physicals, etc)	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 2,842.00
				Grand Total:	\$ 2,842.00

PO Number: 341035 Supplier: VITAL LINK ORANGE COUNTY Date PO 4/14/2016

Fund 01	California Career Pathways Trust	Other Contracts (Software Licensing, Physicals, etc)	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 1,862.31
				Grand Total:	\$ 1,862.31

PO Number: 341036 Supplier: RILEY'S FARMS Date PO 4/14/2016

Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	MEDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	14-Apr-2016	\$ 6,381.37
Grand Total:					\$ 6,381.37

PO Number: 341037 Supplier: BOWERS MUSEUM OF CULTURAL ART Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	HENINGER ELEMENTARY SCHOOL	14-Apr-2016	\$ 1,979.00
Grand Total:					\$ 1,979.00

PO Number: 341038 Supplier: MISSION SAN JUAN CAPISTRANO Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	MONTE VISTA ELEMENTARY SCHOOL	14-Apr-2016	\$ 837.00
Grand Total:					\$ 837.00

PO Number: 341039 Supplier: DISCOVERY CUBE ORANGE COUNTY Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	CARR INTERMEDIATE SCHOOL	14-Apr-2016	\$ 306.00
Grand Total:					\$ 306.00

PO Number: 341040 Supplier: MUSEUM OF TOLERANCE Date PO 4/14/2016

Fund 01	NCLB:Title I, School Improvement Grant OEA	Other Contracts (Software Licensing, Physicals, etc)	VALLEY HIGH SCHOOL	14-Apr-2016	\$ 577.50
Grand Total:					\$ 577.50

PO Number: 341041 Supplier: I. INITIAL Date PO 4/14/2016

Fund 01	Donations (Miscellaneous)	Materials & Supplies/Software	JACKSON ELEMENTARY SCHOOL	14-Apr-2016	\$ 936.36
Grand Total:					\$ 936.36

PO Number: 341042 Supplier: J.W. PEPPER & SONS, INC. Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADLEBACK HIGH SCHOOL	14-Apr-2016	\$ 279.28
Grand Total:					\$ 279.28

PO Number: 341043 Supplier: GEMINI TIMING, LLC Date PO 4/14/2016

Fund 01	Risk Management - Undesignated	Other Contracts (F4T, Catering, Uniform Cleaning)	RISK MANAGEMENT	14-Apr-2016	\$ 2,850.00
Grand Total:					\$ 2,850.00

PO Number: 341044 Supplier: MUSEUM OF TOLERANCE Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	GODINEZ FUNDAMENTAL HIGH SCHOOL	14-Apr-2016	\$ 4,357.50
Grand Total:					\$ 4,357.50

PO Number: 341045 Supplier: ANDRADES VENTURES, INC. dba CARLOS ANDRADE Date PO 4/14/2016
Created: 9:16:49 AM

Fund 01	Donations (Miscellaneous)	Materials & Supplies/Software	CENTURY HIGH SCHOOL	14-Apr-2016	\$ 810.00
Grand Total:					\$ 810.00

PO Number: 341046 Supplier: HERITAGE MUSEUM OF ORANGE COUNTY Date PO 4/14/2016

Fund 01	Donations (Miscellaneous)	Other Contracts (Software Licensing, Physicals, etc)	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	14-Apr-2016	\$ 936.00
Grand Total:					\$ 936.00

PO Number: 341047		Supplier: LAGUNA ART MUSEUM	Date PO 4/14/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)		HENINGER ELEMENTARY SCHOOL	14-Apr-2016	\$ 807.00	
				Grand Total:		\$ 807.00	
PO Number: 341048		Supplier: IRVINE PARK RAILROAD, INC.	Date PO 4/14/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)		MADISON ELEMENTARY SCHOOL	14-Apr-2016	\$ 555.00	
				Grand Total:		\$ 555.00	
PO Number: 341049		Supplier: PROJECT LEAD THE WAY, INC.	Date PO 4/14/2016				
Fund 01	PLTW (Project Lead The Way, Inc.)	Testing Dues & Participation Fees		HENINGER ELEMENTARY SCHOOL	14-Apr-2016	\$ 750.00	
				Grand Total:		\$ 750.00	
PO Number: 341050		Supplier: PROJECT LEAD THE WAY, INC.	Date PO 4/14/2016				
Fund 01	PLTW (Project Lead The Way, Inc.)	Testing Dues & Participation Fees		CARR INTERMEDIATE SCHOOL	14-Apr-2016	\$ 750.00	
				Grand Total:		\$ 750.00	
PO Number: 341051		Supplier: BILINGUAL COORDINATORS NETWORK	Date PO 4/14/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference		STUDENT ACHIEVEMENT	14-Apr-2016	\$ -	
				Grand Total:		\$ -	
PO Number: 341052		Supplier: PYRO COMM SYSTEMS, INC.	Date PO 4/14/2016				
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		BUILDING SERVICES	14-Apr-2016	\$ 1,245.00	
				Grand Total:		\$ 1,245.00	
PO Number: 341053		Supplier: GREEN CALIFORNIA SCHOOLS AND COMMUNITY COLLEGES	Date PO 4/14/2016 Created: 9:53:53 AM				
Fund 25	Fund 25 Capital Facilities Fund	Travel Conference		FACILITIES/GOVERNMENTAL RELATIONS	14-Apr-2016	\$ -	
				Grand Total:		\$ -	
PO Number: 341054		Supplier: RC MASONRY	Date PO 4/14/2016				
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		BUILDING SERVICES	14-Apr-2016	\$ 3,800.00	
				Grand Total:		\$ 3,800.00	
PO Number: 341055		Supplier: R & T SPECIALTIES, INC.	Date PO 4/14/2016				
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs		BUILDING SERVICES	14-Apr-2016	\$ 4,000.00	
				Grand Total:		\$ 4,000.00	
PO Number: 341056		Supplier: CDW GOVERNMENT, INC.	Date PO 4/14/2016				
Fund 01	MediCal Administrative Activities (MAA)	Office Supplies		PUPIL SUPPORT SERVICES	14-Apr-2016	\$ 173.60	
				Grand Total:		\$ 173.60	
PO Number: 341057		Supplier: PITSCO, INC.	Date PO 4/14/2016				
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software		REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 679.96	
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Non-Capitalized Equipment		REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 1,566.64	
				Grand Total:		\$ 2,246.60	

PO Number: 341058 Supplier: AMERICAN ACRYLICS USA, LLC Date PO 4/14/2016

Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$	397.70
				Grand Total:	\$	397.70

PO Number: 341059 Supplier: PROJECT LEAD THE WAY, INC. Date PO 4/14/2016

Fund 01	PLTW (Project Lead The Way, Inc.)	Testing Dues & Participation Fees	SIERRA PREPARATORY ACADEMY	14-Apr-2016	\$	750.00
				Grand Total:	\$	750.00

PO Number: 341060 Supplier: BIO-RAD LABORATORIES, INC. Date PO 4/14/2016

Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$	396.59
				Grand Total:	\$	396.59

PO Number: 341061 Supplier: PROJECT LEAD THE WAY, INC. Date PO 4/14/2016

Fund 01	PLTW (Project Lead The Way, Inc.)	Testing Dues & Participation Fees	WILLARD INTERMEDIATE SCHOOL	14-Apr-2016	\$	750.00
				Grand Total:	\$	750.00

PO Number: 341062 Supplier: PROJECT LEAD THE WAY, INC. Date PO 4/14/2016

Fund 01	PLTW (Project Lead The Way, Inc.)	Testing Dues & Participation Fees	SPURGEON INTERMEDIATE SCHOOL	14-Apr-2016	\$	750.00
				Grand Total:	\$	750.00

PO Number: 341063 Supplier: HERITAGE MUSEUM OF ORANGE COUNTY Date PO 4/14/2016

Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)	KENNEDY ELEMENTARY SCHOOL	14-Apr-2016	\$	116.00
				Grand Total:	\$	116.00

PO Number: 341064 Supplier: ARAMARK UNIFORM SERVICES, INC. Date PO 4/14/2016

Fund 01	Ongoing & Major Maintenance Account	Housekeeping Services All Other	TRANSPORTATION DEPARTMENT	14-Apr-2016	\$	70.94
				Grand Total:	\$	70.94

PO Number: 341065 Supplier: FRIENDS OF SANTA ANA ZOO Date PO 4/14/2016

Fund 01	Head Start	Other Contracts (Software Licensing, Physicals, etc)	CHILD DEVELOPMENT	14-Apr-2016	\$	1,400.00
				Grand Total:	\$	1,400.00

PO Number: 341066 Supplier: VEX ROBOTICS, INC. Date PO 4/14/2016

Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$	270.99
				Grand Total:	\$	270.99

PO Number: 341067 Supplier: PLAYWORKS EDUCATION ENERGIZED Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultant Noninstructional	KENNEDY ELEMENTARY SCHOOL	14-Apr-2016	\$	10,500.00
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional	KENNEDY ELEMENTARY SCHOOL	14-Apr-2016	\$	19,500.00
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Sub-Agreements for Services	KENNEDY ELEMENTARY SCHOOL	14-Apr-2016	\$	5,000.00
				Grand Total:	\$	35,000.00

PO Number: 341068 Supplier: J.W. PEPPER & SONS, INC. Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADLEBACK HIGH SCHOOL	14-Apr-2016	\$	668.64
				Grand Total:	\$	668.64

PO Number: 341069 Supplier: METROPROTOWING, INC. Date PO 4/14/2016

Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	TRANSPORTATION DEPARTMENT	14-Apr-2016	\$ 55.00
				Grand Total:	\$ 55.00

PO Number: 341070 Supplier: CALIFORNIA SCIENCE CENTER Date PO 4/14/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	MEENZE FUNDAMENTAL INTERMEDIATE SCHOOL	14-Apr-2016	\$ 980.00
				Grand Total:	\$ 980.00

PO Number: 341071 Supplier: GOLD STAR FOODS Date PO 4/14/2016

Fund 13	Child Nutrition: School Programs	Other Contracts (F4T, Catering, Uniform Cleaning)	NUTRITION SERVICES	14-Apr-2016	\$ 786.40
				Grand Total:	\$ 786.40

PO Number: 341072 Supplier: ORANGE COUNTY DEPARTMENT OF EDUCATION Date PO 4/14/2016
Created: 11:05:17 AM

Fund 01	Unrestricted Discretionary Accounts	Testing Dues & Participation Fees	HOOVER ELEMENTARY SCHOOL	14-Apr-2016	\$ 328.00
				Grand Total:	\$ 328.00

PO Number: 341073 Supplier: CAL POLY POMONA FOUNDATION Date PO 4/14/2016

Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Travel Conference	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 4,350.00
				Grand Total:	\$ 4,350.00

PO Number: 341074 Supplier: SAN DIEGO ECONOMIC DEVELOPMENT CORPORATION Date PO 4/14/2016
Created: 11:21:28 AM

Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Travel Conference	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 1,500.00
				Grand Total:	\$ 1,500.00

PO Number: 341075 Supplier: KELVIN ELECTRONICS Date PO 4/14/2016

Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 704.38
				Grand Total:	\$ 704.38

PO Number: 341076 Supplier: SAN DIEGO ECONOMIC DEVELOPMENT CORPORATION Date PO 4/14/2016
Created: 11:24:17 AM

Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Travel Conference	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 1,500.00
				Grand Total:	\$ 1,500.00

PO Number: 341077 Supplier: PROJECT LEAD THE WAY, INC. Date PO 4/14/2016

Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 12,268.80
				Grand Total:	\$ 12,268.80

PO Number: 341078 Supplier: MINNESOTA STATE COLLEGES AND UNIVERSITIES - ST. CLOUD STATE Date PO 4/14/2016
Created: 11:32:30 AM

Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Travel Conference	REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 2,440.00
				Grand Total:	\$ 2,440.00

PO Number: 341079 Supplier: OFFICE DEPOT Date PO 4/14/2016

Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	Materials & Supplies/Software	VOCATIONAL EDUCATION	14-Apr-2016	\$ 86.38
				Grand Total:	\$ 86.38

PO Number: 341080		Supplier: PROJECT LEAD THE WAY, INC.	Date PO	4/14/2016			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 637.20
					Grand Total:		\$ 637.20
PO Number: 341081		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			HENINGER ELEMENTARY SCHOOL	14-Apr-2016	\$ 169.46
					Grand Total:		\$ 169.46
PO Number: 341082		Supplier: PROJECT LEAD THE WAY, INC.	Date PO	4/14/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 1,825.20
					Grand Total:		\$ 1,825.20
PO Number: 341083		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria			NUTRITION SERVICES	14-Apr-2016	\$ 120.51
					Grand Total:		\$ 120.51
PO Number: 341084		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 115.57
					Grand Total:		\$ 115.57
PO Number: 341085		Supplier: APPLE, INC.	Date PO	4/14/2016			
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			KING ELEMENTARY SCHOOL	14-Apr-2016	\$ 85.32
					Grand Total:		\$ 85.32
PO Number: 341086		Supplier: CDW GOVERNMENT, INC.	Date PO	4/14/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			RESEARCH AND EVALUATION	14-Apr-2016	\$ 1,235.99
					Grand Total:		\$ 1,235.99
PO Number: 341087		Supplier: APPLE, INC.	Date PO	4/14/2016			
Fund 01	S.D. Bechtel, Jr. Foundation	Non-Capitalized Equipment			STAFF DEVELOPMENT	14-Apr-2016	\$ 2,216.16
Fund 01	United Way	Non-Capitalized Equipment			K-12 TEACHING AND LEARNING	14-Apr-2016	\$ 4,432.32
					Grand Total:		\$ 6,648.48
PO Number: 341088		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			MONROE ELEMENTARY SCHOOL	14-Apr-2016	\$ 16.73
					Grand Total:		\$ 16.73
PO Number: 341089		Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY	Date PO	4/14/2016			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 394.06
					Grand Total:		\$ 394.06
PO Number: 341090		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			MONROE ELEMENTARY SCHOOL	14-Apr-2016	\$ 88.38
					Grand Total:		\$ 88.38

PO Number: 341091		Supplier: HUMBOLDT COUNTY OFFICE OF EDUCATION	Date PO	4/14/2016			
Fund 01	Special Ed: Workability I LEA	Other Contracts (Software Licensing, Physicals, etc)			TRANSITION PROGRAMS	14-Apr-2016	\$ 1,000.00
						Grand Total:	\$ 1,000.00
PO Number: 341092		Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY	Date PO	4/14/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 267.21
						Grand Total:	\$ 267.21
PO Number: 341093		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/14/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			SPURGEON INTERMEDIATE SCHOOL	14-Apr-2016	\$ 31,485.83
						Grand Total:	\$ 31,485.83
PO Number: 341094		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 01	Special Ed: Workability I LEA	Instructional Supplies Miscellaneous - Middle schools			TRANSITION PROGRAMS	14-Apr-2016	\$ 299.91
						Grand Total:	\$ 299.91
PO Number: 341095		Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY	Date PO	4/14/2016			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 1,330.56
						Grand Total:	\$ 1,330.56
PO Number: 341096		Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY	Date PO	4/14/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 305.79
						Grand Total:	\$ 305.79
PO Number: 341097		Supplier: PAXTON/PATTERSON, LLC	Date PO	4/14/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 248.27
						Grand Total:	\$ 248.27
PO Number: 341098		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 01	Special Education	Office Supplies			SPECIAL EDUCATION	14-Apr-2016	\$ 78.29
						Grand Total:	\$ 78.29
PO Number: 341099		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	14-Apr-2016	\$ 82.84
						Grand Total:	\$ 82.84
PO Number: 341100		Supplier: OFFICE DEPOT	Date PO	4/14/2016			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 75.31
						Grand Total:	\$ 75.31
PO Number: 341101		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	4/14/2016			
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	14-Apr-2016	\$ 49.20
						Grand Total:	\$ 49.20
PO Number: 341102		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	4/14/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	14-Apr-2016	\$ 104.57
						Grand Total:	\$ 104.57

PO Number: 341103		Supplier: IXL LEARNING, INC.		Date PO 4/14/2016	
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)	SIERRA PREPARATORY ACADEMY	14-Apr-2016	\$ 7,650.00
				Grand Total:	\$ 7,650.00
PO Number: 341104		Supplier: APPLE, INC.		Date PO 4/14/2016	
Fund 01	Special Education	Non-Capitalized Equipment	SPECIAL EDUCATION	14-Apr-2016	\$ 820.32
				Grand Total:	\$ 820.32
PO Number: 341105		Supplier: CDW GOVERNMENT, INC.		Date PO 4/14/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	FACILITIES/GOVERNMENTAL RELATIONS	14-Apr-2016	\$ 402.60
				Grand Total:	\$ 402.60
PO Number: 341106		Supplier: DIGITAL NETWORKS GROUP, INC.		Date PO 4/14/2016	
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	14-Apr-2016	\$ 4,567.84
				Grand Total:	\$ 4,567.84
PO Number: 341107		Supplier: MIND RESEARCH INSTITUTE		Date PO 4/14/2016	
Fund 01	Two-Way Digital ITFS Licensee Revenue	Other Contracts (Software Licensing, Physicals, etc)	TECHNOLOGY	14-Apr-2016	\$ 3,199.00
				Grand Total:	\$ 3,199.00
PO Number: 341108		Supplier: CDW GOVERNMENT, INC.		Date PO 4/14/2016	
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	14-Apr-2016	\$ 1,498.26
				Grand Total:	\$ 1,498.26
PO Number: 341109		Supplier: DIGITAL NETWORKS GROUP, INC.		Date PO 4/14/2016	
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	14-Apr-2016	\$ 853.78
				Grand Total:	\$ 853.78
PO Number: 341110		Supplier: DIGITAL NETWORKS GROUP, INC.		Date PO 4/14/2016	
Fund 01	LCFF-Supplemental/Concentration	Building Improvements	FACILITIES/GOVERNMENTAL RELATIONS	14-Apr-2016	\$ 30,908.90
				Grand Total:	\$ 30,908.90
PO Number: 341111		Supplier: OFFICE DEPOT		Date PO 4/14/2016	
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION	14-Apr-2016	\$ 287.41
				Grand Total:	\$ 287.41
PO Number: 341112		Supplier: VARIDESK, LLC		Date PO 4/14/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	RESEARCH AND EVALUATION	14-Apr-2016	\$ 631.80
				Grand Total:	\$ 631.80
PO Number: 341113		Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING OUTLET		Date PO 4/14/2016	
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PUBLICATIONS	14-Apr-2016	\$ 199.80
				Grand Total:	\$ 199.80

PO Number: 341114		Supplier: GYNZY, INC.	Date PO	4/14/2016			
Fund 01	Special Education	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	14-Apr-2016	\$ 297.00
						Grand Total:	\$ 297.00
PO Number: 341115		Supplier: EXPLORE LEARNING	Date PO	4/14/2016			
Fund 01	Two-Way Digital ITFS Licensee Revenue	Other Contracts (Software Licensing, Physicals, etc)			TECHNOLOGY	14-Apr-2016	\$ 2,995.00
						Grand Total:	\$ 2,995.00
PO Number: 341116		Supplier: NEWEGG BUSINESS, INC.	Date PO	4/14/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	14-Apr-2016	\$ 148.51
						Grand Total:	\$ 148.51
PO Number: 341117		Supplier: NATIONAL PRIZE AND TOY	Date PO	4/14/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			GARFIELD ELEMENTARY SCHOOL	14-Apr-2016	\$ 310.93
						Grand Total:	\$ 310.93
PO Number: 341118		Supplier: PENSKE TRUCK LEASING CO, L.P.	Date PO	4/14/2016			
Fund 01	Ongoing & Major Maintenance Account	Rental Contracts			BUILDING SERVICES	14-Apr-2016	\$ 1,562.80
						Grand Total:	\$ 1,562.80
PO Number: 341119		Supplier: B&H PHOTO VIDEO	Date PO	4/14/2016			
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	14-Apr-2016	\$ 2,423.79
						Grand Total:	\$ 2,423.79
PO Number: 341120		Supplier: B&H PHOTO VIDEO	Date PO	4/14/2016			
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			JACKSON ELEMENTARY SCHOOL	14-Apr-2016	\$ 1,456.87
						Grand Total:	\$ 1,456.87
PO Number: 341121		Supplier: APPLE, INC.	Date PO	4/14/2016			
Fund 01	Two-Way Digital ITFS Licensee Revenue	Non-Capitalized Equipment			TECHNOLOGY	14-Apr-2016	\$ 5,363.28
						Grand Total:	\$ 5,363.28
PO Number: 341122		Supplier: CDW GOVERNMENT, INC.	Date PO	4/14/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			KING ELEMENTARY SCHOOL	14-Apr-2016	\$ 1,620.26
						Grand Total:	\$ 1,620.26
PO Number: 341123		Supplier: CDW GOVERNMENT, INC.	Date PO	4/14/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment			WILLARD INTERMEDIATE SCHOOL	14-Apr-2016	\$ 2,315.52
						Grand Total:	\$ 2,315.52
PO Number: 341124		Supplier: SCHERBA INDUSTRIES, INC. dba INFLATABLE IMAGES	Date PO	4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	15-Apr-2016	\$ 12,960.00
						Grand Total:	\$ 12,960.00

PO Number: 341125		Supplier: ELECTRONIX EXPRESS	Date PO	4/15/2016			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 1,202.09
						Grand Total:	\$ 1,202.09
PO Number: 341126		Supplier: ELECTRONIX EXPRESS	Date PO	4/15/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 3,521.78
						Grand Total:	\$ 3,521.78
PO Number: 341127		Supplier: ELECTRONIX EXPRESS	Date PO	4/15/2016			
Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	Materials & Supplies/Software			VOCATIONAL EDUCATION	15-Apr-2016	\$ 53.43
						Grand Total:	\$ 53.43
PO Number: 341128		Supplier: ELECTRONIX EXPRESS	Date PO	4/15/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 465.78
						Grand Total:	\$ 465.78
PO Number: 341129		Supplier: ELECTRONIX EXPRESS	Date PO	4/15/2016			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 1,189.56
						Grand Total:	\$ 1,189.56
PO Number: 341130		Supplier: FISHER SCIENTIFIC CO., LLC (FISHER SCIENCE EDUCATION BUSINESS UNITE)	Date PO	4/15/2016 8:28:45			
			Created:	AM			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 153.19
						Grand Total:	\$ 153.19
PO Number: 341131		Supplier: FISHER SCIENTIFIC CO., LLC (FISHER SCIENCE EDUCATION BUSINESS UNITE)	Date PO	4/15/2016 8:51:21			
			Created:	AM			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 350.35
						Grand Total:	\$ 350.35
PO Number: 341132		Supplier: FISHER SCIENTIFIC CO., LLC (FISHER SCIENCE EDUCATION BUSINESS UNITE)	Date PO	4/15/2016 8:57:15			
			Created:	AM			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 594.78
						Grand Total:	\$ 594.78
PO Number: 341133		Supplier: FISHER SCIENTIFIC CO., LLC (FISHER SCIENCE EDUCATION BUSINESS UNITE)	Date PO	4/15/2016 8:59:43			
			Created:	AM			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 948.07
						Grand Total:	\$ 948.07
PO Number: 341134		Supplier: FISHER SCIENTIFIC CO., LLC (FISHER SCIENCE EDUCATION BUSINESS UNITE)	Date PO	4/15/2016 9:05:06			
			Created:	AM			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$ 1,514.16
						Grand Total:	\$ 1,514.16

PO Number: 341135		Supplier: WARE GROUP	Date PO	4/15/2016				
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)			ADAMS ELEMENTARY SCHOOL	15-Apr-2016	\$ 8,800.00	Grand Total: \$ 8,800.00
PO Number: 341136		Supplier: GOVCONNECTION	Date PO	4/15/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			HUMAN RESOURCES DIVISION	15-Apr-2016	\$ 1,621.63	Grand Total: \$ 1,621.63
PO Number: 341137		Supplier: JEFF DIXON dba OC GOLF CARTS	Date PO	4/15/2016				
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs			VALLEY HIGH SCHOOL	15-Apr-2016	\$ 291.29	Grand Total: \$ 291.29
PO Number: 341138		Supplier: APPLE, INC.	Date PO	4/15/2016				
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			MONTE VISTA ELEMENTARY SCHOOL	15-Apr-2016	\$ 10,791.28	Grand Total: \$ 10,791.28
PO Number: 341139		Supplier: APPLE, INC.	Date PO	4/15/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			PIO-PICO ELEMENTARY SCHOOL	15-Apr-2016	\$ 1,587.60	Grand Total: \$ 1,587.60
PO Number: 341140		Supplier: RENAISSANCE LEARNING, INC.	Date PO	4/15/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			HENINGER ELEMENTARY SCHOOL	15-Apr-2016	\$ 132.50	Grand Total: \$ 132.50
PO Number: 341141		Supplier: PLAYWORKS EDUCATION ENERGIZED	Date PO	4/15/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional			MUIR FUNDAMENTAL ELEMENTARY SCHOOL	15-Apr-2016	\$ 17,500.00	Grand Total: \$ 17,500.00
PO Number: 341142		Supplier: PLAYWORKS EDUCATION ENERGIZED	Date PO	4/15/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional			DIAMOND ELEMENTARY SCHOOL	15-Apr-2016	\$ 30,000.00	
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Sub-Agreements for Services			DIAMOND ELEMENTARY SCHOOL	15-Apr-2016	\$ 5,000.00	Grand Total: \$ 35,000.00
PO Number: 341143		Supplier: VMI, INC.	Date PO	4/15/2016				
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			BOARD OF EDUCATION	15-Apr-2016	\$ 2,646.00	Grand Total: \$ 2,646.00
PO Number: 341144		Supplier: JOEL HERNANDEZ dba JOEL'S ROCKING TACOS	Date PO	4/15/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies Food			LORIN GRISET ACADEMY	15-Apr-2016	\$ 500.00	Grand Total: \$ 500.00
PO Number: 341145		Supplier: CDW GOVERNMENT, INC.	Date PO	4/15/2016				
Fund 01	Two-Way Digital ITFS Licensee Revenue	Materials & Supplies/Software			TECHNOLOGY	15-Apr-2016	\$ 142.82	
Fund 01	Two-Way Digital ITFS Licensee Revenue	Non-Capitalized Equipment			TECHNOLOGY	15-Apr-2016	\$ 1,251.59	Grand Total: \$ 1,394.41

PO Number: 341146		Supplier: CDW GOVERNMENT, INC.	Date PO	4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			SEGERSTROM HIGH SCHOOL	15-Apr-2016	\$ 22.74
						Grand Total:	\$ 22.74
PO Number: 341147		Supplier: CDW GOVERNMENT, INC.	Date PO	4/15/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			PIO-PICO ELEMENTARY SCHOOL	15-Apr-2016	\$ 450.36
						Grand Total:	\$ 450.36
PO Number: 341148		Supplier: B&H PHOTO VIDEO	Date PO	4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			MIDDLE COLLEGE HIGH SCHOOL	15-Apr-2016	\$ 1,187.99
						Grand Total:	\$ 1,187.99
PO Number: 341149		Supplier: GOVCONNECTION	Date PO	4/15/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment			KING ELEMENTARY SCHOOL	15-Apr-2016	\$ 2,090.53
						Grand Total:	\$ 2,090.53
PO Number: 341150		Supplier: CDW GOVERNMENT, INC.	Date PO	4/15/2016			
Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	Materials & Supplies/Software			VOCATIONAL EDUCATION	15-Apr-2016	\$ 245.35
Fund 01	Carl D Perkins Section 131 Career and Technical Education act of 1998	Non-Capitalized Equipment			VOCATIONAL EDUCATION	15-Apr-2016	\$ 15,896.54
						Grand Total:	\$ 16,141.89
PO Number: 341151		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/15/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	15-Apr-2016	\$ 136.17
						Grand Total:	\$ 136.17
PO Number: 341152		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/15/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	15-Apr-2016	\$ 470.92
						Grand Total:	\$ 470.92
PO Number: 341153		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/15/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	15-Apr-2016	\$ 1,262.22
						Grand Total:	\$ 1,262.22
PO Number: 341154		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/15/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	15-Apr-2016	\$ 1,286.97
						Grand Total:	\$ 1,286.97
PO Number: 341155		Supplier: SCHOOL NURSE SUPPLY, INC.	Date PO	4/15/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	15-Apr-2016	\$ 50.81
						Grand Total:	\$ 50.81
PO Number: 341156		Supplier: KAPLAN EARLY LEARNING COMPANY	Date PO	4/15/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			EARLY CHILDHOOD EDUCATION	15-Apr-2016	\$ 331.25
						Grand Total:	\$ 331.25

PO Number: 341157		Supplier: BEYOND PLAY, LLC		Date PO 4/15/2016			
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE	15-Apr-2016	\$	79.67	
						Grand Total:	\$ 79.67
PO Number: 341158		Supplier: CDW GOVERNMENT, INC.		Date PO 4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	15-Apr-2016	\$	1,236.65	
						Grand Total:	\$ 1,236.65
PO Number: 341159		Supplier: MARATHON INK SCREENPRINTING AND EMBROIDERY		Date PO 4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	WILSON ELEMENTARY SCHOOL	15-Apr-2016	\$	192.24	
						Grand Total:	\$ 192.24
PO Number: 341160		Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING OUTLET		Date PO 4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SUPERINTENDENT'S OFFICE	15-Apr-2016	\$	819.72	
						Grand Total:	\$ 819.72
PO Number: 341161		Supplier: CDW GOVERNMENT, INC.		Date PO 4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	15-Apr-2016	\$	682.04	
						Grand Total:	\$ 682.04
PO Number: 341162		Supplier: ADVANTAGE WEST INVESTMENT ENTERPRISES, INC. dba ADVANTAGE WEST GOVERNMENT SOLUTIONS		Date PO 4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Grounds Maintenance Supplies	BUILDING SERVICES	15-Apr-2016	\$	144.16	
						Grand Total:	\$ 144.16
PO Number: 341163		Supplier: FLINN SCIENTIFIC, INC.		Date PO 4/15/2016			
Fund 01	ASA>Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	SEGERSTROM HIGH SCHOOL	15-Apr-2016	\$	1,045.34	
						Grand Total:	\$ 1,045.34
PO Number: 341164		Supplier: GOVCONNECTION		Date PO 4/15/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	15-Apr-2016	\$	176.03	
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	SANTA ANA HIGH SCHOOL	15-Apr-2016	\$	1,806.83	
						Grand Total:	\$ 1,982.86
PO Number: 341165		Supplier: ORANGE COUNTY REGISTER		Date PO 4/15/2016			
Fund 25	Fd 25 Walker/Roosevelt: It Use	Plans All Other- Printing, etc.	WALKER ELEMENTARY SCHOOL	15-Apr-2016	\$	3,165.84	
						Grand Total:	\$ 3,165.84
PO Number: 341166		Supplier: PASCO SCIENTIFIC		Date PO 4/15/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	15-Apr-2016	\$	118.80	
						Grand Total:	\$ 118.80
PO Number: 341167		Supplier: SOUTH COAST LOGISTICS		Date PO 4/15/2016			
Fund 40	Fund 40 Special Reserve Fund	Building Improvements	MITCHELL CHILD DEVELOPMENT CENTER	15-Apr-2016	\$	4,513.80	
						Grand Total:	\$ 4,513.80

PO Number: 341168 Supplier: MING TZE LIU, CHEUNG KAO LIU, CHEUNG MING LIU dba CONCORD EQUIPMENT Date PO 4/15/2016 1:52:20
 Created: COMPANY PM

Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	BUILDING SERVICES	15-Apr-2016	\$ 2,184.33
Grand Total:					\$ 2,184.33
PO Number: 341169 Supplier: PRO-ED					
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE	15-Apr-2016	\$ 156.66
Grand Total:					\$ 156.66
PO Number: 341170 Supplier: OFFICE DEPOT					
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	TAFT ELEMENTARY SCHOOL	15-Apr-2016	\$ 41.47
Grand Total:					\$ 41.47
PO Number: 341172 Supplier: OFFICE DEPOT					
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	PUBLICATIONS	15-Apr-2016	\$ 176.85
Grand Total:					\$ 176.85
PO Number: 341173 Supplier: OFFICE DEPOT					
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	DAVIS ELEMENTARY SCHOOL	15-Apr-2016	\$ 701.98
Grand Total:					\$ 701.98
PO Number: 341174 Supplier: OFFICE DEPOT					
Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	15-Apr-2016	\$ 33.90
Grand Total:					\$ 33.90
PO Number: 341175 Supplier: FUN AND FUNCTION, LLC					
Fund 01	Special Education	Materials & Supplies/Software	SPECIAL EDUCATION	18-Apr-2016	\$ 63.64
Grand Total:					\$ 63.64
PO Number: 341176 Supplier: OFFICE DEPOT					
Fund 01	Special Education	Office Supplies	MITCHELL CHILD DEVELOPMENT CENTER	18-Apr-2016	\$ 258.11
Grand Total:					\$ 258.11
PO Number: 341177 Supplier: OFFICE DEPOT					
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LORIN GRISSET ACADEMY	18-Apr-2016	\$ 407.92
Grand Total:					\$ 407.92
PO Number: 341178 Supplier: OFFICE DEPOT					
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	ESQUEDA ELEMENTARY SCHOOL	18-Apr-2016	\$ 467.94
Grand Total:					\$ 467.94
PO Number: 341179 Supplier: OFFICE DEPOT					
Fund 01	Special Education	Office Supplies	SPEECH & LANGUAGE	18-Apr-2016	\$ 111.23
Grand Total:					\$ 111.23

PO Number: 341180		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			WASHINGTON ELEMENTARY SCHOOL	18-Apr-2016	\$	449.24
						Grand Total:	\$	449.24
PO Number: 341181		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	18-Apr-2016	\$	41.14
						Grand Total:	\$	41.14
PO Number: 341182		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 13	Child Nutrition: School Programs	Office Supplies			NUTRITION SERVICES	18-Apr-2016	\$	15.96
						Grand Total:	\$	15.96
PO Number: 341183		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	21st Century ASSETS (roll-up 4124)	Materials & Supplies/Software			SADDLEBACK HIGH SCHOOL	18-Apr-2016	\$	466.54
						Grand Total:	\$	466.54
PO Number: 341184		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			LATHROP INTERMEDIATE SCHOOL	18-Apr-2016	\$	114.64
						Grand Total:	\$	114.64
PO Number: 341185		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	18-Apr-2016	\$	232.42
						Grand Total:	\$	232.42
PO Number: 341186		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			MONTE VISTA ELEMENTARY SCHOOL	18-Apr-2016	\$	198.19
						Grand Total:	\$	198.19
PO Number: 341187		Supplier: ANA JET, LLC	Date PO	4/18/2016				
Fund 01	Global Business Academy (0190) VHS	Maintenance Contracts Repairs			VALLEY HIGH SCHOOL	18-Apr-2016	\$	1,137.00
						Grand Total:	\$	1,137.00
PO Number: 341188		Supplier: KELLY PAPER COMPANY	Date PO	4/18/2016				
Fund 01	Fund 01 General Fund	Publication Inventory			PUBLICATIONS	18-Apr-2016	\$	463.00
						Grand Total:	\$	463.00
PO Number: 341189		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			HENINGER ELEMENTARY SCHOOL	18-Apr-2016	\$	247.20
						Grand Total:	\$	247.20
PO Number: 341190		Supplier: ORANGE COUNTY REGISTER	Date PO	4/18/2016				
Fund 01	Unrestricted One-time Funds	Other Contracts (Software Licensing, Physicals, etc)			FACILITIES/GOVERNMENTAL RELATIONS	18-Apr-2016	\$	2,975.16
						Grand Total:	\$	2,975.16
PO Number: 341191		Supplier: ILAPAK, INC.	Date PO	4/18/2016				
Fund 13	Child Nutrition: School Programs	Other Equipment			NUTRITION SERVICES	18-Apr-2016	\$	79,529.92
						Grand Total:	\$	79,529.92

PO Number: 341192		Supplier: CULVER NEWLIN, INC.	Date PO	4/18/2016				
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	18-Apr-2016	\$	1,558.28
						Grand Total:	\$	1,558.28
PO Number: 341193		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Donations (Miscellaneous)	Materials & Supplies/Software			MONTE VISTA ELEMENTARY SCHOOL	18-Apr-2016	\$	656.46
						Grand Total:	\$	656.46
PO Number: 341194		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			RESEARCH AND EVALUATION	18-Apr-2016	\$	732.62
						Grand Total:	\$	732.62
PO Number: 341195		Supplier: DAVE BANG ASSOCIATES, INC.	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LINCOLN ELEMENTARY SCHOOL	18-Apr-2016	\$	370.00
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			LINCOLN ELEMENTARY SCHOOL	18-Apr-2016	\$	692.17
						Grand Total:	\$	1,062.17
PO Number: 341196		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 09	Fund 09 LCF-Supplemental/Concentration	Materials & Supplies/Software			ADVANCED LEARNING ACADEMY	18-Apr-2016	\$	288.97
						Grand Total:	\$	288.97
PO Number: 341197		Supplier: GRAYBAR	Date PO	4/18/2016				
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies			BUILDING SERVICES	18-Apr-2016	\$	1,971.70
						Grand Total:	\$	1,971.70
PO Number: 341198		Supplier: RC MASONRY	Date PO	4/18/2016				
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs			BUILDING SERVICES	18-Apr-2016	\$	350.00
						Grand Total:	\$	350.00
PO Number: 341199		Supplier: GOVCONNECTION	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			PURCHASING DEPARTMENT	18-Apr-2016	\$	550.75
						Grand Total:	\$	550.75
PO Number: 341200		Supplier: SIGN A RAMA	Date PO	4/18/2016				
Fund 01	California Career Pathways Trust	Maintenance Contracts Repairs			REGIONAL OCCUPATIONAL PROGRAM	18-Apr-2016	\$	1,965.81
						Grand Total:	\$	1,965.81
PO Number: 341201		Supplier: CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION, INC. dba CORE	Date PO	4/18/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Consultants Instructional			STUDENT ACHIEVEMENT	18-Apr-2016	\$	22,124.00
						Grand Total:	\$	22,124.00
PO Number: 341202		Supplier: BAINBRIDGE ENVIROMENTAL CONSULTANTS, INC.	Date PO	4/18/2016				
Fund 40	Emergency Repair Prgm-Williams Case	Building Lab Tests Construction			SADLEBACK HIGH SCHOOL	18-Apr-2016	\$	1,367.00
						Grand Total:	\$	1,367.00

PO Number: 341203		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		HENINGER ELEMENTARY SCHOOL	18-Apr-2016	\$	86.81
							Grand Total:	\$ 86.81
PO Number: 341204		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships		Materials & Supplies/Software		JACKSON ELEMENTARY SCHOOL	18-Apr-2016	\$	79.27
							Grand Total:	\$ 79.27
PO Number: 341205		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		LORIN GRISET ACADEMY	18-Apr-2016	\$	62.24
							Grand Total:	\$ 62.24
PO Number: 341206		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		TAFT ELEMENTARY SCHOOL	18-Apr-2016	\$	187.88
							Grand Total:	\$ 187.88
PO Number: 341207		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	21st Century ASSETS (roll-up 4124)		Materials & Supplies/Software		SADDLEBACK HIGH SCHOOL	18-Apr-2016	\$	765.22
							Grand Total:	\$ 765.22
PO Number: 341208		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		TAFT ELEMENTARY SCHOOL	18-Apr-2016	\$	155.52
							Grand Total:	\$ 155.52
PO Number: 341209		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		LORIN GRISET ACADEMY	18-Apr-2016	\$	162.26
							Grand Total:	\$ 162.26
PO Number: 341210		Supplier: OFFICE DEPOT	Date PO	4/18/2016				
Fund 68	Fund 68 Workers' Compensation		Office Supplies		RISK MANAGEMENT	18-Apr-2016	\$	143.54
							Grand Total:	\$ 143.54
PO Number: 341211		Supplier: GOLD COAST FENCE, INC.	Date PO	4/18/2016				
Fund 01	Ongoing & Major Maintenance Account		Maintenance Contracts Repairs		BUILDING SERVICES	18-Apr-2016	\$	3,245.00
							Grand Total:	\$ 3,245.00
PO Number: 341212		Supplier: WEST COAST FIRE & INTEGRATION, INC.	Date PO	4/18/2016				
Fund 01	Ongoing & Major Maintenance Account		Electrical/Electronics Building Maintenance Supplies		BUILDING SERVICES	18-Apr-2016	\$	1,209.60
							Grand Total:	\$ 1,209.60
PO Number: 341213		Supplier: WEST COAST FIRE & INTEGRATION, INC.	Date PO	4/18/2016				
Fund 01	Ongoing & Major Maintenance Account		Electrical/Electronics Building Maintenance Supplies		BUILDING SERVICES	18-Apr-2016	\$	267.84
							Grand Total:	\$ 267.84
PO Number: 341214		Supplier: GRAYBAR	Date PO	4/18/2016				
Fund 01	Ongoing & Major Maintenance Account		Electrical/Electronics Building Maintenance Supplies		BUILDING SERVICES	18-Apr-2016	\$	1,483.06
							Grand Total:	\$ 1,483.06

PO Number: 341215 Supplier: WEST COAST FIRE & INTEGRATION, INC. Date PO 4/18/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	18-Apr-2016	\$ 1,522.80
				Grand Total:	\$ 1,522.80

PO Number: 341216 Supplier: GRAYBAR Date PO 4/18/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	18-Apr-2016	\$ 1,483.06
				Grand Total:	\$ 1,483.06

PO Number: 341217 Supplier: WESTERN ILLUMINATED PLASTICS, INC. Date PO 4/18/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	18-Apr-2016	\$ 1,611.90
				Grand Total:	\$ 1,611.90

PO Number: 341218 Supplier: REFRIGERATION SUPPLIES DISTRIBUTOR Date PO 4/18/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	18-Apr-2016	\$ 1,481.33
				Grand Total:	\$ 1,481.33

PO Number: 341219 Supplier: TIME AND ALARM SYSTEMS Date PO 4/18/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	18-Apr-2016	\$ 153.67
				Grand Total:	\$ 153.67

PO Number: 341220 Supplier: GRAINGER Date PO 4/18/2016

Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	18-Apr-2016	\$ 1,050.62
				Grand Total:	\$ 1,050.62

PO Number: 341221 Supplier: CALIFORNIA INDUSTRIAL Date PO 4/18/2016

Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	18-Apr-2016	\$ 725.71
				Grand Total:	\$ 725.71

PO Number: 341222 Supplier: VERITV OPERATING COMPANY Date PO 4/18/2016

Fund 01	Fund 01 General Fund	Stores	WAREHOUSE AND DELIVERY	25-Apr-2016	\$ 23,460.19
				Grand Total:	\$ 23,460.19

PO Number: 341224 Supplier: KELLY PAPER COMPANY Date PO 4/18/2016

Fund 01	Fund 01 General Fund	Publication Inventory	PUBLICATIONS	22-Apr-2016	\$ 5,104.08
				Grand Total:	\$ 5,104.08

PO Number: 341225 Supplier: SONIC SYSTEMS Date PO 4/18/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	LORIN GRISSET ACADEMY	18-Apr-2016	\$ 4,579.46
				Grand Total:	\$ 4,579.46

PO Number: 341226 Supplier: CDW GOVERNMENT, INC. Date PO 4/18/2016

Fund 01	Two-Way Digital ITFS License Revenue	Materials & Supplies/Software	TECHNOLOGY	18-Apr-2016	\$ 134.75
				Grand Total:	\$ 134.75

PO Number: 341227 Supplier: CDW GOVERNMENT, INC. Date PO 4/18/2016

Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	ADAMS ELEMENTARY SCHOOL	18-Apr-2016	\$ 269.20
				Grand Total:	\$ 269.20

PO Number: 341228		Supplier: CDW GOVERNMENT, INC.		Date PO	4/18/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software				VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	18-Apr-2016 \$ 93.69
							Grand Total: \$ 93.69
PO Number: 341229		Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING OUTLET		Date PO	4/18/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				DIAMOND ELEMENTARY SCHOOL	18-Apr-2016 \$ 494.64
							Grand Total: \$ 494.64
PO Number: 341230		Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING OUTLET		Date PO	4/18/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				ADAMS ELEMENTARY SCHOOL	18-Apr-2016 \$ 442.80
							Grand Total: \$ 442.80
PO Number: 341231		Supplier: CULVER NEWLIN, INC.		Date PO	4/18/2016		
Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software				REGIONAL OCCUPATIONAL PROGRAM	18-Apr-2016 \$ 86.40
							Grand Total: \$ 86.40
PO Number: 341232		Supplier: THOMPSON ENGINEERING		Date PO	4/18/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts/Repairs				BUILDING SERVICES	18-Apr-2016 \$ 2,216.46
							Grand Total: \$ 2,216.46
PO Number: 341233		Supplier: THE ACME NETWORK		Date PO	4/18/2016		
Fund 01	California Career Pathways Trust	Other Contracts (Software Licensing, Physicals, etc)				REGIONAL OCCUPATIONAL PROGRAM	18-Apr-2016 \$ 5,150.00
							Grand Total: \$ 5,150.00
PO Number: 341234		Supplier: OFFICE DEPOT		Date PO	4/19/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Office Supplies				STUDENT ACHIEVEMENT	19-Apr-2016 \$ 41.88
							Grand Total: \$ 41.88
PO Number: 341235		Supplier: OFFICE DEPOT		Date PO	4/19/2016		
Fund 01	IASA:Title I Migrant Ed Regular Program	Materials & Supplies/Software				MIGRANT EDUCATION	19-Apr-2016 \$ 977.16
							Grand Total: \$ 977.16
PO Number: 341236		Supplier: ISTE		Date PO	4/19/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference				GODINEZ FUNDAMENTAL HIGH SCHOOL	19-Apr-2016 \$ 3,458.00
							Grand Total: \$ 3,458.00
PO Number: 341237		Supplier: WEX BANK, dba WRIGHT EXPRESS FSC		Date PO	4/19/2016		
Fund 01	Unrestricted Discretionary Accounts	Other Supplies Gasoline				PURCHASING DEPARTMENT	19-Apr-2016 \$ 127.93
Fund 01	Unrestricted Discretionary Accounts	Other Supplies Gasoline				SCHOOL POLICE SERVICES	19-Apr-2016 \$ 3,052.22
Fund 01	Unrestricted Discretionary Accounts	Other Supplies Gasoline				TECHNOLOGY INNOVATION SERVICES	19-Apr-2016 \$ 514.75
Fund 01	Unrestricted One-time Funds	Equipment Maintenance Supplies				TRANSPORTATION DEPARTMENT	22-Apr-2016 \$ 127.31
							Grand Total: \$ 3,822.21

PO Number: 341238 Supplier: IXII GROUP Date PO 4/19/2016

Fund 01	Unrestricted Discretionary Accounts	Travel Conference	SCHOOL POLICE SERVICES	19-Apr-2016	\$ 150.00
Grand Total:					\$ 150.00

PO Number: 341239 Supplier: SOUTHWEST STRINGS Date PO 4/19/2016

Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION	19-Apr-2016	\$ 24,145.13
Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION	22-Apr-2016	\$ 3,841.35
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	19-Apr-2016	\$ 50,241.60
Grand Total:					\$ 78,228.08

PO Number: 341240 Supplier: SOUTHWEST STRINGS Date PO 4/19/2016

Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION	19-Apr-2016	\$ -
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	19-Apr-2016	\$ -
Grand Total:					\$ -

PO Number: 341241 Supplier: BERTRAND'S MUSIC ENTERPRISES Date PO 4/19/2016

Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION	19-Apr-2016	\$ -
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	19-Apr-2016	\$ -
Grand Total:					\$ -

PO Number: 341242 Supplier: BARNES & NOBLE BOOKSELLERS, INC. Date PO 4/19/2016

Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	VALLEY HIGH SCHOOL	19-Apr-2016	\$ 637.75
Grand Total:					\$ 637.75

PO Number: 341243 Supplier: BARNES & NOBLE BOOKSELLERS, INC. Date PO 4/19/2016

Fund 01	Education Academy [0434] CHS	Materials & Supplies/Software	CENTURY HIGH SCHOOL	19-Apr-2016	\$ 118.21
Grand Total:					\$ 118.21

PO Number: 341244 Supplier: SOCIAL STUDIES SCHOOL SERVICE Date PO 4/19/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LORIN GRISET ACADEMY	19-Apr-2016	\$ 278.06
Grand Total:					\$ 278.06

PO Number: 341245 Supplier: GOVCONNECTION Date PO 4/19/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	BUDGET	19-Apr-2016	\$ 930.85
Grand Total:					\$ 930.85

PO Number: 341246 Supplier: CDW GOVERNMENT, INC. Date PO 4/19/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	TAFT ELEMENTARY SCHOOL	19-Apr-2016	\$ -
Grand Total:					\$ -

PO Number: 341247 Supplier: JONES SCHOOL SUPPLY CO., INC. Date PO 4/19/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	REMINGTON ELEMENTARY SCHOOL	19-Apr-2016	\$ 72.24
Grand Total:					\$ 72.24

PO Number: 341248 Supplier: COMWEST CONSTRUCTION Date PO 4/19/2016

Fund 01	California Career Pathways Trust	Maintenance Contracts Repairs	REGIONAL OCCUPATIONAL PROGRAM	19-Apr-2016	\$ 425.00
Grand Total:					\$ 425.00

PO Number: 341249		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	4/19/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	19-Apr-2016	\$	112.81			
		Grand Total:			\$	112.81			
PO Number: 341250		Supplier: CDW GOVERNMENT, INC.		Date PO	4/19/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	KENNEDY ELEMENTARY SCHOOL	19-Apr-2016	\$	-			
		Grand Total:			\$	-			
PO Number: 341251		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	4/19/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	HEROES ELEMENTARY SCHOOL	19-Apr-2016	\$	328.10			
		Grand Total:			\$	328.10			
PO Number: 341252		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	4/19/2016				
Fund 01	Head Start	Materials & Supplies/Software	CHILD DEVELOPMENT	19-Apr-2016	\$	475.96			
		Grand Total:			\$	475.96			
PO Number: 341253		Supplier: NASCO MODESTO dba A DIVISION OF THE ARISTOTLE CORPORATION		Date PO	4/19/2016				
				Created:		2:04:06 PM			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	19-Apr-2016	\$	30.36			
		Grand Total:			\$	30.36			
PO Number: 341254		Supplier: LOS ANGELES COUNTY OFFICE OF EDUCATION		Date PO	4/19/2016				
				Created:		2:30:01 PM			
Fund 01	Unrestricted Discretionary Accounts	Travel Conference	PUPIL SUPPORT SERVICES	19-Apr-2016	\$	60.00			
		Grand Total:			\$	60.00			
PO Number: 341255		Supplier: OFFICE DEPOT		Date PO	4/19/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL	19-Apr-2016	\$	323.99			
		Grand Total:			\$	323.99			
PO Number: 341256		Supplier: COMMLINE, INC.		Date PO	4/19/2016				
Fund 81	Fund 81 Property & Liability	Other Contracts (Software Licensing, Physicals, etc)	RISK MANAGEMENT	19-Apr-2016	\$	440.00			
		Grand Total:			\$	440.00			
PO Number: 341257		Supplier: BARNES & NOBLE BOOKSELLERS, INC.		Date PO	4/19/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MIDDLE COLLEGE HIGH SCHOOL	19-Apr-2016	\$	27.60			
		Grand Total:			\$	27.60			
PO Number: 341258		Supplier: THE MUSIC HOUSE		Date PO	4/19/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	DIAMOND ELEMENTARY SCHOOL	19-Apr-2016	\$	700.00			
		Grand Total:			\$	700.00			
PO Number: 341260		Supplier: CULVER NEWLIN, INC.		Date PO	4/19/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SANTA ANA HIGH SCHOOL	19-Apr-2016	\$	2,916.00			
		Grand Total:			\$	2,916.00			

PO Number: 341261		Supplier: JESUSMYROCK.COM	Date PO	4/19/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SANTA ANA HIGH SCHOOL	19-Apr-2016	\$	128.24
						Grand Total:	\$	128.24
PO Number: 341262		Supplier: DISCOVERY CUBE ORANGE COUNTY	Date PO	4/19/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Other Contracts (Software Licensing, Physicals, etc)			FRANKLIN ELEMENTARY SCHOOL	19-Apr-2016	\$	500.00
						Grand Total:	\$	500.00
PO Number: 341263		Supplier: CASH SCHOOL FACILITIES LEADERSHIP	Date PO	4/19/2016				
Fund 01	Unrestricted Discretionary Accounts	Travel Conference			FACILITIES/GOVERNMENTAL RELATIONS	19-Apr-2016	\$	317.00
						Grand Total:	\$	317.00
PO Number: 341264		Supplier: JIM'S MUSIC CENTER, INC.	Date PO	4/20/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			STUDENT ACHIEVEMENT	20-Apr-2016	\$	364.50
						Grand Total:	\$	364.50
PO Number: 341265		Supplier: OFFICE DEPOT	Date PO	4/20/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	20-Apr-2016	\$	189.41
						Grand Total:	\$	189.41
PO Number: 341266		Supplier: OFFICE DEPOT	Date PO	4/20/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	20-Apr-2016	\$	798.03
						Grand Total:	\$	798.03
PO Number: 341267		Supplier: OFFICE DEPOT	Date PO	4/20/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MUIR FUNDAMENTAL ELEMENTARY SCHOOL	20-Apr-2016	\$	209.94
						Grand Total:	\$	209.94
PO Number: 341268		Supplier: HOSPITALITY 101, INC. dba CATERTRAX	Date PO	4/20/2016				
Fund 13	Child Nutrition: School Programs	Other Contracts (Software Licensing, Physicals, etc)			NUTRITION SERVICES	20-Apr-2016	\$	3,000.00
						Grand Total:	\$	3,000.00
PO Number: 341269		Supplier: OFFICE DEPOT	Date PO	4/20/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			HEROES ELEMENTARY SCHOOL	20-Apr-2016	\$	162.11
						Grand Total:	\$	162.11
PO Number: 341270		Supplier: SON TRUONG dba LOSO	Date PO	4/20/2016				
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software			COMMUNITY DAY HIGH SCHOOL	20-Apr-2016	\$	3,936.60
						Grand Total:	\$	3,936.60
PO Number: 341271		Supplier: SONIC SYSTEMS	Date PO	4/20/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CHAVEZ CONTINUATION HIGH SCHOOL	20-Apr-2016	\$	7,110.00
						Grand Total:	\$	7,110.00
PO Number: 341272		Supplier: GRAYBAR	Date PO	4/20/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CHAVEZ CONTINUATION HIGH SCHOOL	20-Apr-2016	\$	2,209.03
						Grand Total:	\$	2,209.03

PO Number: 341273 Supplier: OFFICE DEPOT Date PO 4/20/2016

Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	CARR INTERMEDIATE SCHOOL	20-Apr-2016	\$ 882.93
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Office Supplies	CARR INTERMEDIATE SCHOOL	20-Apr-2016	\$ 59.13
Grand Total:					\$ 942.06

PO Number: 341274 Supplier: EAGLE SOFTWARE Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Travel Conference	TECHNOLOGY INNOVATION SERVICES	20-Apr-2016	\$ 250.00
Grand Total:					\$ 250.00

PO Number: 341275 Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	20-Apr-2016	\$ 2,149.25
Grand Total:					\$ 2,149.25

PO Number: 341276 Supplier: CULVER NEWLIN, INC. Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	LORIN GRISET ACADEMY	20-Apr-2016	\$ 7,225.20
Grand Total:					\$ 7,225.20

PO Number: 341277 Supplier: APPLE, INC. Date PO 4/20/2016

Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	20-Apr-2016	\$ 7,166.88
Grand Total:					\$ 7,166.88

PO Number: 341278 Supplier: ADA BADMINTON & TENNIS Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	ESQUEDA ELEMENTARY SCHOOL	20-Apr-2016	\$ 415.80
Grand Total:					\$ 415.80

PO Number: 341279 Supplier: MARATHON INK SCREENPRINTING AND EMBROIDERY Date PO 4/20/2016
Created: 9:38:52 AM

Fund 01	NCLB:Title I, School Improvement Grant QEIA	Materials & Supplies/Software	VALLEY HIGH SCHOOL	20-Apr-2016	\$ 1,944.00
Grand Total:					\$ 1,944.00

PO Number: 341280 Supplier: RIFTON EQUIPMENT Date PO 4/20/2016

Fund 01	Special Education	Non-Capitalized Equipment	SPECIAL EDUCATION	20-Apr-2016	\$ 2,142.45
Grand Total:					\$ 2,142.45

PO Number: 341281 Supplier: VS ATHLETICS dba VENUE SPORTS/SPRINCO ATHLETICS Date PO 4/20/2016
Created: 9:45:07 AM

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTIAGO ELEMENTARY SCHOOL	20-Apr-2016	\$ 348.77
Grand Total:					\$ 348.77

PO Number: 341282 Supplier: THERAPY SHOPPE, INC. Date PO 4/20/2016

Fund 01	Special Education	Materials & Supplies/Software	SPECIAL EDUCATION	20-Apr-2016	\$ 60.65
Grand Total:					\$ 60.65

PO Number: 341283 Supplier: SUPER DUPER PUBLICATIONS Date PO 4/20/2016

Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE	20-Apr-2016	\$ 181.68
Grand Total:					\$ 181.68

PO Number: 341284 Supplier: CDW GOVERNMENT, INC. Date PO 4/20/2016

Fund 01	MediCal Administrative Activities (MAA)	Office Supplies	PUPIL SUPPORT SERVICES	20-Apr-2016	\$ 881.31
Grand Total:					\$ 881.31

PO Number: 341285 Supplier: EMERALD COVE OUTDOOR SCIENCE INSTITUTE Date PO 4/20/2016
Created: 9:58:57 AM

Fund 01	Fundraiser (Non ASB-PTA Deposits)	Other Contracts (Software Licensing, Physicals, etc)	MARTIN ELEMENTARY SCHOOL	20-Apr-2016	\$ 14,400.00
Grand Total:					\$ 14,400.00

PO Number: 341286 Supplier: REVOLUTION PREP, LLC Date PO 4/20/2016

Fund 01	Unrestricted - CAHSEE Intensive (7055)	Consultants Instructional	MIDDLE COLLEGE HIGH SCHOOL	20-Apr-2016	\$ 10,000.00
Grand Total:					\$ 10,000.00

PO Number: 341287 Supplier: GOVCONNECTION Date PO 4/20/2016

Fund 01	Special Education	Office Supplies	PSYCHOLOGICAL SERVICES/APE	20-Apr-2016	\$ 80.08
Grand Total:					\$ 80.08

PO Number: 341288 Supplier: APPLE, INC. Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	MCFADDEN INTERMEDIATE SCHOOL	20-Apr-2016	\$ 26,395.15
Grand Total:					\$ 26,395.15

PO Number: 341289 Supplier: BRETFORD MANUFACTURING Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	TECHNOLOGY INNOVATION SERVICES	20-Apr-2016	\$ 7,041.24
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	TECHNOLOGY INNOVATION SERVICES	20-Apr-2016	\$ 4,896.24
Grand Total:					\$ 11,937.48

PO Number: 341290 Supplier: APPLE, INC. Date PO 4/20/2016

Fund 01	Special Education	Non-Capitalized Equipment	SPECIAL EDUCATION	20-Apr-2016	\$ 1,640.64
Grand Total:					\$ 1,640.64

PO Number: 341291 Supplier: AREY JONES EDUCATIONAL SOLUTIONS Date PO 4/20/2016

Fund 01	Special Education	Materials & Supplies/Software	HARVEY ELEMENTARY SCHOOL	20-Apr-2016	\$ 286.23
Grand Total:					\$ 286.23

PO Number: 341292 Supplier: APPLE, INC. Date PO 4/20/2016

Fund 01	Education Academy [0434] CHS	Non-Capitalized Equipment	CENTURY HIGH SCHOOL	20-Apr-2016	\$ 2,164.32
Grand Total:					\$ 2,164.32

PO Number: 341293 Supplier: GOVCONNECTION Date PO 4/20/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	20-Apr-2016	\$ 115.43
Grand Total:					\$ 115.43

PO Number: 341294 Supplier: APPLE, INC. Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	KENNEDY ELEMENTARY SCHOOL	20-Apr-2016	\$ 2,775.60
Grand Total:					\$ 2,775.60

PO Number: 341295		Supplier: GOVCONNECTION	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			SANTA ANA HIGH SCHOOL	20-Apr-2016	\$ 666.08
						Grand Total:	\$ 666.08
PO Number: 341296		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			TECHNOLOGY INNOVATION SERVICES	20-Apr-2016	\$ 25,785.73
						Grand Total:	\$ 25,785.73
PO Number: 341297		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			EDUCATIONAL SERVICES DIVISION	20-Apr-2016	\$ 1,550.64
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			K-12 TEACHING AND LEARNING	20-Apr-2016	\$ 1,550.64
						Grand Total:	\$ 3,101.28
PO Number: 341298		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	Unrestricted Discretionary Accounts	Replacement of Equipment			TECHNOLOGY INNOVATION SERVICES	20-Apr-2016	\$ 41,867.28
						Grand Total:	\$ 41,867.28
PO Number: 341299		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			MONTE VISTA ELEMENTARY SCHOOL	20-Apr-2016	\$ 11,449.39
						Grand Total:	\$ 11,449.39
PO Number: 341300		Supplier: APPLE, INC.	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			HENINGER ELEMENTARY SCHOOL	20-Apr-2016	\$ 7,689.60
						Grand Total:	\$ 7,689.60
PO Number: 341301		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	Unrestricted Discretionary Accounts	Replacement of Equipment			TECHNOLOGY INNOVATION SERVICES	20-Apr-2016	\$ 149,299.20
						Grand Total:	\$ 149,299.20
PO Number: 341302		Supplier: 17TH LAWNMOWER	Date PO	4/20/2016			
Fund 01	Unrestricted Discretionary Accounts	Grounds Maintenance Supplies			BUILDING SERVICES	20-Apr-2016	\$ 1,841.15
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			BUILDING SERVICES	20-Apr-2016	\$ 3,581.96
						Grand Total:	\$ 5,423.11
PO Number: 341303		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			K-12 SCHOOL PERFORMANCE AND CULTURE	20-Apr-2016	\$ 1,550.64
						Grand Total:	\$ 1,550.64
PO Number: 341304		Supplier: CDW GOVERNMENT, INC.	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			CARVER ELEMENTARY SCHOOL	20-Apr-2016	\$ 5,775.96
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			CARVER ELEMENTARY SCHOOL	20-Apr-2016	\$ 2,699.23
						Grand Total:	\$ 8,475.19
PO Number: 341305		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			SIERRA PREPARATORY ACADEMY	20-Apr-2016	\$ 21,328.91
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment			SIERRA PREPARATORY ACADEMY	20-Apr-2016	\$ 2,646.00
						Grand Total:	\$ 23,974.91

PO Number: 341306		Supplier: APPLE, INC.	Date PO	4/20/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			K-12 TEACHING AND LEARNING	20-Apr-2016	\$ 1,711.32
						Grand Total:	\$ 1,711.32
PO Number: 341307		Supplier: APPLE, INC.	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			ADAMS ELEMENTARY SCHOOL	20-Apr-2016	\$ 6,225.12
						Grand Total:	\$ 6,225.12
PO Number: 341308		Supplier: APPLE, INC.	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment			ROOSEVELT ELEMENTARY SCHOOL	20-Apr-2016	\$ 520.56
						Grand Total:	\$ 520.56
PO Number: 341309		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment			REMINGTON ELEMENTARY SCHOOL	20-Apr-2016	\$ 1,511.68
						Grand Total:	\$ 1,511.68
PO Number: 341310		Supplier: AREY JONES EDUCATIONAL SOLUTIONS	Date PO	4/20/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment			WILLARD INTERMEDIATE SCHOOL	20-Apr-2016	\$ 7,290.00
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			WILLARD INTERMEDIATE SCHOOL	20-Apr-2016	\$ 14,580.00
						Grand Total:	\$ 21,870.00
PO Number: 341311		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY	Date PO	4/20/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			SUPERINTENDENT'S OFFICE	20-Apr-2016	\$ 295.23
						Grand Total:	\$ 295.23
PO Number: 341312		Supplier: PROJECT LEAD THE WAY, INC.	Date PO	4/20/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	20-Apr-2016	\$ 4,590.00
						Grand Total:	\$ 4,590.00
PO Number: 341313		Supplier: OFFICE DEPOT	Date PO	4/20/2016			
Fund 01	S.D. Bechtel, Jr. Foundation	Materials & Supplies/Software			STAFF DEVELOPMENT	20-Apr-2016	\$ 272.01
						Grand Total:	\$ 272.01
PO Number: 341314		Supplier: ACTION SALES	Date PO	4/20/2016			
Fund 13	Child Nutrition: School Programs	Non-Capitalized Equipment			NUTRITION SERVICES	20-Apr-2016	\$ 2,959.20
						Grand Total:	\$ 2,959.20
PO Number: 341315		Supplier: PROJECT LEAD THE WAY, INC.	Date PO	4/20/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	20-Apr-2016	\$ 10,441.44
						Grand Total:	\$ 10,441.44
PO Number: 341316		Supplier: PROJECT LEAD THE WAY, INC.	Date PO	4/20/2016			
Fund 01	California Career Pathways Trust	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	20-Apr-2016	\$ 9,766.44
						Grand Total:	\$ 9,766.44

PO Number: 341317		Supplier: GOVCONNECTION		Date PO	4/20/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	Taft Elementary School	20-Apr-2016	\$	309.47	
		Grand Total:			\$	309.47	
PO Number: 341318		Supplier: PROJECT LEAD THE WAY, INC.		Date PO	4/20/2016		
Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	20-Apr-2016	\$	9,766.44	
		Grand Total:			\$	9,766.44	
PO Number: 341319		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	4/20/2016		
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE	20-Apr-2016	\$	297.99	
		Grand Total:			\$	297.99	
PO Number: 341320		Supplier: SOCIAL THINKING		Date PO	4/20/2016		
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE	20-Apr-2016	\$	114.47	
		Grand Total:			\$	114.47	
PO Number: 341321		Supplier: AMSTERDAM PRINTING AND LITHO COMPANY		Date PO	4/20/2016		
		Created:		2:26:44 PM			
PO Number: 341322		Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY		Date PO	4/20/2016		
Fund 01	Education Academy [0434] CHS	Materials & Supplies/Software	CENTURY HIGH SCHOOL	20-Apr-2016	\$	339.77	
		Grand Total:			\$	339.77	
PO Number: 341323		Supplier: GOVCONNECTION		Date PO	4/20/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	20-Apr-2016	\$	98.70	
		Grand Total:			\$	98.70	
PO Number: 341324		Supplier: FLINN SCIENTIFIC, INC.		Date PO	4/20/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	KENNEDY ELEMENTARY SCHOOL	20-Apr-2016	\$	123.12	
		Grand Total:			\$	123.12	
PO Number: 341326		Supplier: EDUCATIONAL INNOVATIONS, INC. dba SCIENCE BIB STORE		Date PO	4/20/2016		
		Created:		3:06:13 PM			
PO Number: 341327		Supplier: PRO-ED		Date PO	4/20/2016		
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	20-Apr-2016	\$	43.04	
		Grand Total:			\$	43.04	
PO Number: 341328		Supplier: OFFICE DEPOT		Date PO	4/20/2016		
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software	SPEECH & LANGUAGE	20-Apr-2016	\$	109.19	
		Grand Total:			\$	109.19	
PO Number: 341328		Supplier: OFFICE DEPOT		Date PO	4/20/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	CARVER ELEMENTARY SCHOOL	20-Apr-2016	\$	1,197.94	
		Grand Total:			\$	1,197.94	

PO Number: 341329 Supplier: SPORTS FACILITIES GROUP, INC. Date PO 4/20/2016

Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	SEGERSTROM HIGH SCHOOL	20-Apr-2016	\$ 7,170.00
Grand Total:					\$ 7,170.00

PO Number: 341330 Supplier: SIGNAL HILL AUTO ENTERPRISES dba SUPPLY SOLUTIONS Date PO 4/20/2016
Created: 3:30:11 PM

Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	SANTA ANA HIGH SCHOOL	20-Apr-2016	\$ 38,477.40
Grand Total:					\$ 38,477.40

PO Number: 341331 Supplier: CULVER NEWLIN, INC. Date PO 4/20/2016

Fund 01	NCLB:Title I,School Improvement Grant QEIA	Materials & Supplies/Software	VALLEY HIGH SCHOOL	20-Apr-2016	\$ 7,500.38
Grand Total:					\$ 7,500.38

PO Number: 341332 Supplier: SCHOLASTIC ACTION Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	KING ELEMENTARY SCHOOL	20-Apr-2016	\$ 225.01
Grand Total:					\$ 225.01

PO Number: 341333 Supplier: SCHOLASTIC ACTION Date PO 4/20/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	KING ELEMENTARY SCHOOL	20-Apr-2016	\$ 833.49
Grand Total:					\$ 833.49

PO Number: 341334 Supplier: OC ZOO IRVINE REGIONAL PARK Date PO 4/20/2016

Fund 01	Donations (Miscellaneous)	Other Contracts (Software Licensing, Physicals, etc)	MADISON ELEMENTARY SCHOOL	20-Apr-2016	\$ 340.00
Grand Total:					\$ 340.00

PO Number: 341335 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Health Supplies	Taft ELEMENTARY SCHOOL	21-Apr-2016	\$ 20.48
Grand Total:					\$ 20.48

PO Number: 341336 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software	PUPIL SUPPORT SERVICES	21-Apr-2016	\$ 150.45
Grand Total:					\$ 150.45

PO Number: 341337 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	EMPLOYEE BENEFITS ADMINISTRATION	21-Apr-2016	\$ 163.75
Grand Total:					\$ 163.75

PO Number: 341338 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	THORPE FUNDAMENTAL ELEMENTARY SCHOOL	21-Apr-2016	\$ 63.44
Grand Total:					\$ 63.44

PO Number: 341339 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	21-Apr-2016	\$ 72.35
Grand Total:					\$ 72.35

PO Number: 341340		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 01	Special Education	Materials & Supplies/Software				GODINEZ FUNDAMENTAL HIGH SCHOOL	21-Apr-2016 \$ 317.68
						Grand Total:	\$ 317.68
PO Number: 341341		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies				RESEARCH AND EVALUATION	21-Apr-2016 \$ 326.87
						Grand Total:	\$ 326.87
PO Number: 341342		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 01	Education Academy [0434] CHS	Materials & Supplies/Software				CENTURY HIGH SCHOOL	21-Apr-2016 \$ 133.81
						Grand Total:	\$ 133.81
PO Number: 341343		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				LOWELL ELEMENTARY SCHOOL	21-Apr-2016 \$ 374.54
						Grand Total:	\$ 374.54
PO Number: 341344		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria				NUTRITION SERVICES	21-Apr-2016 \$ 182.62
						Grand Total:	\$ 182.62
PO Number: 341345		Supplier: AVID CENTER		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Travel Conference				JACKSON ELEMENTARY SCHOOL	21-Apr-2016 \$ 3,625.00
						Grand Total:	\$ 3,625.00
PO Number: 341346		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Office Supplies				SANTA ANA HIGH SCHOOL	21-Apr-2016 \$ 200.71
						Grand Total:	\$ 200.71
PO Number: 341347		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software				EARLY CHILDHOOD EDUCATION	21-Apr-2016 \$ 61.64
						Grand Total:	\$ 61.64
PO Number: 341348		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				WASHINGTON ELEMENTARY SCHOOL	21-Apr-2016 \$ 73.19
						Grand Total:	\$ 73.19
PO Number: 341349		Supplier: DEMCO		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment				GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	21-Apr-2016 \$ 2,220.48
						Grand Total:	\$ 2,220.48
PO Number: 341350		Supplier: OFFICE DEPOT		Date PO	4/21/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software				MONTE VISTA ELEMENTARY SCHOOL	21-Apr-2016 \$ 3,822.47
						Grand Total:	\$ 3,822.47
PO Number: 341351		Supplier: ACTION SALES		Date PO	4/21/2016		
Fund 13	Child Nutrition: School Programs	Other Equipment				NUTRITION SERVICES	21-Apr-2016 \$ 6,565.32
						Grand Total:	\$ 6,565.32

PO Number: 341352 Supplier: SCHOOL NURSE SUPPLY, INC. Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Health Supplies	MADISON ELEMENTARY SCHOOL	21-Apr-2016	\$ 264.25
				Grand Total:	\$ 264.25

PO Number: 341353 Supplier: SCHOOL NURSE SUPPLY, INC. Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Health Supplies	MUIR FUNDAMENTAL ELEMENTARY SCHOOL	21-Apr-2016	\$ 496.94
				Grand Total:	\$ 496.94

PO Number: 341354 Supplier: ACTION SALES Date PO 4/21/2016

Fund 13	Child Nutrition- School Programs	Other Equipment	NUTRITION SERVICES	21-Apr-2016	\$ 6,565.32
				Grand Total:	\$ 6,565.32

PO Number: 341355 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL	21-Apr-2016	\$ 1,228.16
				Grand Total:	\$ 1,228.16

PO Number: 341356 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	21-Apr-2016	\$ 1,658.96
				Grand Total:	\$ 1,658.96

PO Number: 341357 Supplier: HERE COMES MONEY Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	JACKSON ELEMENTARY SCHOOL	21-Apr-2016	\$ 2,008.80
				Grand Total:	\$ 2,008.80

PO Number: 341358 Supplier: AVID CENTER Date PO 4/21/2016

Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	ESQUEDA ELEMENTARY SCHOOL	21-Apr-2016	\$ 10,875.00
				Grand Total:	\$ 10,875.00

PO Number: 341359 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	21-Apr-2016	\$ 654.41
				Grand Total:	\$ 654.41

PO Number: 341360 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CENTURY HIGH SCHOOL	21-Apr-2016	\$ 461.36
				Grand Total:	\$ 461.36

PO Number: 341361 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	21-Apr-2016	\$ 332.57
				Grand Total:	\$ 332.57

PO Number: 341362 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Special Education	Office Supplies	MITCHELL CHILD DEVELOPMENT CENTER	21-Apr-2016	\$ 320.23
				Grand Total:	\$ 320.23

PO Number: 341363 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Special Education	Office Supplies	TRANSITION PROGRAMS	21-Apr-2016	\$ 2,669.90
				Grand Total:	\$ 2,669.90

PO Number: 341364		Supplier: TAYMARK dba ANDERSON'S	Date PO	4/21/2016				
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		LORIN GRISSET ACADEMY	21-Apr-2016	\$	98.24
						Grand Total:	\$	98.24
PO Number: 341365		Supplier: QUILL CORPORATION	Date PO	4/21/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software		SANTIAGO ELEMENTARY SCHOOL	21-Apr-2016	\$	65.97
						Grand Total:	\$	65.97
PO Number: 341366		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	4/21/2016				
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		LORIN GRISSET ACADEMY	21-Apr-2016	\$	557.22
						Grand Total:	\$	557.22
PO Number: 341367		Supplier: STAPLES BUSINESS ADVANTAGE	Date PO	4/21/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software		PIO-PICO ELEMENTARY SCHOOL	21-Apr-2016	\$	196.87
						Grand Total:	\$	196.87
PO Number: 341368		Supplier: ULINE SHIPPING SUPPLIES	Date PO	4/21/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software		KING ELEMENTARY SCHOOL	21-Apr-2016	\$	268.08
						Grand Total:	\$	268.08
PO Number: 341369		Supplier: ROCHESTER 100, INC.	Date PO	4/21/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software		HEROES ELEMENTARY SCHOOL	21-Apr-2016	\$	437.40
						Grand Total:	\$	437.40
PO Number: 341370		Supplier: CUE CONFERENCE REGISTRATION	Date PO	4/21/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Travel Conference		SIERRA PREPARATORY ACADEMY	21-Apr-2016	\$	960.00
						Grand Total:	\$	960.00
PO Number: 341371		Supplier: BLICK ART MATERIALS dba DICK BLICK COMPANY	Date PO	4/21/2016				
			Created:	1:39:43 PM				
PO Number: 341372		Supplier: PAUL H. BROOKES PUBLISHING	Date PO	4/21/2016				
Fund 01	Unrestricted Discretionary Accounts		Materials & Supplies/Software		LATHROP INTERMEDIATE SCHOOL	21-Apr-2016	\$	75.17
						Grand Total:	\$	75.17
PO Number: 341373		Supplier: DEMCO	Date PO	4/21/2016				
Fund 01	Special Education		Materials & Supplies/Software		SPEECH & LANGUAGE	21-Apr-2016	\$	148.83
						Grand Total:	\$	148.83
PO Number: 341374		Supplier: SUPER DUPER PUBLICATIONS	Date PO	4/21/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A		Materials & Supplies/Software		WALKER ELEMENTARY SCHOOL	21-Apr-2016	\$	270.45
						Grand Total:	\$	270.45
PO Number: 341374		Supplier: SUPER DUPER PUBLICATIONS	Date PO	4/21/2016				
Fund 01	Special Education		Materials & Supplies/Software		SPEECH & LANGUAGE	21-Apr-2016	\$	295.87
						Grand Total:	\$	295.87

PO Number: 341375		Supplier: SUPER DUPER PUBLICATIONS		Date PO	4/21/2016		
Fund 01	Special Education	Materials & Supplies/Software	SPEECH & LANGUAGE	21-Apr-2016	\$	272.11	
				Grand Total:	\$	272.11	
PO Number: 341376		Supplier: MUSIC AND ARTS		Date PO	4/21/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	21-Apr-2016	\$	2,316.60	
				Grand Total:	\$	2,316.60	
PO Number: 341377		Supplier: VISION MARKING DEVICES		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CENTURY HIGH SCHOOL	21-Apr-2016	\$	205.74	
				Grand Total:	\$	205.74	
PO Number: 341378		Supplier: THE LINTON CO. DBA RIDGE GROUP, INC.		Date PO	4/21/2016		
Fund 01	Special Ed: IDEA Preschool Local Entitlement, Part B, Sec 611	Materials & Supplies/Software	MITCHELL CHILD DEVELOPMENT CENTER	21-Apr-2016	\$	1,230.19	
				Grand Total:	\$	1,230.19	
PO Number: 341379		Supplier: US SCHOOL SUPPLY, INC.		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	21-Apr-2016	\$	204.66	
				Grand Total:	\$	204.66	
PO Number: 341380		Supplier: MUSIC AND ARTS		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	MIDDLE COLLEGE HIGH SCHOOL	21-Apr-2016	\$	1,107.27	
				Grand Total:	\$	1,107.27	
PO Number: 341381		Supplier: MUSIC AND ARTS		Date PO	4/21/2016		
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	SIERRA PREPARATORY ACADEMY	21-Apr-2016	\$	1,294.27	
				Grand Total:	\$	1,294.27	
PO Number: 341382		Supplier: LAKESHORE LEARNING MATERIALS		Date PO	4/21/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	KING ELEMENTARY SCHOOL	21-Apr-2016	\$	92.18	
				Grand Total:	\$	92.18	
PO Number: 341383		Supplier: TEACHER CREATED MATERIALS		Date PO	4/21/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	WILSON ELEMENTARY SCHOOL	21-Apr-2016	\$	1,519.12	
				Grand Total:	\$	1,519.12	
PO Number: 341384		Supplier: GILMAN GEAR		Date PO	4/21/2016		
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	VALLEY HIGH SCHOOL	21-Apr-2016	\$	8,602.20	
				Grand Total:	\$	8,602.20	
PO Number: 341385		Supplier: THE LIBRARY STORE, INC.		Date PO	4/21/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SANTIAGO ELEMENTARY SCHOOL	21-Apr-2016	\$	154.87	
				Grand Total:	\$	154.87	

PO Number: 341386 Supplier: ADVANCED MANUFACTURING TECH, INC. Date PO 4/21/2016

Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	21-Apr-2016	\$ 529.20
Fund 01	California Career Pathways Trust	Non-Capitalized Equipment	REGIONAL OCCUPATIONAL PROGRAM	21-Apr-2016	\$ 3,223.80
Grand Total:					\$ 3,753.00

PO Number: 341387 Supplier: OFFICE DEPOT Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	21-Apr-2016	\$ 454.12
Grand Total:					\$ 454.12

PO Number: 341388 Supplier: DYNATRONICS CORPORATION Date PO 4/21/2016

Fund 01	Special Education	Non-Capitalized Equipment	SPECIAL EDUCATION	21-Apr-2016	\$ 2,476.44
Grand Total:					\$ 2,476.44

PO Number: 341389 Supplier: TEXTBOOK WAREHOUSE, LLC Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	GREENVILLE FUNDAMENTAL ELEMENTARY SCHOOL	21-Apr-2016	\$ 135.76
Grand Total:					\$ 135.76

PO Number: 341390 Supplier: FUN AND FUNCTION, LLC Date PO 4/21/2016

Fund 01	Special Education	Materials & Supplies/Software	SPECIAL EDUCATION	21-Apr-2016	\$ 84.18
Grand Total:					\$ 84.18

PO Number: 341391 Supplier: PRESTWICK HOUSE, INC. Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MIDDLE COLLEGE HIGH SCHOOL	21-Apr-2016	\$ 863.98
Grand Total:					\$ 863.98

PO Number: 341392 Supplier: ALUMINUM SEATING, INC. Date PO 4/21/2016

Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	SEGERSTROM HIGH SCHOOL	21-Apr-2016	\$ 36,180.00
Grand Total:					\$ 36,180.00

PO Number: 341393 Supplier: ARBOR SCIENTIFIC Date PO 4/21/2016

Fund 01	ASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	21-Apr-2016	\$ 1,340.43
Grand Total:					\$ 1,340.43

PO Number: 341394 Supplier: ROCHESTER 100, INC. Date PO 4/21/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MARTIN ELEMENTARY SCHOOL	21-Apr-2016	\$ 1,080.00
Grand Total:					\$ 1,080.00

PO Number: 341395 Supplier: ULINE SHIPPING SUPPLIES Date PO 4/21/2016

Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria	NUTRITION SERVICES	21-Apr-2016	\$ 91.69
Grand Total:					\$ 91.69

PO Number: 341396 Supplier: SAMCO Date PO 4/21/2016

Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria	MCFADDEN INTERMEDIATE SCHOOL	21-Apr-2016	\$ 257.08
Grand Total:					\$ 257.08

PO Number: 341397 Supplier: THINK TOGETHER Date PO 4/22/2016

Fund 01	21st Century ASSETS (roll-up 4124)	Consultant Noninstructional	EDUCATIONAL SERVICES DIVISION	22-Apr-2016	\$ 25,000.00
Fund 01	21st Century ASSETS (roll-up 4124)	Sub-Agreements for Services	EDUCATIONAL SERVICES DIVISION	22-Apr-2016	\$ 68,750.00
Grand Total:					\$ 93,750.00

PO Number: 341398 Supplier: THINK TOGETHER Date PO 4/22/2016

Fund 01	21st Century ASSETS (roll-up 4124)	Consultant Noninstructional	EDUCATIONAL SERVICES DIVISION	22-Apr-2016	\$ 10,650.00
Grand Total:					\$ 10,650.00

PO Number: 341399 Supplier: BERTRAND'S MUSIC ENTERPRISES Date PO 4/22/2016

Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	EDUCATIONAL SERVICES DIVISION	22-Apr-2016	\$ 1,965.53
Fund 01	One-Time Discretionary Funds	Non-Capitalized Equipment	EDUCATIONAL SERVICES DIVISION	22-Apr-2016	\$ 73,183.45
Grand Total:					\$ 75,148.98

PO Number: 341400 Supplier: VANDA KING ENTERTAINMENT dba PIANO SHOWCASE Date PO 4/22/2016 Created: 9:24:43 AM

Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment	SANTA ANA HIGH SCHOOL	22-Apr-2016	\$ 720.68
Grand Total:					\$ 720.68

PO Number: 341401 Supplier: CHANNING BETE COMPANY, INC. Date PO 4/22/2016

Fund 01	Unrestricted - Regional Occupational Center Prog (ROC/P 6350)	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	22-Apr-2016	\$ 1,721.94
Grand Total:					\$ 1,721.94

PO Number: 341402 Supplier: POSITIVE PROMOTIONS, INC. Date PO 4/22/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	MIDDLE COLLEGE HIGH SCHOOL	22-Apr-2016	\$ 149.26
Grand Total:					\$ 149.26

PO Number: 341403 Supplier: POSITIVE PROMOTIONS, INC. Date PO 4/22/2016

Fund 01	Unrestricted Discretionary Accounts	Office Supplies	LATHROP INTERMEDIATE SCHOOL	22-Apr-2016	\$ 983.06
Grand Total:					\$ 983.06

PO Number: 341404 Supplier: ISTE Date PO 4/22/2016

Fund 01	ASA>Title I Basic Grants Low-Income and Neglected, Part A	Travel Conference	SEGERSTROM HIGH SCHOOL	22-Apr-2016	\$ 3,952.00
Grand Total:					\$ 3,952.00

PO Number: 341405 Supplier: AVID CENTER Date PO 4/22/2016

Fund 01	AVID-OCDE Destination Graduation-Interm Schs	Travel Conference	SPURGEON INTERMEDIATE SCHOOL	22-Apr-2016	\$ 7,975.00
Grand Total:					\$ 7,975.00

PO Number: 341406 Supplier: CLASSROOM SUPPLY BY QUALITY PRODUCTS, INC. Date PO 4/22/2016 Created: 12:08:31 PM

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL	22-Apr-2016	\$ 695.34
Grand Total:					\$ 695.34

PO Number: 341407 Supplier: SARGENT WELCH SCIENTIFIC Date PO 4/22/2016

Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	22-Apr-2016	\$ 2,042.50
Grand Total:					\$ 2,042.50

PO Number: 341408	Supplier: LISA FAWN BARSAMIAN dba OFFICE SEATING OUTLET	Date PO Created: 4/22/2016 12:24:30 PM							
Fund 01	Unrestricted Discretionary Accounts	Office Supplies	SANTA ANA HIGH SCHOOL	22-Apr-2016	\$ 894.24				
				Grand Total:	\$ 894.24				
PO Number: 341409	Supplier: WARD'S NATURAL SCIENCE	Date PO 4/22/2016							
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	SEGERSTROM HIGH SCHOOL	22-Apr-2016	\$ 2,910.27				
				Grand Total:	\$ 2,910.27				
PO Number: 341410	Supplier: MARK J. RANKIN dba RANKIN'S COMMERCIAL SECURITY	Date PO Created: 4/22/2016 1:30:34 PM							
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	22-Apr-2016	\$ 3,400.00				
				Grand Total:	\$ 3,400.00				
PO Number: 341411	Supplier: ROBERTO ZAVALA dba GALAXY PARTY RENTALS	Date PO Created: 4/22/2016 2:24:49 PM							
Fund 01	Unrestricted Discretionary Accounts	Rental Contracts	SEGERSTROM HIGH SCHOOL	22-Apr-2016	\$ 1,500.00				
				Grand Total:	\$ 1,500.00				
PO Number: 341412	Supplier: INDIAN PAIRIE CUSD 204	Date PO 4/22/2016							
Fund 01	LCFF-Supplemental/Concentration	Travel Conference	EDUCATIONAL SERVICES DIVISION	22-Apr-2016	\$ 250.00				
				Grand Total:	\$ 250.00				
PO Number: 341413	Supplier: BAT JAC GLASS, INC.	Date PO 4/22/2016							
Fund 01	Unrestricted Discretionary Accounts	Building Contractor	COMMUNITY DAY HIGH SCHOOL	22-Apr-2016	\$ 2,590.92				
				Grand Total:	\$ 2,590.92				
PO Number: 341414	Supplier: COMMERCIAL DOOR OF ORANGE COUNTY, INC.	Date PO Created: 4/22/2016 5:49:33 PM							
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	22-Apr-2016	\$ 2,533.68				
				Grand Total:	\$ 2,533.68				
PO Number: 341415	Supplier: MARATHON INK SCREENPRINTING AND EMBROIDERY	Date PO Created: 4/25/2016 10:51:18 AM							
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	25-Apr-2016	\$ 727.92				
				Grand Total:	\$ 727.92				
PO Number: 341416	Supplier: IMAGE GRAFICS	Date PO 4/25/2016							
Fund 01	California Career Pathways Trust	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	25-Apr-2016	\$ 701.34				
Fund 01	One-Time Discretionary Funds	Materials & Supplies/Software	SADDLEBACK HIGH SCHOOL	25-Apr-2016	\$ 701.34				
				Grand Total:	\$ 1,402.68				
PO Number: 341417	Supplier: VEX ROBOTICS, INC.	Date PO 4/25/2016							
Fund 01	30-H2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	25-Apr-2016	\$ 1,437.01				
				Grand Total:	\$ 1,437.01				

PO Number: 341418		Supplier: GRAINGER	Date PO 4/25/2016		
Fund 01	Ongoing & Major Maintenance Account	Electrical/Electronics Building Maintenance Supplies	BUILDING SERVICES	25-Apr-2016	\$ 572.54
				Grand Total:	\$ 572.54
PO Number: 341419		Supplier: JONES SCHOOL SUPPLY CO., INC.	Date PO 4/25/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MIDDLE COLLEGE HIGH SCHOOL	25-Apr-2016	\$ 4,769.96
				Grand Total:	\$ 4,769.96
PO Number: 341420		Supplier: INTERCOM CLOCKS & SIGNAL SERVICE	Date PO 4/25/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	25-Apr-2016	\$ 4,229.60
				Grand Total:	\$ 4,229.60
PO Number: 341421		Supplier: BOON TRADING COMPANY, LLC dba MYPROJECTORLAMPS.COM	Date PO 4/25/2016 Created: 12:19:41 PM		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	VALLEY HIGH SCHOOL	25-Apr-2016	\$ 828.19
				Grand Total:	\$ 828.19
PO Number: 341422		Supplier: BLACK BIRD FIRE PROTECTION	Date PO 4/25/2016		
Fund 01	Ongoing & Major Maintenance Account	Maintenance Contracts Repairs	BUILDING SERVICES	25-Apr-2016	\$ 449.16
				Grand Total:	\$ 449.16
PO Number: 341423		Supplier: NAESP dba NAESP, PRESIDENT'S EDUCATION WARD PROGRAM, PEAP, AMERICAN CITIZENSHIP AWARD, ACA	Date PO 4/25/2016 Created: 12:42:49 PM		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	MIDDLE COLLEGE HIGH SCHOOL	25-Apr-2016	\$ 291.60
				Grand Total:	\$ 291.60
PO Number: 341424		Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY	Date PO 4/25/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment	VALLEY HIGH SCHOOL	25-Apr-2016	\$ 777.60
				Grand Total:	\$ 777.60
PO Number: 341425		Supplier: CAROLINA BIOLOGICAL SUPPLY COMPANY	Date PO 4/25/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	25-Apr-2016	\$ 2,769.93
				Grand Total:	\$ 2,769.93
PO Number: 341426		Supplier: CDW GOVERNMENT, INC.	Date PO 4/25/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LATHROP INTERMEDIATE SCHOOL	25-Apr-2016	\$ 170.32
				Grand Total:	\$ 170.32
PO Number: 341427		Supplier: SCHOOL OUTFITTERS, LLC	Date PO 4/25/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	ESQUEDA ELEMENTARY SCHOOL	25-Apr-2016	\$ 1,093.10
				Grand Total:	\$ 1,093.10
PO Number: 341428		Supplier: THERAPRO	Date PO 4/25/2016		
Fund 01	Special Education	Materials & Supplies/Software	SPECIAL EDUCATION	25-Apr-2016	\$ 50.20
				Grand Total:	\$ 50.20

PO Number: 341429		Supplier: THERAPRO	Date PO	4/25/2016				
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software			SPEECH & LANGUAGE	25-Apr-2016	\$	202.87
						Grand Total:	\$	202.87
PO Number: 341430		Supplier: ELECTRONIX EXPRESS	Date PO	4/25/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	25-Apr-2016	\$	527.17
						Grand Total:	\$	527.17
PO Number: 341431		Supplier: PIONEER DRAMA SERVICE, INC.	Date PO	4/25/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	25-Apr-2016	\$	128.52
						Grand Total:	\$	128.52
PO Number: 341432		Supplier: BLICK ART MATERIALS dba DICK BLICK COMPANY	Date PO	4/25/2016				
		Created:		1:48:54 PM				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SEGERSTROM HIGH SCHOOL	25-Apr-2016	\$	66.33
						Grand Total:	\$	66.33
PO Number: 341433		Supplier: SUPER DUPER PUBLICATIONS	Date PO	4/25/2016				
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software			SPEECH & LANGUAGE	25-Apr-2016	\$	97.10
						Grand Total:	\$	97.10
PO Number: 341434		Supplier: S AND S WORLDWIDE, INC.	Date PO	4/25/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	25-Apr-2016	\$	129.24
						Grand Total:	\$	129.24
PO Number: 341435		Supplier: SUPER DUPER PUBLICATIONS	Date PO	4/25/2016				
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software			SPEECH & LANGUAGE	25-Apr-2016	\$	296.65
						Grand Total:	\$	296.65
PO Number: 341436		Supplier: CULVER NEWLIN, INC.	Date PO	4/25/2016				
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			EDISON ELEMENTARY SCHOOL	25-Apr-2016	\$	17,166.50
						Grand Total:	\$	17,166.50
PO Number: 341437		Supplier: CLASSROOM DIRECT.COM	Date PO	4/25/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			LORIN GRISET ACADEMY	25-Apr-2016	\$	38.88
						Grand Total:	\$	38.88
PO Number: 341438		Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY	Date PO	4/25/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			WILLARD INTERMEDIATE SCHOOL	25-Apr-2016	\$	546.80
						Grand Total:	\$	546.80
PO Number: 341439		Supplier: TAYMARK dba ANDERSON'S	Date PO	4/25/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			SEPULVEDA ELEMENTARY SCHOOL	25-Apr-2016	\$	484.91
						Grand Total:	\$	484.91

PO Number: 341440		Supplier: LITTLEBITS ELECTRONICS, INC.	Date PO	4/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			MIDDLE COLLEGE HIGH SCHOOL	25-Apr-2016	\$ 307.75
						Grand Total:	\$ 307.75
PO Number: 341441		Supplier: GORM, INC.	Date PO	4/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Custodial Supplies			BUILDING SERVICES	25-Apr-2016	\$ 577.77
						Grand Total:	\$ 577.77
PO Number: 341442		Supplier: SCHOOL HEALTH CORPORATION	Date PO	4/25/2016			
Fund 01	Special Education	Health Supplies			MITCHELL CHILD DEVELOPMENT CENTER	25-Apr-2016	\$ 145.31
						Grand Total:	\$ 145.31
PO Number: 341443		Supplier: PEARSON ASSESSMENTS	Date PO	4/25/2016			
Fund 01	Special Education	Materials & Supplies/Software			SPEECH & LANGUAGE	25-Apr-2016	\$ 139.05
						Grand Total:	\$ 139.05
PO Number: 341444		Supplier: SUPER DUPER PUBLICATIONS	Date PO	4/25/2016			
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software			SPEECH & LANGUAGE	25-Apr-2016	\$ 322.66
						Grand Total:	\$ 322.66
PO Number: 341445		Supplier: SUPER DUPER PUBLICATIONS	Date PO	4/25/2016			
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software			SPEECH & LANGUAGE	25-Apr-2016	\$ 323.87
						Grand Total:	\$ 323.87
PO Number: 341446		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			REMINGTON ELEMENTARY SCHOOL	25-Apr-2016	\$ 478.76
						Grand Total:	\$ 478.76
PO Number: 341447		Supplier: S & S WORLDWIDE, INC.	Date PO	4/25/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			DIAMOND ELEMENTARY SCHOOL	25-Apr-2016	\$ 577.90
						Grand Total:	\$ 577.90
PO Number: 341448		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	Head Start	Materials & Supplies/Software			CHILD DEVELOPMENT	25-Apr-2016	\$ 143.06
						Grand Total:	\$ 143.06
PO Number: 341449		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	Head Start	Materials & Supplies/Software			CHILD DEVELOPMENT	25-Apr-2016	\$ 281.53
						Grand Total:	\$ 281.53
PO Number: 341450		Supplier: FOLLETT SCHOOL SOLUTIONS, INC.	Date PO	4/25/2016			
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	25-Apr-2016	\$ 787.32
						Grand Total:	\$ 787.32
PO Number: 341451		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			REMINGTON ELEMENTARY SCHOOL	25-Apr-2016	\$ 118.97
						Grand Total:	\$ 118.97

PO Number: 341452		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	Special Education	Materials & Supplies/Software			MARTIN ELEMENTARY SCHOOL	25-Apr-2016	\$ 202.62
						Grand Total:	\$ 202.62
PO Number: 341453		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	Special Education	Materials & Supplies/Software			DIAMOND ELEMENTARY SCHOOL	25-Apr-2016	\$ 306.71
						Grand Total:	\$ 306.71
PO Number: 341454		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			HEROES ELEMENTARY SCHOOL	25-Apr-2016	\$ 368.06
						Grand Total:	\$ 368.06
PO Number: 341455		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			TAFT ELEMENTARY SCHOOL	25-Apr-2016	\$ 830.84
						Grand Total:	\$ 830.84
PO Number: 341456		Supplier: SCHOOL SPECIALTY/CLASSROOM DIRECT	Date PO	4/25/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			ESQUEDA ELEMENTARY SCHOOL	25-Apr-2016	\$ 5,264.35
						Grand Total:	\$ 5,264.35
PO Number: 341457		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software			HEROES ELEMENTARY SCHOOL	25-Apr-2016	\$ 491.45
						Grand Total:	\$ 491.45
PO Number: 341458		Supplier: LAKESHORE LEARNING MATERIALS	Date PO	4/25/2016			
Fund 01	Special Education	Materials & Supplies/Software			CENTURY HIGH SCHOOL	25-Apr-2016	\$ 51.27
						Grand Total:	\$ 51.27
PO Number: 341459		Supplier: PRO-ED	Date PO	4/25/2016			
Fund 01	Medi-Cal Billing Option	Materials & Supplies/Software			SPEECH & LANGUAGE	25-Apr-2016	\$ 317.92
						Grand Total:	\$ 317.92
PO Number: 341460		Supplier: SCHOOL HEALTH CORPORATION	Date PO	4/25/2016			
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			ESQUEDA ELEMENTARY SCHOOL	25-Apr-2016	\$ 102.34
						Grand Total:	\$ 102.34
PO Number: 341461		Supplier: BRUCES WOODSHOP dba NORTHLAND INNOVATION CORPORATION	Date PO	4/25/2016 3:43:13			
Fund 01	OCCPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software			REGIONAL OCCUPATIONAL PROGRAM	25-Apr-2016	\$ 325.96
						Grand Total:	\$ 325.96
PO Number: 341462		Supplier: DENTONS US, LLP	Date PO	4/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Legal Audit and Election Contracts			BUSINESS SERVICES DIVISION	26-Apr-2016	\$ 231.86
						Grand Total:	\$ 231.86

PO Number: 341463		Supplier: SCHOOL SAVERS CORPORATION		Date PO	4/26/2016		
Fund 01	IASA>Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	SEGERSTROM HIGH SCHOOL	26-Apr-2016	\$	609.64	
						Grand Total:	\$ 609.64
PO Number: 341464		Supplier: BARNES & NOBLE BOOKSELLERS, INC.		Date PO	4/26/2016		
Fund 01	Education Academy [0434] CHS	Materials & Supplies/Software	CENTURY HIGH SCHOOL	26-Apr-2016	\$	4,860.00	
						Grand Total:	\$ 4,860.00
PO Number: 341465		Supplier: PLAYSRIPTS, INC.		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CENTURY HIGH SCHOOL	26-Apr-2016	\$	135.00	
						Grand Total:	\$ 135.00
PO Number: 341466		Supplier: OFFICE DEPOT		Date PO	4/26/2016		
Fund 01	Unrestricted-GATE (7140)	Office Supplies	K-12 TEACHING AND LEARNING	26-Apr-2016	\$	732.95	
						Grand Total:	\$ 732.95
PO Number: 341467		Supplier: OFFICE DEPOT		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CENTURY HIGH SCHOOL	26-Apr-2016	\$	60.37	
						Grand Total:	\$ 60.37
PO Number: 341468		Supplier: PRB CONSTRUCTION		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	MCFADDEN INTERMEDIATE SCHOOL	26-Apr-2016	\$	3,840.00	
						Grand Total:	\$ 3,840.00
PO Number: 341469		Supplier: OFFICE DEPOT		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	DAVIS ELEMENTARY SCHOOL	26-Apr-2016	\$	1,264.58	
						Grand Total:	\$ 1,264.58
PO Number: 341470		Supplier: GOPHER		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	HENINGER ELEMENTARY SCHOOL	26-Apr-2016	\$	2,124.95	
						Grand Total:	\$ 2,124.95
PO Number: 341472		Supplier: GOPHER		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	COMMUNITY DAY HIGH SCHOOL	26-Apr-2016	\$	5,686.85	
						Grand Total:	\$ 5,686.85
PO Number: 341473		Supplier: OFFICE DEPOT		Date PO	4/26/2016		
Fund 01	Special Education	Office Supplies	MITCHELL CHILD DEVELOPMENT CENTER	26-Apr-2016	\$	651.89	
						Grand Total:	\$ 651.89
PO Number: 341474		Supplier: BRUCES WOODSHOP dba NORTHLAND INNOVATION CORPORATION		Date PO	4/26/2016 9:38:55		
Fund 01	OCCPPP (Orange County Career Pathways Partnerships)	Materials & Supplies/Software	REGIONAL OCCUPATIONAL PROGRAM	26-Apr-2016	\$	210.64	
						Grand Total:	\$ 210.64

PO Number: 341475		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies				SANTA ANA HIGH SCHOOL	26-Apr-2016	\$	45.10
							Grand Total:	\$	45.10
PO Number: 341476		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software				SANTA ANA HIGH SCHOOL	26-Apr-2016	\$	873.57
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Non-Capitalized Equipment				SANTA ANA HIGH SCHOOL	26-Apr-2016	\$	658.79
							Grand Total:	\$	1,532.36
PO Number: 341477		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				LINCOLN ELEMENTARY SCHOOL	26-Apr-2016	\$	169.52
							Grand Total:	\$	169.52
PO Number: 341478		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				ROMERO-CRUZ ELEMENTARY SCHOOL	26-Apr-2016	\$	44.80
							Grand Total:	\$	44.80
PO Number: 341479		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				ROMERO-CRUZ ELEMENTARY SCHOOL	26-Apr-2016	\$	40.80
							Grand Total:	\$	40.80
PO Number: 341480		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Office Supplies				LATHROP INTERMEDIATE SCHOOL	26-Apr-2016	\$	521.42
							Grand Total:	\$	521.42
PO Number: 341481		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				TAFT ELEMENTARY SCHOOL	26-Apr-2016	\$	291.25
							Grand Total:	\$	291.25
PO Number: 341483		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software				ESQUEDA ELEMENTARY SCHOOL	26-Apr-2016	\$	4,835.60
Fund 01	Unrestricted Discretionary Accounts	Office Supplies				ESQUEDA ELEMENTARY SCHOOL	26-Apr-2016	\$	1,746.59
							Grand Total:	\$	6,582.19
PO Number: 341484		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				MUIR FUNDAMENTAL ELEMENTARY SCHOOL	26-Apr-2016	\$	447.69
							Grand Total:	\$	447.69
PO Number: 341485		Supplier: OFFICE DEPOT		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software				SANTA ANA HIGH SCHOOL	26-Apr-2016	\$	84.78
							Grand Total:	\$	84.78
PO Number: 341486		Supplier: FEDEX NATIONAL, LTL		Date PO	4/26/2016				
Fund 01	Unrestricted Discretionary Accounts	Postage/Mail Couriers				RESEARCH AND EVALUATION	26-Apr-2016	\$	250.00
							Grand Total:	\$	250.00

PO Number: 341489		Supplier: BEKINS MOVING SOLUTIONS, INC.		Date PO	4/26/2016		
Fund 01	Ongoing & Major Maintenance Account	General Maintenance Supplies	BUILDING SERVICES	26-Apr-2016	\$	674.88	
				Grand Total:	\$	674.88	
PO Number: 341491		Supplier: CULVER NEWLIN, INC.		Date PO	4/26/2016		
Fund 13	Child Nutrition: School Programs	Supplies Inventory Used Cafeteria	NUTRITION SERVICES	26-Apr-2016	\$	587.87	
				Grand Total:	\$	587.87	
PO Number: 341492		Supplier: OFFICE DEPOT		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	26-Apr-2016	\$	340.65	
				Grand Total:	\$	340.65	
PO Number: 341493		Supplier: OFFICE DEPOT		Date PO	4/26/2016		
Fund 01	Special Education	Materials & Supplies/Software	SANTA ANA HIGH SCHOOL	26-Apr-2016	\$	63.03	
				Grand Total:	\$	63.03	
PO Number: 341494		Supplier: OFFICE DEPOT		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	CARVER ELEMENTARY SCHOOL	26-Apr-2016	\$	966.40	
				Grand Total:	\$	966.40	
PO Number: 341495		Supplier: OFFICE DEPOT		Date PO	4/26/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	FREMONT ELEMENTARY SCHOOL	26-Apr-2016	\$	823.50	
				Grand Total:	\$	823.50	
PO Number: 341496		Supplier: EBERHARD EQUIPMENT		Date PO	4/26/2016		
Fund 01	Unrestricted Discretionary Accounts	Maintenance Contracts Repairs	BUILDING SERVICES	26-Apr-2016	\$	473.70	
				Grand Total:	\$	473.70	
PO Number: 341497		Supplier: SCHOLASTIC CLASSROOM MAGAZINES		Date PO	4/26/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Books and Other Reference Materials	SANTA ANA HIGH SCHOOL	26-Apr-2016	\$	1,305.26	
				Grand Total:	\$	1,305.26	
PO Number: 341498		Supplier: SCHOLASTIC READING CLUB		Date PO	4/26/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	GARFIELD ELEMENTARY SCHOOL	26-Apr-2016	\$	656.64	
				Grand Total:	\$	656.64	
PO Number: 341499		Supplier: BARNES & NOBLE BOOKSELLERS, INC.		Date PO	4/26/2016		
Fund 01	IASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	PIO-PICO ELEMENTARY SCHOOL	26-Apr-2016	\$	408.90	
				Grand Total:	\$	408.90	
PO Number: 341500		Supplier: THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A.		Date PO	4/26/2016		
				Created:	1:19:41 PM		
Fund 56	OZAB Solar Energy (eff 2014-15)	Debt Service - Interest	DISTRICT-WIDE	26-Apr-2016	\$	603,527.50	
				Grand Total:	\$	603,527.50	

PO Number: 341501		Supplier: WENGER CORPORATION	Date PO	4/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			HENINGER ELEMENTARY SCHOOL	26-Apr-2016	\$ 1,621.08
						Grand Total:	\$ 1,621.08
PO Number: 341502		Supplier: OFFICE DEPOT	Date PO	4/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			KENNEDY ELEMENTARY SCHOOL	26-Apr-2016	\$ 1,234.51
						Grand Total:	\$ 1,234.51
PO Number: 341503		Supplier: BARNES & NOBLE BOOKSELLERS, INC.	Date PO	4/26/2016			
Fund 01	Lottery: Instructional Materials	Textbooks			STATE TEXTBOOKS	26-Apr-2016	\$ 865.62
						Grand Total:	\$ 865.62
PO Number: 341504		Supplier: WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES	Date PO	4/26/2016			
Fund 01	LCFF-Supplemental/Concentration	Materials & Supplies/Software			COMMUNITY DAY HIGH SCHOOL	26-Apr-2016	\$ 160.00
						Grand Total:	\$ 160.00
PO Number: 341505		Supplier: VALLEY AQUATICS	Date PO	4/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Dues and Memberships			SANTA ANA HIGH SCHOOL	26-Apr-2016	\$ 400.00
						Grand Total:	\$ 400.00
PO Number: 341506		Supplier: CALIFORNIA DANCE AND MOVEMENT	Date PO	4/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Travel Conference			SADDLEBACK HIGH SCHOOL	26-Apr-2016	\$ 390.00
						Grand Total:	\$ 390.00
PO Number: 341507		Supplier: OFFICE DEPOT	Date PO	4/26/2016			
Fund 01	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	Materials & Supplies/Software			KING ELEMENTARY SCHOOL	26-Apr-2016	\$ 1,135.70
						Grand Total:	\$ 1,135.70
PO Number: 341508		Supplier: AMERICAN COMMODITY DISTRIBUTION ASSOCIATION	Date PO	4/26/2016			
Fund 13	Child Nutrition: School Programs	Travel Conference			NUTRITION SERVICES	26-Apr-2016	\$ -
						Grand Total:	\$ -
PO Number: 341509		Supplier: HAYASHI EVENTS AND INSPIRATIONS, INC. dba LEADERSHIP INSPIRATIONS	Date PO	4/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Other Contracts (Software Licensing, Physicals, etc)			LORIN GRISET ACADEMY	26-Apr-2016	\$ 3,125.00
						Grand Total:	\$ 3,125.00
PO Number: 341510		Supplier: B&H PHOTO VIDEO	Date PO	4/26/2016			
Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software			INSTRUCTIONAL MEDIA CENTER	26-Apr-2016	\$ 52.69
Fund 01	Unrestricted Discretionary Accounts	Non-Capitalized Equipment			INSTRUCTIONAL MEDIA CENTER	26-Apr-2016	\$ 1,456.92
Fund 01	Unrestricted Discretionary Accounts	Office Supplies			EDUCATIONAL SERVICES DIVISION	26-Apr-2016	\$ 435.22
						Grand Total:	\$ 1,944.83

PO Number: 341511 Supplier: AREY JONES EDUCATIONAL SOLUTIONS Date PO 4/26/2016

Fund 01	Unrestricted Discretionary Accounts	Equipment Maintenance Supplies	TECHNOLOGY INNOVATION SERVICES	26-Apr-2016	\$ 722.20
Grand Total:					\$ 722.20

PO Number: 341513 Supplier: OFFICE DEPOT Date PO 4/27/2016

Fund 01	Unrestricted Discretionary Accounts	Materials & Supplies/Software	LINCOLN ELEMENTARY SCHOOL	27-Apr-2016	\$ 2,007.06
Grand Total:					\$ 2,007.06

PO Number: 341514 Supplier: CONFETTI PARTY RENTALS Date PO 4/27/2016

Fund 01	Unrestricted Discretionary Accounts	Rental Contracts	COMMUNICATIONS OFFICE	27-Apr-2016	\$ 1,750.00
Grand Total:					\$ 1,750.00

PO Number: 341515 Supplier: SOUTHWEST SCHOOL AND OFFICE SUPPLY Date PO 4/27/2016

Fund 01	ASA:Title I Basic Grants Low-Income and Neglected, Part A	Materials & Supplies/Software	FREMONT ELEMENTARY SCHOOL	27-Apr-2016	\$ 664.75
Grand Total:					\$ 664.75

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of April 13, 2016 through April 26, 2016**

ITEM: **Consent**

SUBMITTED BY: **Tina Douglas, Assistant Superintendent, Business Services**

PREPARED BY: **Tina Douglas, Assistant Superintendent, Business Services**

BACKGROUND INFORMATION:

Warrants are payments of expenditures previously approved through prior Board action.

RATIONALE:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary Report and Detailed Warrant Listing Report of all payments over \$25,000 on a bi-monthly basis.

The Expenditure Summary Report consists of all warrants created during the period of April 13, 2016 through April 26, 2016. The Detailed Warrant Listing Report of expenditures \$25,000 and over is also included. Expenditures are Board approved through prior Purchase Order Agenda submissions. The warrants listed reflect payments against these Purchase Orders.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrants issued over \$25,000 for the period of April 13, 2016 through April 26, 2016.

TD:jg:mm

ITEM SUMMARY:

- Snapshot of all warrants issued for period of April 13, 2016 through April 26, 2016.
- All expenditures were previously approved through prior Board action.
- Board Policy 3300
- Required by Ed. Code 17604



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
*Deputy Superintendent,
Operations, CBO*

Richard L. Miller, Ph.D., Superintendent

Date: April 26, 2016
To: Richard L. Miller, Ph.D., Superintendent
From: Tina Douglas, Assistant Superintendent, Business Services
Subject: Expenditures Summary: From 13-APR-2016 through 26-APR-2016

Fund 01 General Fund	\$3,990,353.72
Fund 09 Charter School Fund	\$530.03
Fund 12 Child Development	\$58,885.48
Fund 13 Cafeteria Fund	\$682,907.70
Fund 14 Deferred Maintenance Fund	\$116,536.30
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$282.81
Fund 25 Capital Facilities Fund	\$418,506.15
Fund 26 Measure G Bond	\$38,402.80
Fund 29 Measure G	\$4,811.00
Fund 40 Special Reserve Fund	\$847,772.61
Fund 68 Workers' Compensation	\$95,165.98
Fund 69 Health & Welfare	\$2,594,629.09
Fund 81 Property & Liability	\$35,858.56
Total Expenditures:	\$8,884,642.23

Prepared by: Tina Douglas, Assistant Superintendent, Business Services

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

John Palacio, President • Rob Richardson, Vice President
Valerie Amezcua, Clerk • José Alfredo Hernández, J.D., Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Warrant Listing

April 13, 2016

Page 1 of 5

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84219352	CITY OF SANTA ANA Unrestricted Discretionary Accounts	DISTRICTWIDE	\$58,574.28
84219354	BOYS AND GIRLS CLUB OF SANTA ANA 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	\$25,417.61
84219360	DISCOVERY CUBE ORANGE COUNTY 30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	AFTER SCHOOL PROGRAMS	\$55,295.00
84219371	LOS ANGELES AIR CONDITIONING, INC. California Clean Energy Jobs Act (Prop 39)	WALKER ELEMENTARY SCHOOL	\$28,975.41
84219376	PLAYWORKS EDUCATION ENERGIZED IASA: Title I Basic Grants Low-Income and Neglected, Part A Unrestricted Discretionary Accounts	HEROES ELEMENTARY SCHOOL HOOVER ELEMENTARY SCHOOL LINCOLN ELEMENTARY SCHOOL HOOVER ELEMENTARY SCHOOL	\$105,000.00
84219396	THE ACME NETWORK California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	\$227,549.00
84219411	DURHAM SCHOOL SERVICES, L.P. Pupil Transportation (7230/7240) Unrestricted - Regional Occupational Center Program (ROC/P 6350)	TRANSPORTATION DEPARTMENT REGIONAL OCCUPATIONAL PROGRAM	\$1,115,058.77
84219445	RED ROCK CANYON SCHOOL ADOLESCENT Special Ed: Mental Health Services Special Education	SPECIAL EDUCATION SPECIAL EDUCATION	\$32,712.00

SAUSD Board of Education Warrant Listing

April 13, 2016

Page 2 of 5

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84219446	REVOLVING CASH FUND		\$60,912.63
	California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	
	E-Business Academy [0473] CHS	CENTURY HIGH SCHOOL	
	Fund 01 General Fund	CASH ACCOUNT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARR INTERMEDIATE SCHOOL	
		ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
		SEGERSTROM HIGH SCHOOL	
	One-Time Discretionary Funds	FRANKLIN ELEMENTARY SCHOOL	
	Special Ed: Mental Health Services	GODINEZ FUNDAMENTAL HIGH SCHOOL	
	Special Education	MITCHELL CHILD DEVELOPMENT CENTER	
	Unrestricted Discretionary Accounts	BOARD OF EDUCATION	
		CARR INTERMEDIATE SCHOOL	
		CENTURY HIGH SCHOOL	
		EDUCATIONAL SERVICES DIVISION	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		K-12 SCHOOL PERFORMANCE AND CULTURE	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	

SAUSD Board of Education Warrant Listing

April 13, 2016

Page 3 of 5

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84219508	AREY JONES EDUCATIONAL SOLUTIONS		\$109,291.88
	California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MCFADDEN INTERMEDIATE SCHOOL	
		SADDLEBACK HIGH SCHOOL	
	Saturday Attendance Recovery Program (WIN)	HEROES ELEMENTARY SCHOOL	
	Unrestricted Discretionary Accounts	JEFFERSON ELEMENTARY SCHOOL	
	Unrestricted One-time Funds	ADVANCED LEARNING ACADEMY	
84219513	BSN SPORTS		\$39,763.89
	One-Time Discretionary Funds	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		SADDLEBACK HIGH SCHOOL	
	Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		SADDLEBACK HIGH SCHOOL	
84219349	SOUTHERN CALIFORNIA EDISON		\$28,756.27
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
 Fund 13 Cafeteria Fund			
84219567	DRIFTWOOD DAIRY		\$37,163.12
	Child Nutrition: School Programs	NUTRITION SERVICES	
84219556	A & R WHOLESALE DISTRIBUTORS		\$37,352.06
	Child Nutrition: School Programs	NUTRITION SERVICES	
84219560	A & R WHOLESALE DISTRIBUTORS		\$39,326.32
	Child Nutrition: School Programs	NUTRITION SERVICES	
84219572	GOLD STAR FOODS		\$27,105.44
	Child Nutrition: School Programs	NUTRITION SERVICES	
84219559	A & R WHOLESALE DISTRIBUTORS		\$33,085.88
	Child Nutrition: School Programs	NUTRITION SERVICES	

SAUSD Board of Education Warrant Listing

April 13, 2016

Page 4 of 5

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 14 Deferred Maintenance Fund			
84219587	ROSE BRAND WIPERS, INC. Fund 01 General Fund Fund 14 Deferred Maintenance Fund	ACCOUNTING DEPARTMENT BUILDING SERVICES	\$32,540.42
84219591	VIRCO, INC. Fund 14 Deferred Maintenance Fund	DISTRICTWIDE	\$53,316.70
Fund 25 Capital Facilities Fund			
84219592	BYROM-DAVEY, INC. Fund 25 City Santa Ana Redevelopment	SEGERSTROM HIGH SCHOOL	\$386,959.08
Fund 26 Measure G Bond			
84219595	BRAVO CONCRETE CONSTRUCTION SERVICES, INC. Fund 26 Measure G Bond Series B	FRANKLIN ELEMENTARY SCHOOL	\$38,402.80
Fund 40 Special Reserve Fund			
84219599	JPI DEVELOPMENT GROUP, INC. Fund 40 Special Reserve Fund	MITCHELL CHILD DEVELOPMENT CENTER	\$27,669.94
84219600	PH HAGOPIAN CONTRACTOR, INC. Emergency Repair Program-Williams Case	CENTURY HIGH SCHOOL	\$335,252.60
84219601	RICK A. CARDELLO dba OCEANSTATE DEVELOPMENT Fund 40 Special Reserve Fund	MITCHELL CHILD DEVELOPMENT CENTER	\$37,503.43
Fund 68 Workers' Compensation			
84219602	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$39,954.46

SAUSD Board of Education Warrant Listing

April 13, 2016

Page 5 of 5

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 69 Health & Welfare			
84219603	ALAMEDA COUNTY SCHOOLS INSURANCE GROUP (ACSIG)		\$373,366.18
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84219604	ALLIANT INSURANCE SERVICES, INC.		\$47,500.00
	Fund 69 Health & Welfare	DISTRICTWIDE	
84219605	SANTA ANA UNIFIED SCHOOL DISTRICT		\$500,000.00
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Fund 81 Property & Liability			
84219607	SANTA ANA UNIFIED SCHOOL DISTRICT		\$34,983.61
	Fund 81 Property & Liability	RISK MANAGEMENT	
		Grand Total:	\$3,968,788.78

SAUSD Board of Education Warrant Listing

April 20, 2016

Page 1 of 8

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84219852	WARE DISPOSAL, INC. Unrestricted Discretionary Accounts	DISTRICTWIDE	\$61,957.65
84219623	CENERGISTIC, INC. Unrestricted Discretionary Accounts	DISTRICTWIDE	\$59,484.50
84219626	CONSORTIUM ON REACHING EXCELLENCE IN IASA: Title I Basic Grants Low-Income and Neglected, Part A	STUDENT ACHIEVEMENT	\$59,240.00
84219632	E.A.P. TECHNOLOGY, INC. Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$55,130.76
84219635	EDUCATIONAL CONSULTING SERVICES, INC. Saturday Attendance Recovery Program (WIN)	PUPIL SUPPORT SERVICES	\$42,150.00
84219653	ORANGE COUNTY COUNCIL, INC., BSA Donations (Miscellaneous) The California Wellness Foundation	MUIR FUNDAMENTAL ELEMENTARY SCHOOL MUIR FUNDAMENTAL ELEMENTARY SCHOOL	\$32,625.00
84219657	PLAYWORKS EDUCATION ENERGIZED IASA: Title I Basic Grants Low-Income and Neglected, Part A Unrestricted Discretionary Accounts	CARVER ELEMENTARY SCHOOL EDISON ELEMENTARY SCHOOL MUIR FUNDAMENTAL ELEMENTARY SCHOOL CARVER ELEMENTARY SCHOOL	\$87,500.00
84219661	RICARDO PICHARDO dba EXTREME TRAINING Unrestricted Discretionary Accounts	SADDLEBACK HIGH SCHOOL	\$42,456.31

SAUSD Board of Education Warrant Listing

April 20, 2016

Page 2 of 8

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84219710	JFK TRANSPORTATION		\$43,246.00
	21st Century ASSETS (roll-up 4124)	CENTURY HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
	Donations (Miscellaneous)	SANTA ANA HIGH SCHOOL	
		SANTIAGO ELEMENTARY SCHOOL	
	Fundraiser (Non ASB-PTA Deposits)	MONROE ELEMENTARY SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARR INTERMEDIATE SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
	One-Time Carryover Funds	SADDLEBACK HIGH SCHOOL	
	Special Ed: Mental Health Services	MCFADDEN INTERMEDIATE SCHOOL	
	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		VISUAL & PERFORMING ARTS	

SAUSD Board of Education Warrant Listing

April 20, 2016

Page 3 of 8

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84219748	U S BANK - CAL CARD		\$209,809.19
	21st Century ASSETS (roll-up 4124)	GODINEZ FUNDAMENTAL HIGH SCHOOL	
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	HOOVER ELEMENTARY SCHOOL WILSON ELEMENTARY SCHOOL	
	AVID-OCDE Destination Graduation-Intermediate Schools	MCFADDEN INTERMEDIATE SCHOOL	
	Beginning Teacher-BTSA	STAFF DEVELOPMENT	
	California Career Pathways Trust	REGIONAL OCCUPATIONAL PROGRAM	
	Carl D Perkins Section 131 Career and Technical Education act of 1998	VOCATIONAL EDUCATION	
	Donations (Miscellaneous)	CENTURY HIGH SCHOOL SANTIAGO ELEMENTARY SCHOOL SEPULVEDA ELEMENTARY SCHOOL VALLEY HIGH SCHOOL VILLA FUNDAMENTAL INTERMEDIATE SCHOOL WILLARD INTERMEDIATE SCHOOL WILSON ELEMENTARY SCHOOL	
	E-Business Academy [0473] CHS	CENTURY HIGH SCHOOL	
	Education Academy [0434] CHS	CENTURY HIGH SCHOOL	
	Fundraiser (Non ASB-PTA Deposits)	HOOVER ELEMENTARY SCHOOL MARTIN ELEMENTARY SCHOOL	
	Gear Up IV (RSCC Fiscal Agent)	VALLEY HIGH SCHOOL	
	Head Start	CHILD DEVELOPMENT	
	High School Inc.	VALLEY HIGH SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARR INTERMEDIATE SCHOOL ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT GODINEZ FUNDAMENTAL HIGH SCHOOL HEROES ELEMENTARY SCHOOL HOOVER ELEMENTARY SCHOOL	

SAUSD Board of Education Warrant Listing

April 20, 2016

Page 4 of 8

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MADISON ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		SEGERSTROM HIGH SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
		STUDENT ACHIEVEMENT	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		WALKER ELEMENTARY SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Kinder Readiness Program II	EARLY CHILDHOOD EDUCATION	
	LCFF-Supplemental/Concentration	EDUCATIONAL SERVICES DIVISION	
	Lottery: Instructional Materials	MIDDLE COLLEGE HIGH SCHOOL	
	Medi-Cal Billing Option	PUPIL SUPPORT SERVICES	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
		TRANSPORTATION DEPARTMENT	
	Recognition Programs	EDUCATIONAL SERVICES DIVISION	
	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	
	Saturday Attendance Recovery Program (WIN)	MADISON ELEMENTARY SCHOOL	
		WALKER ELEMENTARY SCHOOL	
	Special Ed: Mental Health Services	MCFADDEN INTERMEDIATE SCHOOL	
		SPECIAL EDUCATION	
	Special Education	MITCHELL CHILD DEVELOPMENT CENTER	
		SPECIAL EDUCATION	

SAUSD Board of Education Warrant Listing

April 20, 2016

Page 5 of 8

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted - CalSafe (6091/6092)	EARLY CHILDHOOD EDUCATION	
	Unrestricted Discretionary Accounts	21ST CENTURY LEARNING	
		BUDGET	
		BUILDING SERVICES	
		BUSINESS SERVICES DIVISION	
		CARR INTERMEDIATE SCHOOL	
		CENTURY HIGH SCHOOL	
		CHAVEZ CONTINUATION HIGH SCHOOL	
		COMMUNICATIONS OFFICE	
		COMMUNITY DAY HIGH SCHOOL	
		COMMUNITY RELATIONS	
		CONSTRUCTION	
		DISTRICT-WIDE	
		EDUCATIONAL SERVICES DIVISION	
		FACILITIES/GOVERNMENTAL RELATIONS	
		GARFIELD ELEMENTARY SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		HEROES ELEMENTARY SCHOOL	
		HOOVER ELEMENTARY SCHOOL	
		HUMAN RESOURCES DIVISION	
		K-12 SCHOOL PERFORMANCE AND CULTURE	
		K-12 TEACHING AND LEARNING	
		LORIN GRISET ACADEMY	
		LOWELL ELEMENTARY SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MARTIN ELEMENTARY SCHOOL	

SAUSD Board of Education Warrant Listing

April 20, 2016

Page 6 of 8

Check #

Vendor

Location

Amount

MCFADDEN INTERMEDIATE SCHOOL
MIDDLE COLLEGE HIGH SCHOOL
PAYROLL DEPARTMENT
PIO PICO ELEMENTARY SCHOOL
PUBLICATIONS
PUPIL SUPPORT SERVICES
ROMERO-CRUZ ELEMENTARY SCHOOL
ROOSEVELT ELEMENTARY SCHOOL
SADDLEBACK HIGH SCHOOL
SANTA ANA HIGH SCHOOL
SANTIAGO ELEMENTARY SCHOOL
SCHOOL POLICE SERVICES
SEGERSTROM HIGH SCHOOL
SEPULVEDA ELEMENTARY SCHOOL
SIERRA PREPARATORY ACADEMY
SPURGEON INTERMEDIATE SCHOOL
SUPERINTENDENT'S OFFICE
TECHNOLOGY INNOVATION SERVICES
VALLEY HIGH SCHOOL
VILLA FUNDAMENTAL INTERMEDIATE SCHOOL
VISUAL & PERFORMING ARTS
WALKER ELEMENTARY SCHOOL
WAREHOUSE AND DELIVERY
WASHINGTON ELEMENTARY SCHOOL
WILSON ELEMENTARY SCHOOL
VISUAL & PERFORMING ARTS

Visual & Performing Arts Professional Learning Community Grant

SAUSD Board of Education Warrant Listing

April 20, 2016

Page 7 of 8

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84219616	ORANGE COUNTY HIGH SCHOOL OF THE ARTS Fund 01 General Fund	CASH ACCOUNT	\$201,522.00
84219808	AREY JONES EDUCATIONAL SOLUTIONS Fund 01 General Fund IASA: Title I Basic Grants Low-Income and Neglected, Part A Saturday Attendance Recovery Program (WIN) Unrestricted Discretionary Accounts Unrestricted One-time Funds	ACCOUNTING DEPARTMENT MCFADDEN INTERMEDIATE SCHOOL SADDLEBACK HIGH SCHOOL HEROES ELEMENTARY SCHOOL JEFFERSON ELEMENTARY SCHOOL ADVANCED LEARNING ACADEMY	\$95,052.99
84219859	CULVER NEWLIN, INC. Carl D Perkins Section 131 Career and Technical Education act of 1998 Fund 01 General Fund Head Start Special Education Unrestricted - Regional Occupational Center Program (ROC/P 6350)	VOCATIONAL EDUCATION ACCOUNTING DEPARTMENT CHILD DEVELOPMENT SPECIAL EDUCATION REGIONAL OCCUPATIONAL PROGRAM	\$30,770.08
84219791	RUSH TRUCK CENTERS OF CALIFORNIA, INC. Ongoing & Major Maintenance Account	BUILDING SERVICES	\$44,198.18
Fund 12 Child Development			
84219886	CULVER NEWLIN, INC. Child Development: CA State Preschool Program	EARLY CHILDHOOD EDUCATION	\$39,555.22
Fund 13 Cafeteria Fund			
84219904	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES SEGERSTROM HIGH SCHOOL	\$141,430.45
84219905	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	NUTRITION SERVICES	\$36,991.32

SAUSD Board of Education Warrant Listing

April 20, 2016

Page 8 of 8

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84219915	DOUGLAS EQUIPMENT Child Nutrition: School Programs	NUTRITION SERVICES	\$114,480.00
84219917	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$60,633.67
 Fund 40 Special Reserve Fund			
84219949	BALFOUR BEATTY CONSTRUCTION Fund 40 Special Reserve Fund	MITCHELL CHILD DEVELOPMENT CENTER	\$83,843.45
84219951	GHATAODE BANNON ARCHITECTS, LLP Emergency Repair Program-Williams Case	CENTURY HIGH SCHOOL MCFADDEN INTERMEDIATE SCHOOL REMLINGTON ELEMENTARY SCHOOL SADDLEBACK HIGH SCHOOL	\$209,693.00
84219953	PCM3, INC. Emergency Repair Program-Williams Case	CENTURY HIGH SCHOOL SADDLEBACK HIGH SCHOOL	\$100,634.39
 Fund 68 Workers' Compensation			
84219955	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$48,821.52
 Fund 69 Health & Welfare			
84219958	KAISER FOUNDATION HEALTH PLAN Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$1,671,238.99
Grand Total:			\$3,572,464.67

**AGENDA ITEM BACKUP SHEET
May 10, 2016**

Board Meeting

TITLE: Approval of Four Deductive Change Orders for Projects at: Madison Elementary School – Roofing Replacement Project; Madison Elementary School – Proposition 39 Heating, Ventilation and Air Conditioning Project; Lathrop Intermediate School - Proposition 39 Heating, Ventilation, and Air Conditioning Project; Davis, Lowell, and Pio Pico Elementary Schools – New Playground Equipment and Resurfacing Projects; and Community Day School - Fitness Equipment Project

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of four deductive change orders for the projects at: Madison Elementary School – Roofing Replacement Project; Madison Elementary School – Proposition 39 Heating, Ventilation and Air Conditioning Project; Lathrop Intermediate School - Proposition 39 Heating, Ventilation, and Air Conditioning Project; Davis, Lowell, and Pio Pico Elementary Schools – New Playground Equipment and Resurfacing Projects; and Community Day School - Fitness Equipment Project. Savings generated from these deductive change orders will be used for additional allowable scopes of work at these schools to avoid returning these funds to the State. Change orders must be processed and approved. Failure to process change order requests in a timely manner can result in delaying the scheduled completion.

ITEM SUMMARY:

- Contract Starts: Various
- Contract Ends: May 10, 2016
- Final net savings \$124,889.58
- Vendors served at Madison Elementary, Lathrop Intermediate, Davis Elementary, Lowell Elementary, Pio Pico Elementary, and Community Day Schools.
- Necessary to improve the capital facility at these schools.

RATIONALE:

During the course of construction, changes to the contracts occurred, which created a net deduction to the contracts. Change orders pertain to the following contacts:

Project Site	Bid Package	Original Bid Amount	Deductive Change Order	New Contract Amount	Contractor
Madison ES –	BP No. 1 – Roof Replacement	\$466,700.00	(\$73,970.14)	\$392,729.86	Pacific Builders & Roofing dba WSP Roofing

Prop 39: Madison ES	Bid Package No. 1 – HVAC Replacement	\$267,034.00	(\$27,069.13)	\$239,964.87	Anderson Air Conditioning L.P.
Prop 39: Lathrop IS	Bid Package No. 1 – HVAC Replacement	\$63,506.00	(\$15,963.00)	\$47,543.00	Anderson Air Conditioning L.P.
Davis, Lowell, Pio Pico ES, and Community Day	New Playground, Equipment and Resurfacing	\$170,562.00	(\$7,887.31)	\$162,674.69	JMJ Construction
		\$967,802.00	(\$124,889.58)	\$842,912.42	

Supports LCAP Goal 3.3: Establish processes that support maintaining current facilities (school safety and maintenance).

Supports LCAP Goal 3.4: Support school and district operations to create welcoming and productive school environments.

Supports LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Proposition 39 State Energy Conservation/ Deferred Maintenance/Routine Restricted Maintenance Fund.

RECOMMENDATION:

Approve the four deductive change orders for projects at: Madison Elementary School – Roofing Replacement Project; Madison Elementary School – Proposition 39 Heating, Ventilation and Air Conditioning Project; Lathrop Intermediate School – Proposition 39 Heating, Ventilation, and Air Conditioning Project; Davis, Lowell, and Pio Pico Elementary Schools – New Playground Equipment and Resurfacing Projects; and Community Day School - Fitness Equipment Project in the total amount of \$124,889.58.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 1 – Roof Replacement at Madison Elementary School

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 1 – Roof Replacement project at Madison Elementary School. Failure to process change order requests in a timely manner can result in a legal claim for lack of prompt payment.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Madison ES	BP No. 1 – Roof Replacement	\$466,700.00	(\$73,970.14)	\$392,729.86	Pacific Builders & Roofing dba WSP Roofing
TOTAL SAVINGS:		<u>\$466,700.00</u>	<u>(\$73,970.14)</u>	<u>\$392,729.86</u>	

FUNDING:

Deferred Maintenance/Routine Restricted Maintenance: Reduction of \$73,970.14

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 1 – Roof Replacement project at Madison Elementary School in the amount of \$73,970.14.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval of Deductive Change Order No. 1 for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Madison Elementary School**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Madison Elementary School. Failure to process change order requests in a timely manner can result in a legal claim for lack of prompt payment.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Prop 39: Madison ES	Bid Package No. 1 – HVAC Replacement	\$267,034.00	(\$27,069.13)	\$239,964.87	Anderson Air Conditioning L.P.
TOTAL SAVINGS:		<u>\$267,034.00</u>	<u>(\$27,069.13)</u>	<u>\$239,964.87</u>	

FUNDING:

Proposition 39 State Energy Conservation: Reduction of \$27,069.13

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for Proposition 39 project at Madison Elementary School in the amount of \$27,069.13.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval of Deductive Change Order No. 1 for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Lathrop Intermediate School

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Lathrop Intermediate School. Failure to process change order requests in a timely manner can result in a legal claim for lack of prompt payment.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Prop 39: Lathrop IS	Bid Package No. 1 – HVAC Replacement	\$63,506.00	(\$15,963.00)	\$47,543.00	Anderson Air Conditioning L.P.
TOTAL SAVINGS:		<u>\$63,506.00</u>	<u>(\$15,963.00)</u>	<u>\$47,543.00</u>	

FUNDING:

Proposition 39 State Energy Conservation: Reduction of \$15,963.00

RECOMMENDATION:

Approve Deductive Change Order No. 1 for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for Proposition 39 project at Lathrop Intermediate School in the amount of \$15,963.00.

OW:rb

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval of Deductive Change Order No. 1 for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and New Fitness Equipment at Community Day School**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Deductive Change Order No. 1 for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and New Fitness Equipment at Community Day School. Failure to process change order requests in a timely manner can result in a legal claim for lack of prompt payment.

RATIONALE:

During the course of construction, changes to the contract occurred, creating a net deduction on the contracts.

Project	Bid Package	Original Contract Amount	Deductive Change Order Amount	Revised Total Contract Amount	Contractor
Davis, Lowell, Pio Pico ES, and Community Day	New Playground, Equipment and Resurfacing	\$170,562.00	(\$7,887.31)	\$162,674.69	JMJ Construction
TOTAL SAVINGS:		<u>\$170,562.00</u>	<u>(\$7,887.31)</u>	<u>\$162,674.69</u>	

FUNDING:

Deferred Maintenance/Routine Restricted Maintenance: Reduction of \$7,887.31

RECOMMENDATION:

Approve Deductive Change Order No. 1 for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and New Fitness Equipment at Community Day School in the amount of \$7,887.31.

**AGENDA ITEM BACKUP SHEET
May 10, 2016**

Board Meeting

TITLE: Acceptance of Five Notices of Completion for Projects at: Madison Elementary School – Roofing Replacement Project; Madison Elementary School – Proposition 39 Heating, Ventilation and Air Conditioning Project; Lathrop Intermediate School - Proposition 39 Heating, Ventilation, and Air Conditioning Project; Davis, Lowell, and Pio Pico Elementary Schools – New Playground Equipment and Resurfacing Projects; Community Day School - Fitness Equipment Project; and Lighting and Artificial Turf for Soccer Fields at Santa Ana Public School Sports Complex

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of five notices of completion for projects at: Acceptance of Five Notices of Completion for Projects at: Madison Elementary School – Roofing Replacement Project; Madison Elementary School – Proposition 39 Heating, Ventilation and Air Conditioning Project; Lathrop Intermediate School - Proposition 39 Heating, Ventilation, and Air Conditioning Project; Davis, Lowell, and Pio Pico Elementary Schools – New Playground Equipment and Resurfacing Projects; Community Day School - Fitness Equipment Project; and Lighting and Artificial Turf for Soccer Fields at Santa Ana Public School Sports Complex. Acceptance authorizes release of retention funds to the contractors.

ITEM SUMMARY:

- Contract Starts: Various
- Contract Ends: May 10, 2016
- Final net cost of \$2,513,912.42
- Necessary to improve the capital facilities at these schools.
- Approve the five Notices of Completion and release of retention in the amount of \$125,695.61.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Madison ES	BP No. 1 – Roof Replacement	\$392,729.86	\$19,636.49	1	Pacific Builders & Roofing dba WSP Roofing

Prop 39: Madison ES	Bid Package No. 1 – HVAC Replacement	\$239,964.87	\$11,998.24	1	Anderson Air Conditioning L.P.
Prop 39: Lathrop IS	Bid Package No. 1 – HVAC Replacement	\$47,543.00	\$2,377.15	1	Anderson Air Conditioning L.P.
Davis, Lowell, Pio Pico ES, and Community Day	New Playground, Equipment and Resurfacing	\$162,674.69	\$8,133.73	1	JMJ Construction
Santa Ana Public Schools Sports Complex	BP No. 3 – Lighting & Artificial Turf for Soccer Fields	\$1,671,000.00	\$83,550.00	0	Byrom-Davey, Inc.
		\$2,513,912.42	\$125,695.61		

Supports LCAP Goal 3.3: Establish processes that support maintaining current facilities (school safety and maintenance).

Supports LCAP Goal 3.4: Support school and district operations to create welcoming and productive school environments.

Supports LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Proposition 39 State Energy Conservation/ Deferred Maintenance/Routine Restricted Maintenance/Capital Outlay Projects Fund

RECOMMENDATION:

1. Acceptance of five Notices of Completion for projects at: Acceptance of Five Notices of Completion for Projects at: Madison Elementary School – Roofing Replacement Project; Madison Elementary School – Proposition 39 Heating, Ventilation and Air Conditioning Project; Lathrop Intermediate School – Proposition 39 Heating, Ventilation, and Air Conditioning Project; Davis, Lowell, and Pio Pico Elementary Schools – New Playground Equipment and Resurfacing Projects; Community Day School - Fitness Equipment Project; and Lighting and Artificial Turf for Soccer Fields at Santa Ana Public School Sports Complex as of May 10, 2016.
2. Authorize the release of retention payments in the amount of \$125,695.61 to the noted contractors.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Acceptance of Completion of Contract for Bid Package No. 1 – Roof Replacement at Madison Elementary School**

ITEM: **Consent**

SUBMITTED BY: **Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations**

PREPARED BY: **David Woolsey, Interim Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 1 – Roof Replacement at Madison Elementary School.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Madison ES	BP No. 1 – Roof Replacement	\$392,729.86	\$19,636.49	1	Pacific Builders & Roofing dba WSP Roofing

FUNDING:

Deferred Maintenance/Routine Restricted Maintenance: \$19,636.49.

RECOMMENDATION:

Accept the May 10, 2016, completion of contract with Pacific Builders & Roofing dba WSP Roofing for Bid Package No. 1 – Roof Replacement at Madison Elementary School.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Madison Elementary School

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Madison Elementary School.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Prop 39: Madison ES	Bid Package No. 1 – HVAC Replacement	\$239,964.87	\$11,998.24	1	Anderson Air Conditioning L.P.

FUNDING:

Proposition 39 State Energy Conservation: \$11,998.24

RECOMMENDATION:

Accept the May 10, 2016, completion of contract with Anderson Air Conditioning L.P. for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Madison Elementary School.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Lathrop Intermediate School

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Lathrop Intermediate School.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Prop 39: Lathrop IS	Bid Package No. 1 – HVAC Replacement	\$47,543.00	\$2,377.15	1	Anderson Air Conditioning L.P.

FUNDING:

Proposition 39 State Energy Conservation: \$2,377.15

RECOMMENDATION:

Accept the May 10, 2016, completion of contract with Anderson Air Conditioning L.P. for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at Lathrop Intermediate School.

**AGENDA ITEM BACKUP SHEET
May 10, 2016**

Board Meeting

TITLE: Acceptance of Completion of Contract for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and New Fitness Equipment at Community Day School

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for new playground equipment and resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and new fitness equipment at Community Day School.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Davis, Lowell, Pio Pico ES, and Community Day	New Playground, Equipment and Resurfacing	\$162,674.69	\$8,133.73	1	JMJ Construction

FUNDING:

General Fund: \$8,133.73

RECOMMENDATION:

Accept the May 10, 2016, completion of contract with JMJ Construction for New Playground Equipment and Resurfacing at Davis, Lowell, and Pio Pico Elementary Schools, and New Fitness Equipment at Community Day.

OW:rb

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package Increment 3 – Lighting and Artificial Turf for Soccer Fields at Santa Ana Public Schools Sports Complex

ITEM: Consent

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package Increment 3 – Lighting and Artificial Turf for Soccer Fields at Santa Ana Public Schools Sports Complex.

RATIONALE:

The District has received close-out confirmation from its construction manager and inspector of record stating the work has been completed in accordance with the terms of the contract. Public Contract Code, Sections 9201 through 9203, requires the District to withhold retention from the contract price until final completion and acceptance of the projects.

Project Site	Bid Package	New Contract Amount	5% Retention	Change Order	Contractor
Santa Ana Public Schools Sports Complex	BP No. 3 – Lighting & Artificial Turf for Soccer Fields	\$1,671,000.00	\$83,550.00	0	Byrom-Davey, Inc.

FUNDING:

Capital Outlay Projects: \$83,550.00

RECOMMENDATION:

Accept the May 10, 2016, completion of contract with Byrom-Davey, Inc. for Bid Package Increment 3 – Lighting and Artificial Turf for Soccer Fields at Santa Ana Public Schools Sports Complex.

OW:rb

AGENDA ITEM BACKUP SHEET**May 10, 2016****Board Meeting**

TITLE: Approval of Board Member Attendance at California School Boards Association Delegate Assembly Meeting on May 14-15, 2016 in Sacramento, CA

ITEM: Consent

PREPARED BY: Rick L. Miller, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for Board Member Valerie Amezcua to attend the California School Boards Association (CSBA) Delegate Assembly meeting on May 14-15, 2016, in Sacramento, CA.

RATIONALE:

Ms. Valerie Amezcua was appointed to serve in the position of CSBA Delegate Assembly representative to gather input and information, supporting and articulating CSBA activities, serving as an advocate for public education, and encouraging communication. CSBA's Delegate Assembly meets twice a year.

FUNDING:

General Fund: \$900

RECOMMENDATION:

Approve the attendance of Board Member Valerie Amezcua at the California School Boards Association Delegate Assembly meeting on May 14-15, 2016, in Sacramento, CA.

RLM/cg

**AGENDA ITEM BACKUP SHEET
May 10, 2016**

Board Meeting

TITLE: **Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

Contained within the Personnel Calendar are 10 new hires for SAUSD, including:

- Activity Supervisor - 3
- After School Instructional Provider - 1
- Instructional Assistant Visually Impaired – 1
- Preschool Teacher - 1
- Student Support Paraprofessionals-Special Education – 2
- Teacher - 2

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.


MAM:nr

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 10, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES					
Hamilton, Vincent	NJROTC	Saddleback	April 20, 2016		New Hire - NJROTC 44912
Lee-Butts, Susan	Teacher	Valley	April 22, 2016		New Hire - Temporary 44920
CHANGE IN STATUS					
Arroyo, Hazelle	Teacher	Monte Vista	August 27, 2015		From 44920 Replacing teacher on leave to Probationary I
George, Megan	Teacher	Greenville	August 27, 2015		From 44920 Replacing teacher on leave to Probationary I
Greene, Andrew	Teacher	Monte Vista	September 15, 2015		From 44920 Replacing teacher on leave to Probationary I
Ponce, Mary	Psychologist	Psychological Services	August 25, 2015		From 44909 Categorically funded to Probationary I

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - May 10, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS (Continued)					
Sohner, Kelly	Teacher	McFadden	August 27, 2015		From 44920 Replacing teacher on leave to Probationary I
Tran, Sean	Teacher	Sierra	August 27, 2015		From 44920 Replacing teacher on leave to Probationary I
Van Gilder, Christine	Teacher	Lathrop	August 27, 2015		From 44909 Categorically funded to Probationary I
ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Prouty, Katrina	Speech and Language Pathologist	Speech Department	April 11, 2016	May 6, 2016	Child Care
GRADE LEVEL LEADER 2015-16					
Camiling, Judith		Carver	2015-16		
Garcia-Zamarripa, Norma		Carver	2015-16		
McGeeney, Heather		Carver	2015-16		
Nuno, Marisela		Carver	2015-16		

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 10, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENT						
Taylor, Martha	Sch. Off. Mgr. Cont.	Chavez	June 30, 2016			29 years, 8 months
RESIGNATIONS						
Camacho, Diego	Computer Tech.	Mendez	April 23, 2016			Personal - 2 months
Castro de Nieves, Celina	Activity Supervisor	Adams	April 18, 2016			Personal - 2 years, 1 month
Hong, Tracy	Licensed Vocational Nurse	Monroe	April 15, 2016			Personal - 1 month
Leyva De La Riva, Gloria	SSP Sp. Ed.	Heroes	April 8, 2016			Personal - 1 year, 7 months Sub. Certificated
Manriquez, Marco	Instr. Asst. Provider	Valley	April 14, 2016			Personal - 9 months
Montoya, Corina	Teacher Aide	ECE	March 11, 2016			Personal - 5 years, 11 months
Ocampo, Alicia	After School IP	Monte Vista	April 11, 2016			Personal - 4 months
Sewell, Kristina	Instr. Asst. Sev. Dis. Programs	Transition Programs	April 11, 2016			Personal - 1 year, 2 months Sub. Classified

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 10, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATIONS						
ID# 23642	Activity Supervisor	Franklin	April 15, 2016			
39 MONTH REEMPLOYMENT (100 Day Differential Ended)						
Becerra Galvan, Evangelina	Fd. Svc. Wkr.	Fremont	April 20, 2016			
ABSENCES (3 to 20 duty days) - Without Pay						
Cota, Leobigildo	Roving Ld. Custodian	Lincoln	May 2, 2016	May 27, 2016		Personal
Flickinger, Heather	Licensed Vocational Nurse	Pio Pico	April 14, 2016	May 11, 2016		Personal
LEAVE (21 duty days or more) - Without Pay						
Aguilar, Brenda	SSP Sp. Ed.	Segerstrom	April 13, 2016	June 8, 2016		Personal
NEW HIRES						
Alejos, Guadalupe	Instr. Asst. Visually Impaired	Sp. Ed.	April 25, 2016		17/1	Probationary
Cervantes, Isabel	Activity Supervisor	Fremont	April 28, 2016		10/1	
Flores, Mary	Activity Supervisor	Roosevelt	April 15, 2016		10/1	
Gomez, Maria	Activity Supervisor	Garfield	April 28, 2016		10/1	
Gonzalez, Evangelina	SSP Sp. Ed.	Jackson	April 18, 2016		19/1	Probationary

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 10, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Marquez, Ileana	After School IP	After School Programs	April 19, 2016		16/1	Probationary
Navarro Orozco, Sandra	SSP Sp. Ed.	Sepulveda	April 19, 2016		19/1	Probationary
Stueland, Sarah	Preschool Teacher	ECE	April 27, 2016		IIC/1	Probationary
ADDITIONAL ASSIGNMENT						
Ilagan, Rochelle	Instr. Asst. Visually Impaired	Pio Pico	April 11, 2016		19/2	
PROMOTIONAL APPOINTMENTS						
Garcia, Veronica	Library Media Tech.	Carr	May 11, 2016		From 19/6 to 25/4	From SSP Sp. Ed. to Library Media Tech.
Jimenez, Ramon	Plant Custodian HS	Santa Ana High School	May 11, 2016		From 30/6 to 35/5	From Maint. Wkr. II
Vega, Daniel	Instr. Asst. Sev. Dis.	McFadden	April 11, 2016		From 19/2 to 20/3	From SSP Sp. Ed.
SALARY ADJUSTMENT						
Cervantes, Jesus	Department Spec.	Nutrition Svcs.	April 27, 2016		From 28/1 to 28/2	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 10, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Acevedo, Olivia	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	April 18, 2016	April 29, 2016	13/6	
Martinez, John	Mgr. of Grounds Maint.	Bldg. Svcs.	May 1, 2016	May 31, 2016	30/6 + \$10 a day	
Najera, Julia	Fd. Svc. Spvr. Int.	Nutrition Svcs.	April 18, 2016	April 29, 2016	27/1	
Portugal, Tommy	Mgr. of Maint. Operations	Bldg. Svcs.	May 1, 2016	May 31, 2016	Level 34/1	
Putney, Andrew	Dir. of Bldg. Svcs.	Bldg. Svcs.	May 1, 2016	May 31, 2016	Level 52/1	
Ramirez, Noelia	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	April 14, 2016	April 20, 2016	13/6	
Rodriguez, Janet	School Police Office Specialist	School Police Services	April 11, 2016	May 13, 2016	27/1	
Sanchez, Maria	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	March 25, 2016	April 13, 2016	15/6	
Woolsey, David	Dir. of Construction	Bldg. Svcs.	May 1, 2016	May 31, 2016	Level 52/1	
SUBSTITUTES						
Alamo Miramontes, Javier	Maintenance Wkr. I		January 22, 2016		26/1	
Denton, Michelle	SSP Sp. Ed.		April 25, 2016		19/1	
Johnson, Piedad	Clerical		April 25, 2016		20/1	
Ramos, Joe	Custodian		April 25, 2016		23/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 10, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST						
Aguilar, Ronald	Asst. Softball Coach	Century	February 15, 2016		\$22.00	
Alaman Jr., Alvin	Asst. Track Coach	Godinez	February 15, 2016		\$22.00	
Alaman Sr., Alvin	Head Coach Tennis	Valley	February 15, 2016		\$27.50	
Avalos, Raymond	Asst. Spring Football Coach	Segerstrom	February 15, 2016		\$27.50	
Barrett, Lovelle	Asst. Basketball Coach	Valley	February 15, 2016		\$22.00	
Birk, Kelly	Asst. Softball Coach	Valley	February 15, 2016		\$22.00	
Brown, Kristen	Asst. Track Coach	Santa Ana High School	February 15, 2016		\$22.00	
Buenrostro, Enrique	Head Coach Baseball	Santa Ana High School	February 15, 2016		\$27.50	
Canas-Hernandez, Celeste	Asst. Softball Coach	Santa Ana High School	February 15, 2016		\$22.00	
Castellanos, Clarissa	Asst. Softball Coach	Godinez	February 15, 2016		\$22.00	
Ceja, Fernando	Asst. Softball Coach	Century	February 15, 2016		\$22.00	
Chio-Alarcon, Miguel	Head Coach Tennis	Saddleback	February 15, 2016		\$22.00	
Cisneros, Isaac	Asst. Baseball Coach	Saddleback	February 15, 2016		\$22.00	
Conde, Anelly	Asst. Track Coach	Godinez	February 15, 2016		\$22.00	
Contreras, Andres	Asst. Tennis Coach	Valley	February 15, 2016		\$22.00	
Cornejo, Edwin	Asst. Track Coach	Century	February 15, 2016		\$22.00	
Crocker, Randy	Asst. Volleyball Coach	Century	February 15, 2016		\$22.00	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 10, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Cruz, Joel	Head Coach Track	Santa Ana High School	February 15, 2016		\$27.50	
Cruz, Maer	Asst. Swimming Coach	Santa Ana High School	February 15, 2016		\$22.00	
Cung, Tiana	Asst. Tennis Coach	Segerstrom	February 17, 2016		\$22.00	
Davalos, Lizzeth	Asst. Softball Coach	Godinez	February 15, 2016		\$22.00	
Diaz Jr., Luis	Asst. Baseball Coach	Century	February 15, 2016		\$22.00	
Dixon, Eric	Asst. Track Coach	Santa Ana High School	February 15, 2016		\$22.00	
Duenas, Evelyn	Asst. Softball Coach	Godinez	February 15, 2016		\$22.00	
French, Aaron	Asst. Baseball Coach	Segerstrom	March 7, 2016		\$22.00	
Fulford, Tracy	Asst. Track Coach	Segerstrom	February 15, 2016		\$22.00	
Garcia, Art	Asst. Baseball Coach	Saddleback	February 15, 2016		\$22.00	
Garcia, Esteban	Asst. Baseball Coach	Santa Ana High School	February 15, 2016		\$22.00	
Garcia, Jose	Asst. Track Coach	Century	February 15, 2016		\$22.00	
Garcia, Juan	Asst. Baseball Coach	Godinez	February 15, 2016		\$22.00	
Gonzalez, Francisco	Asst. Swimming Coach	Saddleback	February 15, 2016		\$22.00	
Gonzalez Contreras, Daniel	Asst. Track Coach	Santa Ana High School	February 24, 2016		\$22.00	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 10, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Heiland, Danielle	Asst. Swimming Coach	Santa Ana High School	February 15, 2016		\$22.00	
Hernandez, Andres	Asst. Track Coach	Century	February 15, 2016		\$22.00	
Hernandez Jr., Javier	Asst. Track Coach	Saddleback	February 15, 2016		\$22.00	
Huynh, Tommy	Asst. Volleyball Coach	Valley	February 15, 2016		\$22.00	
Hylland, Jason	Asst. Softball Coach	Segerstrom	March 3, 2016		\$22.00	
Khin, Sean	Asst. Baseball Coach	Century	February 15, 2016		\$22.00	
Kitagawa, Adam	Asst. Softball Coach	Valley	February 15, 2016		\$22.00	
Lambert, Dakota	Asst. Football Coach	Santa Ana High School	June 1, 2016		\$27.50	
Ledezma, Alonso	Asst. Volleyball Coach	Saddleback	February 15, 2016		\$22.00	
Loque, William	Asst. Volleyball Coach	Godinez	February 15, 2016		\$22.00	
Lopez, David	Asst. Track Coach	Saddleback	February 15, 2016		\$22.00	
Lopez, Ray	Asst. Baseball Coach	Century	February 15, 2016		\$22.00	
Luviano, Genesis	Asst. Swimming Coach	Valley	February 15, 2016		\$22.00	
Macias, Alfredo	Asst. Baseball Coach	Segerstrom	February 15, 2016		\$22.00	
Macias, Alfredo	Asst. Football Coach	Segerstrom	June 1, 2016		\$27.50	
Mateo, Patricia	Asst. Track Coach	Santa Ana High School	February 15, 2016		\$22.00	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - May 10, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Medina, Abel	Asst. Baseball Coach	Godinez	February 15, 2016		\$22.00	
Medina, Edward	Head Coach Softball	Godinez	February 15, 2016		\$27.50	
Medina, Thomas	Asst. Volleyball Coach	Segerstrom	February 15, 2016		\$22.00	
Mendez, Jared	Asst. Football Coach	Saddleback	June 1, 2016		\$27.50	
Mungia Manzo, Joel	Asst. Track Coach	Century	February 15, 2016		\$22.00	
Murillo, Monserat	Asst. Tennis Coach	Century	February 15, 2016		\$22.00	
Nava, Carlos	Asst. Track Coach	Santa Ana High School	February 15, 2016		\$22.00	
Nava, Imelda	Asst. Track Coach	Segerstrom	February 15, 2016		\$22.00	
Nava, Melissa	Asst. Track Coach	Saddleback	February 15, 2016		\$22.00	
Ocampo, Jose	Asst. Baseball Coach	Godinez	February 15, 2016		\$22.00	
Pineda, Jesus	Asst. Track Coach	Valley	February 15, 2016		\$22.00	
Pineda Torres, Gerzain	Asst. Track Coach	Valley	February 15, 2016		\$22.00	
Ramirez, Erasmo	Head Coach Baseball	Segerstrom	February 15, 2016		\$27.50	
Ramirez, Ivan	Asst. Baseball Coach	Segerstrom	February 15, 2016		\$22.00	
Ramirez, John	Head Coach Softball	Santa Ana High School	February 15, 2016		\$27.50	
Ramirez, Leonardo	Asst. Baseball Coach	Century	February 15, 2016		\$22.00	
Ramirez, Roberto	Asst. Tennis Coach	Century	February 15, 2016		\$22.00	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 10, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Razo Vargas, Jesus	Asst. Volleyball Coach	Santa Ana High School	February 15, 2016		\$22.00	
Reyes, Eduardo	Head Coach Tennis	Santa Ana High School	February 15, 2016		\$27.50	
Rios, Angel	Asst. Baseball Coach	Segerstrom	March 3, 2016		\$22.00	
Rios, Christopher	Asst. Spring Football Coach	Saddleback	June 1, 2016		\$22.00	
Rivera, Monica	Asst. Track Coach	Saddleback	February 15, 2016		\$22.00	
Rodriguez, Raul	Asst. Baseball Coach	Godinez	February 15, 2016		\$22.00	
Rodriguez, Stephen	Asst. Football Coach	Segerstrom	June 1, 2016		\$27.50	
Rojas, Omar	Asst. Volleyball Coach	Century	February 15, 2016		\$22.00	
Romo, Clarissa	Head Coach Softball	Saddleback	February 15, 2016		\$27.50	
Rucker, Frostee	Asst. Track Coach	Valley	February 15, 2016		\$22.00	
Saavedra, Ramon	Asst. Spring Football Coach	Saddleback	June 1, 2016		\$27.50	
Salcido, Joe	Asst. Softball Coach	Century	February 15, 2016		\$22.00	
Saldana, Jonathan	Asst. Baseball Coach	Santa Ana High School	March 7, 2016		\$22.00	
Sanchez, Jose	Asst. Track Coach	Century	February 15, 2016		\$22.00	
Sanchez, Sulema	Asst. Track Coach	Valley	February 15, 2016		\$22.00	
Segura, Monica	Asst. Softball Coach	Segerstrom	February 15, 2016		\$22.00	
Serrano, Nathan	Asst. Track Coach	Segerstrom	February 15, 2016		\$22.00	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - May 10, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Simonds, Joel	Asst. Baseball Coach	Saddleback	February 15, 2016		\$22.00	
Smith, Terrance	Asst. Spring Football Coach	Saddleback	June 1, 2016		\$27.50	
Sok, Johnny	Asst. Volleyball Coach	Godinez	February 15, 2016		\$22.00	
Sophabmixay, Peter	Asst. Swimming Coach	Valley	February 15, 2016		\$22.00	
Springfield, David	Asst. Baseball Coach	Santa Ana High School	February 15, 2016		\$22.00	
Truong, Hai	Asst. Track Coach	Saddleback	February 15, 2016		\$22.00	
Tukia Jr., John	Asst. Spring Football Coach	Santa Ana High School	June 1, 2016		\$27.50	
Uresti, Hector	Asst. Spring Football Coach	Santa Ana High School	June 1, 2016		\$27.50	
Uresti, Hector	Asst. Spring Football Coach	Santa Ana High School	June 1, 2016		\$27.50	
Truong, Hai	Asst. Track Coach	Saddleback	February 15, 2016		\$22.00	
Valdez, Laura	Asst. Track Coach	Santa Ana High School	February 15, 2016		\$22.00	
Valencia, Melba	Asst. Softball Coach	Saddleback	February 16, 2016		\$22.00	
Zuniga, Eric	Asst. Track Coach	Saddleback	February 15, 2016		\$22.00	
Zuniga Magno, Oscar	Asst. Track Coach	Saddleback	February 15, 2016		\$22.00	

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Sunshine Initial Bargaining Proposal from Santa Ana Unified School District (SAUSD) to Santa Ana Educators' Association (SAEA)**

ITEM: **Public Hearing**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to conduct a public hearing to “sunshine” the initial bargaining proposal from the Santa Ana Unified School District (SAUSD) to the Santa Ana Educators’ Association (SAEA), in accordance with Government Code Section 3547.

RATIONALE:

Under provision of the Government Code referenced above, the initial bargaining proposal must be “sunshined” for public comment at a Board of Education meeting.

FUNDING:

Not Applicable

RECOMMENDATION:

Conduct a public hearing to “sunshine” the initial bargaining proposal from the Santa Ana Unified School District (SAUSD) to the Santa Ana Educators’ Association (SAEA).



MAM:nr

Santa Ana Unified School District

NOTICE OF PUBLIC HEARING

Under the provision of Government Code Section 3547, the Initial Bargaining Proposal must be “sunshined” to the Public and the Board of Education hereby gives notice that a public hearing will be held as follows:

TOPIC OF HEARING:

**Sunshine Initial Bargaining Proposal
from
Santa Ana Unified School District (SAUSD)
to
Santa Ana Educators’ Association (SAEA)**

HEARING DATE: Tuesday, May 10, 2016

TIME: 6:00 p.m.

LOCATION: Santa Ana Unified School District
Board Room
1601 E. Chestnut Avenue
Santa Ana, CA 92701
(714) 558-5510



Santa Ana Unified School District

Richard L. Miller, Ph.D., Superintendent

NEGOTIATIONS PREAMBLE

It is undeniable that there is a wide gap between the educational outcomes achieved by students of color and/or students from disadvantaged backgrounds and the results achieved by students who are from non-minority or more affluent backgrounds. Statewide economically disadvantaged students show an 11.5% gap in English Language Arts and 9.2% in Mathematics. English learners show an even greater gap.

Eliminating the “achievement gap” is a *moral* imperative which the State of California has now *legally* obligated the Santa Ana Unified School District to eliminate. The legislation and regulations establishing the Local Control and Accountability Plans (LCAP) system specify the funding and accountability mechanisms to accomplish this goal. Simply put, the law requires that the District use its State funding, especially the additional funding it receives on account of the disadvantaged backgrounds of its students, to directly address achievement gap issues. Public school districts, through their LCAPs are given great flexibility so that each community can address its particular needs – and each school district is accountable for the effectiveness of its plans and the use of the extra monies the State provides.

This is a new paradigm/model of State funding and accountability. It requires the District to think, plan and act differently to achieve better educational outcomes on an immediate and ongoing basis.

Accordingly, the District has prepared this initial proposal to commence a discussion with the Santa Ana Educators’ Association on changes to the collective bargaining agreement needed for the Santa Ana educational community to collaboratively eliminate the achievement gap at the Santa Ana Unified School District. The particular areas the District proposes for discussion at this time are set forth below:

1601 E. Chestnut Ave., Santa Ana, CA 92701, (714) 558-5501

BOARD OF EDUCATION

John Palacio, President • Rob Richardson, Vice President
Valerie Amezcua, Clerk • José Alfredo Hernández, J.D., Member • Cecilia “Ceci” Iglesias, Member

**Initial Proposal
of
Santa Ana Unified School District's
2016-2017
To
Santa Ana Educators' Association
May 10, 2016**

Article IV: ASSOCIATIONAL RIGHTS

The District has an interest in reviewing the release time of teachers for Associational business.

Article V: EVALUATION PROCEDURES

The District has an interest in creating an evaluation tool for "task oriented" certificated employees that enhances communication between certificated bargaining unit members and their supervisors leading to improved performance, individual growth, and professional esteem.

Article VII: WAGES AND WAGE PROVISIONS

The District has an interest in ensuring fair employee compensation in alignment with the LCAP priorities of enhancing services to students.

Article VIII: HOURS OF WORK

The District has an interest in clarifying language.

Article XI TRANSFER/REASSIGNMENT PROVISIONS

The District has an interest in creating options for employee transfer that maximize the educational needs of students, strengthen teacher professional growth, and enhance the educational programs of the District.

Article XV: EMPLOYEE BENEFITS

The District has an interest in clarifying the Health Benefits Authority (HBA) language within the contract.

The District has an interest in updating contract language to remove outdated terms.

The District reserves the right to add, delete, or modify these proposals as determined through the negotiations process.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: 2016 Graduation Plan Update

ITEM: Presentation

SUBMITTED BY: Edward Winchester, Executive Director, Secondary Education

PREPARED BY: Edward Winchester, Executive Director, Secondary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to present to the Board an update of the 2016 Graduation Plan recommendation.

RATIONALE:

Due to unforeseen construction complications at the City of Santa Ana's Eddie West Field, commencement ceremonies cannot be held at the traditional venue. As such, Santa Ana College (SAC) is also displaced from Eddie West Field, SAUSD staff proposes partnering with SAC to create an appropriate plan and venue for our commencements, work together to defray expenses, and maximize community resources to meet this challenge.

After consideration of a variety of locations, SAC and SAUSD staff propose, Centennial Park is the best solution to the problem because with proper planning and teamwork, we can reproduce the graduation setup and experience similar to what we have been providing for the students and their families for many years.

FUNDING:

General Fund: Approximately \$100,000 – to be split with Santa Ana College

RECOMMENDATION:

Presentation/Discussion only.

ITEM SUMMARY:
<ul style="list-style-type: none">• Review challenges with Eddie West Field.• Review current status of planning for graduation at alternative location.• Present the recommended location for the 2016 Commencement Ceremonies for Board discussion.• Note: Overtime costs are still being determined and will be updated periodically.

SANTA ANA UNIFIED SCHOOL DISTRICT

GRADUATION PLAN 2015-16

Board Presentation

May 10, 2016

Edward Winchester - Executive Director, Secondary Education

WHY THE CHANGE?

March 9, 2016 – Grad planning meeting with City - On track for June graduation at the SA Bowl

April 1, 2016 – City indicated a half of the SA Bowl will not be available.

April 25, 2016 – City states the SA Bowl will **not** be available for use in June

THE VENUE CENTENNIAL PARK



TARGET AUDIENCES TO COMMUNICATE MESSAGE

Graduating high school students



Families of graduating seniors



All SAUSD parents



SAUSD Staff



**Neighbors and Business Owners
near Centennial Park**



Santa Ana Community



Summary of Communication Plan

Utilize internal and external resources to inform
Beginning 5/5/2016 – 6/16/2016

- Website
- Social media
- Telephone Message System
- Community E-blast
- Staff E-Blast
- Parent Email Notification System
- Spanish and English Media
- School Newsletters
- Flyers – Electronic and Hardcopy
- Channel 31
- Posters
- Banners
- Meetings with Neighborhood Associations

PARKING

Centennial Park



Valley Complex



Total: 2262 General Parking Spaces, 176 HC Parking Spaces

UPDATED GRADUATION SCHEDULES

<u>School</u>	<u>Graduation Date</u>
SA Valley	Tuesday, 6/14, 4:00 p.m.
Godinez	Tuesday, 6/14, 8:00 p.m.
Educational Options	Wednesday 6/15, 10:00 a.m.
Segerstrom	Wednesday 6/15, 4:00 p.m.
Century	Wednesday 6/15, 8:00 p.m.
Saddleback	Thursday, 6/16, 4:00 p.m.
Santa Ana	Thursday, 6/16, 8:00 p.m.

Santa Ana College graduation date: June 3, 2016, 5:30 p.m.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval of Professional Development Plan Use of Educator Effectiveness Funds for Period of July 1, 2016 through June 30, 2018

ITEM: Action

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, K-12 Teaching and Learning

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the professional development plan for the use of educator effectiveness funds for the period of July 1, 2016 through June 30, 2018.

ITEM SUMMARY:

- Professional Development Plan can be expended from July 1, 2016 through June 30, 2018
- Educator Effectiveness funds will cover the cost of the plan.
- Must be expended on four key areas

RATIONALE:

Central to SAUSD Framework for Teaching and Learning is the desired outcome that students build agency and meta-cognitive capacities to be lifelong learners in a global society. To help achieve this goal for students, relevant training, support, and resources must be provided for teachers and administrators. To ensure significant input from stakeholders, Educational Services engaged in extensive outreach including focus groups, informational meetings, and a District-wide needs assessment. Educational Services has prepared a Professional Development Plan that demonstrates a concerted effort to address the assessed needs of SAUSD certificated staff, along with a commitment to provide 15 hours of self-selected professional development.

Senate Bill 103 awarded SAUSD \$3,902,574 for the use of activities that promote educator effectiveness. As a condition of receiving funds a school district must develop and adopt a plan delineating how funds shall be spent. The funds must be expended for any of the following purposes:

- Beginning teacher and administrator support and mentoring
- Professional development, coaching, and support services for teachers who have been identified as needing improvement
- Professional development for teachers and administrators aligned to state content standards
- Promotion of educator quality and effectiveness, including training effective mentors and coaches to support effective teaching and learning

LCAP Goal 1.1: Provide equitable student access to a rigorous standards-based, instructional program that include, but is not limited to high-quality instruction, standards aligned instructional materials, academic supports, and technology-based resources. Full implementation of the new CA State Standards and assessments. Expand efforts to support student attainment of the State Seal of Biliteracy.

FUNDING:

Educator Effectiveness Funds: \$3,902,574

RECOMMENDATION:

Approve the professional development plan for the use of educator effectiveness funds for the period of July 1, 2016 through June 30, 2018.

EDUCATOR EFFECTIVENESS FUNDS

Board of Education Meeting
May 10, 2016

Michelle Rodriguez, Ed.D.
Assistant Superintendent, K-12 Teaching and Learning

A Plan for
Professional
Learning

EDUCATOR EFFECTIVENESS FUNDS

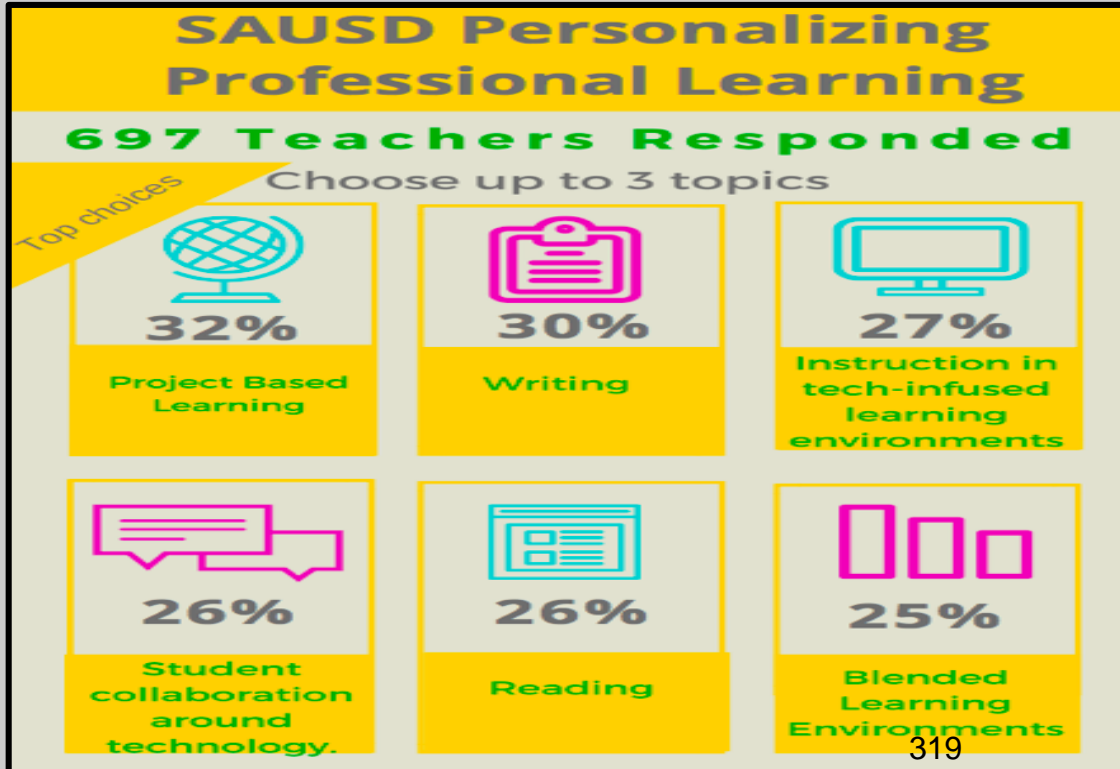
MUST BE USED FOR:

- Professional learning for teachers and administrators aligned to state content standards
- Training of mentors and coaches to support effective teaching and learning
- Support of beginning teachers and administrators
- Professional development, coaching, and support services for teachers who have been identified as needing improvement

EDUCATOR EFFECTIVENESS FUNDS

- SAUSD WAS AWARDED **\$3,902,574** FOR THE USE OF ACTIVITIES THAT PROMOTE EDUCATOR EFFECTIVENESS BY JUNE 30, 2018
- SAUSD DEVELOPED A PLAN DELINEATING HOW FUNDS SHALL BE SPENT
- FEEDBACK SESSIONS WERE HELD AND TEACHERS WERE SURVEYED TO INFORM THE PLAN
- THE PLAN MUST BE PRESENTED AT A PUBLIC MEETING FOR APPROVAL BY THE GOVERNING BOARD

STAKEHOLDER FEEDBACK



Brightbytes survey (2,030 Teachers):

- Communication
- Collaboration
- Creativity
- Critical Thinking



PREFERRED LEARNING MODEL

- | | |
|--|-----|
| <input type="checkbox"/> Workshop facilitated by coach and time to collaborate with teachers | 77% |
| <input type="checkbox"/> Peer/site Coaching | 35% |
| <input type="checkbox"/> Virtual/Online training | 29% |
| <input type="checkbox"/> Summer Institute | 28% |
| <input type="checkbox"/> Lead Learner Conference | 27% |
| <input type="checkbox"/> Ed Camp | 8% |

INTENDED OUTCOME OF PLAN

TO DEVELOP A CADRE OF HIGHLY TRAINED MENTORS AND COACHES WHO ARE ABLE TO SUPPORT TEACHERS AND ADMINISTRATORS TO SUPPORT THE INDIVIDUAL NEEDS OF STUDENTS

FOUR KEY AREAS OF FOCUS

Target Group	Funding Amount	# of Staff Supported	Plan of Action
Teacher Professional Learning	\$3,279,799	2557	<p>Train on-site mentors and coaches to build capacity to support sustainable, effective teaching and learning--13 coaches for 2 years (\$124,000/yr. with benefits X 10)</p> <p>Provide a variety of professional learning opportunities based on teacher voice and choice</p>
Beginning Teachers	\$155,285	125	<p>Develop a cadre of SAUSD mentors and coaches who are able to support beginning teachers</p> <p>Develop personalized professional digital learning opportunities that support individual needs of beginning teachers</p>
Peer Assistance and Review	\$31,507	25	<p>Develop a mentoring and coaching learning pathway to establish a cadre of SAUSD mentors and coaches who are equipped to support teachers identified as needing support</p>
Administrator Development	\$234,790	189	<p>Coaching model to support beginning administrators and enhance existing SAUSD Leadership Pathways targeting aspiring and new administrators</p>

Indirect Costs: \$201,174.00

IMPLEMENTATION OF SITE COACHING MODEL

The program design has three related objectives over the course of two years:

1. To address stakeholder feedback
2. To provide job-embedded, just-in-time professional learning
3. To develop site peer coaches who will continue this job-embedded instructional support

2016/2017- Year One:

13 instructional coaches to provide on-site guided professional learning to develop teacher capacity and prepare site coaches (36 elementary schools supported by 6 coaches, 9 intermediate schools supported by 3 coaches, 9 high schools supported by 4 coaches)

2017/2018- Year Two:

- Building capacity with site-specific peer coaches who support continued teacher development

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval of Agreement between Henry T. Nicholas Education Foundation DBA Nicholas Academic Center and Santa Ana Unified School District for 2016-19 School Years**

ITEM: **Action**

SUBMITTED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

PREPARED BY: **Lucinda N. Pueblos, Assistant Superintendent, K-12 School Performance and Culture**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement between Henry T. Nicholas Education Foundation DBA Nicholas Academic Center (NAC) and the Santa Ana Unified School District for the 2016-19 school years.

ITEM SUMMARY:
<ul style="list-style-type: none"> • Total Cost: \$482,000 • Targeted schools are Century High, Saddleback High, and Villa Fundamental Intermediate Schools

This agreement provides the District students with a supplemental college preparatory program at Century High School. The NAC program will use Century High facility space from 11:00 am – 7:30 pm weekdays and some Saturdays during the regular school year and summer school.

RATIONALE:

Nicholas Academic Center provides support to underserved high school students to improve their academic performance and to achieve their full scholarly and social potential. In order to meet these goals in high school and at college NAC will:

- Work onsite helping students create individualized academic plans that help them gain entry into colleges of their choice.
- Serve as advocates and negotiators to help students navigate the education systems and to identify educational opportunities that can enhance their individual growth.
- Offer non-accredited courses, clubs, activities, and workshops such as stress management, time management, learning styles, book clubs, photography/videography clubs, and writing workshops.
- Offers all of its Juniors access to SAT preparation services via outside partners.
- During summer, winter break, and spring break offer supplemental, non-accredited courses and workshops to keep students actively learning.

- Assist students in overcoming the obstacles they face through a series of services provided by Directors of Social Services.
- Provide monthly career-speaker series, leadership workshops, coordinated community service activities, leadership, and daily living-skills workshops.
- Provide monthly Parent Platicas (meetings) as to facilitate family discussions about important topics, such as leaving home for college.
- Work with students to provide them support while they attend NAC and follow students throughout their college career.
- Continue support, including, visiting them while they attend college. Alumni may also qualify for annual need-based scholarships to cover college related costs.

This agreement supports LCAP goal 2.11 “Establish partnerships that ensure student success.”

FUNDING:

Supplemental/Concentration- \$482,000 per year

RECOMMENDATION:

Approve the agreement between the Henry T. Nicholas Education Foundation DBA Nicholas Academic Center and the Santa Ana Unified School District for the 2016-19 School Years.

LP:sz

NAC Data

NAC Enrollment Statistics		
NAC Graduates	Total Number	Percentage
Number of Graduates	603	----- -
Number of SAUSD NAC Graduates	563	93%
Valley HS NAC Graduates	232	38%
SAHS NAC Graduates	179	30%
Godinez Fundamental NAC Graduates	83	14%
Middle College HS NAC Graduates	35	5.8%
Saddleback, Century, Segerstrom, and Lorin Grisette HS	34	5.6%
Other Districts & Schools	40	6.6%

NAC SAUSD Scholar - College Enrollment rate							
Type of College	2009	2010	2011	2012	2013	2014	2015
2 year	38%	46%	55%	39%	35%	29%	23%
4 Year	63%	54%	45%	61%	65%	71%	77%

NAC SAUSD Scholar – College Persistence Rate (Graduated from college or are Currently Enrolled)							
Type of College	2009	2010	2011	2012	2013	2014	2015
2 year	38%	52%	55%	52%	59%	87%	86%
4 Year	81%	91%	96%	85%	95%	96%	100%

Class of 2016

NAC SAUSD Scholar – College Approximate Enrollment Class of 2016	
# of Graduates	126
# SAUSD Grads	104
2- Year Bound	20%
4-Year Bound	80%

- **So far, one or more of NAC’s 2016 graduates have been ACCEPTED to the following colleges:**

- Harvard University
- MIT
- Cornell University
- University of Notre Dame
- Georgetown University
- American University
- Juniata College
- Clarkson University
- Seattle University
- University of Puget Sound
- Allegheny College
- Chapman University
- Whittier College
- Beloit College
- Denison University
- St. John’s University
- Ursinus College
- Centre College
- University of the Redlands
- St. Mary’s College
- Earlham College
- Augustana College
- Gustavus Adolphus College
- Morningside College
- Concordia University
- Lycoming College
- Colorado State University
- College of Idaho
- UCLA
- UCI
- UC Berkeley
- UC San Diego
- UC Davis
- UC Merced
- UC Santa Barbara
- Connecticut College
- Boston University
- Cal Poly Pomona
- Cal Poly San Luis Obispo
- Cal State Fullerton
- CS Dominguez Hills
- CS East Bay
- CS Los Angeles
- CS Long Beach
- CS Channel Islands
- CS Bakersfield
- Sacramento State University
- Sonoma State University
- Humboldt State University
- San Diego State University
- San Francisco State University
- Santa Ana College
- Orange Coast College

Other Data:

- NAC's Class of 2015 received \$2 million dollars in scholarships and grants as they headed off to college.
- NAC alumni received \$6.5 million dollars in scholarships and grants during the 2014-2015 school year.
- Cumulatively, over the last 6 years, NAC alumni have received over \$16 million dollars in scholarships and grants.
- NAC has awarded over \$2,500,000 in need-based scholarships to students from inception (2007) to date.

Nicholas Academic Centers III

Planned Enrollment for NAC III

Amounts of Students Served Per Center	Goal for First Year	Goal for 2 nd Year **
Total Number of Students Served	127	240
Seniors	32	65
Juniors	40	65
Sophomores	25	50
Freshmen	20	40
8 th Graders	10	20

**2nd year figures are contingent on a second year of funding and effective promotion of the program within Century High School and the district.

Targeted Schools

Century High School, Villa Fundamental, Saddleback High School

Hours of Operation

School Year Hours *	Monday – Friday	11AM – 7:30 PM <i>*4th Tuesday of month close at 5:30PM for Staff In-service meetings</i>
Summer Hours	Monday – Friday	11AM – 6:00PM <i>*4th Tuesday of month close at 5:30PM for Staff In-service meetings</i>
Saturdays*	Activity Driven	<ul style="list-style-type: none"> • Community Service Opportunities • Leadership Conferences/Activities for Students • Chapman Lecture Series (One Saturday a Month during September, October, November, February, March, and April) • SAT Saturdays (September, December, March, May) • College App Saturdays (October, January, February) • Financial Aid Saturdays (January, February)

**School year schedule can fluctuate based on student needs (i.e.: occasionally, during college application season we will be open until 10pm)*

Calendar of Operations

Fall Hours	September 1-December 18
Winter Break Program	December 21-23 December 28-29
Winter Hours	January 4 – March 31
Spring Break Program	April 4 – April 7
Spring Hours	April 11 – June 16
Summer Break Program *	June 27 – August 23

**Summer program courses and workshops run Monday-Thursday, Fridays are reserved for fieldtrips to museums, colleges, parks, beaches, musicals, sports games, etc. Activities and summer fieldtrips change every year based on student requests.*

NAC III – Staffing

To replicate the current model and services that is existent at both NAC I and NAC II, the following staff will need to be added to the Century Campus:

Staff Provided by NAC for 3rd Center		
Staffing Needs	Number	Status
Director of Academic Services	1	Full-Time
Academic Services Coordinator	1	Full-Time
Assistant Director of Higher Education Services & Alumni Services	1	Full-Time
Higher Education Services Coordinator	1	Full-Time
Assistant Director of Social Services	1	Full-Time
Office Manager	1	Full-Time
Driver	1	Part-Time

Staff Provided by SAUSD District for 3rd Center *		
Staffing Needs	Number	Status
Academic Tutors**: English, Math, Science	3	Part-Time (Max 24 hrs.)

* Per discussion with SAUSD administration, NAC leadership will be a part of the tutor hiring process

** *During First year we would only need 3 tutors; we would scale up to 5 tutors when operating to capacity*

In addition, NAC III staff will receive the guidance and services from existing NAC Staff:

Existing NAC staff who will be available to NAC III	
Staffing	Description of time spent (<u>work and services</u>)
NAC Executive Director	Organizational oversight, training, mentoring, community and business outreach, college partnership development
Chief Financial Officer	On Call – oversight, training, finances, mentoring
Director of Programs and Operations	Organizational oversight, training, mentoring, community and business outreach, college partnerships
Director of Higher Education Services	Dept. oversight, training, student mentoring, scholarship oversight, alumni support, college support, community and business outreach, college partnerships
Director of Social Services	Dept. oversight, training, therapeutic services, family support, alumni support, college support, community service planning, community outreach
Media Manager	Dept. oversight, mentoring, workshops, community outreach
Licensed Clinical Social Worker	On Call – oversight of therapeutic services, clinical emergency response

Timeline for opening NAC III

Activity	Dates
Physical Transformation of Century Space ***	June 20 – September 4
Hiring New Staff	July 1 – July 30th
Training New Staff	August 8 – 26th
Open Doors	September 5

- **Per discussion with SAUSD administration, the costs associated with transforming NAC III’s physical space (tear down of walls, paint, water line, furniture) will be provided be covered by SAUSD.**



Advancing Learning for Young People

Invoice for Nicholas Academic Services

Date: Monday, April 11, 2016

Receipt ID: NACSAUSD-2016-2017

Total: \$482,000.00

Services *	Amount
<ul style="list-style-type: none"> - <i>Implementation of NAC college access and mentoring program</i> - <i>School Year activity programming</i> - <i>Summer activity programming</i> - <i>SAT school-year preparation for all Juniors</i> - <i>Staff for year-round services (excluding academic tutors, which will be provided by SAUSD)</i> - <i>Staff support from existing NAC leadership</i> - <i>Technology (30 wireless laptops)</i> - <i>Van exclusive for transporting NAC III Students</i> - <i>NAC SAUSD alumni college retention and graduation support</i> - <i>NAC III Graduates will become eligible to receive NAC need-based scholarship stipend.</i> 	<p>\$482,000.00</p>
<p><i>* Invoice is for services only, school and office supplies (paper, pens, copier, etc.) will be provided by the school site.</i></p>	
Total Due	\$482,000.00

Payment Schedule

Date Due	Amount Due
August 1	\$120,000.00
October 1	\$72,400.00
December 1	\$72,400.00
February 1	\$72,400.00
April 1	\$72,400.00
June 1	\$72,400.00

Make payments payable to: Henry T. Nicholas, III Education Foundation

Please remit payments to:

Nicholas Academic Centers

412 w 4th St

Santa Ana, CA 92701

Consultant Agreement

This AGREEMENT is hereby entered into between the Santa Ana Unified School District, hereinafter referred to as “DISTRICT” and **Henry T. Nicholas Education Foundation DBA Nicholas Academic Center** hereinafter referred to as “CONSULTANT.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: **Support to high school students to improve their academic performance and to achieve their full scholarly and social potential. Targeted schools are Century High, Saddleback High, and Villa Fundamental Intermediate Schools.**
2. Term. CONSULTANT shall commence providing services under this AGREEMENT on **July 1, 2016** and will diligently perform as required and complete performance by **June 30, 2019**.
3. Compensation. DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to his AGREEMENT at total fee not to exceed **\$482,000** and per attached fee schedule.
DISTRICT shall pay CONSULTANT 30 days after receipts of consultant invoice and with approval of a District representative.
4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT except as follows: N/A.
5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker’s Compensation. CONSULTANT

assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT except as follows: N/A

CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon written notice of intention to terminate for cause. Cause shall include: (a) material violation of the AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed due to

CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall, upon the expiration of ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to, and not a limitation of, any other rights or remedies available to the DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless: CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for (1) death or bodily injury to person. (2) Injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONSULTANT or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. Insurance. Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability, which may arise out of the AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, “Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory.” No later than the actual start date, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy. **(Please check with DISTRICT’s Risk Manager regarding any and all insurance provisions.)**

12. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT’s general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT’s business, and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT’s employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment with Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment/Nondiscrimination. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color,

religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non-waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the Addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
Stefanie P. Phillips, Ed.D., CBO
1601 E. Chestnut Ave.
Santa Ana, CA 92701**

CONSULTANT:

**Henry T. Nicholas Education Foundation
DBA Nicholas Academic Center
412 W. 4th Street
Santa Ana, CA 92701**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The laws of the State of California shall govern the terms and conditions of this AGREEMENT with venue in Orange County, California.

This AGREEMENT is entered into this **11 Day of May, 2016**.

DISTRICT:

CONSULTANT:

By:

By:

Signature

Signature

Stefanie P. Phillips, Ed.D., CBO

Henry T. Nicholas Education Foundation DBA

Nicholas Academic Center

Printed Name

Printed Name

Deputy Superintendent, Operations

Title

Title

May 10, 2016

Board Approval Date

Social Security or Taxpayer Identification

AGENDA ITEM BACK-UP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval to Renew Agreements for District Legal Services for Various Departments for 2016-17 Fiscal Year**

ITEM: **Action**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew agreements for District legal services for various departments for the 2016-17 fiscal year.

ITEM SUMMARY:

- General Counsel for various departments.
- Contracts start: July 1, 2016 through June 30, 2017

RATIONALE:

Based on the current needs of the District, the consultants will provide General Counsel related to:

- Collective Bargaining
- Employee Discipline and Dismissal
- Board Policy Development
- Shared Governance
- The Brown Act
- Public Records Act
- Board Relations
- Interpretation of the California Education Code
- Charter Schools
- Facilities
- Special Education
- Pupil Support Services
- Workers' Compensation claims
- Bid Documents, protests, appeals, contracts, Public Contract Code Compliance
- Other projects, on an "as needed" basis.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the agreements for District legal services for the 2016-17 fiscal year with Atkinson, Andelson, Loya, Ruud & Romo; Attar and Jamoo, Attorneys at Law; Garcia, Hernandez, Sawhney, LLP; Orbach, Huff, Suarez & Henderson; Richard D. Jones a Professional Law Corporation dba Jones & Mayer; and S. Daniel Harbottle dba Harbottle Law Group.

SP:mm

**AGENDA ITEM BACK-UP SHEET
May 10, 2016**

Board Meeting

TITLE: Approval to Renew Agreement with Atkinson, Andelson, Loya, Ruud & Romo for 2016-17 Fiscal Year

ITEM: Action

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew the agreement with Atkinson, Andelson, Loya, Ruud & Romo for District legal services for various departments for the 2016-17 fiscal year.

ITEM SUMMARY:

- Consultant will provide General Counsel for various departments.
- Contract starts: July 1, 2016 through June 30, 2017

RATIONALE:

Based on the current needs of the District, the consultant will provide General Counsel related to: Collective Bargaining, Employee Discipline and Dismissal, as well as Board Policy Development, Shared Governance, The Brown Act, the Public Records Act, Board Relations and interpretation of the California Education Code, Charter Schools, Facilities, Special Education, Pupil Support Services, and other projects, on an “as needed” basis.

The list below identifies the various departments that counsel will provide services throughout the 2016-17 fiscal year, on an “as needed” basis. The 2015-16 amounts were Board approved at the May 12, 2015 Fiscal Year.

Department	2016-17 Amount	2015-16 Amount
Human Resources	\$900,000	\$900,000
Superintendent/Business Operations/Facilities	\$250,000	\$250,000
Pupil Support Services	\$10,000	\$10,000
Support Services	\$80,000	\$80,000
Total:	\$1,240,000	\$1,240,000

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

General Fund: \$1,240,000

RECOMMENDATION:

Approve the agreement with Atkinson, Andelson, Loya, Ruud & Romo for District legal services for the 2016-17 fiscal year.

SP:mm

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRRICT,” and **Atkinson, Andelson, Loya, Ruud & Romo, 12800 Center Court Drive South, Ste. 300, Cerritos, CA 90703-9364, (562) 653-3200** a Professional Law Corporation, hereinafter referred to as the “CONTRACTOR.”

WHEREAS, DISTRRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; WHEREAS, DISTRRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **DISTRRICT desires to retain and engage the CONTRACTOR to perform legal and, upon request, non-legal consultant services on the DISTRRICT’s behalf, and the CONTRACTOR is willing to accept said engagement on the terms and conditions contained in this AGREEMENT. The CONTRACTOR agrees to provide such services to the DISTRRICT, including representation in administrative and court proceedings, as requested by the DISTRRICT. The place and time for such services are to be designated by the Superintendent of the DISTRRICT or designee.**

2. **Term: CONTRACTOR shall commence providing services under this AGREEMENT on **July 1, 2016** and will diligently perform as required and complete performance by **June 30, 2017**.**

3. **Compensation: DISTRRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **One Million, Two Hundred, Forty Thousand Dollars (\$1,240,000.00)**. DISTRRICT shall pay CONTRACTOR according to the following terms and conditions: **Legal Services performed by James C. Romo shall be billed at the hourly rate of \$275.00 and by Anthony P. De Marco at the hourly rate of \$245.00.****

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: N/A.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: **A 5% per month administrative charge calculated and based on monthly fees will be billed to the DISTRICT to cover related operational expenses incurred by the CONTRACTOR. This administrative fee is in lieu of charging the DISTRICT for Westlaw, photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage.** CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance:** Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written

notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Atkinson, Andelson, Loya, Ruud & Romo
12800 Center Court Drive South, Ste. 300
Cerritos, CA 90703-9364**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein. **Exhibit "A"**

THIS AGREEMENT IS ENTERED INTO THIS 1st DAY OF **July 2016**.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business Services

Title

May 10, 2016

Board Approval Date

By:

Signature

James C. Romo

Printed Name

Shareholder

Title

EIN: 95-3378600

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

Exhibit "A"

AGREEMENT FOR SPECIAL SERVICES

I. PARTIES

This Agreement for Special Services (the "Agreement") is made this 1st day of July, 2016, between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a Professional Law Corporation, hereinafter referred to as the "Law Firm," and SANTA ANA UNIFIED SCHOOL DISTRICT, hereinafter referred to as "District."

II. RECITALS; PURPOSE; MATTERS

The District desires to retain and engage the Law Firm to perform legal and, upon request, non-legal consultant services on the District's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. The Law Firm agrees to provide such services to the District, including representation in administrative and court proceedings, as requested by the District. The place and time for such services are to be designated by the Superintendent of the District or designee.

III. TERMS AND CONDITIONS

A. The term of this Agreement shall be for one year, commencing July 1, 2016, through June 30, 2017. For the period July 1, 2016, through June 30, 2017, the District hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates:

Senior Partners	\$255.00
Partners/Senior Counsel	\$235.00
Senior Associates	\$235.00
Associates	\$235.00
Electronic Technology Litigation Specialist	\$235.00
Non-Legal Consultants	\$200.00
Senior Paralegals/Law Clerks	\$160.00
Paralegals/Legal Assistants	\$150.00

In addition to the above rates, the hourly rate for legal services performed for the District by James C. Romo shall be billed at \$275.00 and by Anthony P. De Marco at \$245.00.

The Law Firm shall bill in quarter-hour increments. A fixed rate may be established for specially identified projects, subject to prior approval by the District.

B. In addition, the District hereby agrees to pay a 5% per month administrative charge calculated and based on monthly fees billed to cover related operational expenses incurred by the Law Firm. This administrative fee is in lieu of charging the District for Westlaw, photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage. This does not include items listed in paragraph D below.

C. The Law Firm may charge the full hourly rate to more than one client for services provided concurrently during the same time period. For example, in the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

D. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the Superintendent's or designee's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the District in the event a particular cost item totals \$2,000.00 or less. Typical cost advances include, but are not limited to, messenger fees, travel costs, bonds, witness fees, overnight delivery, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from the District, experts or consultants for the benefit of the District, rather than the District contracting directly with any expert or consultant, it is agreed that the District shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of the District.

E. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from the District by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of the District in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

F. The District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

G. The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the District.

H. The District has the right, at any time, and either with or without good cause, to discharge the Law Firm as the District's attorneys. In the event of such a discharge of the Law Firm by the District, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the District shall be immediately due and payable.

I. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the District;

3. Upon the failure of the District to perform any of the District's obligations hereunder with respect to the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the District to perform any of the District's obligations hereunder with respect to cooperation with the Law Firm in connection with the Law Firm's representation of the District.

J. In the event that the Law Firm ceases to perform legal services for the District as hereinabove provided, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the District will promptly execute an appropriate Substitution of Attorney form.

K. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

L. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

IV. SPECIALIZED LEGAL SERVICES

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, intellectual property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, trademark, non-profit organizations, immigration, and appellate law, the District agrees to pay the Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the District of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.

V. RELATED POST-INVESTIGATION SERVICES

If an attorney who conducted an investigation for the District is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration or any other proceeding, because of services rendered under this Agreement, and/or if the investigating attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to or arising out of services performed for the District, the District agrees to pay the Law Firm for all time expended (including preparation time) at the investigating attorney's then current regular hourly rate and to reimburse the Law Firm for reasonable costs and expenses incurred.

VI. CONSENT TO JOINT REPRESENTATION

The District acknowledges that from time to time the Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, the Law Firm shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. The District acknowledges that it is often in the best interest of the District for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, pursuant to Education Code section 7, the Governing Board of the District hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph.

VII. SERVICES PERFORMED BY LAW FIRM-PROVIDED NON-LEGAL CONSULTANTS

The Law Firm has an affiliation with non-legal education consultants who are available to assist the District in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, special education, student discipline, leadership coaching, board/ superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in the District's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the District provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purposes of this paragraph. The District is hereby advised that it may seek the advice of an independent attorney of its choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to the District outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

VIII. CONSENT TO LAW FIRM COMMUNICATION

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of Breakfast Briefings, conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. These email notices are a convenient way to keep the District administrators apprised of important legal changes. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

IX. ARBITRATION

The parties agree that all disputes which arise between the District and the Law Firm, whether financial or otherwise regarding the attorney-client relationship, shall be resolved by binding arbitration. The parties agree to waive their right to a jury trial and to an appeal.

X. DURATION

This Agreement shall be effective July 1, 2016, through June 30, 2017, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

XI. EXECUTION DATE

This Agreement is entered into this 1st day of July, 2016.

“Law Firm”

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: _____

By: _____
JAMES C. ROMO

“District”

SANTA ANA UNIFIED SCHOOL DISTRICT

Dated: _____

By: _____

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval to Renew Agreement with Attar and Jamoo, Attorneys at Law for 2016- 17 Fiscal Year

ITEM: Action

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Camille Boden, Executive Director, Risk Management

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew the agreement with Attar and Jamoo, Attorneys at Law for the 2016-17 fiscal year.

ITEM SUMMARY:

- Consultant will provide legal services related to Workers' Compensation Claims.
- Contract starts: July 1, 2016 through June 30, 2017

RATIONALE:

Consultant will provide legal counsel for litigated Workers' Compensation claims against the District including defense at the Workers' Compensation Appeals Board.

LCAP Goal 3.10: Support the enhancement of school climate through smooth operations and processes.

FUNDING:

Self-Insurance Fund 67: \$350,000
 Risk Management Budget

RECOMMENDATION:

Approve the agreement with Attar and Jamoo, Attorneys at Law for the 2016-17 fiscal year in the amount of \$350,000.

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and (**Attar & Jamoo, Attorneys at Law, 595 Tamarack Avenue, Suite E, Brea, CA 92821 (714) 255-1444**) hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** **Attar & Jamoo, Attorneys at Law, will provide legal counsel for litigated Workers’ Compensation claims against the District including defense at the Workers’ Compensation Appeals Board.**

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **July 1, 2016** and will diligently perform as required and complete performance by **June 30, 2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Three Hundred and Fifty Thousand Dollars (\$350,000)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: **N/A**.

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: **N/A**.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: **N/A.**

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of

CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above,

sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance**: Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment**: The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Attar & Jamoo, Attorneys at Law
595 Tamarak Avenue, Suite E
Brea, CA 92821**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein. **N/A.**

THIS AGREEMENT IS ENTERED INTO THIS 1st DAY OF July, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

By:

Signature

Tina Douglas

Printed Name

Printed Name

Assistant Superintendent, Business Services

Title

Title

May 10, 2016

Board Approval Date

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval to Renew Agreement with Garcia, Hernandez, Sawhney, LLP for 2016- 17 Fiscal Year**

ITEM: **Action**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew the agreement with Garcia, Hernandez, Sawhney, LLP for the 2016-17 fiscal year.

ITEM SUMMARY:

- Consultant will provide legal services for the Human Resources Department.
- Contract starts: July 1, 2016 through June 30, 2017

RATIONALE:

The consultant will provide consulting, legal counsel support, and research services required to represent the District's best interests in the areas of collective bargaining, labor, and employment matters on an "as need" basis.

FUNDING:

General Fund: \$25,000

RECOMMENDATION:

Approve the agreement with Garcia, Hernandez, Sawhney, LLP for the 2016-17 fiscal year in the amount of \$25,000.

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and **Garcia, Hernandez, Sawhney, LLP, 401 B Street, Suite 2010, San Diego, CA 92101 (619) 654-8400** hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Will provide consultant, legal counsel support, and research services required to represent the District’s best interests in the areas of collective bargaining, labor and employment matters.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **07/01/2016** and will diligently perform as required and complete performance by **06/30/2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Twenty-Five Thousand Dollars (\$25,000)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: N/A.

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: N/A.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: **N/A.**

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of

CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above,

sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance**: Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment**: The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Garcia Hernandez Sawhney, LLP
401 B Street, Suite 2010
San Diego, CA 92101**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein: **N/A.**

THIS AGREEMENT IS ENTERED INTO THIS 1st DAY OF JULY, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

By:

Signature

Tina Douglas

Printed Name

Printed Name

Assistant Superintendent, Business Services

Title

Title

May 10, 2016

Board Approval Date

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval to Renew Agreement with Orbach, Huff, Suarez & Henderson for 2016- 17 Fiscal Year

ITEM: Action

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew the agreement with Orbach, Huff, Suarez & Henderson for the 2016-17 fiscal year.

RATIONALE:

Consultant will provide legal counsel regarding bid documents, protests, appeals, contracts, Public Contract Code compliance issues, and the like. Services will be solicited on an “as-needed” basis with a “not to exceed estimate” approved before work commences.

FUNDING:

Various Funds: \$100,000
 Facilities and Governmental Relations Budget

RECOMMENDATION:

Approve the agreement with Orbach, Huff, Suarez & Henderson for the 2016-17 fiscal year in the amount of \$100,000.

SP:mm

ITEM SUMMARY:

- Consultant will provide legal services for the Facilities Governmental Relations Department.
- Contract starts: July 1, 2016 through June 30, 2017

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and **(Orbach, Huff, Suarez & Henderson, LLP, 1901 Avenue of the Stars, Los Angeles, CA 90067 (310) 788-9200)** hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Consultant will provide legal counsel regarding bid documents, protests, appeals, contracts, Public Contract Code compliance issues, and the like. Services will be solicited on an “as-needed” basis with a “not to exceed estimate” approved before work commences.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **07/01/2016** and will diligently perform as required and complete performance by **06/30/2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **One Hundred Thousand Dollars (\$100,000)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: **N/A**.

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: **N/A**.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: **N/A.**

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of

CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above,

sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance**: Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment**: The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Orbach Huff Suarez & Henderson, LLP
1901 Avenue of the Stars
Los Angeles, CA 90067**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein. **N/A.**

THIS AGREEMENT IS ENTERED INTO THIS 1st DAY OF **July, 2016**.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business Services

Title

May 10, 2016

Board Approval Date

By:

Signature

Printed Name

Title

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval to Renew Agreement with Richard D. Jones a Professional Law Corporation dba Jones & Mayer for 2016-17 Fiscal Year**

ITEM: **Action**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew the agreement with Richard D. Jones a Professional Law Corporation dba Jones & Mayer for 2016-17 fiscal year.

RATIONALE:

The consultant will provide legal counsel for disciplinary matters related to School Police Officers on an “as need” basis.

FUNDING:

General Fund: \$5,000

RECOMMENDATION:

Approve the agreement with Richard D. Jones a Professional Law Corporation dba Jones & Mayer for 2016-17 fiscal year in the amount of \$5,000.

ITEM SUMMARY:

- Consultant will provide legal services for the Human Resources Department for disciplinary matters related to School Police Officers.
- Contract starts: July 1, 2016 through June 30, 2017

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and **Richard D. Jones a Professional Law Corporation dba Jones & Mayer, 3777 N. Harbor Blvd., Fullerton, CA 92835 (714) 446-1400** hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Will provide legal counsel for disciplinary matters involving School Police Officers.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **07/01/2016** and will diligently perform as required and complete performance by **06/30/2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Five Thousand Dollars (\$5,000)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: **N/A**.

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: **N/A**.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: **N/A.**

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of

CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above,

sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance:** Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**Richard D. Jones a Professional Law
Corporation dba Jones & Mayer
3777 N. Harbor Blvd.
Fullerton, CA 92835**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein: **N/A.**

THIS AGREEMENT IS ENTERED INTO THIS 1st DAY OF JULY, 2016.

DISTRICT:

CONTRACTOR:

By:

Signature

Tina Douglas

Printed Name

Assistant Superintendent, Business Services

Title

May 10, 2016

Board Approval Date

By:

Signature

Printed Name

Title

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Approval to Renew Agreement with S. Daniel Harbottle dba Harbottle Law Group for 2016- 17 Fiscal Year

ITEM: Action

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Doreen Lohnes, Assistant Superintendent, Support Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to renew the agreement with S. Daniel Harbottle dba Harbottle Law Group for the 2016-17 fiscal year.

ITEM SUMMARY:

- Consultant will provide legal services for the Special Education Department.
- Contract starts: July 1, 2016 through June 30, 2017

RATIONALE:

Consultant will provide legal counsel for the Special Education Department in matters related to interpretation of guidelines and mandates that affect services for students with disabilities. In addition, advice of legal counsel is required when responding to administrative due process claims filed by parents and their attorneys.

FUNDING:

Support Services: \$50,000

RECOMMENDATION:

Approve the agreement with S. Daniel Harbottle dba Harbottle Law Group for the 2016-17 fiscal year in the amount of \$50,000.

SP:mm

Independent Contractor Agreement

This AGREEMENT is hereby entered into between the **Santa Ana Unified School District**, hereinafter referred to as “DISTRICT,” and (**S. Daniel Harbottle dba Harbottle Law Group, 18401 Von Karman Avenue, Suite 200, Irvine. CA 92612 (949) 428-8780**) hereinafter referred to as “CONTRACTOR.”

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; WHEREAS, DISTRICT is in need of such special services and advice; and WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Services to be provided by CONTRACTOR:** Consultant will provide legal counsel for the Special Education Department in matters related to interpretation of guidelines and mandates that affect services for students with disabilities. In addition, advice of legal counsel is required when responding to administrative due process claims filed by parents and their attorneys.

Services shall be provided by (Name of specific individual, if required).

2. **Term:** CONTRACTOR shall commence providing services under this AGREEMENT on **July 1, 2016** and will diligently perform as required and complete performance by **June 30, 2017**.

3. **Compensation:** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed **Fifty Thousand Dollars (\$50,000)**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:
N/A.

4. **Expenses:** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: N/A.

5. **Independent Contractor:** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. **Materials:** CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: N/A.

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. **Originality of Services:** CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. **Copyright/Trademark/Patent:** CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used

without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination:** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner. DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within **TEN (10)** days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the **TEN (10)** days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless:** CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance**: Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of **ONE MILLION Dollars (\$1,000,000)** per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than **TEN (10)** days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents and employees as additional insureds under said policy.

12. **Assignment:** The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.

13. **Compliance With Applicable Laws:** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

14. **Permits/Licenses:** CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency:** CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment:** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Nondiscrimination:** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

18. **Non Waiver:** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not

be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice:** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

**Santa Ana Unified School District
1601 E. Chestnut Ave
Santa Ana, CA 92701**

CONTRACTOR:

**S. Daniel Harbottle
dba Harbottle Law Group
18401 Von Karman Avenue, Suite 200
Irvine, CA 92612**

20. **Severability:** If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

22. **Governing Law:** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

23. **Exhibits:** This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein. N/A.

THIS AGREEMENT IS ENTERED INTO THIS 1st DAY OF July, 2016.

DISTRICT:

CONTRACTOR:

By:

By:

Signature

Signature

Tina Douglas

Kal Attar

Printed Name

Printed Name

Assistant Superintendent, Business Services

Attorney

Title

Title

May 10, 2016

33-1184564

Board Approval Date

Social Security or Taxpayer Identification

* Risk Manager should review all insurance requirements for the District.

* Criminal Record Check (Fingerprint), may be applicable.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: Authorization to Reject all Bids for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at McFadden Intermediate School

ITEM: Action

SUBMITTED BY: Orin L. Williams, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: David Woolsey, Interim Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to reject all bids for Bid Package No. 1 – Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at McFadden Intermediate School.

RATIONALE:

Legal advertisement of notice calling for bids was placed in the *Orange County Register* on March 11 and March 18, 2016. The construction management, architect, and District staff all recommend that all bids be rejected. All bid amounts were significantly over budget. Staff will work with the architect to identify items through value engineering which can be changed to reduce costs, and staff will attempt to generate more bidder interest.

Project Site	Bid Package	Description
McFadden IS – Prop 39	BP No. 1	HVAC Replacement

FUNDING:

Not Applicable

RECOMMENDATION:

Authorize staff to reject all bids for Bid Package No. 1 - Heating, Ventilation, and Air Conditioning Replacement for a Proposition 39 Project at McFadden Intermediate School.

The following is a list of all bids received:

McFadden HVAC Replacement	
Bidder Name	Base Bid Amount
Los Angeles Air Conditioning, Inc.	\$1,870,124.00
Allison Mechanical, Inc.	\$1,913,200.00

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Accept Santa Ana Educators' Association's (SAEA) Initial Bargaining Proposal to Santa Ana Unified School District for 2016-17 School Year**

ITEM: **Action**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of the Santa Ana Educators' Association's (SAEA) Initial Bargaining Proposal to the Santa Ana Unified School District (SAUSD) for the 2016-17 school year in accordance with Government Code Section 3547.

RATIONALE:

Under provision of the Government Code referenced above, the proposal must be "sunshined" for public comment followed by the approval of the Bargaining proposal. The proposal was "sunshined" for public comment at a Board of Education meeting on April 26, 2016.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept the Santa Ana Educators Associations' (SAEA) Initial Bargaining Proposal to the Santa Ana Unified School District (SAUSD) for the 2016-17 school year.



MAM:nr

Santa Ana Educators' Association (SAEA)
Initial Proposal
To
Santa Ana Unified School District (SAUSD)
2016-2017

SAEA proposes the following:

1. Article VII: Wages and Wage Provisions

- A. Provide a fair and reasonable salary increase based upon budget analysis.
- B. Adjust and modify language to increase factors, stipends, conference reimbursements and extra service assignments.

2. Article IX: Class Size

- A. Reduction of class size based on the District's K-12 enrollment data.

3. Article XV: Employee Benefits

- A. Provide a fair and reasonable adjustment to employee and retiree tenthly contributions based upon budget analysis.

4. Article XXVI: Special Services

- A. Adjust and modify language that define caps for caseloads.
- B. Adjust and modify language that define caps for class sizes.
- C. Create language regarding a Special Education teacher's workload (i.e. teacher's responsibilities based on the severity of their student's needs).
- D. Reduction of caseloads for Nurses.
- E. Full time instructional assistants for Mild/Moderate Special Education teachers.

AGENDA ITEM BACKUP SHEET
May 10, 2016

Board Meeting

TITLE: **Approval of Santa Ana Unified School District's (SAUSD) Initial Bargaining Proposal to Santa Ana Educators' Association (SAEA) for 2016-17 School Year**

ITEM: **Action**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Santa Ana Unified School District's (SAUSD) Initial Bargaining Proposal to the Santa Ana Educators' Association (SAEA) for the 2016-17 school year in accordance with Government Code Section 3547.

RATIONALE:

Under provision of the Government Code referenced above, the proposal must be "sunshined" for public comment followed by the approval of the bargaining proposal. The proposal was "sunshined" for public comment at a Board of Education meeting on April 26, 2016.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Santa Ana Unified School District's (SAUSD) Initial Bargaining Proposal to the Santa Ana Educators' Association (SAEA) for the 2016-17 school year.



MAM:nr



Santa Ana Unified School District

Richard L. Miller, Ph.D., Superintendent

NEGOTIATIONS PREAMBLE

It is undeniable that there is a wide gap between the educational outcomes achieved by students of color and/or students from disadvantaged backgrounds and the results achieved by students who are from non-minority or more affluent backgrounds. Statewide economically disadvantaged students show an 11.5% gap in English Language Arts and 9.2% in Mathematics. English learners show an even greater gap.

Eliminating the “achievement gap” is a *moral* imperative which the State of California has now *legally* obligated the Santa Ana Unified School District to eliminate. The legislation and regulations establishing the Local Control and Accountability Plans (LCAP) system specify the funding and accountability mechanisms to accomplish this goal. Simply put, the law requires that the District use its State funding, especially the additional funding it receives on account of the disadvantaged backgrounds of its students, to directly address achievement gap issues. Public school districts, through their LCAPs are given great flexibility so that each community can address its particular needs – and each school district is accountable for the effectiveness of its plans and the use of the extra monies the State provides.

This is a new paradigm/model of State funding and accountability. It requires the District to think, plan and act differently to achieve better educational outcomes on an immediate and ongoing basis.

Accordingly, the District has prepared this initial proposal to commence a discussion with the Santa Ana Educators’ Association on changes to the collective bargaining agreement needed for the Santa Ana educational community to collaboratively eliminate the achievement gap at the Santa Ana Unified School District. The particular areas the District proposes for discussion at this time are set forth below:

1601 E. Chestnut Ave., Santa Ana, CA 92701, (714) 558-5501

BOARD OF EDUCATION

John Palacio, President • Rob Richardson, Vice President
Valerie Amezcua, Clerk • José Alfredo Hernández, J.D., Member • Cecilia “Ceci” Iglesias, Member

**Initial Proposal
of
Santa Ana Unified School District's
2016-2017
To
Santa Ana Educators' Association
May 10, 2016**

Article IV: ASSOCIATIONAL RIGHTS

The District has an interest in reviewing the release time of teachers for Associational business.

Article V: EVALUATION PROCEDURES

The District has an interest in creating an evaluation tool for "task oriented" certificated employees that enhances communication between certificated bargaining unit members and their supervisors leading to improved performance, individual growth, and professional esteem.

Article VII: WAGES AND WAGE PROVISIONS

The District has an interest in ensuring fair employee compensation in alignment with the LCAP priorities of enhancing services to students.

Article VIII: HOURS OF WORK

The District has an interest in clarifying language.

Article XI TRANSFER/REASSIGNMENT PROVISIONS

The District has an interest in creating options for employee transfer that maximize the educational needs of students, strengthen teacher professional growth, and enhance the educational programs of the District.

Article XV: EMPLOYEE BENEFITS

The District has an interest in clarifying the Health Benefits Authority (HBA) language within the contract.

The District has an interest in updating contract language to remove outdated terms.

The District reserves the right to add, delete, or modify these proposals as determined through the negotiations process.